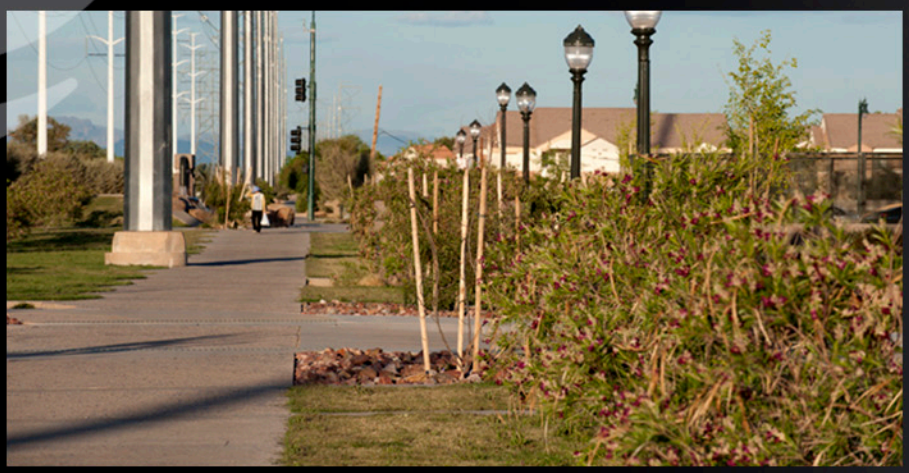
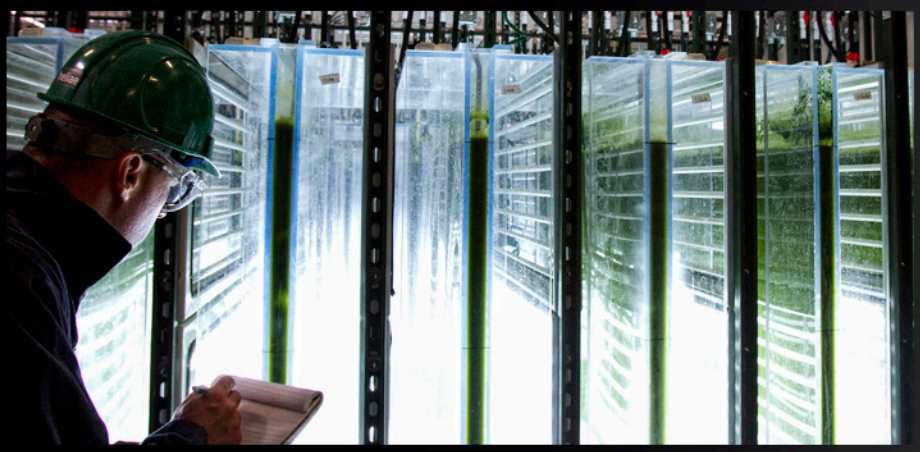
Town of Gilbert
2012-2013
Annual Budget

Adopted June 14, 2012





The pictures below represent the Town of Gilbert's five Strategic Initiatives that Council adopted on December 16, 2010.

Proactively Address Infrastructure Needs:
Project ST103, **Power Road—San Tan Freeway to Pecos Road.** Further detail can be found in the Capital Improvements Section of this Budget document.

Community Livability:
Gilbert encourages the health and well-being of its residents through diverse recreational opportunities. The Town offers safe, well maintained facilities, parks and open spaces, including locally and regionally connected **multi-use trails** equestrian paths and bicycle lanes.

Be a Technology Leader:
With no up-front capital cost to Gilbert, the **Neely Solar Project** provides future electrical cost savings at the Neely Wastewater Reclamation Facility.

Economic Development:
A land lease with Heliae Development, LLC advances research and development of clean technology, creates high wage jobs and provides for educational partnership opportunities.

Rolling 5-year Balanced Financial Plan:
Fire Station 10 is the first publicly owned Leadership in Energy and Environmental Design (LEED) certified building in Gilbert, and was built utilizing environmentally friendly components in dual-use manner. This station will ensure residents living in northwest Gilbert have optimum response times. This illustrates Gilbert's desire to provide the best possible service at the lowest possible cost.

INSTRUCTIONS FOR NAVIGATING IN ANNUAL BUDGET PDF FILES

- **Bookmarks** for major sections are provided in the navigation pane on the left. Click on the bookmark to jump directly to that section.
- If a **"+"** sign is at the left of a bookmark, click on the **"+"** to bring up subheadings.
- All pages are linked to the **Table of Contents**. To jump to a specific page or subsection from the Table of Contents, put the pointer finger on the title or page number within and click the mouse.
- Click the **"Table of Contents"** text located in the top right hand corner of any page or click the Table of contents bookmark on the left.

GILBERT
ARIZONA

Table of Contents

INTRODUCTORY SECTION

Budget Message i
Guide to the Budget Document 1
Distinguished Budget Award 4
Key Officials and Staff 5
Organization Charts 7
Vision, Mission, Values 9
Strategic Initiatives 11
General Plan Vision 13
Continuous Quality Improvement 15
Community with Character 16
Gilbert Facts 17
Fund Structure 20
Budget Process 22
Budget Calendar 24
Financial Policies 25

FINANCIAL OVERVIEW

Revenue and Expenditure Summary 31
Fund Balances 32
Budget Summary 36
Five Year Forecast General Information 38
Revenue Summary by Fund 39
Revenue Summary by Fund by Type 40
Revenue Detail 42
Expense Summary 49
Expense Detail 50
Revenue Sources 60
Property Tax Rates 65
Personnel Summary 66

GENERAL FUND

General Fund Summary 67
Management and Policy 69
Mayor and Council 71
Town Manager 73
Human Resources 75
Economic Development 77
Information Technology 79
Office of Management and Budget 81
Town Clerk 83
General Counsel 85
Management Services 87
Accounting Services 89
Purchasing 91
Tax Compliance 93
Facilities Management 95
Legal and Court 97
Prosecutor 99
Municipal Court 101
Development Services 103
Administration and Customer Service 105
Permit and Plan Review Services 107
Inspection and Compliance Services 109
Planning and Development 111
Engineering Services 113
Police Department 115
Professional Standards 117
Patrol Services 119
Support Services 121
Counseling Services 123
Investigations 125
SWAT 127
Contracted Services 129

Fire Department 131
Fire Operations..... 133
Fire Prevention 135
Parks and Recreation 137
Parks and Open Space 139
Aquatics..... 141
Recreation Centers 143
Recreation Programs 145
Non Departmental 147

ENTERPRISE FUNDS

Enterprise Funds Summary..... 149

Water 151
Water Conservation 153
Water Production 155
Water Quality Assurance..... 157
Water Distribution 159
Water Metering 161
Utility Customer Service..... 163
Public Works Administration 165
Utility Locates 167
Water Resources..... 169
Non-Departmental 171
Wastewater..... 173
Wastewater Collection 175
Wastewater Plant Operations..... 177
Wastewater Reclaimed 179
Wastewater Quality 181
Riparian Program 183
Non-Departmental 185
Environmental Services–Residential.. 187
Residential Collections..... 189
Non-Departmental 191
Environmental Services-Commercial .193
Commercial Collections.....195
Non-Departmental 197

STREETS FUND

Streets Fund Summary 199
Streets Maintenance.....201
Traffic Control.....203
Right of Way Maintenance 205
Hazard Response 207
Non-Departmental 209

INTERNAL SERVICE FUNDS

Internal Service Funds Summary 211
Fleet Maintenance 213
Copy Services.....215
Health Self Insurance 217
Dental Self Insurance 219

REPLACEMENT FUNDS

Replacement Funds Summary 221
Replacement Funds Detail.....223

SPECIAL REVENUE

Special Revenue Funds Summary 225
CDBG/HOME 227
System Development Fees 229
Grants.....231
Police Impound.....233
Special Districts.....235
Other Special Revenue.....237

CAPITAL IMPROVEMENTS

Capital Projects Administration.....239
Capital Improvements Overview.....241

Capital Improvement Maintenance Costs 242

Capital Improvement Detail 243

DEBT SERVICE

Debt Service Summary 257

Debt Service Detail 258

Debt Service Financial 262

APPENDIX

Personnel Detail 263

Schedules A-F 286

Capital Outlay 297

Transfer Schedules 300

Glossary/Acronyms 304

Acknowledgements 315

GILBERT
ARIZONA

Introductory Section

Budget Message
Guide to the Budget Document
Distinguished Budget Award
Key Officials and Staff
Organizational Charts
Vision, Mission, Values
Strategic Initiatives
General Plan Vision
Continuous Quality Improvement
Community with Character
Gilbert Facts
Fund Structure
Budget Process
Budget Calendar
Financial Policies

GILBERT
ARIZONA

Budget Message

June 14, 2012

Honorable Mayor, Council Members, and the Gilbert Community:

"What we do today will shape the Gilbert of tomorrow." This opening statement of the May 7, 2012 Arizona Republic editorial very succinctly characterizes the focus of the recommended FY 2012-13 budget; a budget that emphasizes the most critical elements of maintaining a Clean, Safe, and Vibrant community and provides for a financially sustainable future.

The total FY 2012-13 budget of $447,826,113 represents all of the planned operating, capital, and debt service expenditures, as well as allocating contingency appropriation to meet unanticipated needs that may occur during the course of the year. The budget is balanced, with sustainable ongoing revenue streams funding the Town's services.

Gilbert's historic display of responsible financial practices provided a good foundation to weather the great recession of recent years. But the Town is maturing from a small-town, high-growth community to a stable, thriving, and sophisticated one. The Town has a total of six strategic initiatives: Long and Short Term Financial Plans, Community Livability, Technology Leader, Economic Development, Proactive Infrastructure, and High Performing Government, which will be discussed in more detail throughout the document. We have implemented FranklinCovey's Four Disciplines of Execution, providing an exceptional tool for advancing these goals while managing the challenges of the whirlwind.

Demands for service are different than they were only five years ago. Even during the recession, Gilbert's population increased by over 27,000 people, and the Town began to see its dreams of bio-medical economic development become reality. Technology is different, providing opportunities to work more efficiently and effectively. Infrastructure needs are different now too, as we transition our efforts from those that build and expand to those that will ensure that our existing infrastructure remains sustainable and serviceable to our community.

Because the needs and resources are now different, the process was different this year as well. The approach was collaborative. Staff members throughout the Town inventoried and analyzed costs of providing services and identified service levels. Current year budgets were not rolled forward; instead, each functional area analyzed and projected what specific costs would be needed in FY 2012-13 to meet those service delivery needs. In doing so, some once-relevant budget lines were determined to be no longer necessary; that funding could instead be reallocated to meet more critical needs. Because departments budgeted for "most likely" and not for contingent situations, contingency appropriation has been established at a Town-wide level. This will ensure that the Town is positioned to respond not only to emergent situations, but incredible opportunities as well.

The base for the FY 2012-13 budget was built from zero. Staff looked at actual costs then factored in mandatory cost increases, such as those for utility rates and certain contracts, and costs to provide service to new customers. This positioned the Town to leverage a lean, effective budget with recovering revenues to begin deliberately and strategically planning for the future, targeting key components of the Council's strategic initiatives.

The Town's Executive Leadership Team worked together to recommend a budget that specifically accomplished Council direction. The budget includes recommended increases, not only to restore certain specific reductions, but also to very deliberately accomplish certain key elements of the Council's Strategic Initiatives.

During the recession, Town revenues were substantially reduced, but the Town reduced its expenses in kind. Some expenses were deferred for a time, such as training or replacement of vehicles, and now will be addressed. In many cases, however, departments found even more efficient ways to deliver necessary public service. Our revenue and expense levels are just now headed back toward 2007 levels, and yet we are able to provide exceptional service to 27,000 new customers.

Even so, we would be remiss if we did not acknowledge that there are still business needs that remain unmet. As the Executive Team reviewed the current service levels and Strategic Initiatives, it became very clear that there are many more needs than available resources, and simply spreading available resources would not set us up to accomplish our goals with excellence. The recommended budget presents a focused approach to FY 2012-13, emphasizing the following key areas:

- Economic Development
  - Growing us out of the issues we face today
- Personnel
  - Recruitment and Retention
  - Developing stellar performers - preparing them for success in service to the community
- Technology
  - Mitigate current risks
  - Advance as a technology leader
- Maintain service levels

The budget before you reflects the Town's commitment to these areas through the respective allocation of resources.

FINANCIAL IMPACT

Tax Rates: The recommended budget reflects no increases to tax rates.

Balanced Financial Plan: The FY 2012-13 Adopted Budget is balanced, based upon identified revenues and expenditures.

Constitutional Expenditure Limit: The FY 2012-13 Adopted Budget reflects expenses that will be under the constitutional expenditure limitation. Staff regularly monitors conformity with the constitutional expenditure requirements and will recommend, if necessary, continuing adjustments and modifications necessary to comply with expenditure limitation requirements.

State Shared Revenues: The FY 2012-13 Adopted Budget reflects State Shared Revenues based upon statutory distribution formulas, taking into account currently projected State sales and income tax collections (provided by the Arizona League of Cities and Towns), which reflect the state's budgeted HURF distributions. Much credit goes to the Town's Intergovernmental Relations staff and to our state legislators. We understand that there are difficult decisions that our legislators must address. We greatly appreciate the consideration that was given to protecting cities' and towns' abilities to provide necessary public service, and are encouraged by the leadership that our representatives display.

Secondary Property Tax Rate: Total revenues included in the Adopted Budget reflect maintenance of the current secondary property tax rate of $1.15 per $100 of secondary assessed valuation.

Utility Rate Modifications: The FY 2012-13 Adopted Budget reflects revenues projected from Gilbert's current water, wastewater, and reclaimed water rates. No rate increases are recommended for this fiscal year, and the recommended residential solid waste rate reflects a reduction of 7.5%. The recommended utility rates also reflect the elimination of the State-imposed Water Resources Fee, as recent legislation rescinded the Arizona Department of Water Resources taxing authority over municipalities.

Capital Project Financing – System Development Fees: The FY 2012-13 Adopted Budget reflects revenues projected from the continued collection of System Development Fees as allowed under current State Law. Staff is continuing to work with legal counsel and the League of Arizona Cities and Towns to fully understand and incorporate the implications last year's Senate Bill 1525, and has undertaken a comprehensive system development fee study to ensure our compliance.

ECONOMIC ENVIRONMENT AND ASSUMPTIONS

Gilbert continues to see dynamic growth in both commercial and residential development, bringing in nearly 25% of all Maricopa County single family home permits in FY 2012. Contributing factors to this growth is Gilbert's three freeway corridors, a highly skilled workforce, and an emphasis on creating a business-friendly environment.

More critically, in the foreseeable future, we are focusing our efforts towards creating significant amounts of additional square feet in non-residential uses; including office and industrial employment centers in the S.T.E.M. (Science, Technology, Engineering, Math) and bio-medical industries. Gilbert has phenomenal, award-winning hospitals already in place, and were pleased with the opening of the Banner MD Anderson Cancer Center last fall. Increased commercial development is a new and growing component to the service demand model, and this budget, along with our five year financial plan, attempts to balance available and forecast resources with the short and long term service demands of the community.

With the widening retail base, local sales tax is expected to support approximately 57% of General Fund expenditures in the coming year. In fact, 55% of local sales tax is generated

from retail. Construction sales tax, which previously had been as high as 35%, now accounts for only 5.6% of local sales tax collections. The five year financial plan anticipates that sales tax generated from the retail sector will continue to grow and provide significant support to provide General Fund services, replacing construction sales tax revenue as we approach build-out over the next 15-20 years.

Population growth continues to be a major factor in planning for services. State-shared revenues are based upon Gilbert's population as it relates to the State's population as a whole. The 2010 Census revealed a total population of 208,453, and a higher corresponding ratio of state-shared revenue as a result. This higher percentage served to offset the reduction to the overall levels of state-shared revenue distributed by the State last year, and continues to be reflected as state revenues begin to improve.

The economy continues to slowly improve, but it is the underlying structure that drives the impending changes to the nature of the Town's budget. Ongoing revenues and expenditures are no longer driven by construction and growth. The Capital Improvement Program (CIP), while still substantial, is beginning to shift from a purely expansion-driven program to one incorporating major repair and replacement, recognizing that our fairly young infrastructure is beginning to age. As Gilbert approaches build-out, the focus shifts from building the Town to maintaining a Clean, Safe, Vibrant community. This budget was developed with that transition in mind.

BUDGET PROCESS

The Town undertook a hybrid approach to the FY 2012-13 budget, applying key elements of zero-based, priority-based, and program-based budgeting. Staff at levels throughout the Town participated in the development of the budget. The Executive Leadership Team reviewed and discussed all budget requests, and formulated a recommendation that was balanced and addressed the highest priorities of providing core governmental services. The Executive Leadership Team then presented the recommended budget to the Town Manager and Deputy Town Manager.

Gilbert continues to develop and apply a long-term decision making process which recognizes the consequences of funding decisions over a five year time frame, and matches decisions within forecasted resources. While budgets are adopted on an annual basis, the consequences of funding additional personnel or capital projects are also incorporated and evaluated in the long term planning model.

The following major items were all considered as part of the FY 2012-13 budget:

- No change to the local sales tax rate (1.5%)
- No change in property tax for debt service repayment ($1.15 per $100)
- Employee salary/compensation remains unchanged pending the results of the ongoing classification and compensation study

- Health plan benefits and current premium contributions remain unchanged
- Maintenance of all funds according to the newly adopted Policies of Responsible Financial Management (11/5/11), including a minimum General Fund balance of 30 days operating and the cost of the annual debt service payment
- Equipment Replacement Funds for the General and Streets Funds only include a contingency balance for unforeseen and/or unanticipated replacements and funding only for current year replacements

PERSONNEL

As Gilbert is a service organization, personnel services represent a significant portion of the total operating budget. This budget does not include any compensation increases; the last time adjustments were made was in July of 2008. Additional ongoing revenues are available to respond to the classification and compensation study results which are due December 20, 2012. Contingency appropriation may be applied to these ongoing revenue sources to provide legal authority for any adjustments the Town Council may choose to make pending results of the study.

Gilbert strives to provide the best possible services as efficiently and effectively as possible. To that end, Gilbert has been recognized as a community that has been able to maintain a low staff to population ratio, while at the same time providing quality services.

FUNDING CHALLENGES

The challenge continues to responsibly apply one-time revenues generated by growth to the ongoing service demands created by growth. Retail sales tax supports a significant portion of the budget, making diversification and expansion of this revenue source a critical component of Gilbert's future. Sales tax, however, continues to be a highly volatile revenue source to pay for ongoing expenditures as has been demonstrated in this most recent economic downturn. This will improve over time, but it demonstrates the risk of reliance on local and state shared sales tax to fund ongoing operating and maintenance requirements.

The Council has proactively established System Development Fees to pay for infrastructure related to growth of the community. These fees only pay for capital construction, not for ongoing operation, maintenance, or replacement costs, and have been less than consistent following the same trend lines as sales tax revenues. The passage by the State Legislature of Senate Bill 1525 two years ago further limits the Town's ability to address infrastructure needs driven by growth. The Town is currently participating with a third party consultant to establish new system development fees that comply with the long-term requirements of the bill, and continues to review the Capital Improvement Program, reducing, deferring, or removing projects that no longer qualify for the use of system development fees.

QUALITY GOVERNANCE

In the midst of so much change, the Town remains consistent in its relentless pursuit of quality service. Declining revenues and increasing population have been met with innovation and commitment. While Gilbert boasts the lowest staffing ratio of any of our peer communities, it is the caliber of those staff members that makes the difference that we see here every day. I am thankful and honored to serve by their side.

Respectfully,

Patrick Banger
Manager

Guide to the Budget Document

WHAT IS THE BUDGET?

The budget sets forth a strategic resource allocation plan that is aligned with community goals, preferences, and needs. The budget is a policy document, financial plan, operations guide, and communication device.

Through the budget, Gilbert demonstrates its accountability to its residents and customers. This section provides the reader with some basic understanding of the components of the budget document and what is included in each of these components.

ORGANIZATION OF THE BUDGET DOCUMENT

The budget document includes seven major areas:

1. The **Introduction** provides the Manager's budget message along with information about Gilbert, including the organization, vision, mission and values, strategic goals, Gilbert facts, fund structure, budget process, and policy statements.
2. The **Financial Overview** illustrates the total financial picture of Gilbert, including projected fund balances, five year fund forecasts, the sources and uses of funds, and property tax information.
3. The operating fund tabs – **General, Enterprise, Streets** - include information on all Business Units within that Fund. Each Operating Fund section is organized in the same manner with a Business Unit page and a page for each Department within the Business Unit.
4. The non-operating fund tabs – **Internal Service, Special Revenue**, and **Debt** – include information at the fund level.
5. The **Capital Improvement** section includes information regarding the current year capital projects and the projected operating costs for the projects currently under construction.
6. The **Debt** section provides an overview of Gilbert's types of debt issued, debt capacity, and debt outstanding.
7. The **Appendix** includes a detail listing of authorized positions, the approved capital outlay list, Schedules A-F, Transfer Schedules, and a glossary including acronyms.

Manager's Budget Message

The Manager's budget message is a transmittal letter introducing the budget and the long and short-term goals that the budget addresses. The message outlines the assumptions used in budget development such as economy, revenue constraints, and Council priorities. Also included is an overview of the budget development process, major changes to the budget from prior years, and challenges facing the organization.

Financial Overview

The financial overview begins with images of the Town's available revenues (sources) and the intended uses. The fund balance pages provide a look at the level of starting balances, anticipated revenues and expenditures, and projected ending fund balance. Every year the budget must be balanced, ensuring that expenditures will never exceed the total available resources.

Revenue and expenditure summaries provide a high level overview of the history and projections for each category. Each is then broken down into further detail in subsequent pages. The revenue source section illustrates the major funding sources by type, including assumptions and anticipated future growth.

The property tax page includes all the property tax rates for each taxing jurisdiction within Gilbert. Gilbert includes three school districts, and taxes are shown for each.

Fund Tabs

The first page in each Fund tab is an overview of the Fund(s) within that section, including a brief explanation of the fund's purpose and a summary financial outlook for the funds included. Next are business units with a description of each functional area, the goals, an organization chart, performance measures, and summary personnel and financial information.

Organization Charts

Throughout the document are charts that depict the budget organizational structure (not a reporting structure). Shading in a given functional area indicates that the area is funded by an alternate funding source.

Department summaries include the following components:

Purpose Statement: Explains why the Department exists and provides a list of services provided.

Accomplishments: Highlights success and describes what improvements and actions were completed during the prior fiscal year.

Objectives: Communicate what is going to be accomplished during the budget year with the resources available, and align with the Business Unit goals and with the Strategic Goals of the entire organization.

Budget Notes: Explain any noteworthy changes.

Performance/Activity Measures: Identify desired outcomes and measure results to better define whether we are doing the right things at the right cost.

Personnel by Activity: Depicts total staffing by Division within the Department for the prior three fiscal years and for the budget year.

Expenses by Division: Reflect total expenses by Division within the Department for the prior three fiscal years and the budget year, including transfers out to cover a division's share of expenses that were incurred elsewhere in the Town's budget.

Expenses by Category: Break out expenses into the categories of personnel, supplies and contractual, capital outlay, and transfers out to provide an overview of the allocation of resources by type.

Operating Results: Some functional areas charge user fees when a specific service provided has a direct benefit to a specific user. Other services provide general public benefit, such as public safety, streets, or parks, and are primarily paid by general revenues, such as sales tax or state-shared revenues. The operating results show the net of direct revenues less expenditures.

Graph: The graphs are unique to each Department in an effort to show a relevant efficiency measure. For graphs based on FTE (full-time equivalent positions), the total FTE for Gilbert is used unless stated otherwise.

Replacement Funds

Replacement funds relate directly to an operating fund, but are tracked separately to ensure that aging equipment and/or infrastructure can be replaced or reconstructed. The sole financing source is the respective operating fund. Each replacement fund has a separate fund number in order to identify the fund balance for these activities. In the Comprehensive Annual Financial Report (CAFR), these funds roll up to and are reported as part of the operating fund.

Capital Improvements

The Capital Improvement Plan and Program (CIP) is an integral part of the budget process, and is updated each year. This document describes all known capital projects with a dollar value greater than $100,000. The first five years, considered the Capital Improvement Program, are fully funded within the Town's anticipated revenue collections. The Plan itself extends out beyond the program in an effort to identify and plan for future infrastructure needs and anticipated costs. Each project must be approved by Council before the actual work commences.

The first year of the CIP is included in the adopted budget each year. Both the initial capital investment and the subsequent impacts to the operating budget need to be integrated into the Town's long-range revenue and expenditure forecasts.

Debt

Gilbert issues debt to finance buildings, recreation facilities, and infrastructure construction. The debt section explains the types of bonds issued, the legal criteria, debt limits and capacity, and outstanding debt.

Appendix

Capital Outlay: Items with a useful life greater than two years and a purchase price greater than $10,000 are individually approved and included in this section.

Personnel Detail: Every staff position is approved by the Council and is included in the personnel detail. Historic information is included for the prior three years.

Schedules A-F: This section includes summaries of estimated revenues and expenditures (A), tax levy and tax rate information (B), fund types of revenue (C), fund types of other financing resources and interfund transfers (D), departments of expenditures within each fund type (E) and departments of expenditures (F). The State of Arizona Office of the Auditor General requires cities and towns to include this information in their annual budgets.

Transfer Schedules: This part of the budget document illustrates interfund transfers (by fund) that are scheduled for this fiscal year.

Glossary/Acronyms: Many of the terms used in government are unique. In addition, the budget includes many different types of business areas. The unique terms are described in the glossary.

Any questions regarding the document can be directed to 480-503-6757 or budget@gilbertaz.gov.

Distinguished Budget Award

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

Town of Gilbert

Arizona

For the Fiscal Year Beginning

July 1, 2011

President Executive Director

The Government Finance Officers Association of the United States and Canada presented an award for Distinguished Budget Presentation to the Town of Gilbert for its annual budget for the fiscal year beginning July 1, 2011.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to determine eligibility for another award.

Key Officials and Staff

The Town was incorporated July 6, 1920, and operates under the Council-Manager form of government. Six council members are elected at large to four-year staggered terms. The Mayor is a member of the Council, directly elected by the voters for a four-year term, and serves as the chairperson of the Council. The Town Manager is appointed by the Council to administer through twelve department directors, one executive staff, and approximately 1,190 additional employees.

MAYOR AND COUNCIL

TOP ROW(L—R) Councilmembers Victor Petersen, Eddie Cook, Ben Cooper, Jordan Ray
BOTTOM ROW(L—R) Vice Mayor Jenn Daniels, Mayor John W. Lewis, Councilmember John Sentz

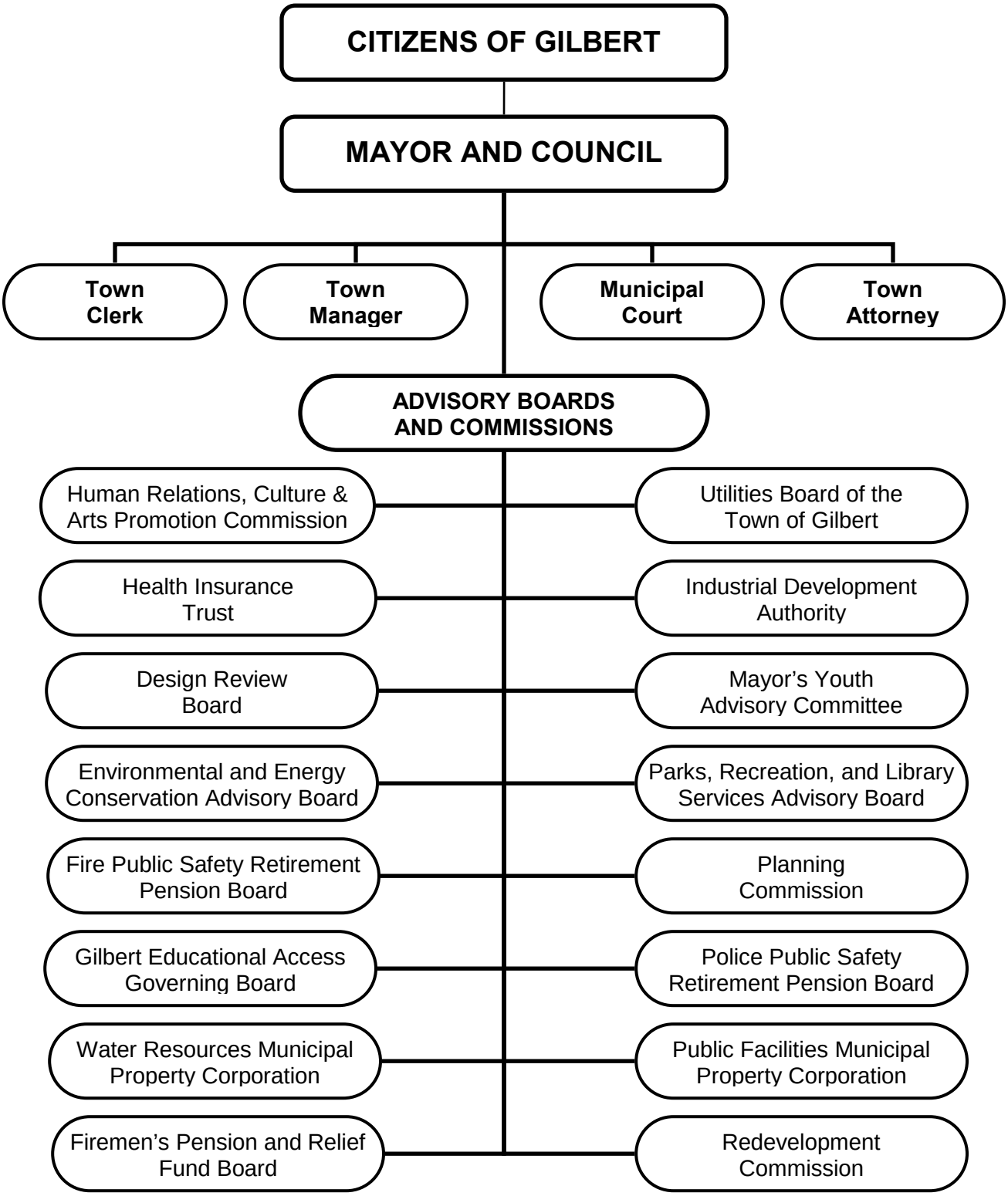
Key Officials and Staff

EXECUTIVE TEAM

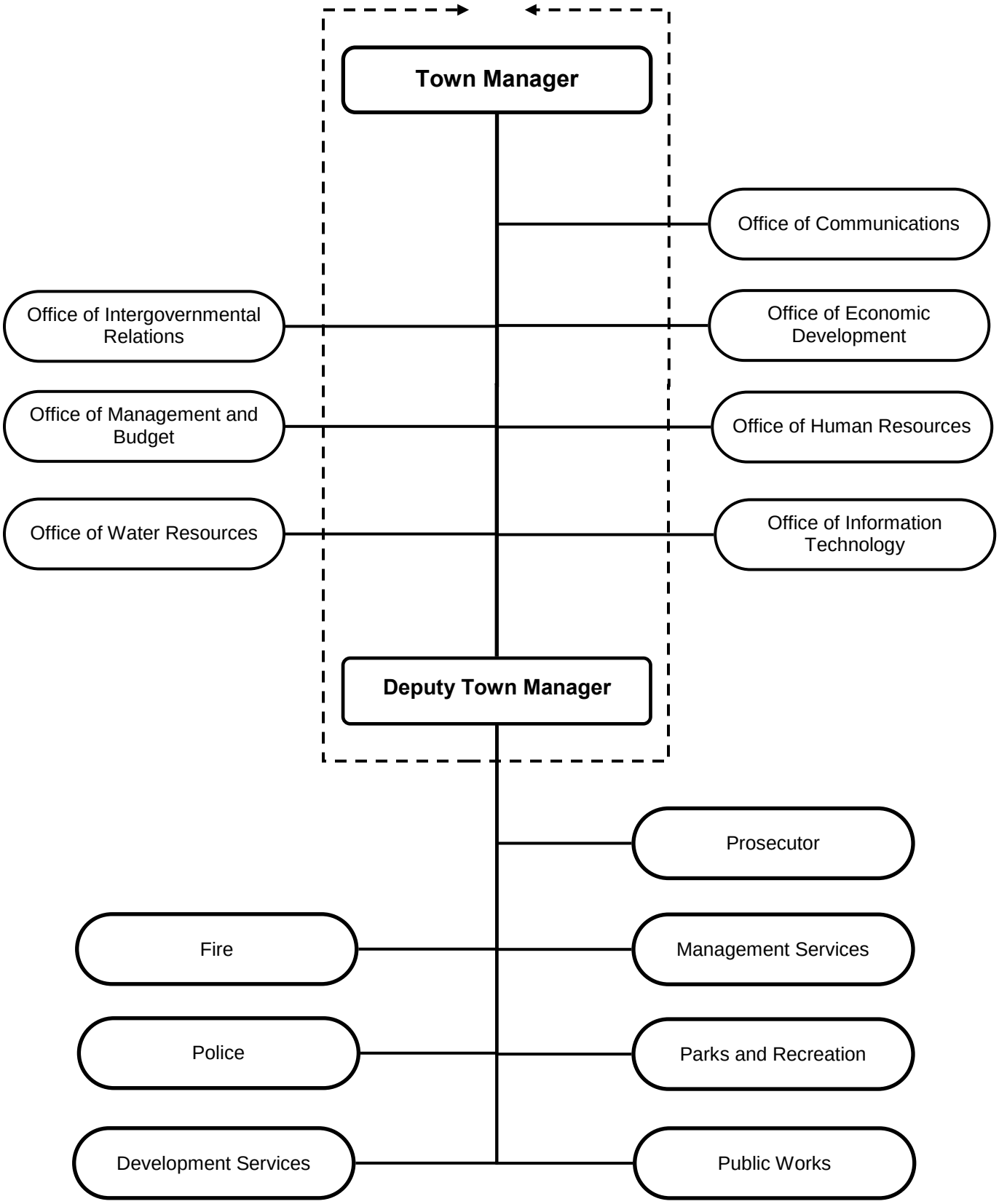
Town Manager ---------- Patrick Banger
Deputy Town Manager ---------- Marc Skocypec
Finance and Management Services Director ---------- Cindi Mattheisen
Interim Parks and Recreation Director ---------- Melanie Dykstra
Town Prosecutor ---------- Lynn Arouh
Police Chief ---------- Tim Dorn
Fire Chief ---------- Collin DeWitt
Public Works Director ---------- Lonnie Frost
Development Services Director ---------- Greg Tilque
Presiding Judge ---------- John Hudson
Town Clerk ---------- Catherine Templeton
Town Attorney ---------- Susan Goodwin
Human Resources Director ---------- Carrie Bosley
Economic Development Director ---------- Dan Henderson
Interim Information Technology Director ---------- Mark Kramer
Management and Budget Manager ---------- Dawn Irvine
Chief Digital Officer ---------- Dana Berchman
Intergovernmental Manager ---------- Leah Hubbard
Intergovernmental Assistant ---------- Cheri' Valentino
Assistant To Town Manager ---------- Nicole Dailey
Assistant To Town Manager ---------- Andi Welsh
Assistant To Town Manager ---------- Gabriel Engeland

GILBERT ARIZONA

Advisory Organizational Chart



Organizational Report Chart



OUR ORGANIZATIONAL VISION

Our vision is for Gilbert employees to be recognized by all we serve and work with for being honest, caring individuals:

- who work hard and work smart;
- who are worthy of public trust and are worthy of the respect and trust of fellow employees;
- who provide prompt and courteous service on a cost effective basis;
- who are empowered to resolve problems quickly;
- who work in harmony with the goals and policies of their elected leaders and support the Community's vision for the future;
- who do their best to satisfy every reasonable request for assistance, always striving for better ways to serve.

