



# Special Event and Block Party Fees

## Application Fees (refundable only if event is not approved)

<b>Special Event Application Fee</b>	\$50 per event
<b>Block Party Application Fee</b>	\$25 per block party ( <i>this is the only required fee for block parties</i> )

## Permit Fees and Deposit (Deposits are refundable after event date and may be used to pay any extra cost or damages incurred during the event)

<b>Special Event Permit Fee</b>	\$100 per day ( <b>maximum \$300 for multiple day special events</b> )
<b>Special Event-Deposit</b>	\$500- events with up to 500 people \$1000-events 1000+ people

## Town of Gilbert Special Event Site Reservation Fees (Half day rental= events up to 6 hours including set up and tear down time)

	<u>Half Day Rental</u>	<u>Daily Rental</u>
<b>Freestone Park-1045 E. Juniper Avenue</b>		
Event Site A (up to 3000)	\$175	\$350
Event Site A and B (up to 5000)	\$325	\$650
Event Site A, B and C (7000+)	\$425	\$850
<b>Freestone Park Skate Park</b>	\$150	\$300
<b>Gilbert Municipal Center-50 E. Civic Center Drive</b>		
Event Site A (5000+)	\$225	\$450
Event Site A and B (10000+)	\$375	\$750
<b>Crossroads Park-2155 E. Knox Road</b>		
Event Site A (up to 1500 people)	\$175	\$350
Event Site A and B (up to 3000 people)	\$325	\$650
<b>Unimproved Open Lot Fees</b>	\$25	\$50
<b>Paved Lot fees (6 hours per day max)</b>	\$100	Not Available
<b>Riparian Preserve Event Site</b>	\$175	\$350
<b>Chandler Heights Basin</b>	\$150	\$300
<b>Water Tower Plaza</b> (6 hours per day max-restricted hours/days)	\$12 per hour	Not Available

## Other Required Licenses and Permits

<b>Business License</b> <i>(Gilbert Based Businesses)</i>	\$35 1 <sup>st</sup> Time/\$15 Renewal each year
<b>Transient Business License</b> <i>(Non-Gilbert Based Businesses)</i>	\$15 per event \$55 Annual
<b>Safety Inspection</b> <i>(Food Inspection, generators, tents, stages)</i>	\$60 per hour (3 hr. min)
<b>Firework Permit</b>	\$416 per location
<b>Traffic/Road Closure Plan Review</b>	\$150

## Miscellaneous Fees (As required by the Special Event Permit)

<b>Off Duty Police Officer</b> (3 hour minimum)		\$71 per hour
<b>Supervisor</b>		\$85 per hour
<b>Sergeant</b> -3 hour minimum-required when 5 officers are assigned)		
<b>Lieutenant</b> (required when multiple officers and sergeants are assigned)		
<b>Fire/EMS Staff</b> (3 hour minimum)		\$64 per hour
<b>Traffic Operation Staff</b> (3 hour minimum)		\$40 per hour
<b>Event Staff Supervisor</b> (Town Property Rental Only)		\$25/per hour
<b>Overflow Dust Control</b>		\$75 per hour
<b>Site Rental Set-up/Take-down of Equipment</b>		25% of Daily Site Rental Fee
<b>Park/Trail Event Run/Walk Fee</b>		\$150 per walk/run
<b>Freestone Park Road Closure Fee</b> ( <i>closing Juniper or Freestone Pkwy</i> )		\$300 per event
<b>Refuse Container</b>		\$15 per can
<b>Refuse Roll off Rental</b>		\$158 per rental, plus \$29 per ton land fill fee
<b>Town of Gilbert Field Light Fees</b>		\$15 per hour/per field
<b>Event Banner Permit</b>	<b>Parks</b>	\$25 per park/week
	<b>Gilbert Road</b>	\$400-2weeks
<b>Restroom Cleaning-</b> per park		\$30 per park/cleaning

*Additional Fees may be applied to the event producer to recover unexpected out of pocket fees incurred by the Town of Gilbert that may not be listed above.*

All reservation, licensing, permit, deposit and miscellaneous fees are due 14 Business days prior to the event date and are non-refundable (unused services due to event cancellation will be refunded). All additional charges incurred during the event will be deducted from the deposit and/or billed within 5 days of the event completion and any remaining portion of the deposit balance will be refunded.