OUR ORGANIZATIONAL MISSION

To provide superior municipal services which enhance quality of life, foster positive business relations, and maintain a safe environment in an atmosphere of fairness and trust.

OUR ORGANIZATIONAL VALUES

Service Excellence	We are committed to providing affordable, high quality municipal services which meet the reasonable needs of our customers.
Protection	We are committed to protect Gilbert's quality of life and the individual rights of our residents.
Fairness	We will treat all people courteously and equitably. We will listen and ask questions until we understand. Our actions will be consistent with approved rules and policies, yet flexible and responsive to individuals whose reasonable needs can not otherwise be met.
Trust	We are committed to respond to the needs of our citizens in an honest, credible, and timely manner.
Innovation	We are committed to meeting and exceeding community needs by fostering a spirit of creativity, resourcefulness, and open-mindedness.
Communication	We will strive to ensure that all communications are dealt with honestly and fairly with a commitment to accuracy and timeliness.

ORGANIZATIONAL EXCELLENCE

In addition to exhibiting the values and implementing the mission and vision of Gilbert, we are committed to ***organizational excellence*** by following these **KEY PRACTICES**:

Organizational Alignment
Organizational alignment means ensuring that the organization's resources are focused on achieving customer-focused improvements which are aligned with the departmental and organizational goals.

Accountability
Accountability is a promise and an obligation, both to yourself and to the people around you, to deliver specific, defined results. It requires each of us to know, clearly and specifically, what results we are promising to achieve. It includes taking personal responsibility and being accountable for our actions. Simply defined, accountability is the awareness and acceptance of the positive and negative impact of everything we do.

Stakeholder Involvement
Ensuring stakeholder involvement means getting input from individuals, work groups, and or customers who have a direct interest in the effectiveness of the improvement outcome. This should be accomplished prior to implementation of an improved or new process.

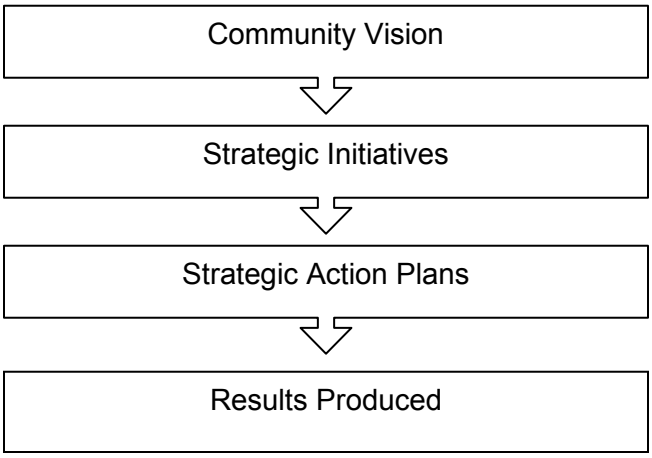
Shared Leadership
Shared Leadership is keeping others informed! It is the facilitation of ownership and removal of barriers to ownership. Shared Leadership recognizes that we all have valuable ideas by promoting an atmosphere of mutual trust and respect, and concern for both people and results. It also includes being resourceful to each other. When leadership is shared, the result is that everyone supports each other in taking action to continuously improve the quality of our products and services for our customers.

Strategic Initiatives

In Fiscal Year 2011, the Gilbert Town Council adopted a new Strategic Plan for 2011-2016. This Plan is centered around the Community Vision, which guides the development of the strategic initiatives of the plan. From these initiatives, strategic action plans are implemented, and results are eventually produced and measured.

COMMUNITY VISION

Gilbert, a safe, healthy, clean, attractive community that embraces our Town's heritage yet recognizes the opportunities of the future without sacrificing the resources of today.



Gilbert continues to work toward organizational alignment from strategic initiatives all the way to individual performance standards. The Fiscal Year 2013 budget was crafted with the Council Strategic Initiatives as a key factor in the decision-making related to funding. The goals and objectives included in the department information are the intermediate steps and tie directly to the Strategic Initiatives.

The Council reviews and updates the Strategic Initiatives during their annual retreat. Management staff and departmental personnel utilize the Strategic Initiatives to guide daily operations. An administrative interpretation of each initiative is included as a starting point from which department Strategic Action Plans follow.

STRATEGIC INITIATIVES

Community Livability

The Town of Gilbert takes pride in being a community with a family focus, special welcoming feel, outstanding service delivery, and firm commitment to retain its defining characteristics while it continues to grow. This strategic initiative provides direction to include livability considerations in all decision-making and service delivery. Our motto is: "Gilbert: Clean, Safe, Vibrant".

Administrative interpretation: This is a reflection of the motto, "Clean, Safe and Vibrant" which requires every facet of the organization to continually seek opportunities to creatively serve within and outside of the normal activities of their respective work assignments. Every worker is bound by the core values, their pride of achievement, and the belief in continuous improvement.

Be a Technology Leader

Gilbert leaders place a high value on the potential for applied technology to improve service efficiency. While technology has a cost, it can be used to reduce other expenses while expanding service to a

growing population. This initiative directs the organization to seek technology improvement that can provide the greatest benefit for the investment. If all segments of service delivery embrace the intention to be a technology leader, we will continually improve systems and results.

Administrative interpretation: With a lean workforce and the expectation to do more with less, technology wisely employed will leverage the human resource in service to the community.

Rolling Five-Year Balanced Financial Plan
Financial information is critical to successful strategic planning. It is imperative to ensure that projected financial capacity will provide sufficient resources to achieve the plan. A five-year balanced plan will allow for thoughtful examination of plans in parallel with revenues, and with assumptions clearly stated it will provide for balanced considerations of revenue enhancers and/or expenditure reductions. It is important for the public to have access to current financial data.

Administrative interpretation: Every department is dedicated to service quality at the best price. This Strategic Initiative calls us to thoughtfully project future needs and resources while seeking efficiencies in the present.

Proactively Address Infrastructure Needs
Gilbert will have a strong and effective infrastructure management system. A growing community must pay attention to infrastructure needs by planning for both the future expansion and the deterioration of existing infrastructure. This serves the residents, businesses, and future economic development and contributes to community livability. We will create an infrastructure plan and management system that will support policy decision-making and inform administrative processes.

Administrative interpretation: Infrastructure includes the basic physical and organizational structures needed for the operation of a successful community. Future growth and sustainability rely on the infrastructure. We must plan for all elements of infrastructure with sensitivity to timing, efficiency, upkeep, and consideration of best practices.

Economic Development with Primary Emphasis on Bio-Med/Life Sciences
Gilbert is a community with significant opportunities for business development, special events, and a variety of mixed-use development ideas. The Town Council wants to be well prepared for the recovering economy and encourage creative ideas that contribute to the community vision. It is important to develop a sound economic development plan identifying clusters of preferred development characteristics, and to set the policies and procedures to be business friendly in support of the Vision and Strategic Initiatives.

Administrative interpretation: Relatively recent additions to the Gilbert portfolio of significant health and curative resources has prompted a focused effort to find, attract, locate, and retain those related and supporting industries. All employees play a role, directly or indirectly, in the economic development effort. We recognize that reality and will include that important role in the formation of our organizational culture.

The Town of Gilbert General Plan was approved by voters on May 17, 2011. It is the Community's vision and guide for future physical, economic and social development and is a long-range policy document covering a period of ten to twenty years. The General Plan contains visions, goals, policies, and implementation strategies that guide decisions such as how the Town grows and looks in the future, areas appropriate for residential, employment, and commercial uses, areas to reserve for parks and open space, the location of new roads and energy, and resource conservation and sustainability. The General Plan seeks to assure that decisions are consistent with the Community's Vision.

PROCESS

The Town's previous General Plan was approved by voters in 2001. According to State Law, the Plan must be updated every ten years. Since the Town's General Plan is a reflection of the Vision and Goals of the Community, a transparent process was established to obtain as much public input as possible during the drafting of the updated document. Work began in August 2008 and by January 2009, a General Plan Steering Committee was formed, consisting of Town Council members, Planning Commissioners, a Design Review Board member, a Redevelopment Commission member, an Economic Development Advisory Board member and a member-at-large. The purpose of the Steering Committee was to oversee the process of the update and ensure consistency within the document.

After identifying and grouping the chapters of this General Plan into four categories, the Town solicited applications from Gilbert residents willing to serve on Sub-Committees dedicated to drafting the Chapters. A total of fifty-six (56) volunteers were chosen for the Sub-Committees. Chairs were selected to lead the Sub-Committees and the four (4) chairs also sat on the Steering Committee. Each member of the Steering Committee was also appointed as a liaison to a Sub-Committee. Planning Division Staff provided support for the Steering Committee and Sub-Committees. The General Plan Steering Committee and all four Sub-Committees held a kick-off meeting in May 2009.

A total of fifteen (15) Steering Committee and fifty-one (51) Sub-Committee meetings were held between May 2009 and June 2010. During this time, each group heard from experts in the fields, reviewed the existing General Plan, reviewed other General Plans and created the new chapters. All minutes and draft documents were placed on the Town's website after each meeting. Once drafted and approved by the Steering Committee, the Chapters were put on the Town's web page as one of several methods of soliciting public input.

In January 2010, the Steering Committee began holding open houses at various locations and attended events throughout the Town. The goal was to present the draft chapters to the citizens in order to gather public input. A total of ten (10) events and open houses were held. Handouts at the events included survey sheets that could be filled out and sent to staff for inclusion in the update.

The Town was also very active in providing information to the public via local newspapers, cable television, Nixle and Twitter. These social media networks were utilized to advertise open houses and public events to solicit public input on the creation of the plan. Additionally, the Town's web site had an interactive survey that could be filled out and submitted directly to staff.

The result of this effort was a citizen-driven public document that reflects the Vision and Goals of the community. This document will guide and direct the development of the Town for the next two decades.

GENERAL PLAN ELEMENTS AND VISION STATEMENTS

Land Use and Growth Areas
Deliver a mix of synergistic land uses that are appropriately located to promote employment opportunities while enhancing Gilbert's quality of life.

Circulation
Provide a safe, efficient, and aesthetically pleasing circulation network that considers all modes of vehicular and non-vehicular movement and does so in a manner that is sensitive to the environment.

Parks, Open Space, Trails, Recreation, Arts and Culture
Gilbert encourages the health and well-being of its residents through diverse recreational opportunities. The Town offers safe, well maintained facilities, parks and open spaces including locally and regionally connected multi-use trails, equestrian paths and bicycle lanes. Our community also fosters arts and cultural experiences.

Public Facilities and Services
Provide a high level of municipal services and facilities to properly serve the community in a manner that enhances quality of life, optimizes existing facilities, and provides for future needs.

Community Design
Provide the citizens of Gilbert and the development community with guidelines and assistance to continue to develop Gilbert emphasizing its heritage, yet open to innovative design opportunities that result in projects that are diverse and complementary, promoting stewardship of community resources.

Environmental Planning
Gilbert recognizes its environmental stewardship and is committed to being in the forefront as it plans, manages and conserves resources.

Housing and Conservation
The Town is committed to maintaining its housing quality and will continue offering in its land use mix a variety of residential developments for all family types and income levels. This will provide housing opportunities by creating new neighborhoods and rehabilitating existing ones while creating a balanced maturing community.

Economic Development
Gilbert is "open to business" and attracts, retains and grows innovative, entrepreneurial businesses of all sizes that provide high-wage job opportunities for Gilbert residents and enhance Gilbert's outstanding quality of life.

Character Areas
Gilbert desires to create and protect unique areas of Town by identifying and providing guidance through the use of Character Areas and guidelines.

Energy
Gilbert is committed to being at the forefront of energy efficiency, reducing energy demand and furthering the use of alternative and renewable energy sources.

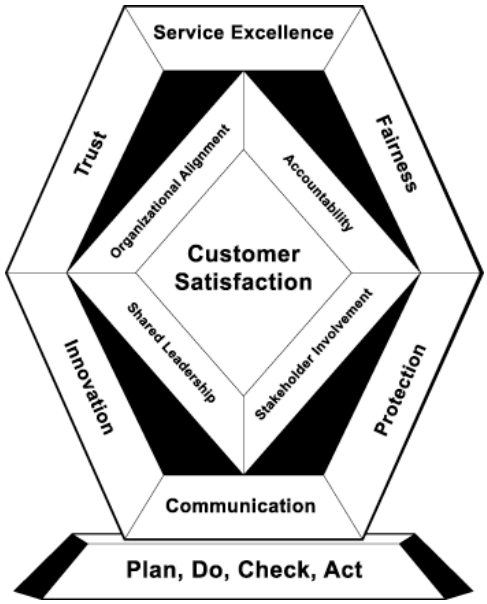
Neighborhood Preservation and Revitalization
Preserve, reinforce and, where appropriate, revitalize the core characteristics and stability that define all of the Town's neighborhoods, commercial and residential.

Continuous Quality Improvement ……*It's The Way We Do Business*

Our approach to Continuous Quality Improvement (CQI) includes both a principle and a body of knowledge. The principle, called Plan, Do, Check, and Act (P-D-C-A), is a structured approach to problem-solving and planned change. The body of knowledge includes a specific set of tools, techniques, and key activities that will enable us to manage by using data. It also includes practices that support planned change, either by individuals or stakeholder teams.

Through CQI we strive to make certain that we do things right by focusing on customers' needs and expectations; customers help us define what the "right" things are. Our values and key practices help us drive our ability to meet our customers' needs and expectations.

This is our Model for Excellence internally known as the CQI Model: the focus is on customer satisfaction, the foundation is the principle, and the cornerstones are our key practices and our values.



Gilbert celebrates over 15 years of its commitment to CQI and conducts a bi-annual employee survey to assess the level of integration of CQI into our work unit culture. The results from the most recent assessment in FY 2011 include:

- 98% return rate with overall very positive results that indicate a consistent integration of CQI into the work unit culture; here are a few highlights:
  - More than four out of five employees (87%) favorably indicate application of the Town's values and key practices
  - More than three out of four (76%) use the Plan, Do, Check, and Act methodology when improving operational processes or procedures
  - Employees listed over 150 improvements in their work units during the last 12 months
  - 83% of the employees indicate that there are not any barriers which prevent them from suggesting or acting on improvements

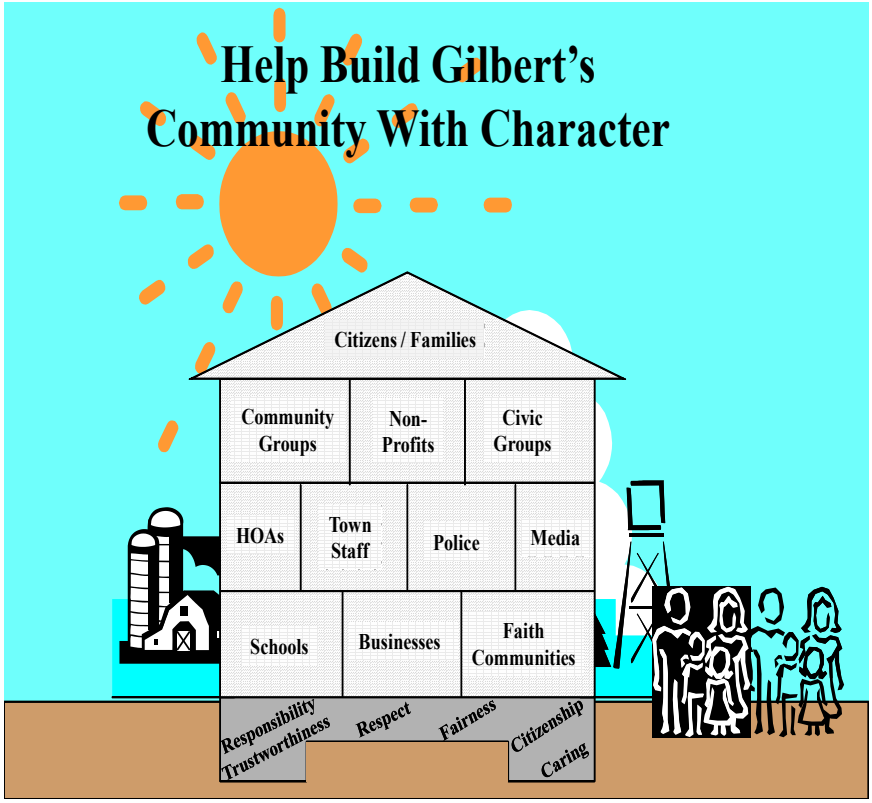
Our Purpose

The purpose of Gilbert's Community with Character initiative is to advance the highest standard of citizenship necessary for creating a safer, more caring community in conjunction with our community partners by adhering to the six pillars of character: trustworthiness, respect, responsibility, fairness, caring, and citizenship.

Our Vision as a Community with Character

We see Gilbert, Arizona as a place that people are proud to call home, a place where diverse families feel safe and care about their neighbors and the community in which they live.

We see **children** learning from their community a consistent message about the cause and effect of good character. **Teachers** model the character traits and teach about role models of good character. They reward students for demonstrating positive character traits. The effect is a better more enjoyable learning environment for students to focus on the scholastic basics and life skills.



We see the **Mayor, Council, Town employees, and other elected officials** being exemplary role models and good stewards of the same character traits in the community decisions they make. The effect is an increased level of confidence and trust of our leaders by the people of our community.

We see the **police** department teaching, demonstrating, and rewarding citizens for the same character traits in their counseling work with youth and families. The effect is youth making healthier decisions and parents offering increased support that reduces recidivism.

We see our **HOAs and neighbors** supporting each other and demonstrating the same character traits in all they do. The effect is people helping people to make our neighborhoods safe places to raise our families.

We see **businesses** demonstrating and rewarding their employees and customers for the use of the same good character traits in their decisions. The effect is increased morale, increased productivity, and increased revenue.

We see **families** discussing and reinforcing the same character traits they learned at work and school in their home. The effect is a more supportive, encouraging, and happy home.

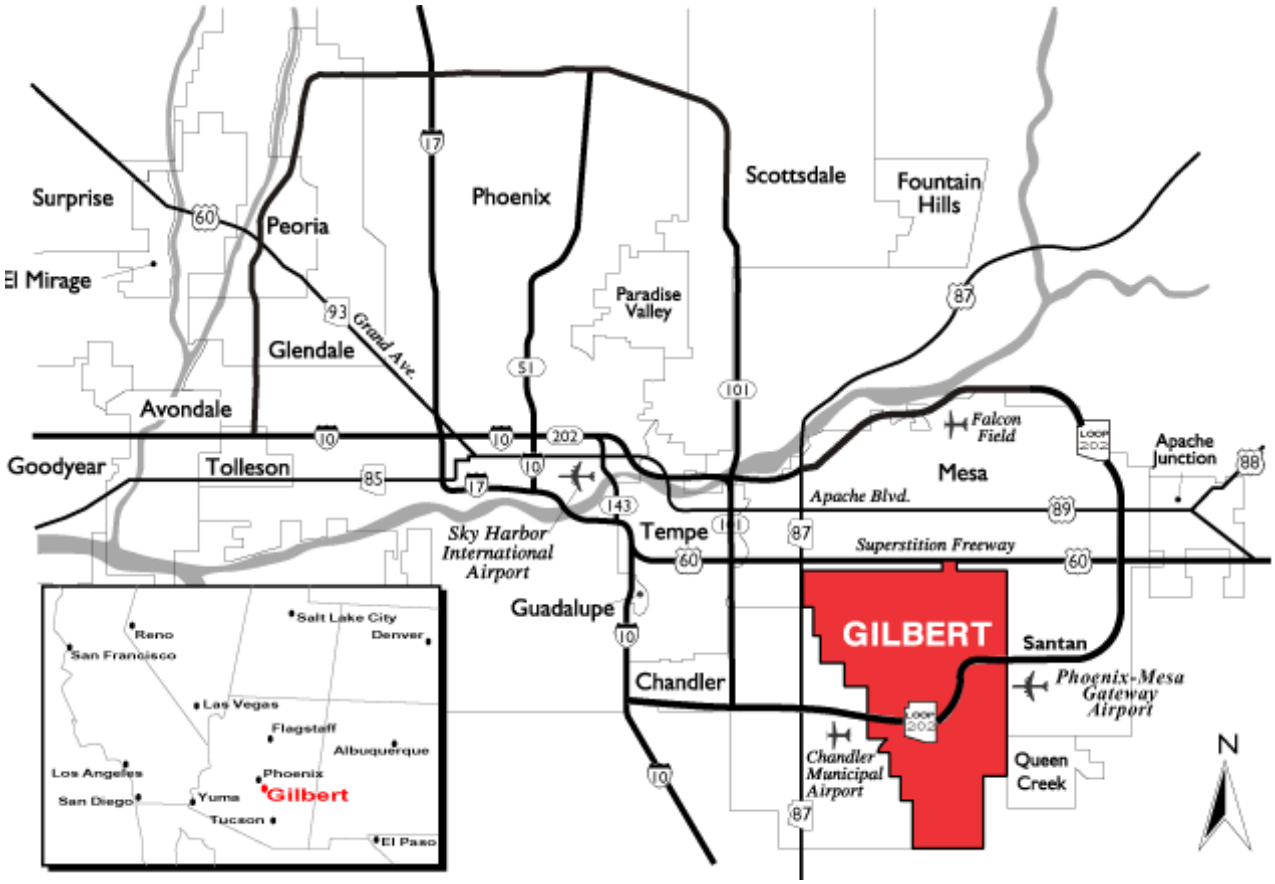
We see the **media** providing generous press coverage to highlight the character trait of the month and provide a spotlight on those people in our community as well as from history who are/have been exemplary role models of good character traits. The effect is a clearer picture and greater conscious awareness of what it looks like to be a person of good character.

Together as citizens of Gilbert we unite and stand for the strong moral character that has made, and will continue to make, this nation great.

We choose to be a Community With Character and embrace the "Six Pillars of Character" from CHARACTER COUNTS!℠

GILBERT ARIZONA

Gilbert Facts



Gilbert at a Glance:

Year Founded:	1891
Year Incorporated:	1920
Planning Area:	76 square miles
Elevation:	1,273 feet
Annual average rainfall:	9.23 inches
Annual sunshine days:	310 days

Average Temperature (High/Low):

January	67/41
April	85/54
July	106/77
October	89/59

More information and statistics can be found at:
http://www.gilbertaz.gov/econdev/profile

Cost-of-Living Index (2011):	94.0
Median age:	31.9
Number of Households (2010):	69,372
Transaction Privilege Tax Rate:	8.80%
State/County	7.30%
Gilbert	1.50%

Highway Distances from Gilbert:

Albuquerque, NM	477 Miles
Dallas, TX	1,028 Miles
Denver, CO	841 Miles
Las Vegas, NV	315 Miles
Los Angeles, CA	415 Miles
Phoenix, AZ	12 Miles
Salt Lake City, UT	708 Miles
San Diego, CA	381 Miles
San Francisco, CA	813 Miles
Tucson, AZ	104 Miles

GILBERT ARIZONA

Gilbert Facts

Demographics:

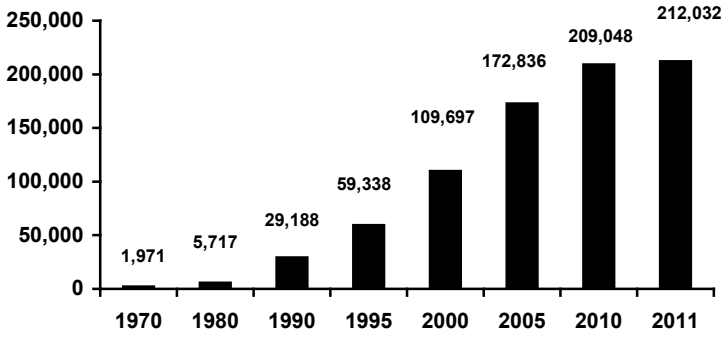
	Gilbert	Greater Phoenix
Median Household Income:	$ 79,989	$ 51,125
Average Household Income:	$ 94,025	$ 69,789
Average Household Size:	3.03	2.67
Average Family Size:	3.45	3.33
High School Graduate:	18%	25%
Some College, no degree:	27%	24%
Associate Degree:	11%	8%
Bachelor's Degree:	27%	17%
Graduate/Professional Degree:	12%	10%
High School Graduate or Greater:	95%	84%
Bachelor's Degree or Higher:	39%	27%

Source: U.S. Census Bureau 2010; American Community Survey

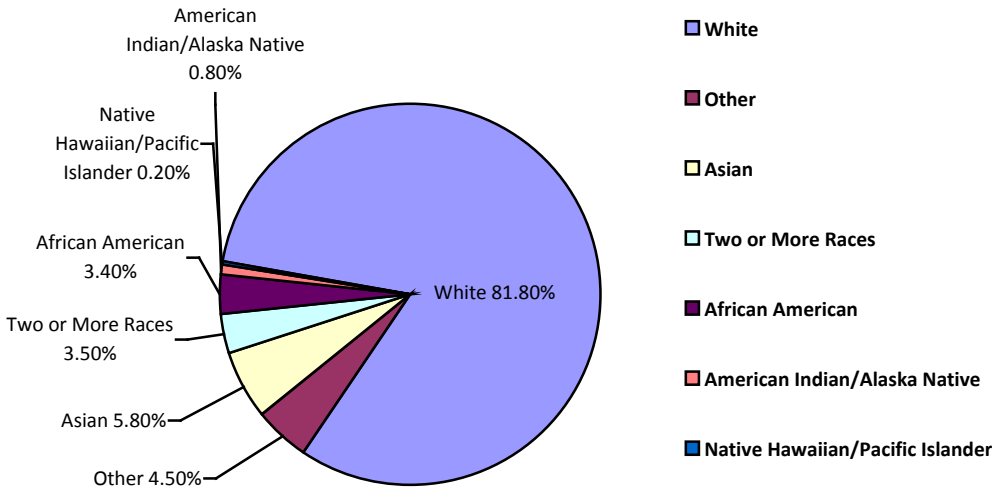
- *In August 2012, Money Magazine honored Gilbert as the nation's 33rd best place to live*
- *5th Safest City in U.S. by BusinessInsider.com*
- *Approximately one-third of the population is under the age of 18*
- *6.1% of residents are age 65 and above*
- *Median age of Gilbert residents is 31.9 years while the median age for Greater Phoenix is 33.7*

- *Named the Fastest Growing Community of 100,000 or greater in 2002 by the U.S. Census Bureau*
- *Population in 1970 was 1,971*
- *The anticipated population at build out is in excess of 330,000*
- *Population increased 91% from 2000 to 2010 and continues to climb*

Population Growth



Gilbert Ethnic Make-up



Source: U.S. Census Bureau 2010; American Community Survey

Age Distribution

Gilbert:	
Under 18	33%
19-24	7%
25-44	33%
45-64	22%
65 and over	5%

Greater Phoenix:	
Under 18	26%
19-24	9%
25-44	28%
45-64	23%
65 and over	13%

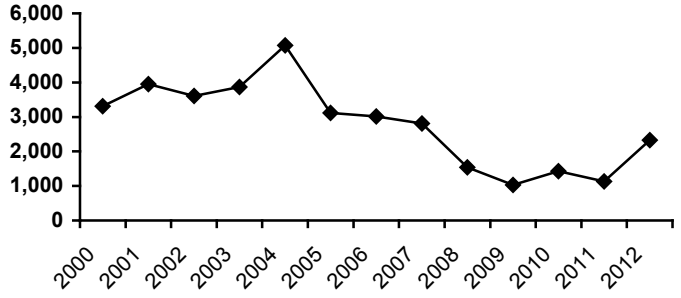
Source: U.S. Census Bureau 2010; American Community Survey

Economic Information:

- *The median household income is $79,989 – the highest among Phoenix cities with a population above 100,000 and 54% above the national average of approximately $51,914*
- *The Maricopa Association of Governments estimates there are more than 61,000 jobs in Gilbert*
- *Gilbert's three hospitals have all opened within the past six years: Gilbert Emergency Hospital, Catholic HealthCare West, and Banner Health*
- *MD Anderson Banner Cancer Center opened in 2011*

Major Employers	Employees
Gilbert Unified School District	4,173
Town of Gilbert	1,200
Banner Health Care	1,160
Fry's Food Store	824
Mercy Gilbert Medical Center	762
GoDaddy Software, Inc.	600
Wal-Mart, Inc.	594
Target Stores, Inc.	455
Costco Wholesale	418
Orbital Science	400

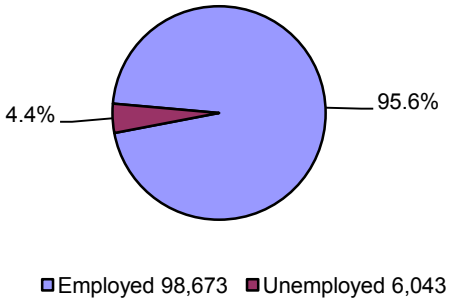
Housing Starts



- *The median value of owner occupied housing units is $298,400*
- *In FY 2009, an average of 85 building permits were issued per month; for FY 2010, 119 permits were issued per month; for FY 2011, 94 permits were issued per month; and for FY 2012, 194 permits were issued per month*
- *Of total housing units, 92.6% are occupied and 7.4% are vacant*

- *Approximately 8 million square feet of new retail space was added between 2005 and 2010*
- *For 2005 through 2010, development trends called for an additional 2.9 million square feet of new industrial development and 3.5 million square feet of new office development*
- *In 2007, Gilbert welcomed the SanTan Village Regional Shopping Center, the retail portion of a mix-use urban village that ultimately will encompass 3 million square feet and 500 acres of entertainment, retail, restaurant, and office uses*

2010 Gilbert Civilian Labor Force = 104,716



Source: U.S. Census Bureau 2010; American Community Survey

For more on population figures and community resources, visit www.gilbertaz.gov/econdev/profile.

GILBERT ARIZONA

Fund Structure

The financial accounts for Gilbert are organized on the basis of funds or account groups. In governmental accounting, a fund is a separate self-balancing set of accounts used to show operating results for a particular activity or activities. Funds are categorized into three classes: governmental, proprietary, or fiduciary. Different fund types are found within each of these three classes.

GOVERNMENTAL FUNDS

General Fund – The General Fund accounts for the resources and uses of various Gilbert departments. A majority of the daily operating activity is recorded in this fund. Police, Fire, Development Services, Parks and Recreation, Human Resources, and Information Technology are all examples of activity in the General Fund. Governmental accounting requires the General Fund be used for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds – These funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for a specific purpose.

→ *Street Fund (Highway User Revenue Fund)*
Street operating costs eligible for state highway revenues are included in this fund. Revenues are primarily derived from state-shared fuel tax and vehicle license tax.

→ *Community Development Block Grant*
This fund accounts for all federal CDBG revenue. The revenue is used for expenditures that create a more viable community, such as downtown renovation and social services.

→ *HOME Fund*
This fund accounts for Federal Home Investment Partnership revenue. The revenue is used for expenditures that create and maintain affordable housing within the Town.

→ *Grants*
The Town accounts for grant revenue and the related expenditures in a separate fund. The entire expense is included in this fund and any amount not supported by grant revenue is transferred from another fund.

→ *Other Special Revenue*
Other special projects are accounted for in this group of funds. The activity extends beyond one fiscal year and is for a specific event.

→ *System Development Fees*
This set of funds segregates the revenue to pay for growth related capital projects. The revenue is transferred, as needed, to Capital Projects funds to pay for eligible projects or to Debt Funds to repay debt issued for growth-related construction.

→ *Maintenance Improvement Districts*
Arizona Statutes provide that improvement districts can be established to pay for streetlights and parkway improvements. Gilbert established two funds for these districts. Revenue is received from benefited property owners.

Capital Project Funds – These funds account for revenue received and expenses related to infrastructure improvements such as streets, water, wastewater, and parks. Revenue is received from system development fees, bond proceeds, and other sources.

Debt Service Funds – The short and long-term payment of principal and interest on borrowed funds is accounted for in these funds.

Special Assessment Funds – Property owners requiring specific capital improvements, from which benefit is primarily restricted to those specific property owners, may form a district. Special levies are collected from those property owners to cover those costs. There are presently three districts.

PROPRIETARY FUNDS

Enterprise Funds – These are funds in which the services provided are financed and operated similarly to those of a private business. User fees are established and revised as needed to ensure that revenues are adequate to meet all necessary expenditures. Gilbert has enterprise funds for water, wastewater, and solid waste operations.

Internal Service Funds – Gilbert has three Internal Service Funds: fleet maintenance, printing service, and health self insurance. The Internal Service Funds are used to provide service to other departments and to recover the cost of that service. The use of these funds provides a more complete picture of the cost to provide a given public service, because more of the total costs are included in the respective cost center.

FIDUCIARY FUNDS

Trust and Agency Funds – This fund type is for assets held by the Town in a trustee capacity or as an agent for individuals, private organizations, other governmental units or other funds. Use of these funds facilitates discharge of responsibilities placed upon the governmental unit by virtue of law or other similar authority.

ACCOUNT STRUCTURE

A number of accounts are found within each fund. A fund is divided first into cost centers that include Business Units, Departments, Divisions and activities that relate to a functional area such as Police Patrol – Canine. Within each cost center are object codes that define a particular transaction.

The cost center is further divided into separate object codes to identify the particular revenue or expenditures type. For example, within Police Patrol - Canine there is an object code for fuel that accumulates the costs paid for fuel during that fiscal year.

The account structure hierarchy is:

→ Fund
→ Cost Center
→ Object Code

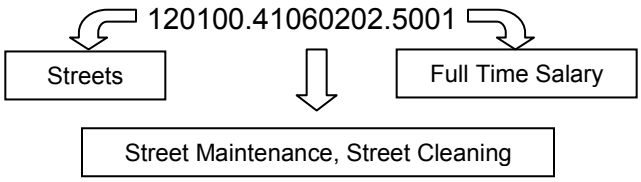
Expense object codes are segregated by the following categories:

→ Personnel Services
→ Contractual and Other
→ Capital Outlay
→ Debt and Depreciation
→ Transfers

Revenue object codes are also categorized based on the first two numbers in the code.

This segregation provides the ability to summarize expenditure and revenue information by major category.

The chart of accounts structure provides distinguishing characteristics for each portion of the account. For example, the salary of an employee working in the Street Fund performing Street Cleaning would be paid from account:



BUDGET DEVELOPMENT

The budget process begins with revenue projections. At the direction of the Town Manager, in Fiscal Year 2013, Gilbert implemented a modified zero-based budget development process. The Council determines the priorities for the year and staff develops the best possible budget that incorporates Council priorities and fits within the resources available.

Council set the following boundaries for budget preparation:

- ✓ No change in local sales tax rate (1.5%)
- ✓ No change in property tax for debt service repayment ($1.15 per $100)
- ✓ No salary equity adjustments for market range or for merit pay pending completion of classification and compensation study
- ✓ Maintain minimum fund balance policies
- ✓ Base budgets prepared through the use of a modified zero-based model

The major steps in preparation of the budget were:

- ✓ Update FY 2012 projections and five-year projections for operating funds
- ✓ Council input on initiatives, boundaries, and priorities
- ✓ Perform base budget analysis: Determine Cost and Level of Services as currently provided
- ✓ Justify all expenditures, tying each back to specific services to be funded deliberately
- ✓ Prioritization of available resources to align with Council priorities
- ✓ Present draft to Council
- ✓ Council review and adoption

The Budget Calendar page depicts the timing in more detail.

STATE EXPENDITURE LIMIT

The State of Arizona sets a limit on the expenditures of local jurisdictions. State statute sets the limits unless otherwise approved by the voters. The Town of Gilbert received voter approval to increase this limit because of the population growth rate. Gilbert must budget at or below this limit.

The expenditure limit base approved by the voters must be used in determining Gilbert's expenditure limit until a new base is adopted. The expenditure limit for FY 2013 is $330,696,720. Some of the specific items excluded from the expenditure limit include: revenue from bond sales, revenues received for interest, trust and agency accounts, federal grants, and amounts accumulated for the purchase of land, buildings, or improvements if the voters approved.

BUDGET AMENDMENTS

Under Arizona Statutes, the budget cannot increase once the Council adopts the preliminary budget.

Transfers between budget line items are submitted throughout the year to align the budget with actual experience and requirements. This provides a more refined picture of what the base should be for the next budget year.

The Town budgets for contingencies in the following funds:

- ✓ General
- ✓ Streets
- ✓ Water
- ✓ Wastewater
- ✓ Environmental Services - Residential
- ✓ Environmental Services - Commercial

The contingency account is used for emergency or unforeseen actions.

BUDGET CARRYFORWARD

If completion of a project or acquisition is not expected during a fiscal year, the amount must be included in the budget for the following fiscal year and balanced along with other requests.

BUDGET BASIS

The budget is prepared on a basis generally consistent with Generally Accepted Accounting Principles (GAAP). The Town's Governmental Funds consist of the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds. Governmental fund type budgets are developed using the modified accrual basis of accounting.

Under the modified accrual basis revenues are estimated for the fiscal year if they are accrued (amounts can be determined and will be collected within the current period). Principal and interest on general long-term debt is budgeted as expenditures when due, whereas other expenditures are budgeted for based on the timing of receipt of the good or service.

Proprietary Fund Budgets – Water, Wastewater, Solid Waste, and Internal Service Funds - are adopted using the full accrual basis of accounting whereby revenue projections are developed recognizing revenues earned in the period. Expenditure estimates are developed for all expenses incurred during the fiscal year.

The major differences between the budget and the Comprehensive Annual Financial Report (CAFR) are:

- ✓ Certain revenues, expenditures, and transfers are not included in the budget, but are accrued and reported on the GAAP basis. For example, is the increases or decreases in compensated absences are not included for budget purposes but are in the CAFR
- ✓ Indirect administrative cost allocations to the Enterprise Funds are accounted for as transfers in or out on the budgetary basis, but are recorded as revenues and expenses for the CAFR
- ✓ New capital outlays in the Enterprise Funds are presented as expenses in the budget, but recorded as assets in the CAFR
- ✓ Depreciation expense is not included in the budget, but is an expense in the CAFR
- ✓ Debt service principal payments in the Enterprise Funds are expenses in the budget, but reported as reduction of long-term debt liability in the CAFR
- ✓ Debt issuance costs, discounts, and premiums are considered expensed or earned in the year paid or received, not over the life of the bonds
- ✓ Encumbrances are treated as expenses in the year the purchase is made for budget purposes

GILBERT ARIZONA

Budget Calendar

Date	Action
August 25, 2011	Budget Kick-off Meeting with Town Leadership
September 14, 2011	Compensation Working Group begins
November 17, 2011	First Capital Improvement Plan stakeholder meeting
November 30, 2011	Meet and Confer process with labor groups begins
December 5, 2011	Initial presentation of FY 2013 Budget Process to Executive Team
January 18, 2012	Completion of mid-year projections
February 6, 2012	Executive Team begins twice weekly review sessions for FY 2013 budget requests
February 21, 2012	Council study session presentation: Current and Projected Trends in Local and State-shared Sales Tax
February 29, 2012	Second Capital Improvement Plan stakeholder meeting
March 6, 2012	Council study session presentation: Revenue Trends and Overview of FY 2013 Budget Process
March 8, 2012	Executive Team presentation of budget recommendations to Town Manager and Assistant Town Manager
March 20, 2012	Council study session presentation: Bonds 101
April 3, 2012	Council study session presentation: FY 2013 Budget Approach and Framework
April 17, 2012	Council study session presentation: Discussion of Utility Rates
May 1, 2012	Council study session presentation: FY 2013 Budget Recommendations
May 2, 2012	Third Capital Improvement Plan stakeholder meeting
May 17, 2012	Council adoption of Memorandums of Understanding with labor groups
May 17, 2012	Public hearing and adoption of FY 2013 Preliminary Budget
June 14, 2012	Adoption of final FY 2013 Budget
June 14, 2012	Adoption of Capital Improvement Plan and Infrastructure Improvement Plan
June 14, 2012	Public hearing and adoption of Secondary Property Tax levy

Introduction
On November 5, 2011, the Town Council adopted the Policies of Responsible Financial Management. These policies establish the framework for overall fiscal planning and management by setting forth guidelines for current activities and long range planning. The purposes of the financial policies are to enhance the transparency of fiscal management practices, provide for a balanced budget, promote fiscal conservatism, provide flexibility and responsiveness, and ensure adherence to the highest accounting and management practices. These Policies of Responsible Financial Management are intended to foster and support the continued financial strength and stability of the Town of Gilbert.

Accounting, Auditing, and Financial Procedures
Gilbert produces a Comprehensive Annual Financial Report in accordance with Generally Accepted Accounting Principles as outlined by the Government Accounting Standards Board. An independent audit is performed annually, and a request for proposals is prepared every five years to procure services for the annual audit.

Budget Administration
The Council adopts the budget at the fund level as a total amount of expenditures. Financial control is administered by fund, with budgetary control for operating performance regulated at the departmental level. Grants and restricted appropriations are administered on a line item basis by department. Directors may authorize transfers within non-personnel budget lines at the same fund, department, and project level. The Town Manager or his/her designee is authorized to administer a budget adjustment process within a fund between departments or projects. The Budget Administrator or his/her designee is authorized to approve any adjustments between funds, departments, or projects and any contingency transactions up to $25,000. The Town Manager or his/her designee is authorized to approve any adjustments between funds, departments, or projects and any contingency transactions up to $50,000. Council action is required to approve any adjustments between funds, departments, or projects and any contingency transactions over $50,000, including any carryforward adjustments from the prior year. All annual appropriations lapse at year-end and are considered for inclusion in the subsequent year's budget.

Investments
Gilbert keeps all idle funds fully invested as authorized by State statute.

State Debt Limit
The Arizona constitution limits the outstanding bonded debt capacity to a certain percentage of Gilbert's secondary assessed valuation based on the type of project to be constructed.

There is a limit of 20% of secondary assessed valuation for projects involving streets, water, sewer, artificial lighting, parks, open space, and recreational facility improvements. There is a limit of 6% of secondary assessed valuation for any other general-purpose project.

Debt Management
Gilbert received voter authorization for $80 million in street capital projects in 2003 and $174 million in 2007. Before any new general obligation debt is issued under this approval umbrella, the annual principal and interest costs must be repaid within the property tax levy of $1.15/100 of secondary assessed valuation. The amount must also fall within the 20% of secondary assessed valuation allowed by State constitution for projects. Bonds are issued to finance capital project construction. Bonds are not issued to fund operating expenditures.

Gilbert annually reviews the status of outstanding and future potential debt in relation to capacity to defease, call, or refund outstanding debt.

Long-Range Planning
The Budget Administrator shall annually develop, with the assistance of Town departments, a five year revenue and expenditure forecast for General Fund and Enterprise fund plans. These forecasts will identify changes in revenue and expenditures due to projected new development in the Town, program changes, labor agreements, and capital projects coming online. These forecasts are based on assumptions derived from boundaries set by the Council or Executive Team, economic indicators, capital projects anticipated in the Capital Improvement Plan, and required rate increases to maintain appropriate service levels.

Repair and Replacement Funding
The Town shall budget annually for the repair and replacement of fleet and capital infrastructure items. Appropriate funding levels for repair and replacement shall be established through the Capital Improvement Plan and annual operating budget processes. Funding will be prioritized each year to reflect the needs of the Town in accordance with plans established to manage the repair and replacement cycles of fleet and infrastructure.

Contingency
Gilbert appropriates dollars in the major operating funds—General, Water, Wastewater, Streets, and Environmental Services Funds for emergency and unforeseen events and opportunities. The Contingency is calculated excluding non-operating items such as capital project transfers and debt service payments. Sufficient funds shall be allocated each year in the budget process.

Contingency funds shall be used to provide for unanticipated needs and opportunities that arise during the year. Budgeting for contingency funds at the department level will be based on most-likely occurrences and levels of service for the following fiscal year.

Revenue Diversification
Gilbert values a diversified mix of revenue sources to mitigate the risk of volatility. The Town's goal is a diversified General Fund revenue base which includes sales taxes, state shared revenues, and other revenue sources. Gilbert has a secondary property tax which cannot be used for operating expenditures.

The major source of revenue for the General Fund is sales tax. Since sales tax is a direct function of economic cycles and inflation, it is important to make every effort to improve the diversity of the Town's revenue sources.

The Town will strive to maintain a diversified and stable revenue base to shelter it from economic changes or short-term fluctuations by doing the following:

- Periodically conducting a cost of service study to determine if all allowable fees are being properly calculated and set at an appropriate level.
- Establishing new charges and fees as appropriate and as permitted by law.
- Pursuing legislative change, when necessary, to permit changes or establishment of user charges and fees.
- Aggressively collecting all revenues, related interest, and late penalties as authorized by the Arizona Revised Statutes.

Use of Revenue
Gilbert avoids dependence on temporary revenue sources to fund recurring government services. One-time revenues should be used only for one-time expenditures and not for ongoing expenditures. By definition, one-time revenues cannot be relied on in future budget years. Examples of one-time revenues are unexpected audit collections for sales tax, unsustainable spikes in revenue, sales of Town assets, or one-time payments to the Town.

Sales tax revenue is a volatile source of revenue since it is a direct function of economic cycles. Sales tax revenues that exceed the normal growth rate should be used for one-time expenditures or to increase reserves for the inevitable economic downturns. When sales tax revenue growth is less than the normal growth rate, it may be necessary to use reserves until appropriate expenditure reductions or other measures can be implemented. Interest income is also volatile. Any interest earnings that exceed the average annual earnings over the last ten years should be used for one-time expenditures or to increase reserves.

The best use of one-time revenues is to invest in projects that will result in long term operating cost savings. Appropriate uses of one-time revenues include strategic investments such as early debt retirement, capital expenditures that will reduce operating costs, information technology projects that will improve efficiency, and special projects that will not incur ongoing operating costs. If projects are deemed appropriate strategic investments and do include increased ongoing operating costs, these costs should be acknowledged and planned for in long-range planning efforts prior to approval.

Fees and Charges

User fees and charges are payments for purchased, publicly provided services that benefit specific individuals. The Town relies on user fees and charges to supplement other revenue sources in order to provide public services.

- Indirect cost charges will be assessed to reflect the full cost of identified services.
- The Town may establish user fees and charges for certain services provided to users receiving a specific benefit.
- On a regular basis, the Town will conduct a cost of service study to identify the full cost of providing a service for which fees are charged. The calculation of full cost will include all reasonable and justifiable direct and indirect cost components.
- User fees shall be reviewed on a regular basis to calculate their full cost recovery levels, to compare them to the current fee structure, and to recommend adjustments where necessary.
- The Town shall establish cost allocation models to determine the administrative service charges due to the appropriate operating fund for overhead and staff support provided to another fund.
- User fees in Enterprise Fund operations are calculated to recover the entire cost of operations, including indirect costs, debt service, reserve for replacement, and overhead costs.

The general policy of the Town of Gilbert regarding fees and charges is based upon the following considerations:

- Tax dollars should support essential Town services that benefit and are available to everyone in the community (such as parks, police, and fire protection).
- For services that largely or solely benefit individuals, the Town should recover full or partial costs of service delivery through user fees.

The full cost of providing a service includes the following:

- Direct costs associated with providing the service, including:
  - The cost of the time all employees spend on the service, including benefits
  - Other direct costs, such as supplies and materials, contractual services, or internal service fund charges associated with the service
- Department, division supervision, or clerical support
- Departmental indirect costs
- Townwide indirect costs

Purchasing
The Town shall require adequate financial controls to be included in the Town's standard contract terms so as to provide assurance of minimum risk and access to review compliance with contract terms and conditions. Among these controls are the right to audit all provisions of contracts, the right to require appropriate levels of insurance, and the right to require complete financial reports if appropriate for the solicitation. All Purchasing transactions in the Town shall adhere to the adopted Purchasing Code.

Capital Improvement Plan
Gilbert adopts a Capital Improvement Plan and Program that provides for all improvements needed. The Capital Improvement Plan is a public document that communicates timing and costs associated with constructing, staffing, maintaining, and operating publicly financed facilities and improvements with a total cost over $100,000. The Capital Improvement Program includes the first five years of the Capital Improvement Plan. The combination of the Capital Improvement Plan and Capital Improvement Program represents Gilbert's Infrastructure Improvement Plan. This Plan serves as the basis for Gilbert's System Development Fee calculations.

Projects included within the five-year program must have sound cost estimates, an identified site, and verified financing sources, as well as confirmation it can be operationally staffed and maintained within the budget resources. The first five years of projected costs are combined with other data gathering techniques to project operating results for five years. This information is the basis for developing the next year's budget.

The purpose of the Capital Improvement Program is to systematically identify, plan, schedule, finance, track, and monitor capital projects to ensure cost-effectiveness as well as conformance to established policies.

- The Town Manager will annually submit a financially balanced, multi-year Capital Improvement Program for review by the Town Council pursuant to the timeline established in the annual budget preparation schedule. Submission of the Capital Improvement Program shall be consistent with the requirements of Title 42, Chapter 17, Article 3 of the Arizona Revised Statutes. The Capital Improvement Program will incorporate a methodology to determine a general sense of project priority according to developed criteria.
- The Capital Improvement Program shall provide:
    - A statement of the objectives of the Capital Improvement Program, including the relationship with the Town's General Plan, department master plans, necessary service levels, and expected facility needs.
    - An implementation program for each of the capital improvements that provides for the coordination and timing of project construction among various Town departments.
    - An estimate of each project's costs, anticipated sources of revenue for financing the project, and an estimate of the impact of each project on Town revenues and operating budgets. No capital project shall be funded unless operating impacts have been assessed and the necessary funds can be reasonably anticipated to be available when needed.
    - For the systematic improvement, maintenance, and replacement of the Town's capital infrastructure as needed.
    - A summary of proposed debt requirements.
- The Town will match programs and activities identified in the Capital Improvement Program with associated funding sources. Reimbursements shall be applied to like projects and activities.

- The performance and continued use of capital infrastructure is essential to delivering public services. Deferring essential maintenance and/or asset replacement can negatively impact service delivery and increase long term costs. As such, the Town will periodically assess the condition of assets and infrastructure and appropriately plan for required major maintenance and replacement needs. Efforts will be made to allocate sufficient funds in the multi-year capital plan and operating budgets for condition assessment, preventative and major maintenance, and repair and replacement of critical infrastructure assets.

Fund Balance Classifications
The Governmental Accounting Standards Board (GASB) Statement No. 54 establishes accounting and financial reporting standards for all governments that report governmental funds. Governmental funds are defined as funds generally used to account for activities supported by taxes, grants, and similar resources and include the general fund, special revenue funds, debt service funds, and capital projects funds. GASB 54 does not apply to proprietary or fiduciary funds which include the enterprise, internal service, trust and agency funds.

Definitions of Fund Balance Classifications
Nonspendable: Amounts that cannot be spent because they are either (a) not in spendable form such as inventory or (b) legally or contractually required to be maintained intact.

Restricted: Amounts that can only be used for specific purposes pursuant to constraints imposed *externally* by creditors, grantors, contributors, or laws or regulations of other governments; or imposed by law through constitutional provisions or enabling legislation.

Committed: Amounts that can only be used for specific purposes pursuant to constraints imposed *internally* by formal action of the governing body.

Assigned: Amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed.

Unassigned: This residual classification is specific for the general fund and represents fund balance that has not been assigned to other funds; and that has not been restricted, committed, or assigned to specific purposes within the general fund.

For purposes of this policy and in accordance with GASB No. 54, unrestricted fund balance shall consist of the "committed", "assigned", and "unassigned" portions of fund balance.

- When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, as a general rule, the Town would consider the restricted amount to have been spent first.
- When an expenditure is incurred for purposes for which committed, assigned and unassigned fund balances are available, as a general rule, the Town would first reduce the committed amounts, followed by assigned amounts, and then unassigned.
- For *committed* fund balance: formal action by Council through resolution is required to establish, modify, or rescind *committed* fund balance. Such Council resolution must occur before the end of the reporting period.
- For assigned fund balance: The Council authorizes the Finance Director to assign fund balance amounts to a specific purpose.

Minimum Unrestricted Fund Balance for the General Fund
Governmental Accounting Standards Board Statement No. 54 requires entities to create a formal policy that establishes a minimum level at which unrestricted general fund balance is to be maintained.

Fund balance is an important indicator of Gilbert's financial position. Maintaining reserves is considered a prudent management practice. Adequate fund balances are maintained to allow Gilbert to continue providing services to the community in case of unexpected emergencies or requirements and/or economic downturns.

To establish a minimum unrestricted fund balance policy ensuring the continuance of sound financial management of public resources when faced with unanticipated events that could adversely affect the financial condition of Gilbert and jeopardize the continuation of public services. This policy will ensure Gilbert maintains adequate unrestricted fund balance in the general fund to provide the capacity to:

- provide funds for unforeseen expenditures related to emergencies,
- mitigate significant economic downturns or revenue shortfalls,
- stabilize the volatility of primary revenue streams,
- allow for responsiveness to legislative changes,
- secure and maintain investment grade bond ratings,
- provide for long-term stability of the Town's financial status.

Gilbert shall establish and maintain a minimum unrestricted fund balance for the General Fund. This fund balance shall be adjusted for nonspendable funds to ensure adequate balance is retained based on actual cash available. For purposes of initially establishing the balance and maintaining hereafter, Gilbert shall retain a minimum requirement of 90 days working capital of the current fiscal year, which is equal to approximately 25% of General Fund budgeted expenditures, plus one year's worth of General Fund debt service payments. Current fiscal year expenditures shall be less capital outlay and transfers out budgeted for the General Fund. For purposes of this calculation, the expenditures shall be the budget as originally adopted by ordinance. Appropriation from the minimum unrestricted fund balance shall require the approval of Council. The Council may authorize use of the minimum unrestricted fund balance for unanticipated events threatening the public health, safety or welfare. Use of minimum unrestricted fund balance should be utilized only after all budget sources have been examined for available funds.

Any use of the minimum unrestricted fund balance must include a repayment plan based on a multi-year financial projection that plans to restore the fund balance to the minimum adopted level within the three fiscal years following the fiscal year in which the event occurred.

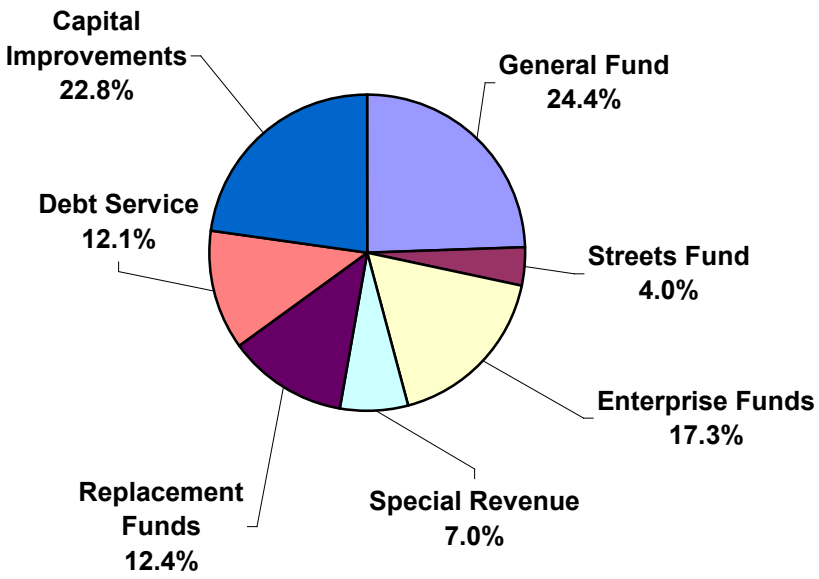
Compliance with the provisions of this policy shall be reviewed as part of the annual budget adoption process.

Economic Development Reserve

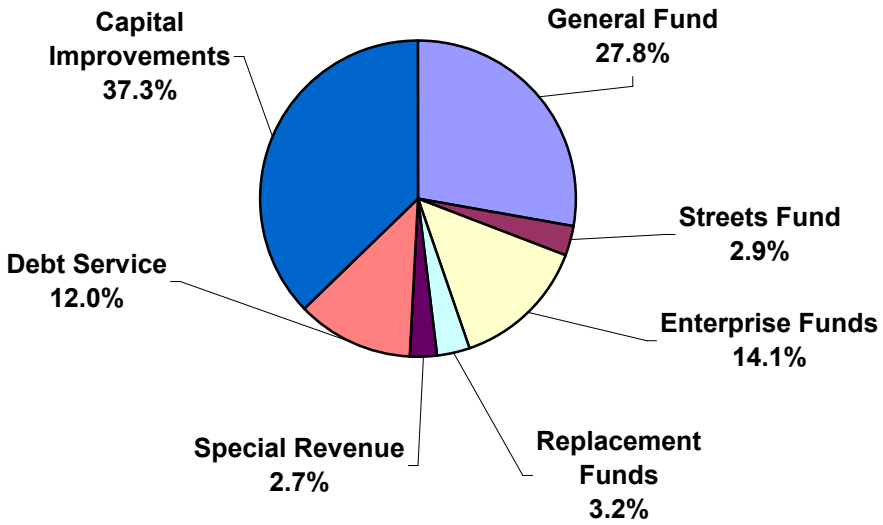
Recognizing the importance of investment in local economic development activities, the Town shall annually budget an Economic Development Reserve of $5 million in the General Fund for the purpose of supporting economic development activities in Gilbert. Utilization of this funding shall occur within existing Town policies on expenditures and use of funding, requiring Council approval for expenditures exceeding $50,000.

Financial Overview

Revenue and Expenditure Summary
Fund Balances
Budget Summary
Five Year Forecast General Information
Revenue Summary by Fund
Revenue Summary by Fund by Type
Revenue Detail
Expense Summary
Expense Detail
Revenue Sources
Property Tax Rates
Personnel Summary



The total revenues for FY 2013 are approximately $741,987,000. This consists of new revenue and funds carried forward from the previous fiscal years. The revenue detail for each area is found within the budget document – either in the summary section or in the budget detail for that department. The graph above shows percentage of sources by major category, excluding Internal Service Funds.



The total expenditures for FY 2013 are approximately $447,826,000. The expenditure detail for each area is found within the budget document – either in the summary section or in the budget detail for that department. The graph above shows percent of expenditures by major category, excluding Internal Service Funds.

GILBERT ARIZONA

Fund Balances

	Starting Balance	Revenue	Transfer Revenue	Total Sources
GENERAL FUND	$ 64,107,898	$ 110,089,700	$ 6,677,000	$ 180,874,598
ENTERPRISE OPERATIONS				
Water	17,256,897	37,907,000	90,000	$ 55,253,897
Wastewater	14,061,752	22,935,000	920,000	$ 37,916,752
Enviro Svcs - Residential	12,170,026	15,362,000	155,000	$ 27,687,026
Enviro Svcs - Commercial	1,145,164	2,439,000	-	$ 3,584,164
STREETS	10,401,225	18,430,000	50,000	$ 28,881,225
INTERNAL SERVICE				
Fleet Maintenance	384,440	8,075,000	-	$ 8,459,440
Copy Services	259,541	568,000	-	$ 827,541
Health Self-Insurance	3,698,838	13,157,000	-	$ 16,855,838
Dental Self-Insurance	174,443	1,106,000	-	$ 1,280,443
REPLACEMENT FUNDS				
General	9,304,241	30,000	-	$ 9,334,241
Streets	4,531,394	10,400	-	$ 4,541,794
Water	36,229,395	-	5,286,920	$ 41,516,315
Wastewater	31,941,249	50,000	5,701,870	$ 37,693,119
Enviro Svcs - Residential	5,692,264	20,000	1,246,160	$ 6,958,424
Enviro Svcs - Commercial	705,825	3,000	186,210	$ 895,035
Fleet Maintenance	237,089	-	-	$ 237,089
SUB TOTAL OPERATING FUNDS	$ 212,301,681	$ 230,182,100	$ 20,313,160	$ 462,796,941
SPECIAL REVENUE FUNDS				
CDBG/HOME	20,454	1,784,530	-	$ 1,804,984
Solid Waste Container	10,152	156,200	-	$ 166,352
Traffic Signal SDF	2,215,594	1,000,000	-	$ 3,215,594
Police SDF	(1,683,277)	680,000	-	$ (1,003,277)
Fire SDF	(16,733,750)	2,000,000	-	$ (14,733,750)
General Government SDF	(4,935,367)	1,250,000	-	$ (3,685,367)
Parks and Recreation SDF	12,002,017	8,750,000	-	$ 20,752,017
Water SDF	23,281,650	11,000,000	-	$ 34,281,650
Water Resource Fee	11,645,359	3,000,000	-	$ 14,645,359
Wastewater SDF	(28,812,075)	9,000,000	-	$ (19,812,075)
Grants	2,972,282	5,000,000	-	$ 7,972,282
Police Impound	272,299	275,000	-	$ 547,299
Street Light Improvement	221,275	1,508,560	-	$ 1,729,835
Parkway Improvement	175,574	847,760	-	$ 1,023,334
Other Special Revenue	1,789,732	1,440,780	-	$ 3,230,512
CAPITAL IMPROVEMENT				
Capital Projects Administration	13,772	1,108,400	-	$ 1,122,172
Improvement Districts	1,837,029	51,065,000	-	$ 52,902,029
Streets and Transportation	63,212,383	19,690,000	5,129,000	$ 88,031,383
Traffic Control	25,587	624,000	541,000	$ 1,190,587
Municipal Facilities	2,116,301	-	2,370,000	$ 4,486,301
Storm Water	248,213	-	373,000	$ 621,213
Parks, Recreation & Open Space	888,684	807,000	3,132,000	$ 4,827,684
Redevelopment	3,904,897	349,000	7,037,000	$ 11,290,897

GILBERT ARIZONA

Fund Balances

	Expense	Transfer Expense	Total Uses	Ending Balance
GENERAL FUND	$ 117,993,187	$ 8,909,220	$ 126,902,407	$ 53,972,191
ENTERPRISE OPERATIONS				
Water	28,883,628	11,547,910	$ 40,431,538	$ 14,822,359
Wastewater	16,425,735	7,371,850	$ 23,797,585	$ 14,119,167
Enviro Svcs - Residential	12,685,724	1,832,280	$ 14,518,004	$ 13,169,022
Enviro Svcs - Commercial	1,914,500	268,590	$ 2,183,090	$ 1,401,074
STREETS	12,524,577	6,395,670	$ 18,920,247	$ 9,960,978
INTERNAL SERVICE				
Fleet Maintenance	7,567,360	-	$ 7,567,360	$ 892,080
Copy Services	670,000	-	$ 670,000	$ 157,541
Health Self-Insurance	13,341,700	-	$ 13,341,700	$ 3,514,138
Dental Self-Insurance	1,106,150	-	$ 1,106,150	$ 174,293
REPLACEMENT FUNDS				
General	3,500,530	116,000	$ 3,616,530	$ 5,717,711
Streets	1,086,170	-	$ 1,086,170	$ 3,455,624
Water	3,023,780	3,115,000	$ 6,138,780	$ 35,377,535
Wastewater	3,080,800	-	$ 3,080,800	$ 34,612,319
Enviro Svcs - Residential	2,363,000	-	$ 2,363,000	$ 4,595,424
Enviro Svcs - Commercial	400,000	-	$ 400,000	$ 495,035
Fleet Maintenance	-	-	$ -	$ 237,089
SUB TOTAL OPERATING FUNDS	$ 226,566,841	$ 39,556,520	$ 266,123,361	$ 196,673,580
SPECIAL REVENUE FUNDS				
CDBG/HOME	1,798,007	-	$ 1,798,007	$ 6,977
Solid Waste Container	-	155,000	$ 155,000	$ 11,352
Traffic Signal SDF	-	292,000	$ 292,000	$ 2,923,594
Police SDF	-	2,669,080	$ 2,669,080	$ (3,672,357)
Fire SDF	-	920,840	$ 920,840	$ (15,654,590)
General Government SDF	-	2,330,840	$ 2,330,840	$ (6,016,207)
Parks and Recreation SDF	-	7,871,810	$ 7,871,810	$ 12,880,207
Water SDF	-	12,286,000	$ 12,286,000	$ 21,995,650
Water Resource Fee	-	13,078,000	$ 13,078,000	$ 1,567,359
Wastewater SDF	-	100,000	$ 100,000	$ (19,912,075)
Grants	5,000,000	2,947,000	$ 7,947,000	$ 25,282
Police Impound	269,593	55,920	$ 325,513	$ 221,786
Street Light Improvement	1,694,330	-	$ 1,694,330	$ 35,505
Parkway Improvement	1,012,680	-	$ 1,012,680	$ 10,654
Other Special Revenue	1,742,060	130,000	$ 1,872,060	$ 1,358,452
CAPITAL IMPROVEMENT				
Capital Projects Administration	1,105,512	-	$ 1,105,512	$ 16,660
Improvement Districts	51,165,000	1,357,000	$ 52,522,000	$ 380,029
Streets and Transportation	65,653,000	-	$ 65,653,000	$ 22,378,383
Traffic Control	1,201,000	-	$ 1,201,000	$ (10,413)
Municipal Facilities	2,071,910	-	$ 2,071,910	$ 2,414,391
Storm Water	373,000	-	$ 373,000	$ 248,213
Parks, Recreation & Open Space	3,939,000	-	$ 3,939,000	$ 888,684
Redevelopment	7,745,000	-	$ 7,745,000	$ 3,545,897

GILBERT ARIZONA

Fund Balances

	Starting Balance	Revenue	Transfer Revenue	Total Sources
Water	11,875,495	3,784,000	21,595,000	$ 37,254,495
Wastewater	963,773	-	143,000	$ 1,106,773
DEBT SERVICE				
General Obligation Debt	28,247,207	19,350,000	3,331,060	$ 50,928,267
Improvement Districts	610,437	1,208,750	-	$ 1,819,187
MPC - Public Facilities	23,788,334	-	16,842,790	$ 40,631,124
MPC - Water System	11,504,917	-	11,000,000	$ 22,504,917
MPC - Wastewater	2,045,992	-	-	$ 2,045,992
TRUST ACCOUNTS	99,551	-	-	$ 99,551
TOTAL ALL FUNDS	**$ 366,126,172**	**$ 375,861,080**	**$ 91,807,010**	**$ 833,794,262**

The Fund Balances table shows the estimated carry forward balance combined with new revenue and transfers from other funds to provide an available resources column. Total uses include expenses and transfers to other funds that subtract from the available resources. The ending balance is a projection based on estimated beginning balance plus an assumption of 100% budgeted revenue collection and 100% budgeted funds expended.

Some of the funds indicate a planned deficit position during this fiscal year. Following is an explanation of the variance:

- The Police SDF, Fire SDF, General Government SDF, and Wastewater SDF Funds have planned deficits due to cash funding of capital projects. Gilbert updates the Capital Improvement Plan and the System Development Fee model annually to determine long range cash balances in these funds.
- The MPC – Public Facilities Debt Service Fund has a zero balance because the transfers in from the revenue sources (SDF and General Fund) equal the anticipated expenditures.
- The Street Light Improvement District Fund assesses a levy on a homeowner's property tax bill for the street light usage in their subdivision. The amount assessed each year is calculated on projected expenditures and number of lots in the subdivision. The amount levied cannot exceed a certain percentage of the assessed value of the property. As the property values rise, the amount that is levied can increase accordingly.

GILBERT ARIZONA

Fund Balances

	Expense	Transfer Expense	Total Uses	Ending Balance
Water	25,379,000	-	$ 25,379,000	$ 11,875,495
Wastewater	143,000	-	$ 143,000	$ 963,773
DEBT SERVICE				
General Obligation Debt	25,292,780	-	$ 25,292,780	$ 25,635,487
Improvement Districts	988,260	205,000	$ 1,193,260	$ 625,927
MPC - Public Facilities	13,683,640	6,787,000	$ 20,470,640	$ 20,160,484
MPC - Water System	11,000,000	1,065,000	$ 12,065,000	$ 10,439,917
MPC - Wastewater	-	-	$ -	$ 2,045,992
TRUST ACCOUNTS	2,500	-	$ 2,500	$ 97,051
TOTAL ALL FUNDS	**$ 447,826,113**	**$ 91,807,010**	**$ 539,633,123**	**$ 294,161,139**

GILBERT ARIZONA

Budget Summary

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
General Fund	897.77	856.71	858.02	859.52	869.32
Enterprise Funds	199.70	237.93	240.43	239.43	238.93
Streets Fund	49.30	49.30	49.30	49.30	51.30
Internal Service Funds	26.00	26.00	26.00	26.00	26.00
Replacement Funds	0.00	0.00	0.00	0.00	0.00
Special Revenue	14.28	10.10	10.10	9.60	9.60
Capital Improvements	0.00	4.75	4.75	3.75	5.75
Debt Service	0.00	0.00	0.00	0.00	0.00
Trust Accounts	0.00	0.00	0.00	0.00	0.00
Total Personnel	1,187.05	1,184.79	1,188.60	1,187.60	1,200.90

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
General Fund	99,159,066	91,773,211	96,650,410	97,302,266	117,993,187
Public Works Admin	-	-	3,006,200	-	-
Enterprise Funds	43,836,178	47,049,949	53,377,570	53,946,895	59,909,587
Streets Fund	11,234,024	10,841,308	12,011,470	11,268,570	12,524,577
Internal Service Funds	17,076,200	18,620,195	22,371,810	21,748,068	22,685,210
Replacement Funds	1,787,739	2,648,868	12,042,180	1,850,295	13,454,280
Special Revenue	7,485,841	6,297,486	10,974,820	6,123,168	11,516,670
Capital Improvements	73,304,425	53,110,719	216,178,450	39,081,637	158,775,422
Debt Service	70,332,863	72,098,427	67,687,000	74,976,960	50,964,680
Trust Accounts	2,500	2,500	2,500	2,500	2,500
Total Expenses	$324,218,836	$302,442,663	$ 494,302,410	$ 306,300,359	$ 447,826,113

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	92,632,926	88,370,548	94,118,220	92,455,393	97,088,615
Supplies & Contractual	147,753,640	156,392,245	169,472,620	170,182,207	177,857,838
Capital Outlay	83,832,270	57,679,870	230,711,570	43,662,760	172,879,660
Total Expenses	$324,218,836	$302,442,663	$ 494,302,410	$ 306,300,359	$ 447,826,113

GILBERT ARIZONA

Budget Summary

REVENUE BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
General Fund	99,400,369	96,634,626	96,809,140	105,348,740	110,089,700
Enterprise Funds	73,741,188	77,226,856	75,503,110	77,549,770	78,643,000
Streets Fund	16,641,751	18,034,912	16,714,710	17,407,990	18,430,000
Internal Service Funds	19,101,605	18,662,996	21,016,060	19,931,550	22,906,000
Replacement Funds	842,853	667,939	268,190	420,860	113,400
Special Revenue	39,091,108	31,422,021	31,671,410	49,727,560	47,692,830
Capital Improvements	17,659,405	4,389,521	118,671,400	8,726,700	77,427,400
Debt Service	30,648,467	26,486,731	22,642,660	45,585,240	20,558,750
Trust Accounts	100	114	100	-	-
Total Revenue	$297,126,846	$273,525,716	$ 383,296,780	$ 324,698,410	$ 375,861,080

REVENUE BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Taxes and Fees	113,861,155	104,466,385	96,621,100	122,555,660	116,180,530
License and Permits	2,741,731	2,421,734	2,194,530	3,664,000	3,183,500
Intergovernmental	75,279,845	56,826,281	75,619,640	62,574,570	88,660,360
Charges for Service	96,859,523	99,280,593	100,899,370	101,267,480	106,966,060
Fine and Forfeits	4,448,147	4,351,839	4,356,990	4,216,410	4,136,390
Investment Income	1,290,284	2,643,834	686,490	520,130	3,880,600
Other Non-Operating	2,208,668	2,976,418	1,751,000	5,794,420	1,644,890
Bond Proceeds	437,493	558,632	101,167,660	24,105,740	51,208,750
Total Revenue	$297,126,846	$273,525,716	$ 383,296,780	$ 324,698,410	$ 375,861,080

Five Year Forecast General Information

A five-year financial forecast is prepared annually for the following funds:

- ✓ General Fund
- ✓ Streets Fund
- ✓ Water Fund
- ✓ Wastewater Fund
- ✓ Environmental Services –Residential Fund
- ✓ Environmental Services - Commercial Fund

The Town is currently undergoing major renovations to these five-year plans. Over the next several months, staff will complete major infrastructure inventories and assessments in water, wastewater, streets, parks, intersections, and facilities. Additionally, Fox Lawson and Associates are completing an assessment on the Town's classification and compensation of personnel.

The results of these efforts will likely dramatically change the assumptions of the five year plans. As always, Gilbert remains committed to responsible financial management, and will continue to commit to expenses only when reliable revenues will be available to support those expenses. A cross functional team has been established to incorporate these inputs into not only the five year plans, but much longer financial plans as well.

GILBERT ARIZONA

Revenue Summary By Fund

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
GENERAL FUND:					
Non-Allocated	86,897,495	83,843,884	84,065,740	90,436,690	96,271,690
Management and Policy	36,236	15,345	12,200	14,260	12,200
Management Services	350,085	1,112,083	952,000	1,091,930	1,128,000
Legal and Court	103,089	140,142	101,600	188,390	136,750
Development Services	3,808,863	3,182,680	3,039,420	4,787,290	4,186,300
Police	4,180,255	3,966,179	4,168,500	4,306,650	3,805,500
Fire	1,241,847	1,378,320	1,185,000	1,173,890	1,203,150
Parks and Recreation	2,751,371	2,953,294	3,284,680	3,009,130	3,346,110
Non Departmental	31,128	42,699	-	340,510	-
TOTAL GENERAL FUND	**$ 99,400,369**	**$ 96,634,626**	**$ 96,809,140**	**$ 105,348,740**	**$ 110,089,700**
ENTERPRISE OPERATIONS:					
Water	36,139,626	38,267,349	37,144,000	37,582,100	37,907,000
Wastewater	21,034,360	21,704,150	21,222,010	22,437,340	22,935,000
Enviro Svcs - Residential	14,143,735	14,754,956	14,645,000	15,161,080	15,362,000
Enviro Svcs - Commercial	2,398,822	2,488,108	2,492,100	2,369,250	2,439,000
Irrigation	24,645	12,293	-	-	-
TOTAL ENTERPRISE	**$ 73,741,188**	**$ 77,226,856**	**$ 75,503,110**	**$ 77,549,770**	**$ 78,643,000**
STREETS	**$ 16,641,751**	**$ 18,034,912**	**$ 16,714,710**	**$ 17,407,990**	**$ 18,430,000**
INTERNAL SERVICES	**$ 19,101,605**	**$ 18,662,996**	**$ 21,016,060**	**$ 19,931,550**	**$ 22,906,000**
REPLACEMENT FUNDS:					
General	109,755	81,268	65,000	83,700	30,000
Street	403,041	33,745	10,400	169,920	10,400
Water	130,213	280,568	90,000	94,170	-
Wastewater	22,061	62,578	79,590	37,650	50,000
Enviro Svcs - Residential	171,121	204,203	19,000	31,690	20,000
Enviro Svcs - Commercial	5,851	3,706	3,000	3,000	3,000
Fleet	811	1,871	1,200	730	-
TOTAL REPLACEMENT FUNDS	**$ 842,853**	**$ 667,939**	**$ 268,190**	**$ 420,860**	**$ 113,400**
SUB TOTAL OPERATING FUNDS	**$ 209,727,766**	**$ 211,227,329**	**$ 210,311,210**	**$ 220,658,910**	**$ 230,182,100**
SPECIAL REVENUE	**$ 39,091,108**	**$ 31,422,021**	**$ 31,671,410**	**$ 49,727,560**	**$ 47,692,830**
CAPITAL IMPROVEMENTS	**$ 17,659,405**	**$ 4,389,521**	**$ 118,671,400**	**$ 8,726,700**	**$ 77,427,400**
DEBT SERVICE	**$ 30,648,467**	**$ 26,486,731**	**$ 22,642,660**	**$ 45,585,240**	**$ 20,558,750**
TRUST ACCOUNTS	**$ 100**	**$ 114**	**$ 100**	**$ -**	**$ -**
TOTAL CURRENT REVENUE	**$ 297,126,846**	**$ 273,525,716**	**$ 383,296,780**	**$ 324,698,410**	**$ 375,861,080**
CARRY OVER FUNDS					**$ 71,965,033**
TOTAL RESOURCES					**$ 447,826,113**

GILBERT ARIZONA

Revenue Summary By Fund By Type

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
GENERAL FUND					
Taxes and Fees	49,321,253	51,716,227	51,853,910	56,044,210	57,844,210
License and Permit	2,614,273	2,364,910	2,122,320	3,614,500	3,131,500
Intergovernmental	38,857,007	34,173,723	34,028,800	36,314,530	40,509,830
Charges for Service	4,211,260	4,086,267	4,465,010	4,383,040	4,603,660
Fines and Forfeits	3,961,355	3,895,476	4,056,100	3,799,570	3,740,500
Investment Income	158,239	303,804	252,000	200,000	250,000
Other Non-Operating	276,982	94,219	31,000	992,890	10,000
TOTAL GENERAL FUND	**$ 99,400,369**	**$ 96,634,626**	**$ 96,809,140**	**$ 105,348,740**	**$ 110,089,700**
ENTERPRISE OPERATIONS					
License and Permit	127,458	56,824	72,210	49,500	52,000
Intergovernmental	1,203,092	875,025	900,000	941,400	900,000
Charges for Service	72,242,153	75,764,163	74,434,900	76,249,400	77,609,000
Fines and Forfeits	3,626	1,338	-	1,920	-
Investment Income	75,702	247,770	60,000	210,810	50,000
Other Non-Operating	89,157	281,736	36,000	96,740	32,000
TOTAL ENTERPRISE	**$ 73,741,188**	**$ 77,226,856**	**$ 75,503,110**	**$ 77,549,770**	**$ 78,643,000**
STREETS FUND					
Intergovernmental	16,566,014	17,863,294	16,664,710	17,221,600	18,380,000
Charges for Service	4,888	66,120	-	5,090	-
Fines and Forfeits	1,728	569	-	4,380	-
Investment Income	15,087	50,826	5,000	27,690	5,000
Other Non-Operating	54,034	54,103	45,000	149,230	45,000
TOTAL STREETS FUND	**$ 16,641,751**	**$ 18,034,912**	**$ 16,714,710**	**$ 17,407,990**	**$ 18,430,000**
INTERNAL SERVICES					
Intergovernmental	394,880	504,488	350,000	660,170	575,000
Charges for Service	18,511,112	18,051,410	20,576,060	19,204,260	22,270,000
Investment Income	14,039	29,698	25,000	15,060	16,000
Other Non-Operating	181,574	77,400	65,000	52,060	45,000
TOTAL INTERNAL SERVICES	**$ 19,101,605**	**$ 18,662,996**	**$ 21,016,060**	**$ 19,931,550**	**$ 22,906,000**
REPLACEMENT FUNDS					
Intergovernmental	360,492	-	-	-	-
Charges for Service	148,134	164,047	-	19,510	-
Fines and Forfeits	1,059	1,033	-	1,300	-
Investment Income	229,974	492,308	268,190	203,720	113,400
Other Non-Operating	103,194	10,551	-	196,330	-
TOTAL REPLACEMENT FUNDS	**$ 842,853**	**$ 667,939**	**$ 268,190**	**$ 420,860**	**$ 113,400**

GILBERT ARIZONA

Revenue Summary By Fund By Type

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
SPECIAL REVENUE FUNDS					
Taxes and Fees	34,423,022	26,954,159	23,367,190	45,111,450	39,036,320
Intergovernmental	2,067,041	2,219,062	6,357,130	2,463,850	6,784,530
Charges for Service	1,741,976	1,147,614	1,420,000	1,402,780	1,375,000
Fines and Forfeits	480,379	453,423	300,890	409,240	395,890
Investment Income	260,347	466,855	1,200	102,200	2,200
Other Non-Operating	118,343	180,908	225,000	238,040	98,890
TOTAL SPECIAL REVENUE	**$ 39,091,108**	**$ 31,422,021**	**$ 31,671,410**	**$ 49,727,560**	**$ 47,692,830**
CAPITAL IMPROVEMENTS					
Intergovernmental	15,831,319	1,190,689	17,319,000	4,973,020	21,511,000
Charges for Service	-	320	3,400	3,400	1,108,400
Investment Income	442,702	921,011	-	(318,850)	3,394,000
Other Non-Operating	1,385,384	2,277,501	1,349,000	4,069,130	1,414,000
Bond Proceeds	-	-	100,000,000	-	50,000,000
TOTAL CAPITAL IMPROVEMENT	**$ 17,659,405**	**$ 4,389,521**	**$ 118,671,400**	**$ 8,726,700**	**$ 77,427,400**
DEBT SERVICE					
Taxes and Fees	30,116,880	25,795,999	21,400,000	21,400,000	19,300,000
Charges for Service	-	652	-	-	-
Investment Income	94,094	131,448	75,000	79,500	50,000
Bond Proceeds	437,493	558,632	1,167,660	24,105,740	1,208,750
TOTAL DEBT SERVICE	**$ 30,648,467**	**$ 26,486,731**	**$ 22,642,660**	**$ 45,585,240**	**$ 20,558,750**
TRUST ACCOUNTS					
Investment Income	100	114	100	-	-
TOTAL TRUST ACCOUNTS	**$ 100**	**$ 114**	**$ 100**	**$ -**	**$ -**
GRAND TOTAL REVENUE	**$ 297,126,846**	**$ 273,525,716**	**$ 383,296,780**	**$ 324,698,410**	**$ 375,861,080**

GILBERT ARIZONA

Revenue Detail

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
GENERAL FUND					
NON-ALLOCATED:					
Privilege License Tax	46,762,352	48,442,990	48,682,000	52,800,000	54,500,000
CATV Franchise Fee	1,565,882	1,546,461	1,579,140	1,579,140	1,579,140
Electric Franchise	367,789	362,141	370,170	370,170	370,170
Natural Gas Franchise	514,843	492,410	494,900	494,900	494,900
State Shared Privilege License Tax	13,029,141	13,787,266	13,554,200	15,800,000	16,250,000
Urban Revenue Sharing	22,922,794	17,280,849	17,595,000	17,595,000	21,291,000
SRP in Lieu	1,327,755	1,351,480	1,351,480	1,351,480	1,351,480
Investment Income	158,209	303,678	252,000	200,000	250,000
Other Revenue	248,730	276,609	186,850	246,000	185,000
TOTAL NON-ALLOCATED	**$ 86,897,495**	**$ 83,843,884**	**$ 84,065,740**	**$ 90,436,690**	**$ 96,271,690**
MANAGEMENT AND POLICY					
Mayor and Council	10,951	11,347	10,000	12,060	10,000
Manager:					
Town Manager	(1,760)	166	-	-	-
Human Resources:					
Personnel	307	160	200	200	200
Risk Management	107	-	-	-	-
Payroll	602	-	-	-	-
Total Human Resources	1,016	160	200	200	200
Economic Development	25	8	-	-	-
InformationTechnology:					
Application Operations	18,177	251	-	-	-
GIS Application and Support	500	600	-	-	-
Total InformationTechnology	18,677	851	-	-	-
Office of Management and Budget	875	-	-	-	-
Total Manager	**29,784**	**12,532**	**10,200**	**12,260**	**10,200**
Town Clerk	6,452	2,813	2,000	2,000	2,000
TOTAL MANAGEMENT AND POLICY	**$ 36,236**	**$ 15,345**	**$ 12,200**	**$ 14,260**	**$ 12,200**
MANAGEMENT SERVICES					
Finance:					
Accounting Services	14,436	10,953	8,000	10,930	8,000
Purchasing	-	8,154	-	56,000	-
Tax Compliance	110,387	872,224	727,700	800,000	900,000
Utility Customer Service	1,630	-	-	-	-
Total Finance	126,453	891,331	735,700	866,930	908,000

GILBERT ARIZONA

Revenue Detail

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Facilities Management:					
Facilities Maintenance	-	120	-	-	-
Public Safety Center	201,348	201,348	200,000	200,000	200,000
Heritage Annex	22,284	19,284	16,300	25,000	20,000
Total Facilities Management	$ 223,632	$ 220,752	$ 216,300	$ 225,000	$ 220,000
TOTAL MANAGEMENT SERVICES	**$ 350,085**	**$ 1,112,083**	**$ 952,000**	**$ 1,091,930**	**$ 1,128,000**
LEGAL AND COURT					
Town Prosecutor	5,468	6,424	4,500	5,500	4,500
Municipal Court	97,621	133,718	97,100	182,890	132,250
TOTAL LEGAL AND COURT	**$ 103,089**	**$ 140,142**	**$ 101,600**	**$ 188,390**	**$ 136,750**
DEVELOPMENT SERVICES					
Administration & Customer Service	224,229	277,347	229,820	326,500	292,000
Permit & Plan Review - Building	2,496,366	1,938,619	1,738,000	2,950,000	2,700,000
Permit & Plan Review - Fire	185,979	153,961	151,500	151,500	151,500
Permit & Plan Review - Engineer	355,646	444,120	484,780	878,400	605,200
Inspection & Compliance - Building	372	3,188	-	370	-
Inspection & Compliance - Fire	36,129	17,275	39,000	25,000	25,000
Inspection & Compliance - Engineer	9,998	24,473	25,250	10,000	10,000
Inspection & Compliance - Code	445	1,802	-	400	-
Planning & Development	499,699	321,895	371,070	435,120	402,600
Engineering	-	-	-	10,000	-
TOTAL DEVELOPMENT SERVICES	**$ 3,808,863**	**$ 3,182,680**	**$ 3,039,420**	**$ 4,787,290**	**$ 4,186,300**
POLICE DEPARTMENT					
OPS - Internal Affairs	-	600	-	420	-
Animal Control	252	189	-	-	-
Incarceration	1,225,872	1,328,420	1,300,000	1,782,380	1,250,000
Patrol	493,141	495,344	425,500	429,790	440,500
Traffic	1,704,973	1,404,375	1,704,000	1,313,540	1,350,000
Court Support	187,604	202,551	187,250	250,000	230,000
Records	33,370	36,459	35,000	35,000	35,000
Property	44,077	758	-	3,040	-
Alarm Management	138,137	117,596	138,000	110,000	120,000
Counseling	352,829	379,687	378,750	378,750	380,000
Property Crimes	-	-	-	3,710	-
Persons Crimes VCU	-	200	-	20	-
TOTAL POLICE DEPARTMENT	**$ 4,180,255**	**$ 3,966,179**	**$ 4,168,500**	**$ 4,306,650**	**$ 3,805,500**
FIRE DEPARTMENT					
Administration	8,888	12,596	10,000	10,020	10,000
Training	12,030	16,180	12,000	12,040	12,000
Operations	1,218,233	1,318,870	1,069,000	1,099,890	1,151,150
Prevention	2,696	30,299	94,000	51,870	30,000

GILBERT ARIZONA

Revenue Detail

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Education	-	-	-	70	-
Investigation	-	375	-	-	-
TOTAL FIRE DEPARTMENT	**$ 1,241,847**	**$ 1,378,320**	**$ 1,185,000**	**$ 1,173,890**	**$ 1,203,150**
PARKS AND RECREATION					
Administration	-	-	-	80	-
Parks and Open Space	16,427	23,071	18,080	18,820	19,300
Freestone Park	43,273	44,407	59,580	50,050	52,050
Crossroads Park	43,805	104,740	40,290	96,000	97,200
McQueen Park	40,991	99,563	41,120	71,250	74,750
Hetchler Park	8,266	9,482	8,690	9,400	9,500
Discovery Park	16,212	46,593	15,840	46,900	47,600
Cosmo Park	1,892	482	1,440	700	750
Elliot District Park	-	-	131,910	50,000	240,000
Western Canal	-	-	-	380	-
Trail System	-	-	-	70	-
Gilbert Pool	72	17	-	-	-
Mesquite Pool	78,488	69,631	122,650	99,250	105,050
Greenfield Pool	124,193	118,615	137,060	128,300	130,850
Perry Pool	102,696	93,027	127,000	99,850	104,250
Wililams Field Pool	100,449	101,946	121,950	108,350	127,600
Community Center	104,318	111,194	107,250	97,850	99,550
McQueen Activity Center	241,017	228,721	234,000	203,500	204,000
Page Park Center	25,933	17,747	75,770	16,000	16,450
Freestone Recreation Center	847,941	881,740	992,210	831,780	850,350
Southeast Regional Library	273,297	85,522	461,510	475,000	481,500
Perry Branch Library	172,896	411,099	100,120	107,200	107,200
Teen Programs	1,391	-	-	-	-
Youth Sports	50,786	52,406	51,610	55,000	55,000
Adult Sports	282,790	293,034	286,000	270,000	275,000
Special Events	129,239	119,078	106,000	141,800	215,660
Special Needs	18,193	13,536	15,840	14,500	15,000
Outdoor Programs	26,806	27,643	28,760	17,100	17,500
TOTAL PARKS AND RECREATION	**$ 2,751,371**	**$ 2,953,294**	**$ 3,284,680**	**$ 3,009,130**	**$ 3,346,110**
NON DEPARTMENTAL					
Transportation	31,128	42,699	-	340,510	-
TOTAL NON DEPARTMENTAL	**$ 31,128**	**$ 42,699**	**$ -**	**$ 340,510**	**$ -**
TOTAL GENERAL FUND	**$ 99,400,369**	**$ 96,634,626**	**$ 96,809,140**	**$ 105,348,740**	**$ 110,089,700**

GILBERT ARIZONA

Revenue Detail

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
ENTERPRISE OPERATIONS					
WATER					
Non-Allocated:					
Meter Water Sales	32,500,662	34,011,714	34,145,000	33,900,000	34,900,000
Meter Installation	206,759	166,742	226,000	275,000	275,000
Hydrant Water Metered Sales	262,928	218,413	256,000	165,000	200,000
Account Activation Fee	301,803	291,662	290,000	300,000	310,000
Delinquency/Late Fee	1,166,862	1,116,500	1,177,000	1,114,000	1,160,000
Investment Income	66,713	193,939	-	150,000	-
Other Non-Allocated	177,411	164,645	-	386,610	12,000
Total Non-Allocated	34,683,138	36,163,615	36,094,000	36,290,610	36,857,000
Production:					
North Water Plant	231,000	1,024,295	150,000	349,840	150,000
Santan Vista Water Plant	1,203,092	875,025	900,000	900,000	900,000
Well Production	-	3,067	-	-	-
Quality Assurance	-	-	-	50	-
Total Production	1,434,092	1,902,387	1,050,000	1,249,890	1,050,000
Distribution	19,187	190,244	-	5,840	-
Metering	3,209	11,015	-	35,410	-
Public Works Administration	-	31	-	-	-
TOTAL WATER	**$ 36,139,626**	**$ 38,267,349**	**$ 37,144,000**	**$ 37,582,100**	**$ 37,907,000**
WASTEWATER					
Non-Allocated:					
Reuse/Recharge Water Use	692,974	766,624	670,000	800,000	800,000
Commercial Wastewater	1,942,230	1,991,282	1,971,500	1,925,000	2,000,000
Residential Wastewater	18,120,960	18,842,633	18,515,800	19,650,000	20,100,000
Investment Income	6,588	12,957	-	15,210	-
Other Non-Allocated	-	-	-	1,340	-
Total Non-Allocated	20,762,752	21,613,496	21,157,300	22,391,550	22,900,000
Administration	-	856	-	-	-
Collection	180,150	23,545	-	1,260	-
Reclaimed:					
Effluent Re-Use	-	700	-	390	-
Effluent Recharge	-	700	-	-	-
Total Reclaimed	-	1,400	-	390	-
Quality	91,458	14,824	37,210	7,500	10,000
Riparian	-	42,987	27,500	34,250	25,000
TOTAL WASTEWATER	**$ 21,034,360**	**$ 21,704,150**	**$ 21,222,010**	**$ 22,437,340**	**$ 22,935,000**

GILBERT ARIZONA

Revenue Detail

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
ENVIRONMENTAL SERVICES - RESIDENTIAL					
Non-Allocated:					
Solid Waste Collection	13,353,150	13,880,868	13,825,000	14,275,000	14,500,000
Investment Income	13,955	65,829	60,000	45,000	50,000
Other Non-Allocated	2,632	2,921	-	18,660	-
Total Non-Allocated	13,369,737	13,949,618	13,885,000	14,338,660	14,550,000
Administration	-	-	-	19,030	-
Collections	4,726	557	-	-	-
Uncontained	33,449	36,328	25,000	30,000	30,000
Recycling	732,046	762,639	735,000	767,000	782,000
Environmental Programs	3,777	5,814	-	6,390	-
TOTAL ENVIRO SVC RESIDENTIAL	**$ 14,143,735**	**$ 14,754,956**	**$ 14,645,000**	**$ 15,161,080**	**$ 15,362,000**
ENVIRONMENTAL SERVICES - COMMERCIAL					
Non-Allocated:					
Other Non-Allocated	2,372	2,789	-	2,370	-
Total Non-Allocated	2,372	37,358	-	5,750	-
Administration	36,000	42,000	35,000	42,000	42,000
Collections	1,739,574	1,820,072	1,802,300	1,834,500	1,885,000
Rolloffs	620,876	588,678	654,800	487,000	512,000
TOTAL ENVIRO SVC COMMERCIAL	**$ 2,398,822**	**$ 2,488,108**	**$ 2,492,100**	**$ 2,369,250**	**$ 2,439,000**
IRRIGATION	**$ 24,645**	**$ 12,293**	**$ -**	**$ -**	**$ -**
TOTAL ENTERPRISE	**$ 73,741,188**	**$ 77,226,856**	**$ 75,503,110**	**$ 77,549,770**	**$ 78,643,000**
STREETS					
Non-Allocated:					
Highway User Tax	10,090,894	10,356,131	10,495,730	10,260,000	11,730,000
Local Transportation Assistance	518,737	-	-	611,600	-
Auto Lieu Tax	5,956,383	5,857,163	6,168,980	6,350,000	6,650,000
Investment Income	15,087	50,826	5,000	27,690	5,000
Other Non-Allocated	4,665	1,671,192	-	6,170	-
Total Non-Allocated	16,585,766	17,935,312	16,669,710	17,255,460	18,385,000
Administration	-	-	-	15,490	-
Street Maintenance:					
Asphalt Patching	594	-	-	-	-
Street Cleaning	-	662	-	-	-
Total Street Maintenance	594	662	-	-	-

GILBERT ARIZONA

Revenue Detail

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Traffic Control:					
Street Signs	1,266	2,981	-	4,960	-
Street Lighting	46,209	29,032	45,000	46,200	45,000
Traffic Signal Maintenance	4,695	54,671	-	81,860	-
Total Traffic Control	52,170	86,684	45,000	133,020	45,000
Right of Way Maintenance:					
Landscape Maintenance	2,593	1,981	-	1,900	-
Concrete Repair	628	10,273	-	2,120	-
Total Right of Way Maintenance	3,221	12,254	-	4,020	-
TOTAL STREETS	**$ 16,641,751**	**$ 18,034,912**	**$ 16,714,710**	**$ 17,407,990**	**$ 18,430,000**
INTERNAL SERVICE					
Fleet Maintenance	6,176,017	6,291,955	7,931,060	6,711,750	8,075,000
Copy Services	360,464	321,749	368,600	468,030	568,000
Health Self-Insurance	12,565,124	10,935,661	11,645,000	11,660,090	13,157,000
Dental Self-Insurance	-	1,113,631	1,071,400	1,091,680	1,106,000
TOTAL INTERNAL SERVICES	**$ 19,101,605**	**$ 18,662,996**	**$ 21,016,060**	**$ 19,931,550**	**$ 22,906,000**
REPLACEMENT FUNDS					
General	109,755	81,268	65,000	83,700	30,000
Water	130,213	280,568	90,000	94,170	-
Wastewater	22,061	62,578	79,590	37,650	50,000
Environmental Svc - Residential	171,121	204,203	19,000	31,690	20,000
Environmental Svc - Commercial	5,851	3,706	3,000	3,000	3,000
Streets	403,041	33,745	10,400	169,920	10,400
Fleet	811	1,871	1,200	730	-
TOTAL REPLACEMENT FUNDS	**$ 842,853**	**$ 667,939**	**$ 268,190**	**$ 420,860**	**$ 113,400**
SUB TOTAL OPERATING FUNDS	**$ 209,727,766**	**$ 211,227,329**	**$ 210,311,210**	**$ 220,658,910**	**$ 230,182,100**
SPECIAL REVENUE FUNDS					
Redevelopment	5,370	-	-	-	-
CDBG/HOME	511,707	1,081,925	1,357,130	1,528,450	1,784,530
Solid Waste Container	111,174	101,897	156,200	165,130	156,200
Traffic Signal SDF	961,583	627,130	689,000	1,100,000	1,000,000
Police SDF	1,128,433	798,397	680,000	1,449,160	680,000
Fire SDF	1,928,349	1,342,085	1,139,000	2,250,000	2,000,000
General Government SDF	1,235,571	863,570	745,000	1,300,000	1,250,000
Parks and Recreation SDF	6,413,396	5,210,794	4,092,000	8,982,600	8,750,000
Water SDF	8,581,822	6,661,258	6,050,000	11,600,000	11,000,000
Water Resource Fee	2,727,155	2,043,130	1,626,000	3,445,000	3,000,000
Wastewater SDF	8,718,156	6,878,502	5,807,340	12,522,600	9,000,000
Grants	1,580,488	1,181,084	5,000,000	1,027,000	5,000,000
Riparian Programs	31,229	-	-	-	-
Police Impound	317,882	220,783	320,000	256,010	275,000

GILBERT ARIZONA

Revenue Detail

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Street Light Improvement	1,652,450	1,688,211	1,431,360	1,431,360	1,508,560
Parkway Improvement	1,303,953	1,247,498	1,107,490	1,107,520	847,760
Other Special Revenue	1,882,390	1,475,757	1,470,890	1,562,730	1,440,780
TOTAL SPECIAL REVENUE FUNDS	**$ 39,091,108**	**$ 31,422,021**	**$ 31,671,410**	**$ 49,727,560**	**$ 47,692,830**
CAPITAL IMPROVEMENTS					
Capital Projects Administration	-	320	3,400	3,400	1,108,400
Improvement Districts	58,157	7,509	100,000,000	1,525,860	51,065,000
Streets and Transportation	14,829,976	3,700,741	12,895,000	2,584,280	19,690,000
Traffic Control	5,518	361,633	529,000	54,050	624,000
Redevelopment	906,390	96,746	349,000	14,980	349,000
Municipal Facilities	19,316	130,571	3,018,000	3,021,950	-
Water	1,109,578	85,267	390,000	-	3,784,000
Wastewater	37,101	-	-	-	-
Storm Water	416,739	2,031	-	450	-
Parks, Recreation & Open Space	276,630	4,703	1,487,000	1,521,730	807,000
TOTAL CAPITAL IMPROVEMENTS	**$ 17,659,405**	**$ 4,389,521**	**$ 118,671,400**	**$ 8,726,700**	**$ 77,427,400**
DEBT SERVICE					
General Obligation Debt	24,424,942	20,145,201	15,706,820	38,487,090	13,676,720
Improvement Districts	437,619	560,428	1,167,660	1,229,660	1,208,750
MPC - Public Facilities	5,777,248	5,766,484	5,768,180	5,863,990	5,673,280
MPC - Water	5,757	6,534	-	4,500	-
MPC - Wastewater	2,601	4,039	-	-	-
Miscellaneous	300	4,045	-	-	-
TOTAL DEBT SERVICE	**$ 30,648,467**	**$ 26,486,731**	**$ 22,642,660**	**$ 45,585,240**	**$ 20,558,750**
TRUST ACCOUNTS	**$ 100**	**$ 114**	**$ 100**	**$ -**	**$ -**
GRAND TOTAL REVENUE	**$ 297,126,846**	**$ 273,525,716**	**$ 383,296,780**	**$ 324,698,410**	**$ 375,861,080**

GILBERT ARIZONA

Expense Summary

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
GENERAL FUND:					
Management and Policy	13,680,454	11,042,157	11,258,290	11,203,100	12,876,732
Support Services	158,093	170,639	152,380	133,909	-
Management Services	5,214,149	3,670,214	4,037,310	3,881,565	4,196,285
Legal and Court	4,450,320	4,164,372	4,275,920	4,277,179	4,298,935
Development Services	6,173,458	5,510,009	5,839,510	6,003,852	6,097,537
Police	36,301,855	33,126,991	36,344,550	34,596,996	36,219,921
Fire	19,988,210	19,862,996	20,891,490	21,325,226	21,567,256
Public Works	1,180,301	-	-	-	-
Parks and Recreation	10,356,602	10,711,304	11,122,460	11,557,037	11,607,051
Non-Departmental	1,655,624	3,514,529	801,500	4,323,402	4,329,470
Contingency/Reserves	-	-	1,927,000	-	16,800,000
TOTAL GENERAL FUND	**$ 99,159,066**	**$ 91,773,211**	**$ 96,650,410**	**$ 97,302,266**	**$ 117,993,187**
UTILITY ADMINISTRATION	**$ -**	**$ -**	**$ 3,006,200**	**$ -**	**$ -**
ENTERPRISE OPERATIONS:					
Water	20,142,002	21,945,675	24,895,480	26,850,416	28,883,628
Wastewater	12,233,357	13,219,758	15,194,320	14,230,473	16,425,735
Enviro Svcs - Residential	9,648,762	10,088,919	11,333,750	11,069,249	12,685,724
Enviro Svcs - Commercial	1,757,877	1,784,858	1,954,020	1,796,757	1,914,500
Irrigation	54,180	10,739	-	-	-
TOTAL ENTERPRISE	**$ 43,836,178**	**$ 47,049,949**	**$ 53,377,570**	**$ 53,946,895**	**$ 59,909,586**
STREETS	**$ 11,234,024**	**$ 10,841,308**	**$ 12,011,470**	**$ 11,268,570**	**$ 12,524,577**
INTERNAL SERVICES	**$ 17,076,200**	**$ 18,620,195**	**$ 22,371,810**	**$ 21,748,068**	**$ 22,685,210**
REPLACEMENT FUNDS:					
General	28,760	423,769	3,430,180	1,002,295	3,500,530
Streets	430,590	-	948,000	200,000	1,086,170
Water	-	-	2,927,000	119,000	3,023,780
Wastewater	127,845	22,224	3,006,000	29,000	3,080,800
Enviro Svcs - Residential	969,433	1,945,056	1,571,000	500,000	2,363,000
Enviro Svcs - Commercial	231,111	257,819	160,000	-	400,000
TOTAL REPLACEMENT FUNDS	**$ 1,787,739**	**$ 2,648,868**	**$ 12,042,180**	**$ 1,850,295**	**$ 13,454,280**
SUBTOTAL OPERATING FUNDS	**$ 173,093,207**	**$ 170,933,531**	**$ 199,459,640**	**$ 186,116,094**	**$ 226,566,841**
SPECIAL REVENUE FUNDS	**$ 7,485,841**	**$ 6,297,486**	**$ 10,974,820**	**$ 6,123,168**	**$ 11,516,670**
CAPITAL IMPROVEMENTS	**$ 73,304,425**	**$ 53,110,719**	**$ 216,178,450**	**$ 39,081,637**	**$ 158,775,422**
DEBT SERVICE	**$ 70,332,863**	**$ 72,098,427**	**$ 67,687,000**	**$ 74,976,960**	**$ 50,964,680**
TRUST ACCOUNTS	**$ 2,500**	**$ 2,500**	**$ 2,500**	**$ 2,500**	**$ 2,500**
TOTAL EXPENDITURES	**$ 324,218,836**	**$ 302,442,663**	**$ 494,302,410**	**$ 306,300,359**	**$ 447,826,113**

GILBERT ARIZONA

Expense Detail

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
GENERAL FUND					
MANAGEMENT AND POLICY					
Mayor and Council	501,295	501,188	679,020	562,560	637,160
Boards and Commissions	32,222	42,689	30,800	19,284	21,250
Manager:					
Town Manager	743,074	859,987	846,860	875,780	1,084,280
Communication	641,105	388,847	537,070	426,399	528,955
Neighborhood Services	183,982	101,875	108,550	125,004	106,659
Capital Project Coordination	1,012,220	-	-	-	-
Intergovernmental	348,301	251,821	231,140	233,850	234,375
Human Resources:					
Personnel	946,524	851,102	833,730	897,227	977,464
Learning and Development	214,422	231,504	219,190	272,758	345,888
Risk Management	277,076	274,642	298,020	293,576	324,287
Payroll	226,408	228,075	255,890	190,155	325,633
Total Human Resources	1,664,430	1,585,323	1,606,830	1,653,716	1,973,272
Economic Development:					
Economic Development Admin	1,861,317	523,297	659,090	586,347	1,005,422
Shop Gilbert	2,622	7,734	10,000	7,700	2,000
Total Economic Development	1,863,939	531,031	669,090	594,047	1,007,422
Information Technology:					
Information Technology Admin	304,715	276,641	294,440	267,760	220,690
Communication Services	1,393,800	1,432,810	1,563,800	1,692,629	2,018,720
Application Operations	2,291,537	2,292,385	2,382,500	2,409,674	2,533,358
GIS Application and Support	655,100	622,982	662,200	648,965	675,100
Imaging Support	148,497	239,121	171,730	173,438	211,310
Total Information Technology	4,793,649	4,863,939	5,074,670	5,192,466	5,659,178
Office of Management and Budget	655,880	293,238	384,620	390,187	402,560
Total Manager	**11,906,580**	**8,876,061**	**9,458,830**	**9,491,449**	**10,996,701**
Town Clerk	667,117	1,097,749	574,620	575,311	706,621
General Counsel	573,240	524,470	515,020	554,496	515,000
TOTAL MANAGEMENT AND POLICY	**$ 13,680,454**	**$ 11,042,157**	**$ 11,258,290**	**$ 11,203,100**	**$ 12,876,732**
SUPPORT SERVICES					
Support Services Administration	158,093	170,639	152,380	133,909	-
TOTAL SUPPORT SERVICES	**$ 158,093**	**$ 170,639**	**$ 152,380**	**$ 133,909**	**$ -**

GILBERT ARIZONA

Expense Detail

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
MANAGEMENT SERVICES					
Finance:					
Finance Administration	-	100,758	146,340	149,550	154,765
Accounting Services	779,722	719,788	730,010	750,068	782,560
Purchasing	304,236	75,206	238,380	106,205	256,185
Tax Compliance	-	213,235	321,710	319,412	409,980
Utilities	1,633,502	-	-	-	-
Total Finance	2,717,460	1,108,987	1,436,440	1,325,235	1,603,490
Facilities Management:					
Facilities Maintenance	744,560	721,186	782,520	761,040	813,770
Municipal Office I	361,480	566,187	366,360	393,578	415,750
Public Works Facility	156,547	123,806	152,970	149,090	147,400
Municipal Office II	156,666	140,564	158,080	151,091	145,830
Public Safety Center	838,792	778,407	869,260	823,003	824,955
South Area Service Center	184,153	181,794	199,470	203,076	181,630
Heritage Annex	33,010	30,924	38,610	50,052	40,580
Traffic Center/Radio Facility	21,481	18,359	33,600	25,400	22,880
Total Facilities Management	2,496,689	2,561,227	2,600,870	2,556,330	2,592,795
TOTAL MANAGEMENT SERVICES	**$ 5,214,149**	**$ 3,670,214**	**$ 4,037,310**	**$ 3,881,565**	**$ 4,196,285**
LEGAL AND COURT					
Prosecutor	1,581,965	1,491,729	1,602,660	1,612,085	1,602,000
Municipal Court	2,868,355	2,672,643	2,673,260	2,665,094	2,696,935
TOTAL LEGAL AND COURT	**$ 4,450,320**	**$ 4,164,372**	**$ 4,275,920**	**$ 4,277,179**	**$ 4,298,935**
DEVELOPMENT SERVICES					
Administration and Customer Svc	665,810	626,030	753,290	772,643	824,550
Permitting and Plan Review Services:					
Building	414,852	408,600	432,200	410,859	395,291
Fire	152,017	144,942	151,360	150,246	151,472
Engineering	1,168,814	594,093	451,770	547,007	445,217
Planning	266,247	248,939	261,360	258,967	259,900
Total Permit and Plan Review Svc	2,001,930	1,396,574	1,296,690	1,367,079	1,251,880
Inspection and Compliance Services:					
Building	854,928	761,820	816,220	897,684	1,060,770
Fire	105,410	97,788	105,120	110,927	109,510
Engineering	561,914	539,211	562,800	565,896	560,780
Planning	63,686	58,839	60,720	61,070	60,940
Code	569,723	556,118	585,800	583,930	575,137
Backflow	218,751	-	-	-	-
Total Inspection and Compliance	2,374,412	2,013,776	2,130,660	2,219,507	2,367,137
Planning and Development	1,131,306	1,111,376	1,096,510	1,083,442	1,103,755

GILBERT ARIZONA

Expense Detail

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Engineering Services:					
Engineering Administration	-	92,722	189,990	212,593	138,380
Engineering Development	-	58,522	97,120	109,432	120,145
Engineering Traffic	-	211,009	275,250	239,156	291,690
Total Engineering Services	-	362,253	562,360	561,181	550,215
TOTAL DEVELOPMENT SERVICES	**$ 6,173,458**	**$ 5,510,009**	**$ 5,839,510**	**$ 6,003,852**	**$ 6,097,537**
POLICE DEPARTMENT					
Administration	825,854	766,876	804,090	815,125	638,880
Animal Control	133,117	139,773	139,780	143,966	148,325
Incarceration	2,320,547	2,063,890	2,400,000	1,400,000	1,750,000
Office of Professional Standards:					
OPS - Internal Affairs	481,315	428,759	449,550	469,527	480,320
OPS - Hiring/Accreditation	298,350	286,442	308,930	291,090	293,255
Total Office Professional Standards	779,665	715,201	758,480	760,617	773,575
Patrol Services:					
Uniform Patrol	16,705,576	15,595,099	16,560,980	16,480,160	15,783,057
Canine Unit	386,921	368,202	403,430	387,790	538,840
Traffic Unit	1,971,136	1,625,259	2,112,470	1,827,940	2,037,615
Special Assignment Unit	860,179	677,694	814,780	768,125	825,105
Court Support	358,998	332,815	354,710	370,179	402,545
School Programs	1,263,708	968,225	1,088,950	1,084,595	1,116,240
Total Patrol Services	21,546,518	19,567,294	21,335,320	20,918,789	20,703,402
Support Services:					
Administration	-	122,641	164,470	164,650	598,004
Records	923,138	856,434	920,640	873,691	903,020
Communication	2,878,559	2,391,773	2,738,100	2,460,472	2,893,660
Property	543,000	505,645	550,760	556,660	526,770
Alarm Management	71,725	71,764	76,150	74,402	66,410
Training & Program Coordination	241,868	129,462	161,190	126,980	162,040
Planning and Research	157,680	151,230	158,350	145,295	153,705
Crime Prevention	248,719	229,736	301,550	240,140	240,070
Total Support Services	5,064,689	4,458,685	5,071,210	4,642,290	5,543,679
Counseling Services	754,513	658,172	756,710	756,630	714,205
Investigations:					
General Investigations	291,830	432,250	456,460	617,970	1,145,385
Special Investigations	881,630	603,551	652,670	677,760	669,965
Persons Crimes - CSCU	2,070,071	991,973	1,041,610	1,012,523	1,033,905
Persons Crimes - VCU	-	931,293	1,002,790	925,320	888,770
Property Crimes	1,500,350	1,033,148	1,151,770	1,104,550	1,200,840
Intel and Analysis Unit	-	630,958	642,450	675,186	813,465
Total Investigations	4,743,881	4,623,173	4,947,750	5,013,309	5,752,330
SWAT	133,071	133,927	131,210	146,270	195,525
TOTAL POLICE DEPARTMENT	**$ 36,301,855**	**$ 33,126,991**	**$ 36,344,550**	**$ 34,596,996**	**$ 36,219,921**

GILBERT ARIZONA

Expense Detail

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
FIRE DEPARTMENT					
Fire Administration	588,874	599,481	693,590	655,433	665,495
Operations:					
Fire Training	646,604	685,743	830,990	782,450	786,660
Fire Operations	17,884,040	17,690,187	18,463,380	18,971,980	19,177,781
Total Operations	18,530,644	18,375,930	19,294,370	19,754,430	19,964,441
Fire Prevention:					
Fire Prevention	506,437	489,134	508,610	512,116	545,565
Fire Public Education	90,221	102,678	108,540	108,242	104,320
Investigations	7,832	12,932	15,710	17,620	19,070
Total Fire Prevention	604,490	604,744	632,860	637,978	668,955
Emergency Operations Center	264,202	282,841	270,670	277,385	268,365
TOTAL FIRE DEPARTMENT	**$ 19,988,210**	**$ 19,862,996**	**$ 20,891,490**	**$ 21,325,226**	**$ 21,567,256**
PUBLIC WORKS					
Public Works Administration	743,272	-	-	-	-
Utility Locates	437,029	-	-	-	-
TOTAL PUBLIC WORKS	**$ 1,180,301**	**$ -**	**$ -**	**$ -**	**$ -**
PARKS AND RECREATION					
Parks and Recreation Admin	664,026	626,220	665,260	705,845	668,165
Parks:					
Parks Administration	1,299,629	1,822,368	1,823,340	1,964,050	1,999,280
Freestone Park	482,931	322,725	324,240	314,450	326,200
Crossroads Park	313,902	255,137	239,680	231,064	245,300
McQueen Park	294,068	212,726	196,440	202,963	221,150
Hetchler Park	84,560	87,100	89,610	90,549	97,426
Nichols Park	70,761	60,775	57,420	53,957	49,080
Elliot District Park	21,098	10,586	5,740	24,983	17,505
Rittenhouse Basin	378	228	500	225	225
John Allen Park	9,519	12,464	10,310	10,970	9,450
Veterans Park	8,294	9,621	8,480	6,825	7,370
Page Park	37,186	44,253	29,600	42,700	44,250
Circle G Basin	25,188	23,828	25,090	26,550	25,750
Oak Tree Park	25,419	30,429	25,930	33,025	26,250
Village II Park	14,023	23,343	15,300	32,270	14,990
Old West Park	6,585	8,003	7,570	6,970	7,400
Sunview Park	28,523	26,503	25,700	29,400	26,220
Villa Madeira Park	10,909	9,057	10,550	9,880	9,920
Vista Allegre Park	16,713	15,757	16,310	16,500	16,820
Discovery Park	276,857	216,645	210,710	217,814	182,179
Cosmo Park	134,327	101,003	94,980	98,664	105,925
Water Tower Park	48,689	64,813	52,800	53,950	78,850
Western Canal Amenities	41,417	19,241	43,880	52,939	57,735
Vaughn Avenue Basin	24,088	24,367	26,790	25,275	26,120

GILBERT ARIZONA

Expense Detail

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Zanjero Park	51,123	44,878	43,480	37,685	15,555
Sonoqui Wash	22,194	565	5,600	4,300	8,225
Trail System	89,090	55,545	54,280	130,895	58,700
Other Parks	75,412	16,637	40,900	20,320	19,100
Queen Creek Wash	-	-	10,000	10,000	-
Heritage District	-	80,880	112,700	79,100	80,890
Total Parks	3,512,883	3,599,477	3,607,930	3,828,273	3,777,865
Aquatics:					
Gilbert Pool	23,098	14,888	18,570	16,010	15,175
Mesquite Pool	220,455	204,869	234,860	243,538	263,699
Greenfield Pool	188,038	177,025	206,310	215,180	201,948
Perry Pool	152,189	146,424	191,240	199,166	186,523
Williams Field Pool	164,297	160,187	194,770	204,475	213,748
Total Aquatics	748,077	703,393	845,750	878,369	881,093
Recreation Centers:					
Community Center	346,164	335,364	353,500	326,310	308,404
McQueen Activity Center	459,188	506,660	556,870	491,190	456,126
Page Park Center	45,132	17,187	28,520	33,780	29,781
Freestone Recreation Center	1,032,312	1,052,747	1,025,400	1,077,950	1,040,642
SE Regional Library	1,928,111	2,259,097	2,277,820	2,455,170	2,614,700
Perry Branch Library	909,142	896,281	957,600	964,600	989,210
Total Recreation Centers	4,720,049	5,067,336	5,199,710	5,349,000	5,438,863
Recreation Programs:					
Teen Programs	2,249	-	-	-	-
Youth Sports	90,244	92,600	115,920	93,886	67,780
Adult Sports	223,331	233,397	229,460	246,830	233,867
Special Events Administration	327,392	316,405	374,040	377,854	264,610
Special Events	-	-	-	-	225,660
Special Needs	33,158	32,920	42,280	47,550	49,148
Outdoor Programs	35,193	39,556	42,110	29,430	-
Total Recreation Programs	711,567	714,878	803,810	795,550	841,065
TOTAL PARKS AND RECREATION	**$ 10,356,602**	**$ 10,711,304**	**$ 11,122,460**	**$ 11,557,037**	**$ 11,607,051**
NON-DEPARTMENTAL					
Transportation:					
Transit	804,759	629,860	844,100	897,082	197,700
Phoenix Mesa Gateway Airport	350,000	350,000	350,000	350,000	350,000
Total Transportation	1,154,759	979,860	1,194,100	1,247,082	547,700
Outside Agencies:					
Social Services	430,892	330,961	348,620	295,503	330,000
Museum Support	51,459	51,459	51,490	51,500	51,500
Culture and Arts	14,000	8,000	8,000	-	8,000
Total Outside Agencies	496,351	390,420	408,110	347,003	389,500

GILBERT ARIZONA

Expense Detail

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
ED Reserve	-	-	-	-	5,000,000
Contingency	-	-	1,927,000	-	11,800,000
Budget Savings	-	-	(2,888,000)	-	-
Other	4,514	2,144,249	2,087,290	2,729,317	3,392,270
TOTAL NON-DEPARTMENTAL	**$ 1,655,624**	**$ 3,514,529**	**$ 2,728,500**	**$ 4,323,402**	**$ 21,129,470**
TOTAL GENERAL FUND	**$ 99,159,066**	**$ 91,773,211**	**$ 96,650,410**	**$ 97,302,266**	**$ 117,993,187**
UTILITY ADMINISTRATION					
Utility Customer Service	-	-	1,860,870	-	-
Public Works Administration	-	-	674,190	-	-
Utility Locates	-	-	471,140	-	-
TOTAL UTILITY ADMINISTRATION	**$ -**	**$ -**	**$ 3,006,200**	**$ -**	**$ -**
ENTERPRISE OPERATIONS					
WATER					
Administration	560,608	485,763	749,910	992,327	346,167
Water Conservation	270,229	278,961	311,270	257,735	267,627
Production:					
North Water Plant	6,396,646	4,321,426	5,334,680	7,386,260	4,883,854
Santan Vista Water Plant	2,492,930	4,668,928	5,002,140	4,892,531	2,102,420
Water Well Production	2,215,314	2,384,372	3,526,330	3,275,436	3,371,343
Water Quality Assurance	521,204	506,475	539,760	518,403	603,139
Backflow Prevention	-	198,898	204,750	204,280	202,383
Total Production	11,626,094	12,080,099	14,607,660	16,276,910	11,163,139
Water Distribution	1,224,890	1,572,689	1,693,430	1,656,053	1,671,986
Water Metering	3,015,331	2,680,726	3,148,740	3,046,167	3,796,397
Utility Customer Service	-	569,528	-	597,593	624,130
Public Works Administration	-	407,141	-	239,622	237,845
Utility Locates	-	238,879	-	182,279	202,045
Water Resources	-	-	-	-	5,181,322
Non-Departmental:					
Debt Service	3,418,156	3,432,859	3,415,080	3,414,330	3,424,670
Contingency	-	-	1,346,000	-	1,765,000
Budget Savings	-	-	(538,000)	-	-
Other	26,694	199,030	161,390	187,400	203,300
Total Non-Departmental	3,444,850	3,631,889	4,384,470	3,601,730	5,392,970
TOTAL WATER FUND	**$ 20,142,002**	**$ 21,945,675**	**$ 24,895,480**	**$ 26,850,416**	**$ 28,883,628**
WASTEWATER					
Wastewater Administration	161,892	149,623	413,210	412,910	151,872
Wastewater Collection	2,706,770	2,838,788	3,393,820	3,182,195	3,112,613

GILBERT ARIZONA

Expense Detail

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Wastewater Plant Operations:					
Neely Treatment Facility	4,078,720	3,776,105	4,336,130	4,234,580	4,213,705
Greenfield Treatment Facility	2,741,073	2,541,814	3,209,260	2,957,372	3,324,409
Total Wastewater Plant Operations	6,819,793	6,317,919	7,545,390	7,191,952	7,538,114
Wastewater Reclaimed:					
Effluent Reuse	863,233	877,407	979,640	971,965	946,252
Effluent Recharge	501,199	520,693	584,120	516,505	548,783
Total Wastewater Reclaimed	1,364,432	1,398,100	1,563,760	1,488,470	1,495,035
Wastewater Quality	512,198	506,738	561,410	510,000	505,701
Riparian	-	407,046	375,050	400,019	396,180
Utility Customer Service	-	520,783	-	191,230	577,210
Public Works Administration	-	167,219	-	57,509	121,390
Utility Locates	-	193,816	-	82,026	202,160
Non-Departmental:					
Debt	668,272	655,518	659,760	659,260	664,970
Contingency	-	-	1,036,000	-	1,600,000
Budget Savings	-	-	(393,000)	-	-
Other	-	64,208	38,920	54,902	60,490
Total Non-Departmental	668,272	719,726	1,341,680	714,162	2,325,460
TOTAL WASTEWATER	**$ 12,233,357**	**$ 13,219,758**	**$ 15,194,320**	**$ 14,230,473**	**$ 16,425,735**
ENVIRONMENTAL SERVICES - RESIDENTIAL					
Residential Administration	304,789	307,338	682,010	652,063	670,045
Residential Collections	5,439,839	5,105,080	5,708,910	5,687,215	5,262,582
Uncontained Collections	1,864,077	1,959,321	2,151,920	2,127,943	2,004,430
Recycling	1,716,949	1,664,883	2,017,460	1,920,250	1,857,707
Environmental Programs	323,108	334,117	352,220	378,233	448,180
Utility Customer Service	-	520,783	-	191,230	573,610
Public Works Administration	-	130,867	-	43,132	87,200
Non-Departmental:					
Contingency	-	-	659,000	-	1,700,000
Budget Savings	-	-	(264,000)	-	-
Other	-	66,530	26,230	69,183	81,970
Total Non-Departmental	-	66,530	421,230	69,183	1,781,970
TOTAL ENVIRO SVCS - RESIDENTIAL	**$ 9,648,762**	**$ 10,088,919**	**$ 11,333,750**	**$ 11,069,249**	**$ 12,685,724**
ENVIRONMENTAL SERVICES - COMMERCIAL					
Commercial Administration	25,792	24,561	36,240	24,868	35,190
Commercial Collections	1,265,198	1,321,477	1,340,570	1,292,888	1,278,132
Commercial Rolloffs	466,887	391,014	513,990	456,325	418,568
Utility Customer Service	-	16,275	-	5,976	6,180
Public Works Administration	-	21,811	-	7,189	15,230

GILBERT ARIZONA

Expense Detail

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Non-Departmental:					
Contingency	-	-	95,000	-	150,000
Budget Savings	-	-	(37,000)	-	-
Other	-	9,720	5,220	9,511	11,200
Total Non-Departmental	-	9,720	63,220	9,511	161,200
TOTAL ENVIRO SVCS - COMMERCIAL	**$ 1,757,877**	**$ 1,784,858**	**$ 1,954,020**	**$ 1,796,757**	**$ 1,914,500**
IRRIGATION	**$ 54,180**	**$ 10,739**	**$ -**	**$ -**	**$ -**
TOTAL ENTERPRISE OPERATIONS	**$ 43,836,178**	**$ 47,049,949**	**$ 53,377,570**	**$ 53,946,895**	**$ 59,909,586**
STREETS					
Administration	146,595	134,399	149,750	159,123	165,821
Streets Maintenance:					
Asphalt Patching	325,997	373,453	371,650	301,686	313,967
Street Cleaning	942,928	928,289	877,200	866,950	871,823
Preventive Maintenance	2,872,281	2,903,992	2,955,380	2,956,903	2,941,587
Crack Sealing	403,303	333,597	424,060	356,710	338,629
Fog Sealing	587,426	496,853	626,510	580,853	601,575
Total Streets Maintenance	5,131,935	5,036,184	5,254,800	5,063,102	5,067,581
Street Traffic Control:					
Street Marking	616,517	556,293	573,510	572,697	582,110
Street Signs	498,898	409,009	492,480	448,020	446,320
Street Lighting	1,386,075	1,262,254	1,357,700	1,365,036	1,413,559
Traffic Signal Maintenance	1,486,841	964,533	1,058,350	1,062,777	1,070,518
Traffic Operations Center	-	483,922	525,930	458,481	490,430
Total Street Traffic Control	3,988,331	3,676,011	4,007,970	3,907,011	4,002,937
Right of Way Maintenance:					
Landscape Maintenance	973,557	872,073	1,069,620	885,448	987,585
Shoulder Maintenance	278,259	230,052	265,810	252,046	249,020
Concrete Repair	558,404	659,119	681,330	686,843	684,450
Total Right of Way Maintenance	1,810,220	1,761,244	2,016,760	1,824,337	1,921,055
Hazard Response	156,943	143,034	157,810	170,895	148,513
Public Works Administration	-	-	-	35,943	75,840
Utility Locates	-	-	-	18,228	44,920
Non-Departmental:					
Contingency	-	-	611,000	-	1,000,000
Budget Savings	-	-	(244,000)	-	-
Other	-	90,436	57,380	89,931	97,910
Total Non-Departmental	-	90,436	424,380	89,931	1,097,910
TOTAL STREETS FUND	**$ 11,234,024**	**$ 10,841,308**	**$ 12,011,470**	**$ 11,268,570**	**$ 12,524,577**

GILBERT ARIZONA

Expense Detail

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
INTERNAL SERVICE					
Fleet Maintenance	5,986,020	6,203,448	7,558,960	7,044,878	7,567,360
Copy Services	260,110	277,150	579,130	579,130	670,000
Health Self Insurance	10,830,070	11,188,520	13,248,920	13,044,270	13,341,700
Dental Self Insurance	-	951,077	984,800	1,079,790	1,106,150
TOTAL INTERNAL SERVICE	**$ 17,076,200**	**$ 18,620,195**	**$ 22,371,810**	**$ 21,748,068**	**$ 22,685,210**
REPLACEMENT FUNDS					
General	28,760	423,769	3,430,180	1,002,295	3,500,530
Water	-	-	2,927,000	119,000	3,023,780
Wastewater	127,845	22,224	3,006,000	29,000	3,080,800
Environmental Svc - Residential	969,433	1,945,056	1,571,000	500,000	2,363,000
Environmental Svc - Commercial	231,111	257,819	160,000	-	400,000
Streets	430,590	-	948,000	200,000	1,086,170
Fleet	-	-	-	-	-
TOTAL REPLACEMENT FUNDS	**$ 1,787,739**	**$ 2,648,868**	**$ 12,042,180**	**$ 1,850,295**	**$ 13,454,280**
SUB-TOTAL OPERATING FUNDS	**$ 173,093,207**	**$ 170,933,531**	**$ 199,459,640**	**$ 186,116,094**	**$ 226,566,841**
SPECIAL REVENUE FUNDS					
Redevelopment	67,902	-	-	-	-
CDBG/HOME:					
Administration	101,794	72,915	88,580	86,041	85,506
Projects	341,864	976,673	1,251,870	817,491	1,712,501
Total CDBG/HOME	443,658	1,049,588	1,340,450	903,532	1,798,007
Grants	1,264,481	994,427	5,000,000	1,026,080	5,000,000
Riparian	401,046	-	-	-	-
Police Impound	241,950	231,327	287,280	299,290	269,593
Special Districts:					
Street Light Improvement	1,447,121	1,458,036	1,636,240	1,536,240	1,694,330
Parkway Improvement	1,328,871	1,400,609	1,191,270	986,500	1,012,680
Total Special Districts	2,775,992	2,858,645	2,827,510	2,522,740	2,707,010
Other Special Revenue	2,290,812	1,163,499	1,519,580	1,371,526	1,742,060
TOTAL SPECIAL REVENUE FUNDS	**$ 7,485,841**	**$ 6,297,486**	**$ 10,974,820**	**$ 6,123,168**	**$ 11,516,670**
CAPITAL IMPROVEMENTS					
Capital Projects Administration	-	1,062,582	869,420	869,430	1,105,512
Improvement Districts	-	723,184	95,745,430	-	51,165,000
Streets and Transportation	47,032,220	34,666,827	76,271,820	26,436,435	65,653,000
Traffic Control	453,467	675,704	1,195,540	150,473	1,201,000
Redevelopment	1,582,761	265,447	7,379,350	3,301	7,745,000

GILBERT ARIZONA

Expense Detail

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Municipal Facilities	216,378	655,107	6,412,280	3,116,000	2,071,910
Water	14,564,234	11,602,299	23,051,730	7,970,760	25,379,000
Wastewater	7,635,186	2,202,443	339,750	141,126	143,000
Storm Water	78,581	9,870	-	-	373,000
Parks, Recreation & Open Space	1,741,598	1,247,256	4,913,130	394,112	3,939,000
TOTAL CAPITAL IMPROVEMENT	**$ 73,304,425**	**$ 53,110,719**	**$ 216,178,450**	**$ 39,081,637**	**$ 158,775,422**
DEBT SERVICE					
General Obligation Debt	33,456,952	29,580,189	26,306,860	26,306,860	25,292,780
Improvement Districts	5,581,272	677,595	975,410	975,410	988,260
Public Facilities MPC	16,726,001	17,428,594	16,724,850	16,724,850	13,683,640
Water System MPC	9,927,663	14,989,384	14,967,190	14,967,190	11,000,000
Wastewater System MPC	4,640,975	9,422,665	8,712,690	16,002,650	-
TOTAL DEBT SERVICE	**$ 70,332,863**	**$ 72,098,427**	**$ 67,687,000**	**$ 74,976,960**	**$ 50,964,680**
TRUST ACCOUNTS					
Fire Pension	2,500	2,500	2,500	2,500	2,500
TOTAL TRUST ACCOUNTS	**$ 2,500**	**$ 2,500**	**$ 2,500**	**$ 2,500**	**$ 2,500**
GRAND TOTAL EXPENSES	**$ 324,218,836**	**$ 302,442,663**	**$ 494,302,410**	**$ 306,300,359**	**$ 447,826,113**

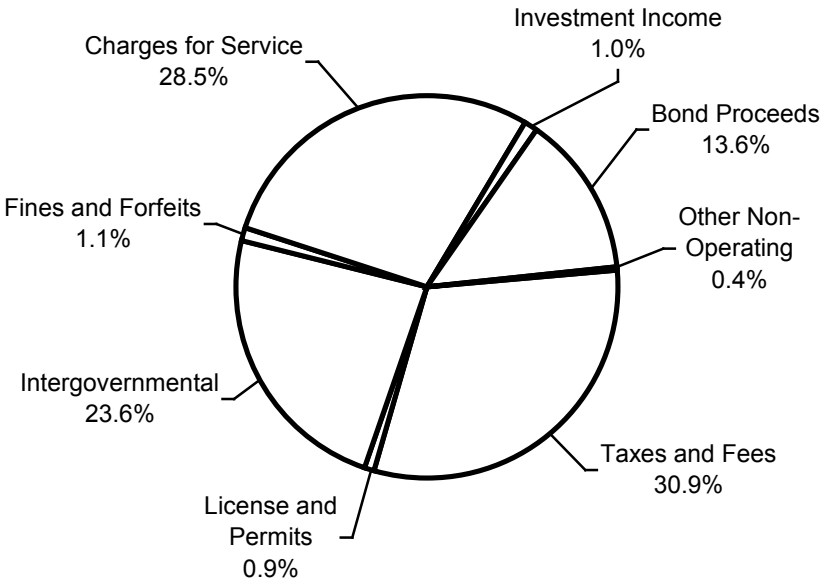
ALL REVENUE SOURCES

This section of the budget document includes detail information regarding revenue types, including historical information, assumptions for the FY 2013 budget, and future projections. Information on bond proceeds, property tax, and special assessments is found in the debt section.

The total new revenue anticipated for FY 2013 is $467,668,090. Of this amount, $375,861,080 is anticipated in new revenue collections, and $91,807,010 in transfers of resources from one fund to another to cover the cost of business expenses. Fund balance is also applied for one-time expenses. While the economy currently plays a significant role, large spikes in revenue in a given year can typically be attributed to the sale of bonds for capital projects. Intergovernmental revenues would have otherwise declined in FY 2013 due to further declines in income tax collections; however the 2010 census adjustment offset this decline for Gilbert. Details on areas of change are found in the sections in this summary area of the budget. The major revenue sources for all funds are shown on the table and graph below:

FY 2013 Revenue Sources All Funds By Type (Excludes Transfers)

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Taxes and Fees	113,861,155	104,466,385	96,621,100	122,555,660	116,180,530
License and Permits	2,741,731	2,421,734	2,194,530	3,664,000	3,183,500
Intergovernmental	75,279,845	56,826,281	75,619,640	62,574,570	88,660,360
Charges for Service	96,859,523	99,280,593	100,899,370	101,267,480	106,966,060
Fine and Forfeits	4,448,147	4,351,839	4,356,990	4,216,410	4,136,390
Investment Income	1,290,284	2,643,834	686,490	520,130	3,880,600
Other Non-Operating	2,208,668	2,976,418	1,751,000	5,794,420	1,644,890
Bond Proceeds	437,493	558,632	101,167,660	24,105,740	51,208,750
Total	**$ 297,126,846**	**$ 273,525,716**	**$ 383,296,780**	**$ 324,698,410**	**$ 375,861,080**



TAXES AND FEES

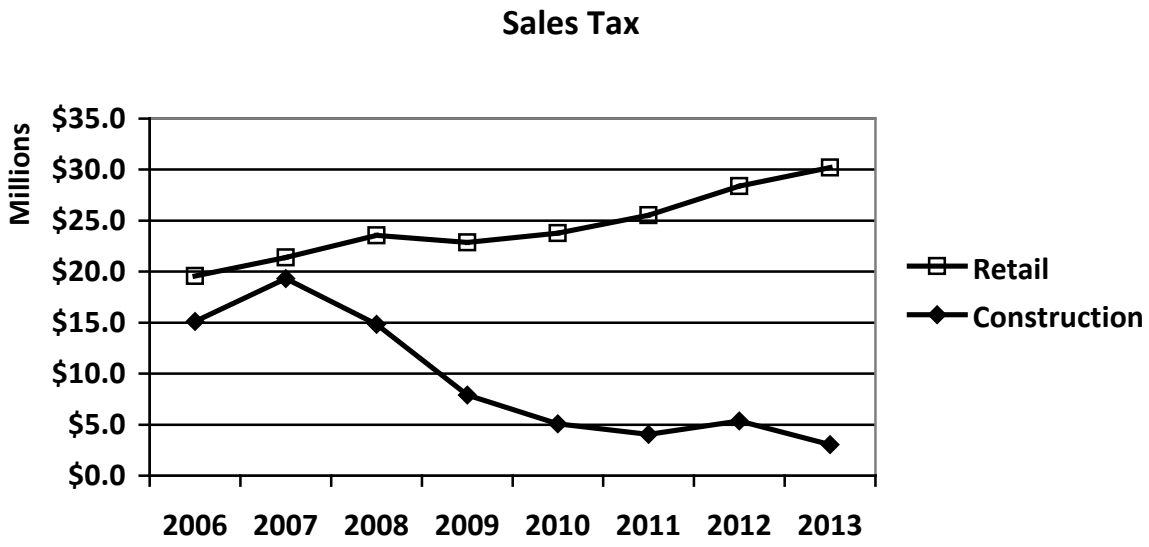
Local Sales Tax

Gilbert levies a one and one-half percent sales tax on sales collected within Gilbert's boundary. Gilbert increased the rate from one percent to one and one-half cent in FY 2001. While cities and towns are permitted to be "self-collecting", many opt in as "program cities", allowing the state to collect sales tax on the Town's behalf. The State collects sales tax revenue and remits the amount collected weekly. Gilbert is the largest program city in the state.

During the recession, Gilbert experienced a decline in sales tax collections similar in nature to reductions seen around the state and nation. During the preparation of the FY 2011 budget, revenues were continuing to drop, however slow increases during FY 2011 have now brought Gilbert's sales tax revenues back to the Town's 2006 levels.

The projections are based on the following assumptions:

- Retail sales tax will remain somewhat stable in Gilbert, and slowly increase over time
- Any future spikes in construction sales tax will be considered one-time, not sustainable
- Permit activity will continue to improve slightly, but sustainable levels are significantly lower than the peak in prior years
- No significant new non-retail sources will develop
- Other sales tax areas will grow at the same pace as retail
- The sales tax rate will not increase



Property Tax

The Town has only a secondary property tax rate, which can only be used to repay debt issued for voter approved bonds. General Obligation bonds are issued to pay for construction of streets, parks, facilities, and utility infrastructure. The rate is $1.15 per $100 in secondary assessed value, which equates to about 10% of the total property tax rate for property in the Gilbert School District. While the Gilbert School District is the largest, there are three school districts that cover Gilbert including Gilbert, Higley, and Chandler.

More information on general obligation debt and the property tax is found in the debt section as well as on the property tax rate page following the revenue source information.

Assessments

Assessment districts are established for street lights, parkway improvements, and capital improvements that benefit specific users. The street light district revenue is based on the cost of electricity for the district area. The amount is revised and levied every year, and each district is calculated separately. Parkway Improvement Districts (PKID) pay for the cost of maintenance and improvements in parkway areas for eleven subdivisions in Gilbert. The amount for each PKID is levied on an equal per lot basis. The levy for these districts is calculated and levied annually based on projected and historical costs. The levy for street lights and parkway maintenance is collected on the property tax bill and is included with taxes and fees.

Capital Improvement Districts repay improvement debt issued for one-time construction of infrastructure. The benefited property in the area is levied an assessment to repay the debt issued. This revenue is included in the other non-operating category. An allowance of $51,065,000 is included in contingency in the event a project presents itself after the budget is adopted.

System Development Fees

System Development Fees (SDF) are charged to all new development. The fees are collected to pay for infrastructure required due to growth, so that new growth is provided the same level of service as the existing community. Fees are collected for traffic signals, water, wastewater, parks, police, fire, and general government. A water resource fee is charged to pay for the cost of increasing water rights to accommodate new growth and guarantee our 100-year assured water supply.

SDFs are reviewed annually and revised based on changes in the cost of construction and changes in the infrastructure requirements. The Town has budgeted for a full SDF study in FY 2012 to ensure that our fee structure is in line with the current environment, and compliant with recent legislative changes.

LICENSE AND PERMITS

License fees are charged for business registration and alcoholic beverage license. Permits fees are charged for building, fire, engineering, signs, and alarms. The permit fees trend with the construction activity.

INTERGOVERNMENTAL

Funding received from any other government agency is considered intergovernmental. The largest source is state shared revenue for sales tax, income tax, highway user revenue, vehicle license tax and formerly local transportation assistance fund. The state shared revenue is distributed as follows:

Sales Tax:	Twenty-five percent of the distribution base of state sales tax is distributed based on the relation of Gilbert's population to the total population of all incorporated cities and towns in the state. The distribution base does not include, among other things, the state's temporary one-cent increase.
Income Tax:	Fifteen percent of the state income tax is distributed based on the relation of Gilbert's population to the total population of all incorporated cities and towns in the state. There is a two year time lag in distribution. So the income tax collected in FY 2011 is distributed to the Cities in FY 2013.
Highway User Revenue:	Cities and towns receive 27.5% of the highway user revenue fund. One half of the monies received are distributed based on the relation of Gilbert's population to the total population of all incorporated cities and towns in the State. The remaining one half is distributed based on the basis of the "county of origin" of gasoline sales and the relation of Gilbert's population to the total incorporated population of Maricopa County. These funds must be used solely for street purposes.
Vehicle License:	Twenty-five percent of the net revenues collected for the licensing of motor vehicles by the county are distributed back based on the population of Gilbert in relation to the total incorporated population of Maricopa County.
Local Transportation Assistance Fund:	The State Lottery distributes funds based on population. These distributions were suspended during FY 2010 and have been removed from all forecasts.

CHARGES FOR SERVICE

All charges for service are based on the philosophy that whoever benefits from the service should pay a portion or all of the cost to provide that service. Charges for service include user fees for recreation services, water consumption, wastewater, and solid waste disposal. The goal is for internal services, enterprise operations, and all adult sports to be 100% self-supporting. Overall recreation programs have an approximate cost recovery of 60% planned for in FY 2013.

Water

Water user fees are reviewed annually to ensure that revenue is able to cover 100% of the actual and anticipated cost of providing water to customers. The cost includes pumping water from the ground, treating the surface and ground water, distributing the water to customers, reading the meters, and maintaining the system. There was no rate increase necessary for FY 2013.

Wastewater

Staff reviews wastewater fees annually to ensure revenue covers 100% of the cost of operations. Wastewater operations include collection, treatment, and recovery of wastewater.

Solid Waste

Solid Waste includes collection of residential barrels, uncontained, and recycling. The operation also includes commercial and roll-off customers, and the household hazardous waste facility. Annual rate reviews ensure that revenue covers all the cost of operations. The costs impacting rates the most in these funds are personnel, landfill tipping fees, equipment maintenance, and replacement. There are no projected rates increases in the estimates.

FINES AND FORFEITS

Fines are collected by the Court based on citations issued by the Police Department and cases prosecuted by the Prosecutor's office.

INVESTMENT INCOME

In order to maximize the Town's available resources, Gilbert reviews upcoming expenditure needs, and works with a financial advisor to appropriately invest cash. Often this is done with the State of Arizona Local Government Investment Pool (LGIP). The State has recently made available investment pool options with higher interest rates for longer investment terms. Gilbert is utilizing some of those pools in an effort to maximize investment income.

OTHER NON-OPERATING

This revenue category includes property rental, insurance recoveries, donations and contributions, and other one-time revenue not categorized elsewhere. Most of the other non-operating is highly unpredictable and is included in the budget at a minimal amount unless a specific source is known during budget preparation.

BOND PROCEEDS

Gilbert does not anticipate selling any bond issue in FY 2013. There is a reserve for capital improvements in the amount of $51,065,000 to provide the ability for unforeseen development.

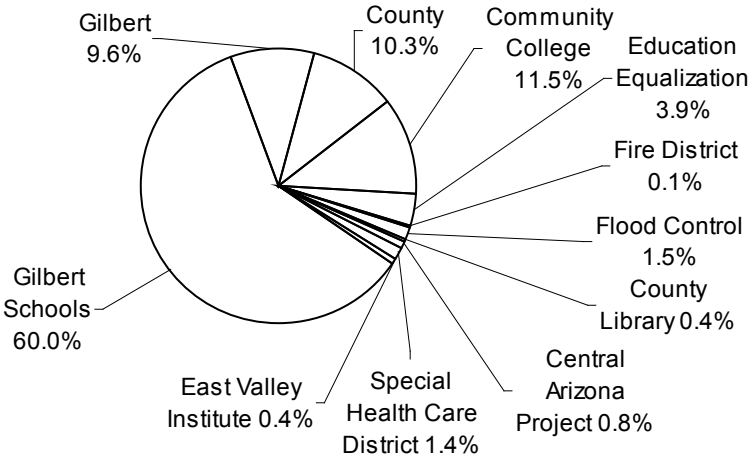
More information on debt and bond proceeds is found in the Debt section.

GILBERT ARIZONA

Property Tax Rates

The property tax rate for Gilbert is $1.15/$100 in secondary assessed valuation, there is no primary property tax. Town of Gilbert property tax is collected for debt repayment only, not for operations.

Residents in Gilbert, based on address, are served primarily within three school districts. Each district has a unique primary and secondary tax rate. The distribution of property tax based on 2012/13 information is shown below for each district. These figures exclude certain special districts. The graph to the right shows the percentage allocation for the Gilbert School District.



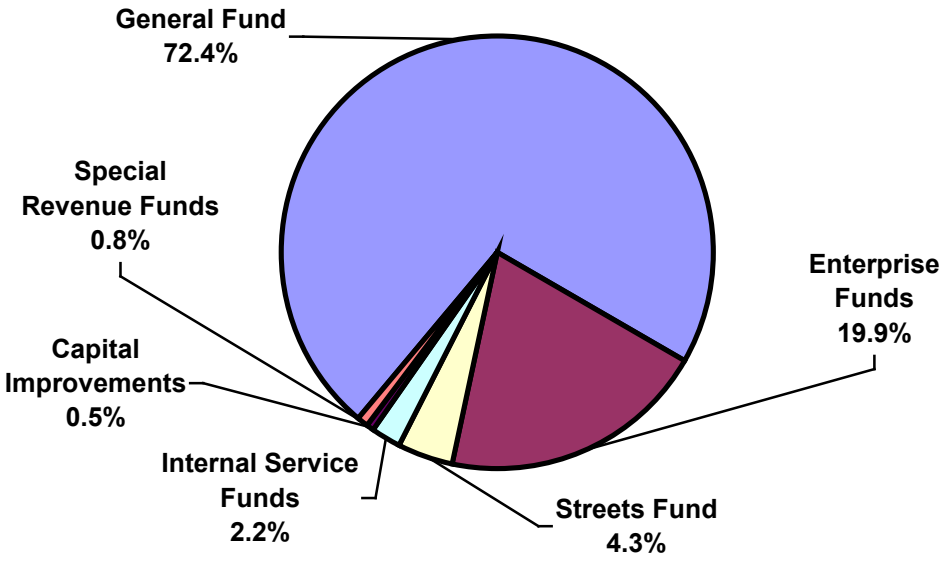
	Gilbert School District	Chandler School District	Higley School District
Primary (Operating)			
State	$0.00	$0.00	$0.00
County	1.24	1.24	1.24
Community College	1.16	1.16	1.16
Education Equalization	0.47	0.47	0.47
Gilbert	**0.00**	**0.00**	**0.00**
East Valley Institute	0.00	0.00	0.00
Local School District	4.09	4.12	4.71
Total Primary	**$6.96**	**$6.99**	**$7.58**
Secondary (Debt)			
County	$0.00	$0.00	$0.00
Community College	0.22	0.22	0.22
Fire District	0.01	0.01	0.01
Flood Control	0.18	0.18	0.18
County Library	0.05	0.05	0.05
Central Arizona Project	0.10	0.10	0.10
Special Health Care District	0.17	0.17	0.17
Gilbert	**1.15**	**1.15**	**1.15**
East Valley Institute	0.05	0.05	0.05
Local School District	3.11	2.08	2.57
Total Secondary	**$5.04**	**$4.01**	**$4.50**
Total			
State	$0.00	$0.00	$0.00
County	1.24	1.24	1.24
Community College	1.38	1.38	1.38
Education Equalization	0.47	0.47	0.47
Fire District	0.01	0.01	0.01
Flood Control	0.18	0.18	0.18
County Library	0.05	0.05	0.05
Central Arizona Project	0.10	0.10	0.10
Special Health Care District	0.17	0.17	0.17
Gilbert	**1.15**	**1.15**	**1.15**
East Valley Institute	0.05	0.05	0.05
Local School District	7.20	6.20	7.28
Total Tax Rate	**$12.00**	**$11.00**	**$12.08**

GILBERT ARIZONA

Personnel Summary

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
GENERAL FUND					
Management and Policy	85.41	80.41	81.41	81.41	88.49
Support Services	1.00	1.00	1.00	0.00	0.00
Management Services	36.25	25.00	26.00	27.00	28.00
Legal and Court	50.42	50.42	49.42	49.92	48.92
Development Services	64.00	61.75	61.75	62.75	63.75
Police	342.00	342.00	342.00	342.00	342.00
Fire	197.00	197.00	197.00	197.00	197.00
Public Works	17.50	0.00	0.00	0.00	0.00
Parks and Recreation	104.19	99.13	99.44	99.44	101.16
TOTAL GENERAL FUND	897.77	856.71	858.02	859.52	869.32
ENTERPRISE FUNDS					
Water	83.00	118.25	120.25	119.25	118.25
Wastewater	37.00	40.68	41.68	41.68	41.68
Enviro Svc - Residential	72.22	72.22	71.22	71.22	71.72
Enviro Svc - Commercial	6.78	6.78	7.28	7.28	7.28
ENTERPRISE FUNDS	199.70	237.93	240.43	239.43	238.93
STREETS FUND	49.30	49.30	49.30	49.30	51.30
INTERNAL SERVICE FUNDS	26.00	26.00	26.00	26.00	26.00
CAPITAL IMPROVEMENTS	0.00	4.75	4.75	3.75	5.75
SPECIAL REVENUE	14.28	10.10	10.10	9.60	9.60
TOTAL TOWN POSITIONS	1,187.05	1,184.79	1,188.60	1,187.60	1,200.90

FY 2013
Personnel By Fund



General Fund

General Fund Summary
Management and Policy
Management Services
Legal and Court
Development Services
Police Department
Fire Department
Parks and Recreation
Non-Departmental

FUND DESCRIPTION

The General Fund is the largest operating fund in the budget and includes the most diverse operations. The General Fund provides accounting for all activities that do not have a specific revenue source. The revenue collected for support of the entire community is deposited in the General Fund to finance Public Safety, Development Services, Parks and Recreation, and Internal Support functions. Much of the General Fund is supported by tax revenues, but services that benefit a specific user often recover all or part of the cost of service through a user fee. The following table indicates the subsidy provided for each major area:

Program	FY 2013 Appropriation	FY 2013 Revenue Recovery	FY 2013 Tax Supported	FY 2013 % Subsidized
Management and Policy	$ 12,876,732	$ 12,200	$ 12,864,532	100%
Management Services	4,196,285	1,128,000	3,068,285	73%
Legal and Court	4,298,935	136,750	4,162,185	97%
Development Services	6,097,537	4,186,300	1,911,237	31%
Police	36,219,921	3,805,500	32,414,421	89%
Fire	21,567,256	1,203,150	20,364,106	94%
Parks and Recreation	11,607,051	3,346,110	8,260,941	71%
Non-Departmental	21,129,470	-	21,129,470	100%
Total General Fund	**$ 117,993,187**	**$ 13,818,010**	**$ 104,175,177**	**88%**

The total General Fund Revenue budget including fees and taxes is $110,089,700. Fees charged to recover the cost of service total $13,818,010. The tax supported (non-allocated) revenue of $96,271,690 is detailed in the summary section of this document. In addition, transfers from other operating funds as a recovery of costs incurred to support the operations of Water, Wastewater, Environmental Services Residential, Environmental Services Commercial, and Streets total $6,677,000.

More detail on revenue and expenditures is included in the summary section and in the individual section for that activity.

FUND NARRATIVE

The single largest revenue source that supports the General Fund is local sales tax collected by current and new businesses locating in the community. After three consecutive years of decline in total revenues, local sales tax collection totals have stabilized and are back to FY 2006 levels. The composition of these collections, however, has changed significantly. Construction sales tax had historically been a driving element of local sales tax. As the Town approaches build out, construction revenues will continue to lessen. The housing bubble “burst” and subsequent recession served to hasten this inevitability. Some of this result has been offset by additional retail sales tax opportunities that had come online just prior to the recession. The fund will continue to remain within a delicate balance for the next several years as both the local economy and corresponding development activity return to a state of normalcy. Development of the Five-Year Rolling Balanced Financial Plan must account for not only economic cycles, but the anticipated build-out structure of the Town’s revenues.

GILBERT ARIZONA

General Fund

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Management and Policy	85.41	80.41	81.41	81.41	88.49
Support Services	1.00	1.00	1.00	0.00	0.00
Management Services	36.25	25.00	26.00	27.00	28.00
Legal and Court	50.42	50.42	49.42	49.92	48.92
Development Services	64.00	61.75	61.75	62.75	63.75
Police	342.00	342.00	342.00	342.00	342.00
Fire	197.00	197.00	197.00	197.00	197.00
Public Works	17.50	0.00	0.00	0.00	0.00
Parks and Recreation	104.19	99.13	99.44	99.44	101.16
Non-Departmental	0.00	0.00	0.00	0.00	0.00
Total Personnel	897.77	856.71	858.02	859.52	869.32

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Management and Policy	13,680,454	11,042,157	11,258,290	11,203,100	12,876,732
Support Services	158,093	170,639	152,380	133,909	-
Management Services	5,214,149	3,670,214	4,037,310	3,881,565	4,196,285
Legal and Court	4,450,320	4,164,372	4,275,920	4,277,179	4,298,935
Development Services	6,173,458	5,510,009	5,839,510	6,003,852	6,097,537
Police	36,301,855	33,126,991	36,344,550	34,596,996	36,219,921
Fire	19,988,210	19,862,996	20,891,490	21,325,226	21,567,256
Public Works	1,180,301	-	-	-	-
Parks and Recreation	10,356,602	10,711,304	11,122,460	11,557,037	11,607,051
Non-Departmental	1,655,624	3,514,529	2,728,500	4,323,402	21,129,470
Total Expenses	$ 99,159,066	$ 91,773,211	$ 96,650,410	$ 97,302,266	$117,993,187

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	72,500,552	66,793,184	71,420,830	71,411,650	74,059,895
Supplies & Contractual	26,466,539	24,980,027	25,229,580	25,837,616	43,607,182
Capital Outlay	191,975	-	-	53,000	326,110
Total Expenses	$ 99,159,066	$ 91,773,211	$ 96,650,410	$ 97,302,266	$117,993,187

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	99,400,369	96,634,626	96,809,140	105,348,740	110,089,700
Transfers In	9,130,766	4,315,727	8,038,580	6,178,580	6,677,000
Total Sources	$108,531,135	$100,950,353	$104,847,720	$111,527,320	$116,766,700
Total Expenses	99,159,066	91,773,211	96,650,410	97,302,266	117,993,187
Transfers Out	8,257,051	6,980,314	8,124,060	6,007,870	8,909,220
Total Uses	$107,416,117	$ 98,753,525	$104,774,470	$103,310,136	$126,902,407
Net Operating Result	$ 1,115,018	$ 2,196,828	$ 73,250	$ 8,217,184	$ (10,135,707)

Management and Policy

Management and Policy Summary
Mayor and Council
Town Manager
Human Resources
Economic Development
Information Technology
Office of Management and Budget
Town Clerk
General Counsel

BUSINESS UNIT DESCRIPTION

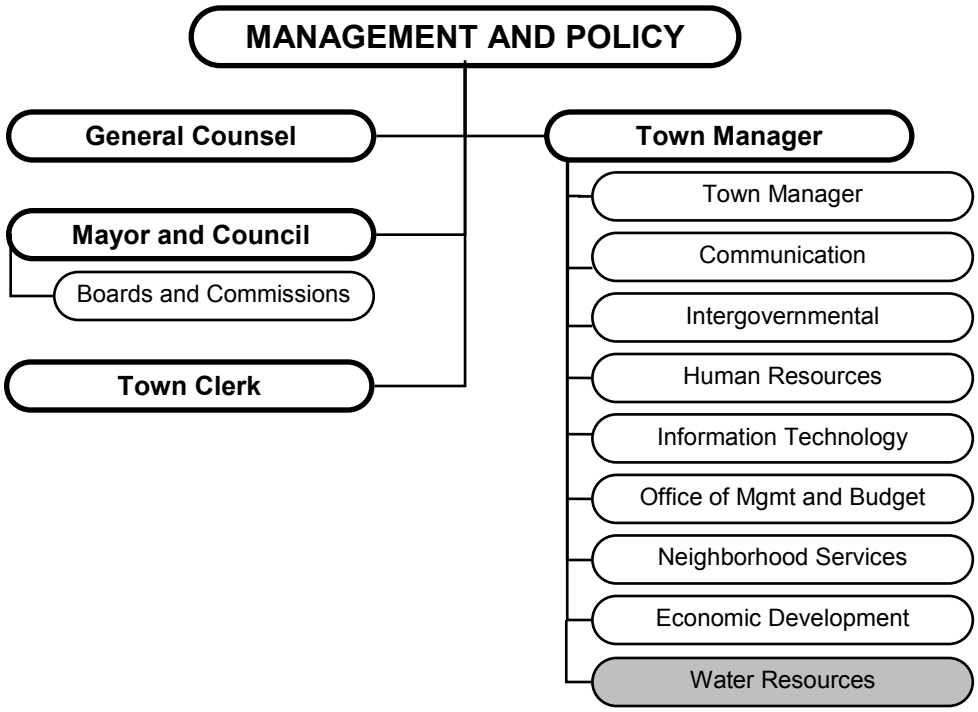
This unit represents the core policy and managerial functions of Gilbert, including Mayor and Council, Town Manager, Town Clerk, and General Counsel. The Mayor and Council represent the legislative side of government and establish policy for Gilbert. The Mayor and Council also approve the budget and capital improvement plans, determine and set the annual tax rates, and appoint the Town Manager, Town Attorney, Town Clerk, Municipal Court Judge, and citizen Boards and Commissions.

The Town Manager, representing the executive side of government, is responsible for the day-to-day oversight and management of all departments and coordination of all municipal programs and services. The Town Clerk's main responsibilities include the coordination of the Town Council agenda process, administration of elections, and administration of the Town's records management program. General Counsel is a contract service that contributes to legal compliance within Gilbert.

GOALS FY 2013

- Manage the Town's growth in harmony with the community's vision for the future
- Balance the present and future aspirations within available resources
- Optimize use of resources through organizational effectiveness
- Implement Strategic Initiatives

ORGANIZATIONAL CHART



PERSONNEL BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Mayor and Council	1.00	1.00	1.00	1.00	2.00
Boards and Commissions	0.00	0.00	0.00	0.00	0.00
Town Manager	15.25	13.00	14.00	16.00	16.00
Economic Development	5.00	5.00	5.00	4.00	6.00
Human Resources	17.00	17.00	17.00	17.00	18.75
Information Technology	34.00	33.00	33.00	32.00	34.00
Office of Mgmt and Budget	6.00	4.25	4.25	4.25	4.25
Town Clerk	7.16	7.16	7.16	7.16	7.49
General Counsel	0.00	0.00	0.00	0.00	0.00
Total Personnel	85.41	80.41	81.41	81.41	88.49

EXPENSES BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Mayor and Council	501,295	501,188	679,020	562,560	637,160
Boards and Commissions	32,222	42,689	30,800	19,284	21,250
Town Manager	2,928,682	1,602,530	1,723,620	1,661,033	1,954,269
Economic Development	1,863,939	531,031	669,090	594,047	1,007,422
Human Resources	1,664,430	1,585,323	1,606,830	1,653,716	1,973,272
Information Technology	4,793,649	4,863,939	5,074,670	5,192,466	5,659,178
Office of Mgmt and Budget	655,880	293,238	384,620	390,187	402,560
Town Clerk	667,117	1,097,749	574,620	575,311	706,621
General Counsel	573,240	524,470	515,020	554,496	515,000
Total Expenses	$ 13,680,454	$ 11,042,157	$ 11,258,290	$ 11,203,100	$ 12,876,732

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	7,864,395	6,947,631	7,580,220	7,071,420	8,311,340
Supplies & Contractual	5,816,059	4,094,526	3,678,070	4,131,680	4,565,392
Capital Outlay	-	-	-	-	-
Total Expenses	$ 13,680,454	$ 11,042,157	$ 11,258,290	$ 11,203,100	$ 12,876,732

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	36,236	15,345	12,200	14,260	12,200
Total Expenses	13,680,454	11,042,157	11,258,290	11,203,100	12,876,732
Net Operating Result	$(13,644,218)	$(11,026,812)	$(11,246,090)	$(11,188,840)	$(12,864,532)

GILBERT ARIZONA

Mayor and Council

PURPOSE STATEMENT

The Mayor and Council provide community leadership, develop policies to guide Gilbert in delivering services and achieving community goals, and advance and promote the physical, social, cultural, and economic environment of Gilbert through effective civic leadership and through the active democratic participation of our citizens.

The Town Council is comprised of a Mayor and six Council Members. The Council establishes policy through the enactment of laws (ordinances) and the adoption of resolutions. The Mayor and Council members are elected "at large"; that is, they represent the entire community. Members are elected for four year terms at general municipal elections which are held every two years, resulting in an overlap in the terms of office.

ACCOMPLISHMENTS FY 2012

- Consolidated election cycles to move municipal elections to Fall
- Established new processes for Town Manager, Judge, and Town Clerk performance reviews
- Adopted formal Policies of Responsible Financial Management
- Approved initiation of Classification and Compensation Study
- Collaborated with Town staff on zero-based budget process, revisions to sign code, and establishment of Economic Development Strategic Plan

OBJECTIVES FY 2013

- Continue to implement Strategic Initiatives
- Continue review of Town operating practices for efficiency

BUDGET NOTES

Non-personnel budget decreased by $97,140 due to historical analysis of expenses and change in business practices of budgeting.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
% of Citizen satisfied or very satisfied with policy decisions	71.8%	77.7%	N/A*	78.0%
% of Citizens who are very satisfied living in Gilbert	68.8%	73.1%	N/A*	74.0%
% of Citizens who believe Gilbert officials encourage citizen participation	54.8%	53.2%	N/A*	54.0%
G.O. Bond Rating – Moody's	Aa1	Aa1	Aa1	Aa1
G.O. Bond Rating – Standard and Poor's	AA	AA	AA	AA

** Based on annual Head-of-Household survey data - survey not completed in FY 2012; data not available*

GILBERT ARIZONA

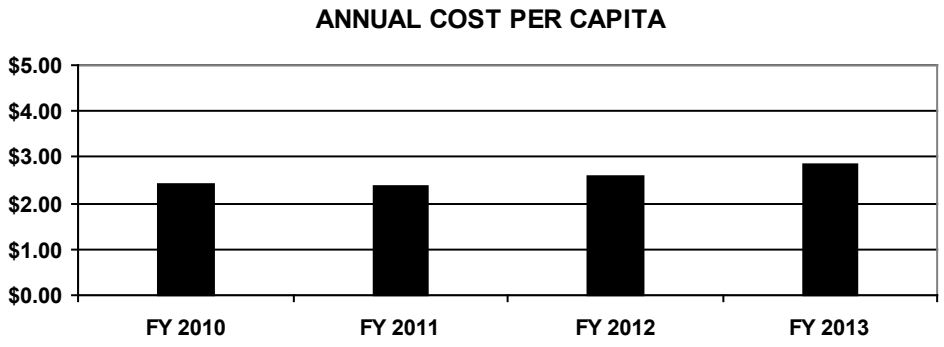
Mayor and Council

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Mayor and Council	1.00	1.00	1.00	1.00	2.00
Total Personnel	1.00	1.00	1.00	1.00	2.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Mayor and Council	501,295	501,188	679,020	562,560	637,160
Total Expenses	$ 501,295	$ 501,188	$ 679,020	$ 562,560	$ 637,160

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	346,926	314,199	378,840	390,740	434,120
Supplies & Contractual	154,369	186,989	300,180	171,820	203,040
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total Expenses	$ 501,295	$ 501,188	$ 679,020	$ 562,560	$ 637,160

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	10,951	11,347	10,000	12,060	10,000
Total Expenses	501,295	501,188	679,020	562,560	637,160
Net Operating Result	$ (490,344)	$ (489,841)	$ (669,020)	$ (550,500)	$ (627,160)



PURPOSE STATEMENT

The Town Manager implements the policy developed by the Town Council by providing leadership to departments while working with outside agencies, and by ensuring responsive, cost effective local government services to Gilbert residents.

The Town Manager's Office directs and coordinates organizational activities; promotes community relations; reviews the annual operating and capital budgets; reviews financial forecasts and management analyses; performs budgetary control functions; submits recommendations to the Town Council; promotes Economic Development; coordinates special projects; and supervises and coordinates the daily activities of the Town government.

ACCOMPLISHMENTS FY 2012

- Promoted community relations and public education on various topics and services through the attendance at special events
- Consistently promoted the national recognition received for the outstanding amenities and characteristics that Gilbert has to offer to citizens
- Implemented administrative reorganization
- Successfully implemented zero-based budget process
- Instituted "Four Disciplines of Execution" management model organization-wide

OBJECTIVES FY 2013

- Garner organizational and public trust through fiscal responsibility
- Enhance Communications production quality and mobile capabilities
- Promote unified messaging and branding
- Redesign website
- Foster relationships with the community, businesses, and other agencies, while furthering the goals and objectives of the organization by serving on various governmental and community boards
- Provide Council and management with recommendations based on qualified and quantified information
- Coordinate special projects that promote the goals and objectives of the organization as well as present a positive image of Gilbert to the citizens
- Implement Council Strategic Plan
- Develop plan for Department/Employee recognition
- Foster regional partnerships
- Develop a sustainable Talent Management Strategy and Plan

BUDGET NOTES

Budget includes increased costs for potential Tourism Management contract and additional technology and training for staff efficiency. A one-year agreement with Arizona State University for a Marvin Andrews Fellowship intern is also included. The Town Manager's office underwent a significant reorganization and consolidation with other departments in FY 2012 which will be fully implemented in FY 2013.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
% of survey respondents satisfied with treatment when calling Gilbert	89.7%	88.8%	N/A*	89.0%
% of population satisfied with value received from tax dollar	89.3%	85.8%	N/A*	86.0%

** Based on annual Head-of-Household survey data - survey not completed in FY 2012; data not available*

GILBERT ARIZONA

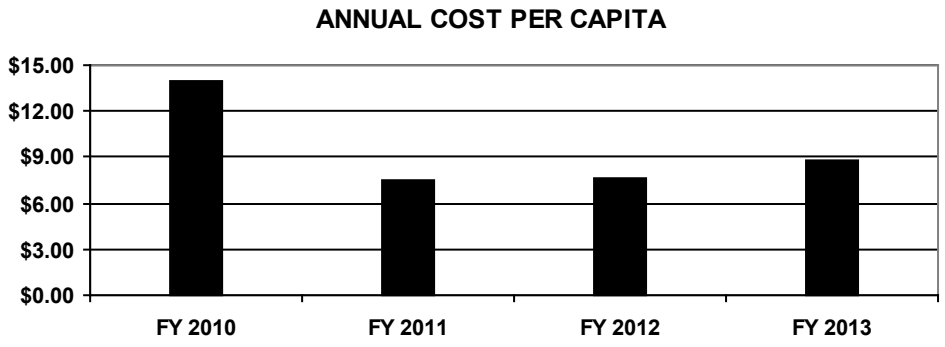
Town Manager

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Town Manager	4.50	5.00	5.00	7.00	7.00
Capital Project Coordination	0.00	0.00	0.00	0.00	0.00
Communication	5.25	5.00	6.00	6.00	6.00
Neighborhood Services	2.25	1.00	1.00	1.00	1.00
Intergovernmental	3.25	2.00	2.00	2.00	2.00
Total Personnel	15.25	13.00	14.00	16.00	16.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Town Manager	743,074	859,987	846,860	875,780	1,084,280
Capital Project Coordination	1,012,220	-	-	-	-
Communication	641,105	388,847	537,070	426,399	528,955
Neighborhood Services	183,982	101,875	108,550	125,004	106,659
Intergovernmental	348,301	251,821	231,140	233,850	234,375
Total Expenses	$ 2,928,682	$ 1,602,530	$ 1,723,620	$ 1,661,033	$ 1,954,269

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	1,543,935	1,341,272	1,470,290	1,437,810	1,705,580
Supplies & Contractual	1,384,747	261,258	253,330	223,223	248,689
Capital Outlay	-	-	-	-	-
Total Expenses	$ 2,928,682	$ 1,602,530	$ 1,723,620	$ 1,661,033	$ 1,954,269

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	(1,760)	166	-	-	-
Total Expenses	2,928,682	1,602,530	1,723,620	1,661,033	1,954,269
Net Operating Result	$ (2,930,442)	$ (1,602,364)	$ (1,723,620)	$ (1,661,033)	$ (1,954,269)



GILBERT ARIZONA

Human Resources

PURPOSE STATEMENT

The mission of Human Resources is to partner with stakeholders in providing the programs, services, and professional assistance necessary to: attract, retain, and develop high quality employees, supervisors, and managers that reflect the increasing diversity of the community; maintain competitive compensation and benefits; promote compliance with employment and environmental laws, rules, and policies; promote an organizational culture of respect, communication, alignment, accountability, and continuous improvement; promote employee safety, organizational loss control, and the effective management of risk; process and maintain employee personnel records.

ACCOMPLISHMENTS FY 2012

- Conducted a vulnerability assessment of the classification and compensation systems
- Developed and adopted a classification and compensation philosophy
- Recruited and hired top talent into key positions critical to the success of the Town
- Researched and developed talent management strategies to strengthen quality employees
- Launched Track I and Track II Four Disciplines of Execution (4Dx) manager certification program
- Developed technology solutions to use cutting-edge technology to keep employees and supervisors informed
- Developed a safety program initiative that resulted in establishing a organizational Safety Committee
- Investigated 210 property casualty claims
- Managed litigation for 26 lawsuits

OBJECTIVES FY 2013

- Implement a compensation program, as defined by the compensation philosophy, by July 2013
- Develop and implement a performance achievement system
- Implement mission, vision and values initiative
- Implement components of the talent management strategy
- Reduce the cost of accidents, including insurance premiums, through effective safety programs and practices
- Implement Claims Management system that will enhance reporting capabilities, increase administrative efficiencies and integrate with the Town's records management system
- Outsource Flexible Spending
- Continue to attract and hire top talent into key positions in support of the Town's strategic initiatives and management goals
- Research Human Resources Information System (HRIS) replacement options

BUDGET NOTES

Funding includes the addition of a full-time Learning and Development Specialist position as well as a part-time Senior Accounting Technician for payroll. There is also a one-time funding request for completion of the Four Disciplines of Execution management model training as well as the purchase of eCourt software for Risk Management. The strategic decision of outsourcing management of Flexible Spending will also be implemented in FY 2013.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Turnover rate for regular employees	4.99%	6.60%	6.80%	10.00%
Percentage of successful placements	86%	80%	77%	77%
Direct learning expenditure per employee	$202	$204	$245	$265
Benefits as a % of total compensation (including salary, benefits, and overtime)	36%	36%	35%	35%
Experience modification rate	0.95	0.87	0.95	0.94
Workers' Compensation premium cost per employee	$1,334	$824	$898	$887
Average value of public entity insurance claims	$2,096	$2,377	$2,340	$2,350
Human Resources staff to employee ratio	1:69.83	1:69.69	1:69.86	1:64.05

GILBERT ARIZONA

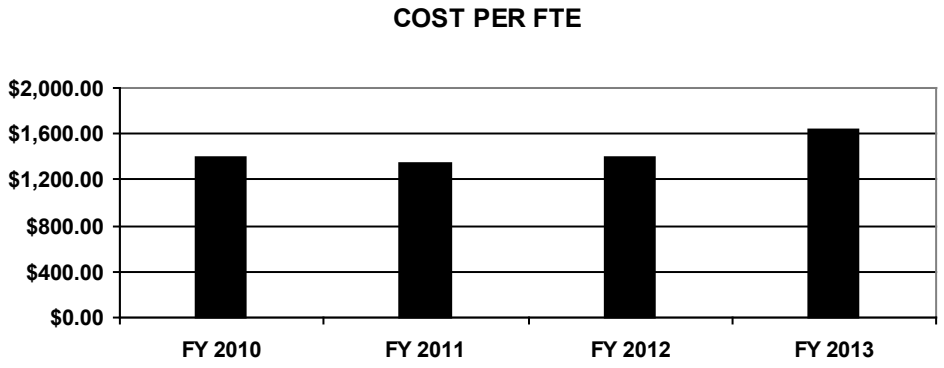
Human Resources

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
HR Administration	10.00	9.00	9.00	9.00	9.00
Learning and Development	2.00	2.00	2.00	2.00	3.00
Risk Management	3.00	3.00	3.00	3.00	3.00
Payroll	2.00	3.00	3.00	3.00	3.75
Total Personnel	17.00	17.00	17.00	17.00	18.75

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
HR Administration	946,524	851,102	833,730	897,227	977,464
Learning and Development	214,422	231,504	219,190	272,758	345,888
Risk Management	277,076	274,642	298,020	293,576	324,287
Payroll	226,408	228,075	255,890	190,155	325,633
Total Expenses	$ 1,664,430	$ 1,585,323	$ 1,606,830	$ 1,653,716	$ 1,973,272

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	1,457,706	1,397,504	1,413,770	1,356,640	1,529,640
Supplies & Contractual	206,724	187,819	193,060	297,076	443,632
Capital Outlay	-	-	-	-	-
Total Expenses	$ 1,664,430	$ 1,585,323	$ 1,606,830	$ 1,653,716	$ 1,973,272

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	1,016	160	200	200	200
Total Expenses	1,664,430	1,585,323	1,606,830	1,653,716	1,973,272
Net Operating Result	$ (1,663,414)	$ (1,585,163)	$ (1,606,630)	$ (1,653,516)	$ (1,973,072)



GILBERT ARIZONA

Economic Development

PURPOSE STATEMENT

The purpose of the Gilbert Office of Economic Development is to attract, grow, and retain business and industry to the community. The Office of Economic Development works with other divisions and departments to ensure Gilbert's business climate remains competitive and open to business.

ACCOMPLISHMENTS FY 2012

- Completed a 5-year strategic plan focused on science and technology
- Created the Office of Economic Development under the Town Manager's Office
- Implemented a web-based customer relationship management (CRM) system to track business development pipeline, conduct digital-marketing and utilize business intelligence activities
- Increased business development lead generation by 15% compared to FY 2011
- Exceeded job creation and high wage job creation by 25% compared to FY 2011
- Generated over $150 million in capital investment

OBJECTIVES FY 2013

- Benchmark against 9 high-performing metros that Gilbert nationally competes for talent, job creation and investment – Utilize a local strike team to develop performance metrics to track Gilbert's key initiatives over the next 20 years
- Conduct in-market intelligence to understand jobs and skills vs. employer demand, and out-of-market intelligence on science and technology programs in the states of CA, CO, MA, OR, TX and UT
- Develop a higher education strategy that allows Gilbert to become a center of learning for science and technology. Shift business retention and expansion efforts (BR&E) to a tech-based "Economic Gardening" platform
- Leverage the Gilbert Ambassador Network to create 1:1 lead connections in CA, CO, IL, TX and UT
- Nationally outpace GPEC and ACA in prospect generation
- Expand the Office of Economic Development
- Obtain the IEDC Accredited Economic Development Organization (AEDO) status – A Best in Class accreditation
- Invest in datasets and networks that build geographic market intelligence and shape the competiveness for Gilbert's science and technology industries
- Develop and broaden national site selection networks
- Digitally engage customers utilizing web content management, web analytics and marketing campaigns integrated with Gilbert's CRM system for automated history capture

BUDGET NOTES

Executive Management staff identified Economic Development as one of the key priority areas for FY 2013. Significant funding increases support implementation of a framework for attracting, retaining and growing businesses and high-wage, high-growth Science, Technology, Engineering, and Math (STEM) industries over the next five years. Strategic communications tools and geographic intelligence marketing databases were also prioritized. Two new Economic Development Administrator positions were also funded.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
# of leads generated by staff	149	145	171	170
# of staff-assisted projects	15	25	27	28
Capital investment	$123,560,000	$133,182,920	$150,751,267	$150,000,000
Targeted jobs created	787	1,115	1,471	800
Targeted industry sector square footage	407,000	305,959	704,993	500,000
# of retention calls	25	35	30	50

GILBERT ARIZONA

Economic Development

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Economic Development	5.00	5.00	5.00	4.00	6.00
Total Personnel	5.00	5.00	5.00	4.00	6.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Economic Development	1,861,317	523,297	659,090	586,347	1,005,422
Shop Gilbert	2,622	7,734	10,000	7,700	2,000
Total Expenses	$ 1,863,939	$ 531,031	$ 669,090	$ 594,047	$ 1,007,422

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	425,875	389,467	423,870	375,230	588,020
Supplies & Contractual	1,438,064	141,564	245,220	218,817	419,402
Capital Outlay	-	-	-	-	-
Total Expenses	$ 1,863,939	$ 531,031	$ 669,090	$ 594,047	$ 1,007,422

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	25	8	-	-	-
Total Expenses	1,863,939	531,031	669,090	594,047	1,007,422
Net Operating Result	$ (1,863,914)	$ (531,023)	$ (669,090)	$ (594,047)	$ (1,007,422)

GILBERT ARIZONA

Information Technology

PURPOSE STATEMENT

To provide technical, operational and educational support to our internal and external customers in a timely manner. To continuously assess our system environments and work processes in order to achieve superior results in our performance as a work team and as an essential part of our organization. To assist internal and external customers in the best use of technology resources provided.

ACCOMPLISHMENTS FY 2012

- Implemented Franklin Covey's Four Disciplines of Execution
- Completed Phase I of Water and Wastewater infrastructure assessment
- Implemented zero based budget tool
- Implemented Mobile Device Management solution
- Enhanced Eden to allow for electronic distribution and renewal of business licenses
- Implemented Idea management system
- Consolidated and reduced copier, printer, and multifunction devices for Fire, Courts and Parks and Recreation
- Implemented standardized model of Mobile Data Computers for 75% of police patrol cars
- Upgraded Public Safety radio consoles
- Purchased and implemented disk storage in the Police Department
- Deployed public facing GIS Internet Mapping Services for CIP projects

OBJECTIVES FY 2013

- Upgrade town wide telephone systems
- Implement field mobilization of all Fire apparatus
- Overhaul municipal disk storage
- Implement electronic documents for Development Services
- Consolidate physical servers in the data center to virtual hosts in the Police Department

BUDGET NOTES

There is an emphasis in FY 2013 of focusing on storage infrastructure, disaster mitigation, field mobilization of multiple departments, and town-wide phone system needs. Personnel cost adjustments include funding for one PC Technician and one System Administrator for a total of two new FTE added.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
% of high priority work-orders resolved by Information Technology in 24 hours	90%	90%	70%	90%
% of critical work-orders resolved in 2 hours	80%	80%	71%	80%
Unplanned down time for phone system	0.10%	0.10%	0.10%	0.10%
Unplanned down time for web systems	2%	2%	1%	2%
Unplanned down time for network systems	0.10%	0.10%	0.10%	0.10%
In-service time Utility Bill payment*	N/A	N/A	N/A	>99.99%
In-service time building inspection scheduling & results*	N/A	N/A	N/A	>99.99%
In-service time parks reservations*	N/A	N/A	N/A	>99.99%

**New measure; data not available*

GILBERT ARIZONA

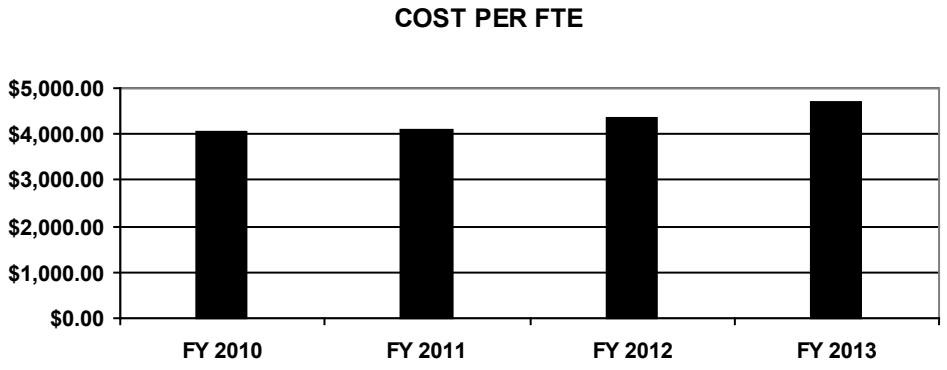
Information Technology

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Information Technology Admin	3.00	3.00	3.00	2.00	2.00
Communication Services	7.00	7.00	7.00	7.00	7.00
Application Operations	16.00	15.00	15.00	15.00	17.00
GIS Application and Support	7.00	7.00	7.00	7.00	7.00
Imaging Support	1.00	1.00	1.00	1.00	1.00
Total Personnel	34.00	33.00	33.00	32.00	34.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Information Technology Admin	304,715	276,641	294,440	267,760	220,690
Communication Services	1,393,800	1,432,810	1,563,800	1,692,629	2,018,720
Application Operations	2,291,537	2,292,385	2,382,500	2,409,674	2,533,358
GIS Application and Support	655,100	622,982	662,200	648,965	675,100
Imaging Support	148,497	239,121	171,730	173,438	211,310
Total Expenses	$ 4,793,649	$ 4,863,939	$ 5,074,670	$ 5,192,466	$ 5,659,178

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	2,935,678	2,721,906	3,003,390	2,610,900	3,123,460
Supplies & Contractual	1,857,971	2,142,033	2,071,280	2,581,566	2,535,718
Capital Outlay	-	-	-	-	-
Total Expenses	$ 4,793,649	$ 4,863,939	$ 5,074,670	$ 5,192,466	$ 5,659,178

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	18,677	851	-	-	-
Total Expenses	4,793,649	4,863,939	5,074,670	5,192,466	5,659,178
Net Operating Result	$ (4,774,972)	$ (4,863,088)	$ (5,074,670)	$ (5,192,466)	$ (5,659,178)



GILBERT ARIZONA

Office of Management and Budget

PURPOSE STATEMENT

The Office of Management Budget Division assists in the management of the Town's resources, including meeting legal requirements for financial management. The division reviews department budgets; ensures that management, legislative and financial proposals are consistent with relevant statutes and Council objectives; provides both short and long-range analysis and advice to government officials; and develops Town-wide policies. In addition, is responsible for developing, enacting, and implementing the Town's budget. The Office of Management and Budget Division is committed to improving the effectiveness and efficiency of government programs and rules.

ACCOMPLISHMENTS FY 2012

- Received the Distinguished Budget Presentation Award for the 13th consecutive year from the Government Finance Officers Association (GFOA)
- Completed reorganization of the Office of Management and Budget under the Town Manager's Office
- Executed Franklin Covey goal management program
- Implemented zero-based budget process using SharePoint software with assistance from Information Technology Department
- Changed the method for budgeting transfers and fund balance for contingency
- Improved bond ratings on four separate bond issues
- Constructed budget based on foundation of key initiatives in accordance with Council priorities
- Collaborated with Town staff to balance an accurate and prioritized budget
- Completed high level cost of service analyses with assistance from all Town departments

OBJECTIVES FY 2013

- Receive the Distinguished Budget Presentation Award for the 14th consecutive year from the GFOA
- Utilize long-term planning to determine more accurate revenues to achieve a Rolling Five-Year Balanced Financial Plan
- Emphasize Performance Management during the budget process beginning with an internal benchmark audit
- Integrate Assistant to the Town Manager and Arizona State University - Marvin Andrews scholar into the FY 2013 budget process
- Assist Human Resources with implementation of Classification and Compensation study recommendations through position budgeting and personnel financial projections
- Implement system controls at department levels to monitor expenditures
- Integrate a new collaborative process to combine capital and operating budgets
- Improve satisfaction with the budget process for both internal and external customers

BUDGET NOTES

The Budget Division was established as a division within Finance during FY 2011.The Office of Management and Budget was established within the Town Manager's Office for FY 2013. Fluctuations in personnel and contractual costs are a result of departmental staffing changes and reallocating budgets among line items.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Maintain high quality bond rating (Moody's G.O. Bond Rating)	Aa2	Aa1	Aa1	Aa1
Internal and external satisfaction with the budget process	*	4.65	7.56	8.00

**New measure; no data available*

GILBERT ARIZONA

Office of Management and Budget

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Office of Mgmt and Budget	6.00	4.25	4.25	4.25	4.25
Total Personnel	6.00	4.25	4.25	4.25	4.25

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Office of Mgmt and Budget	655,880	293,238	384,620	390,187	402,560
Total Expenses	$ 655,880	$ 293,238	$ 384,620	$ 390,187	$ 402,560

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	626,966	279,156	368,460	373,620	390,930
Supplies & Contractual	28,914	14,082	16,160	16,567	11,630
Capital Outlay	-	-	-	-	-
Total Expenses	$ 655,880	$ 293,238	$ 384,620	$ 390,187	$ 402,560

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	875	-	-	-	-
Total Expenses	655,880	293,238	384,620	390,187	402,560
Net Operating Result	$ (655,005)	$ (293,238)	$ (384,620)	$ (390,187)	$ (402,560)

PURPOSE STATEMENT

The Town Clerk serves citizens in a courteous, impartial manner that promotes confidence and trust, provides all customers with quality service in an efficient and timely manner, and works in harmony with Elected Officials. The Clerk's office prepares Council agendas and related documents; records legislative actions; attests official actions of the Council; maintains, protects, and preserves official records of the Town; and conducts fair and impartial Town elections in accordance with federal, state, and local laws.

ACCOMPLISHMENTS FY 2012

- Prepared for change for fall elections beginning in FY 2013
- Responded to approximately 400 public records requests with 75% of responses in less than 24 hours
- Continued to work in partnership with Information Technology and OnBase Administrator on continued implementation of electronic document management
- Continued to deliver hands-on user training for OnBase search and retrieval and email retention

OBJECTIVES FY 2013

- Respond to 100% of all subpoenas within timeframe established by law
- Respond to 75% of all public records requests within one business day
- Post agendas and public notices at official posting locations at least 24 hours prior to meeting or event
- Post agendas and meeting notices to the website at least 24 hours prior to a meeting
- Post draft minutes containing legal actions taken by the Council and Boards and Commissions to the Gilbert website within three (3) working days of a meeting
- Post approved minutes of Council and Boards and Commissions to the website within two (2) working days of approval
- Monitor departments that serve as Liaisons to Boards and Commissions to assure compliance with posting requirements
- Plan and administer regular and special local elections in compliance with Federal, State, and Local laws
- Continue focus on Records Management activities and programs in the organization

BUDGET NOTES

The FY 2013 budget includes minor increases for software fees, microfilm processing, and additional staff training. One-time request for Fall 2012 elections costs.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
% of records requests responded to within 24 hours	69%	75%	65%	65%
% of subpoena records responded to within timeframe established by law	100%	100%	100%	100%
% of agendas and public notices posted at 24 hour minimum prior to meeting in conformance with Open Meeting law	100%	100%	100%	100%
% of draft minutes posted to the website within established timeframes	100%	100%	100%	100%
% of Boards and Commissions that comply with posting requirements to the website	100%	100%	100%	100%
% of Elections held that comply with Federal, State, and Local laws	100%	100%	100%	100%

GILBERT ARIZONA

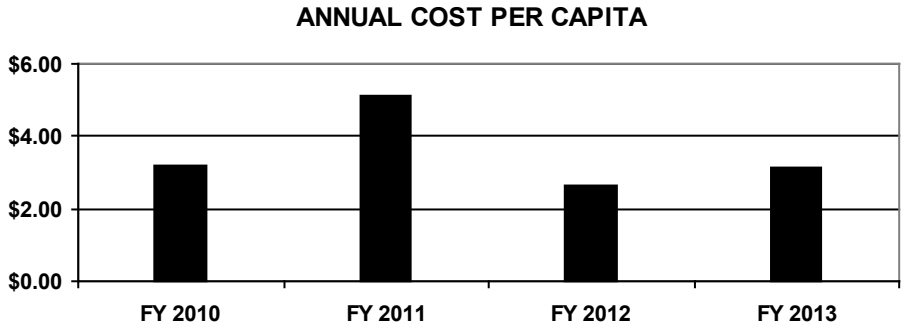
Town Clerk

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Town Clerk	7.16	7.16	7.16	7.16	7.49
Total Personnel	7.16	7.16	7.16	7.16	7.49

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Town Clerk	667,117	1,097,749	574,620	575,311	706,621
Total Expenses	$ 667,117	$ 1,097,749	$ 574,620	$ 575,311	$ 706,621

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	526,742	504,127	521,600	526,480	539,590
Supplies & Contractual	140,375	593,622	53,020	48,831	167,031
Capital Outlay	-	-	-	-	-
Total Expenses	$ 667,117	$ 1,097,749	$ 574,620	$ 575,311	$ 706,621

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	6,452	2,813	2,000	2,000	2,000
Total Expenses	667,117	1,097,749	574,620	575,311	706,621
Net Operating Result	$ (660,665)	$ (1,094,936)	$ (572,620)	$ (573,311)	$ (704,621)



GILBERT ARIZONA

General Counsel

PURPOSE STATEMENT

The mission of General Counsel is to provide the highest quality legal services to elected and appointed officials and to staff in conducting Town business. Support is provided through the rendering of legal advice and opinions; preparation and review of contracts, ordinances, resolutions and other documents; preparation of standard procedures for staff; and attending regular meetings with Town staff.

ACCOMPLISHMENTS FY 2012

- Assisted with several complex water matters to increase Town water supply
- Assisted staff in the analysis and preparation of solar energy contracts
- Assisted staff with implementation of unified permitting process
- Assisted staff on Arizona medical marijuana issues
- Pursued collection of unpaid sales tax assessments and worked with staff to create standard procedures
- Negotiated several wireless telecommunications site leases for Town property
- Prepared and/or worked with staff to prepare numerous code amendments and rezoning ordinances
- Assisted CIP staff with resolving project problems, processed rights-of-way and well-site acquisitions
- Advised staff regarding numerous trustee sales and bankruptcies affecting the Town
- Administered Public Defender procurement for Court
- Represented the Town in several personnel hearings
- Worked with staff to prepare Limited English Proficiency Plan
- Prepared numerous legal opinions for Council and staff
- Conducted open meeting law and conflict of interest training for boards and commissions

OBJECTIVES FY 2013

- Work with staff to identify appropriate economic development incentives
- Assist staff with establishing standards for review and solicitation of alternative energy proposals for projects on Town property
- Complete major revisions to Chapters 15 and 46 of Municipal Code
- Assist with training regarding contract and procurement procedures
- Work with sales tax auditor and staff to increase appropriate sales tax collections
- Negotiate cable license agreement with Cox Cable and Century Link
- Work with staff on addressing personnel issues and necessary amendments to the Personnel Rules and Personnel Procedures
- Work with staff on implementing new system development fees
- Work with staff to implement SB1598 (Municipal Regulation)
- Continue public defender contract management for Court
- Continue to provide litigation status reports to the Council
- Continue to assist Town to comply with developments in the laws that affect Gilbert

BUDGET NOTES

General Counsel services are provided through a contract with Curtis, Goodwin, Sullivan, Udall & Schwab, P.L.C. Curtis, Goodwin, Sullivan, Udall & Schwab, P.L.C. have not increased their hourly rates for the past four years. The current contract ends on June 30, 2013. Council has expressed a desire to discuss a competitive process for the selection of a legal services provider or the potential of in-house counsel. Funds for the General Counsel can also be found in the Departmental line item budgets.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
No Performance Measures				

GILBERT ARIZONA

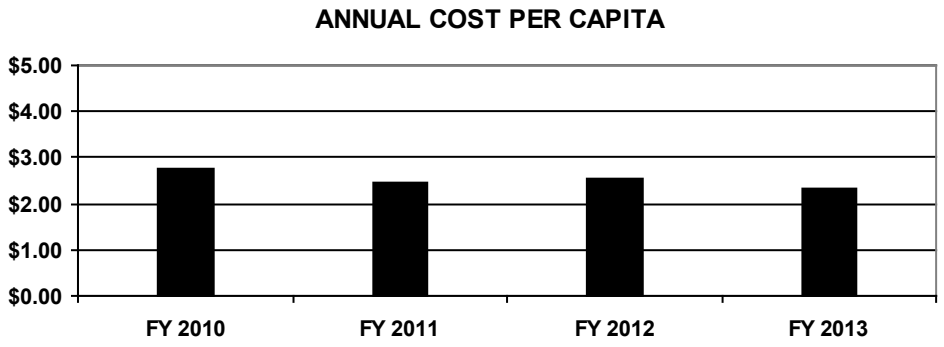
General Counsel

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
General Counsel	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
General Counsel	573,240	524,470	515,020	554,496	515,000
Total Expenses	$ 573,240	$ 524,470	$ 515,020	$ 554,496	$ 515,000

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	-	-	-	-	-
Supplies & Contractual	573,240	524,470	515,020	554,496	515,000
Capital Outlay	-	-	-	-	-
Total Expenses	$ 573,240	$ 524,470	$ 515,020	$ 554,496	$ 515,000

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	-	-	-	-	-
Total Expenses	573,240	524,470	515,020	554,496	515,000
Net Operating Result	$ (573,240)	$ (524,470)	$ (515,020)	$ (554,496)	$ (515,000)



Management Services

Management Services Summary
Accounting Services
Purchasing
Tax Compliance
Facilities Management

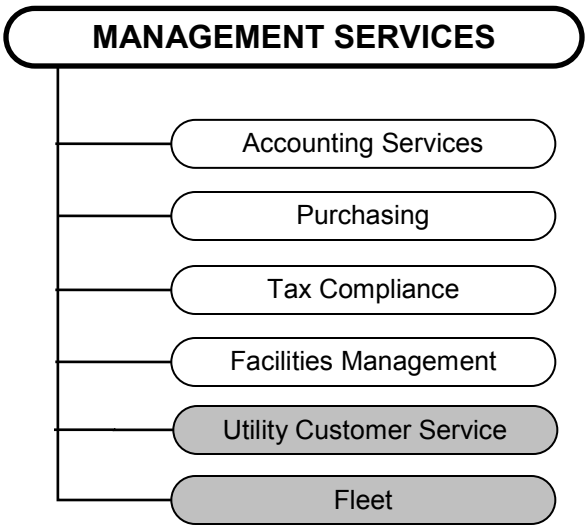
BUSINESS UNIT DESCRIPTION

This unit represents the financial and management services functions of the Town, including: Accounting Services, Purchasing, Tax Compliance, Facilities Management, Fleet, and Utility Customer Service. Management Services operations include the maintenance of accurate and complete financial records; payment of all vendors; management of Town-wide purchasing; responsibility for local tax education and compliance; management of billing and customer service operations for utilities; management of Town-wide facility maintenance and fleet; and the provision of meaningful and timely financial reports and information.

GOALS FY 2013

- Provide oversight of financial procedures
- Preserve financial integrity
- Present accurate financial reports
- Address Council strategic initiative of Rolling Five-Year Balanced Financial Plan
- Continue to develop in-house tax compliance program

ORGANIZATIONAL CHART



GILBERT ARIZONA

Management Services

PERSONNEL BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Administration	1.00	1.00	1.00	1.00	1.00
Accounting Services	9.00	9.00	9.00	9.00	9.00
Purchasing	1.00	1.00	2.00	3.00	3.00
Tax Compliance	1.00	3.00	3.00	3.00	4.00
Utilities	13.25	0.00	0.00	0.00	0.00
Facilities Management	11.00	11.00	11.00	11.00	11.00
Total Personnel	36.25	25.00	26.00	27.00	28.00

EXPENSES BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Administration	-	100,758	146,340	149,550	154,765
Accounting Services	779,722	719,788	730,010	750,068	782,560
Purchasing	304,236	75,206	238,380	106,205	256,185
Tax Compliance	-	213,235	321,710	319,412	409,980
Utilities	1,633,502	-	-	-	-
Facilities Management	2,496,689	2,561,227	2,600,870	2,556,330	2,592,795
Total Expenses	$ 5,214,149	$ 3,670,214	$ 4,037,310	$ 3,881,565	$ 4,196,285

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	2,220,527	1,576,814	1,925,020	1,827,160	2,134,980
Supplies & Contractual	2,993,622	2,093,400	2,112,290	2,054,405	2,061,305
Capital Outlay	-	-	-	-	-
Total Expenses	$ 5,214,149	$ 3,670,214	$ 4,037,310	$ 3,881,565	$ 4,196,285

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	350,085	1,112,083	952,000	1,091,930	1,128,000
Total Expenses	5,214,149	3,670,214	4,037,310	3,881,565	4,196,285
Net Operating Result	$ (4,864,064)	$ (2,558,131)	$ (3,085,310)	$ (2,789,635)	$ (3,068,285)

GILBERT ARIZONA

Accounting Services

PURPOSE STATEMENT

The Accounting Services Division ensures accurate financial reporting on the results of operations, and processes financial transactions in a timely manner. The Accounting Services Division responsibilities include the general ledger, accounts payable, accounts receivable, special assessments, fixed assets, cash and debt management, and grant accounting.

ACCOMPLISHMENTS FY 2012

- Received Certificate of Achievement for Excellence in Financial Reporting for the 21st consecutive year from the Government Finance Officers Association (GFOA)
- Met all required processing and reporting deadlines for responsible areas
- Continued the process of scanning accounts payable documents into OnBase, resulting in approximately 90% of the departments now operating more efficiently without paper processing
- Adopted written financial policies that established guidelines for the Town's overall fiscal planning and management
- Began process of developing a Financial Policy and Procedure Manual related to the ongoing financial management of the Town's resources and the related internal controls over accounting and financial reporting
- Refinanced two outstanding bond issues for a total net savings of $2.9 million
- Received the CQI High Performing Distinction for the 2012 CQI survey results

OBJECTIVES FY 2013

- Prepare the Comprehensive Annual Financial Report in conformance with Generally Accepted Accounting Principles and GFOA financial reporting excellence criteria
- Maintain a system of internal controls with no material weaknesses
- Meet all processing and reporting deadlines for responsible areas
- Complete the accounts payable paperless process with two remaining departments
- Convert appropriate paper records to electronic format for 50% of our accounting software modules
- Finalize Financial Policy and Procedure Manual and publish on SharePoint

BUDGET NOTES

There were no personnel salary increases for FY 2013. There were no staffing changes for FY 2013. The FY 2013 budget includes mandatory financial audit and bank fee increases.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
# of material weaknesses in internal controls reported by the auditors	0	0	0	0
% of time processes and reports are completed by required deadlines	100%	100%	100%	100%

GILBERT ARIZONA

Accounting Services

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Accounting Services	9.00	9.00	9.00	9.00	9.00
Total Personnel	9.00	9.00	9.00	9.00	9.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Accounting Services	779,722	719,788	730,010	750,068	782,560
Total Expenses	$ 779,722	$ 719,788	$ 730,010	$ 750,068	$ 782,560

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	533,400	578,287	583,810	619,140	642,160
Supplies & Contractual	246,322	141,501	146,200	130,928	140,400
Capital Outlay	-	-	-	-	-
Total Expenses	$ 779,722	$ 719,788	$ 730,010	$ 750,068	$ 782,560

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	14,436	10,953	8,000	10,930	8,000
Total Expenses	779,722	719,788	730,010	750,068	782,560
Net Operating Result	$ (765,286)	$ (708,835)	$ (722,010)	$ (739,138)	$ (774,560)

GILBERT ARIZONA

Purchasing

PURPOSE STATEMENT

The Purchasing Division works with departments to ensure that goods and services are procured in a timely and cost-effective manner that is compliant with Town Purchasing Code and Federal and State statutes.

ACCOMPLISHMENTS FY 2012

- The position of Purchasing Administrator was created and an individual was hired into the position
- Obtained a new fuel card contract which improves efficiency by eliminating the need to file for federal excise tax rebates
- Earned an estimated $76,000 in rebate through use of the purchasing card and the E-payable program

OBJECTIVES FY 2013

- Recruit for the Contract Specialist position that is included in the FY 2013 budget
- Complete review of current purchasing code and purchasing manual and implement revisions as identified
- Develop more detailed instructions for contract documents
- Develop and implement a formal training program for departments that covers the purchasing code, the bidding process, and contracts
- Develop and implement a purchasing liaison program that trains specific individuals in departments who are tasked with the primary purchasing function
- Solicit and establish a contract for Job Order Contracting (JOC) construction services that can be utilized primarily by the CIP staff but also by all Town departments

BUDGET NOTES

There were no personnel salary increases for FY 2013. A Contract Specialist position was added to the Purchasing Division during FY 2012. The centralization of the purchasing efforts of Gilbert is a part of the Strategic Initiatives set by Mayor and Council.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Internal satisfaction rating of satisfied or highly satisfied with Purchasing Code/Manual Revisions	*	*	*	90%
Internal satisfaction rating of satisfied or highly satisfied with instructions for contract documents	*	*	*	90%
Percentage of general Town staff trained through formal Purchasing training program	*	*	*	85%
Percentage of Town lead purchasing staff trained through Purchasing Liaison Program	*	*	*	90%
Internal satisfaction rating of satisfied or highly satisfied with Job Order Construction Contract	*	*	*	90%

**New measure; data not available*

GILBERT ARIZONA

Purchasing

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Purchasing	1.00	1.00	2.00	3.00	3.00
Total Personnel	1.00	1.00	2.00	3.00	3.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Purchasing	304,236	75,206	238,380	106,205	256,185
Total Expenses	$ 304,236	$ 75,206	$ 238,380	$ 106,205	$ 256,185

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	286,730	73,847	220,450	97,890	252,420
Supplies & Contractual	17,506	1,359	17,930	8,315	3,765
Capital Outlay	-	-	-	-	-
Total Expenses	$ 304,236	$ 75,206	$ 238,380	$ 106,205	$ 256,185

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	-	8,154	-	56,000	-
Total Expenses	304,236	75,206	238,380	106,205	256,185
Net Operating Result	$ (304,236)	$ (67,052)	$ (238,380)	$ (50,205)	$ (256,185)

GILBERT ARIZONA

Tax Compliance

PURPOSE STATEMENT

To promote voluntary tax compliance through systematic and comprehensive tax compliance programs designed to educate the community in a fair, equitable and cost-effective manner, while providing superior customer service to all of our customers.

ACCOMPLISHMENTS FY 2012

- Achieved 86% compliance rate from taxpayers reviewed
- Expanded communications to better assist and educate our customers
- Increased transparency and accessibility of tax education materials through our redesigned Tax Compliance website
- Conducted external tax presentations for the Gilbert Chamber of Commerce and Gilbert Small Business Alliance
- Developed and initiated quality assurance customer feedback program designed to improve the quality of our services
- Designed and implemented online Residential Rental educational tools
- Implemented two new specific tax compliance education programs

OBJECTIVES FY 2013

- Increase overall tax compliance by achieving at least 90% compliance rate from taxpayers reviewed
- Achieve customer satisfaction rating of 85% or greater
- Develop electronic tax revenue tracking system
- Initiate new specific compliance program and continue existing specific compliance programs
- Team with the Arizona Department of Revenue to streamline residential rental tax license application to reduce customer burden
- Simplify customer input / feedback mechanisms through electronic customer satisfaction surveys
- Expand educational outreach to business community through additional tax seminars and presentations

BUDGET NOTES

There were no personnel salary increases for FY 2013. The FY 2013 budget includes one additional tax auditor and expenses related to that position. A one-time expense of approximately $54,000 has been added to the supplies and contractual expenses for contracted tax auditing services.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
% of reviewed taxpayers brought into compliance	*	80%	86%	90%
% of customer satisfaction	*	*	85%	85%

** New Measure; data not available*

GILBERT ARIZONA

Tax Compliance

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Tax Compliance	1.00	3.00	3.00	3.00	4.00
Total Personnel	1.00	3.00	3.00	3.00	4.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Tax Compliance	-	213,235	321,710	319,412	409,980
Total Expenses	$ -	$ 213,235	$ 321,710	$ 319,412	$ 409,980

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	-	149,237	238,290	245,240	330,580
Supplies & Contractual	-	63,998	83,420	74,172	79,400
Capital Outlay	-	-	-	-	-
Total Expenses	$ -	$ 213,235	$ 321,710	$ 319,412	$ 409,980

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	110,387	872,224	727,700	800,000	900,000
Total Expenses	-	213,235	321,710	319,412	409,980
Net Operating Result	$ 110,387	$ 658,989	$ 405,990	$ 480,588	$ 490,020

GILBERT ARIZONA

Facilities Management

PURPOSE STATEMENT

To maintain and repair assigned facilities and associated systems and equipment in proper working order for the safe and effective use of facilities and to respond to facility maintenance and repair needs of customers.

ACCOMPLISHMENTS FY 2012

- Coordinated with the Fire Department and Parks and Recreation Department on their facilities and installed systems and equipment
- Upgraded chiller software for Municipal Center, Municipal Center II, Library and South Area Service Center
- Installed new chiller at the Library

OBJECTIVES FY 2013

- Hire the most cost effective sub contractor for the work we are unable to perform due to manpower or expertise by obtaining three quotes or hiring lowest qualifying bidder
- Ensure appropriate equipment, furnishings and supplies are available to support the Facilities Maintenance Division so we can effectively support our customers without costly or timely delays

BUDGET NOTES

There were no personnel salary increases for FY 2013. The FY 2013 budget includes $60,110 in one-time expenses for infrastructure improvements and facilities business initiatives.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Number of emergency call outs	80	35	34	36
Average time spent per emergency	1.80 hours	1.91 hours	1.96 hours	2.00 hours
Cost per square foot – Municipal Center (51,050 square feet)	$7.08	$11.09	$7.71	$8.14
Cost per square foot – Public Works (33,000 square feet)	$4.74	$3.75	$4.52	$4.47
Cost per square foot – Municipal Center II (51,500 square feet)	$3.04	$2.73	$2.93	$2.83
Cost per square foot – Public Safety Center (178,000 square feet)	$4.71	$4.37	$4.62	$4.63
Cost per square foot – South Area Service Center (86,000 square feet)	$2.14	$2.11	$2.36	$2.11
Cost per square foot – Radio Maintenance Facility (7,580 square feet)	$2.83	$2.42	$3.35	$3.02

GILBERT ARIZONA

Facilities Management

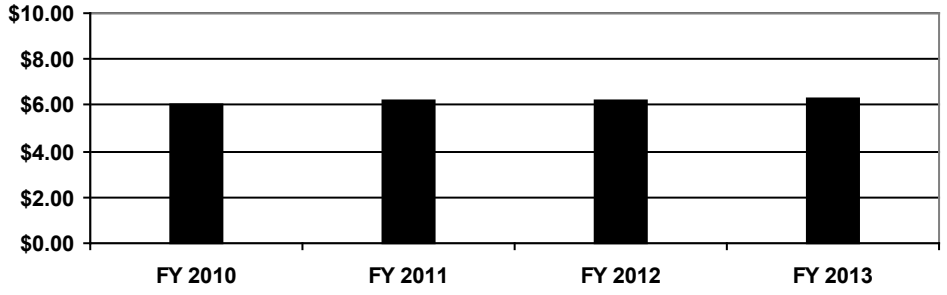
PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Facilities Maintenance	11.00	11.00	11.00	11.00	11.00
Municipal Center	0.00	0.00	0.00	0.00	0.00
Public Works Facility	0.00	0.00	0.00	0.00	0.00
Municipal Office II	0.00	0.00	0.00	0.00	0.00
Public Safety Center	0.00	0.00	0.00	0.00	0.00
South Area Service Center	0.00	0.00	0.00	0.00	0.00
Heritage Annex	0.00	0.00	0.00	0.00	0.00
Radio Maintenance Facility	0.00	0.00	0.00	0.00	0.00
Total Personnel	11.00	11.00	11.00	11.00	11.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Facilities Maintenance	744,560	721,186	782,520	761,040	813,770
Municipal Center	361,480	566,187	366,360	393,578	415,750
Public Works Facility	156,547	123,806	152,970	149,090	147,400
Municipal Office II	156,666	140,564	158,080	151,091	145,830
Public Safety Center	838,792	778,407	869,260	823,003	824,955
South Area Service Center	184,153	181,794	199,470	203,076	181,630
Heritage Annex	33,010	30,924	38,610	50,052	40,580
Radio Maintenance Facility	21,481	18,359	33,600	25,400	22,880
Total Expenses	$ 2,496,689	$ 2,561,227	$ 2,600,870	$ 2,556,330	$ 2,592,795

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	695,059	678,729	738,920	720,290	758,120
Supplies & Contractual	1,801,630	1,882,498	1,861,950	1,836,040	1,834,675
Capital Outlay	-	-	-	-	-
Total Expenses	$ 2,496,689	$ 2,561,227	$ 2,600,870	$ 2,556,330	$ 2,592,795

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	223,632	220,752	216,300	225,000	220,000
Total Expenses	2,496,689	2,561,227	2,600,870	2,556,330	2,592,795
Net Operating Result	$ (2,273,057)	$ (2,340,475)	$ (2,384,570)	$ (2,331,330)	$ (2,372,795)

COST PER SQUARE FOOT OF FACILITIES



Legal and Court

Legal and Court Summary
Prosecutor
Municipal Court

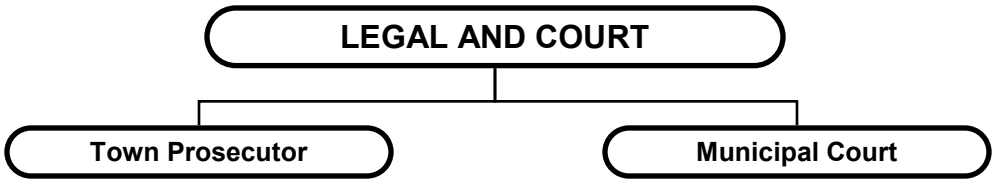
BUSINESS UNIT DESCRIPTION

The Legal and Court Department includes the Prosecutor's Office and the Municipal Court. Each service contributes to legal compliance within Gilbert whether it is for internal customers or for external customers. At the core of each operation is the goal of fairness and ultimately legal compliance.

GOALS FY 2013

- Ensure a high level of quality control for legal opinions and other documents prepared by legal staff
- Manage a growing caseload by employing technology that enables the department to continue to meet the requirements of the Rules of Criminal Procedure (RCP) and civil traffic mandates without additional personnel
- Meet the Rules of Criminal Procedure, Rule 8, demands for timely disposition of cases while delivering a high level of customer service
- Ensure sentence enforcement in a timely manner

ORGANIZATIONAL CHART



GILBERT ARIZONA

Legal and Court

PERSONNEL BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Town Prosecutor	19.00	19.00	19.00	19.00	18.00
Municipal Court	31.42	31.42	30.42	30.92	30.92
Total Personnel	50.42	50.42	49.42	49.92	48.92

EXPENSES BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Town Prosecutor	1,581,965	1,491,729	1,602,660	1,612,085	1,602,000
Municipal Court	2,868,355	2,672,643	2,673,260	2,665,094	2,696,935
Total Expenses	$ 4,450,320	$ 4,164,372	$ 4,275,920	$ 4,277,179	$ 4,298,935

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	3,810,540	3,588,415	3,729,340	3,732,330	3,755,280
Supplies & Contractual	639,780	575,957	546,580	544,849	543,655
Capital Outlay	-	-	-	-	-
Total Expenses	$ 4,450,320	$ 4,164,372	$ 4,275,920	$ 4,277,179	$ 4,298,935

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	103,089	140,142	101,600	188,390	136,750
Total Expenses	4,450,320	4,164,372	4,275,920	4,277,179	4,298,935
Net Operating Result	$ (4,347,231)	$ (4,024,230)	$ (4,174,320)	$ (4,088,789)	$ (4,162,185)

GILBERT ARIZONA

Prosecutor

PURPOSE STATEMENT

The Prosecutor's Office is dedicated to handling criminal misdemeanor cases in a fair and just manner, safeguarding the rights of both the victim and the accused, and protecting the citizens of Gilbert. We are committed to pursuing justice with professionalism and integrity.

ACCOMPLISHMENTS FY 2012

- Fully implemented new software system and ceased creating paper files
- Streamlined operations with use of software resulting in efficient use of human resources
- Eliminated one full time position from the budget due to increased efficiencies in operational procedures
- Met the WIG (Wildly Important Goal) prior to deadline of providing required constitutional notifications within 10 days of incident
- Continued using volunteers in office for victim advocacy
- Utilized a legal intern from Phoenix School of Law to assist with attorney duties including drafting motion responses

OBJECTIVES FY 2013

- Assist crime victims with receiving monetary reparation from the defendant when they are financially impacted by criminal activity
- Assist crime victims in obtaining counseling services to assist in rehabilitation
- Effectively prosecute crimes and hold defendants accountable for their actions
- Effectively use technology to increase office efficiencies to reduce demands on human resources while providing excellent service to both inside and outside customers

BUDGET NOTES

Completed full implementation of electronic case management system and achieved efficiency and increased productivity through technology. FY 2013 budget includes elimination of one FTE due to increased efficiencies.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Percentage of cases charged after review	64%	64%	76%	75%
Number of criminal cases tracked	6,402	5,370	5,400	5,500
% of domestic violence offenders referred to counseling programs	100%	100%	100%	100%
Volunteer hours served	289.75	369.25	415.00	400.00

GILBERT ARIZONA

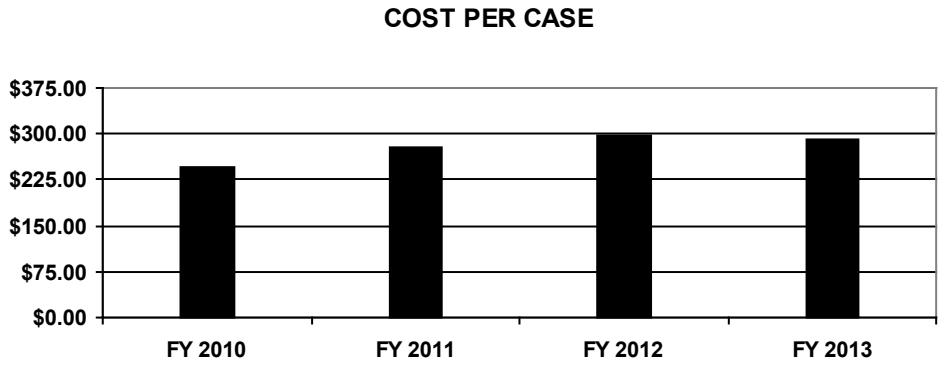
Prosecutor

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Prosecutor	19.00	19.00	19.00	19.00	18.00
Total Personnel	19.00	19.00	19.00	19.00	18.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Prosecutor	1,581,965	1,491,729	1,602,660	1,612,085	1,602,000
Total Expenses	$ 1,581,965	$ 1,491,729	$ 1,602,660	$ 1,612,085	$ 1,602,000

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	1,492,904	1,404,451	1,534,530	1,513,200	1,503,480
Supplies & Contractual	89,061	87,278	68,130	98,885	98,520
Capital Outlay	-	-	-	-	-
Total Expenses	$ 1,581,965	$ 1,491,729	$ 1,602,660	$ 1,612,085	$ 1,602,000

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	5,468	6,424	4,500	5,500	4,500
Total Expenses	1,581,965	1,491,729	1,602,660	1,612,085	1,602,000
Net Operating Result	$ (1,576,497)	$ (1,485,305)	$ (1,598,160)	$ (1,606,585)	$ (1,597,500)



GILBERT ARIZONA

Municipal Court

PURPOSE STATEMENT

The purpose of the Gilbert Municipal Court is to provide just resolution to cases filed in the Court by local law enforcement agencies and citizens in a timely fashion as mandated under the Arizona and United States Constitution, the laws of the State of Arizona, and local ordinances.

ACCOMPLISHMENTS FY 2012

- Successfully promoted web-based court scheduling system with customers having public level access to the Court's calendar using a web browser
- Provided unprecedented public access to the Court's electronic case management system including access to court date information, offense history and disposition information
- Made significant progress towards becoming a regional judicial staff training center by sponsoring and hosting a live judicial staff ethics class and a live two-day judicial staff education seminar attended by staff from numerous courts in the Phoenix metropolitan area
- Implemented real time case disposition in the courtroom and smart documents resulting in expedited processing and fewer clerical errors

OBJECTIVES FY 2013

- Implement a vertical calendaring system that will result in judges keeping their cases from beginning to end rather than re-assigning them at will
- Collaborate with Information Technology to implement a meaningful data exchange system compatible with the Prosecutor's Office and any other agency or entity able to meet industry standard data exchange standards
- Collaborate with Information Technology to develop and implement an integrated electronic document management system compatible with our case management system and compliant with Arizona Supreme Court standards

BUDGET NOTES

Priority focus areas for FY 2013 include maintaining service levels while increasing use of technology to improve online access for case management.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Reduce telephone contacts by 5% from prior year due to implementation of online case management system	81,612	73,202	69,337	66,587
Reduce % of unresolved DUI Cases Over 180 days old to less than 15%	18.5%	17.0%	20.0%	14.0%
Reduce manual public information requests by 5% each year due to implementation of online case management system	1,312	1,651	1,368	1,300

GILBERT ARIZONA

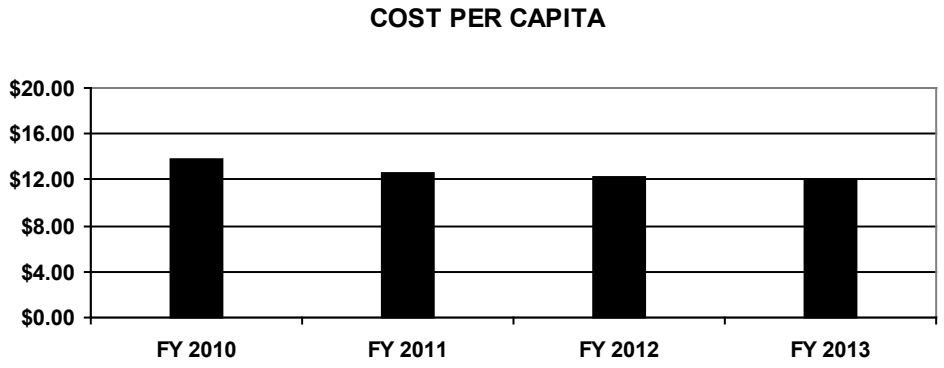
Municipal Court

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Municipal Court	31.42	31.42	30.42	30.92	30.92
Total Personnel	31.42	31.42	30.42	30.92	30.92

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Municipal Court	2,868,355	2,672,643	2,673,260	2,665,094	2,696,935
Total Expenses	$ 2,868,355	$ 2,672,643	$ 2,673,260	$ 2,665,094	$ 2,696,935

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	2,317,636	2,183,964	2,194,810	2,219,130	2,251,800
Supplies & Contractual	550,719	488,679	478,450	445,964	445,135
Capital Outlay	-	-	-	-	-
Total Expenses	$ 2,868,355	$ 2,672,643	$ 2,673,260	$ 2,665,094	$ 2,696,935

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	97,621	133,718	97,100	182,890	132,250
Total Expenses	2,868,355	2,672,643	2,673,260	2,665,094	2,696,935
Net Operating Result	$ (2,770,734)	$ (2,538,925)	$ (2,576,160)	$ (2,482,204)	$ (2,564,685)



Development Services

Development Services Summary
Administration and Customer Service
Permit and Plan Review Services
Inspection and Compliance Services
Planning and Development
Engineering Services

BUSINESS UNIT DESCRIPTION

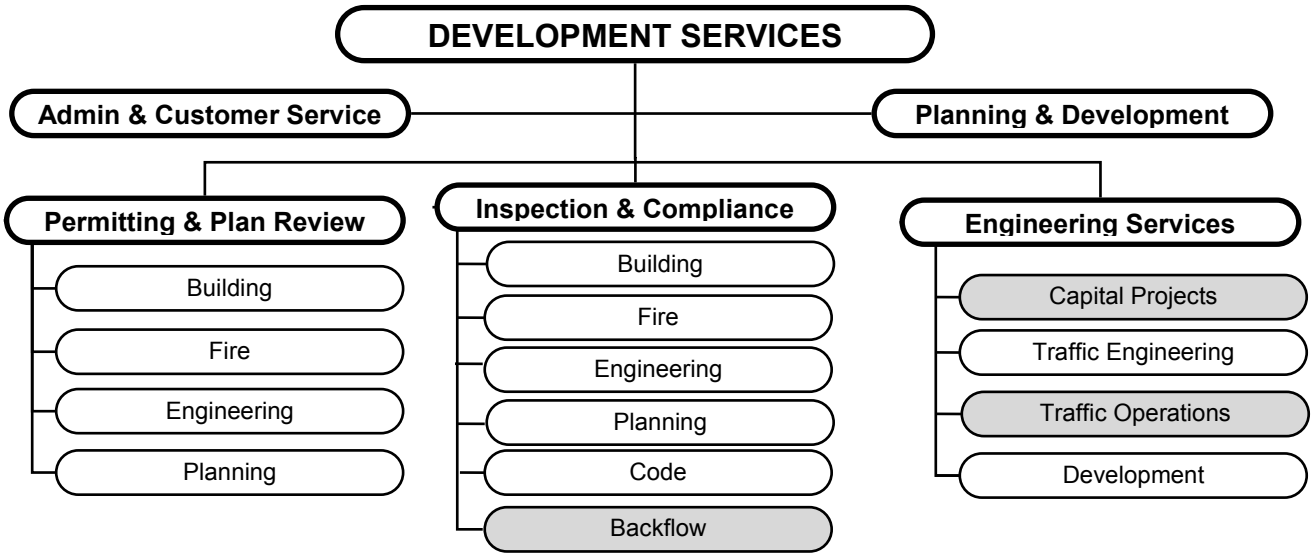
The divisions in the Development Services Department guide land development from the vacant parcel stage through construction of structures and the maintenance of developed parcels to maintain community aesthetics as well as safety concerns. The individual divisions are Administrative and Customer Service, Engineering Services, Permitting and Plan Review Services, Inspection and Compliance Services and Planning and Development.

Administrative and Customer Service answers customer questions and processes permit applications and licenses. Engineering Services oversees traffic operations and traffic engineering and manages the Capital Improvement Program. Planning and Development sets the development guidelines through the General Plan and Town Ordinances. Permitting and Plan Review ensures the codes and guidelines are complied with during review of construction documents. Inspection and Compliance ensures that the structures and systems are constructed by the developers in compliance with the approved plans and per code to support the new development.

GOALS FY 2013

- Be recognized as a community that is business friendly and has the infrastructure in place to attract and retain business
- Continue to improve customer service throughout the development process
- Ensure that all structures built in Gilbert meet the adopted construction and land use codes to provide safe structures for all
- Provide a proactive, responsive, customer-oriented permit process
- Ensure that construction of privately and publicly funded infrastructure is in compliance with applicable codes and standards
- Ensure the safe movement of traffic by analyzing data

ORGANIZATIONAL CHART



GILBERT ARIZONA

Development Services

PERSONNEL BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Admin and Customer Service	8.00	8.00	8.00	9.00	9.00
Permit and Plan Review	18.50	13.50	13.50	13.50	13.50
Inspection and Compliance	27.50	25.25	25.25	25.25	26.25
Planning and Development	10.00	10.00	10.00	10.00	10.00
Engineering Services	0.00	5.00	5.00	5.00	5.00
Total Personnel	64.00	61.75	61.75	62.75	63.75

EXPENSES BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Admin and Customer Service	665,810	626,030	753,290	772,643	824,550
Permit and Plan Review	2,001,930	1,396,574	1,296,690	1,367,079	1,251,880
Inspection and Compliance	2,374,412	2,013,776	2,130,660	2,219,507	2,367,137
Planning and Development	1,131,306	1,111,376	1,096,510	1,083,442	1,103,755
Engineering Services	-	362,253	562,360	561,181	550,215
Total Expenses	$ 6,173,458	$ 5,510,009	$ 5,839,510	$ 6,003,852	$ 6,097,537

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	5,597,082	5,057,613	5,198,820	5,284,430	5,408,350
Supplies & Contractual	576,376	452,396	640,690	704,422	661,077
Capital Outlay	-	-	-	15,000	28,110
Total Expenses	$ 6,173,458	$ 5,510,009	$ 5,839,510	$ 6,003,852	$ 6,097,537

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	3,808,863	3,182,680	3,039,420	4,787,290	4,186,300
Total Expenses	6,173,458	5,510,009	5,839,510	6,003,852	6,097,537
Net Operating Result	$ (2,364,595)	$ (2,327,329)	$ (2,800,090)	$ (1,216,562)	$ (1,911,237)

Administration and Customer Service

PURPOSE STATEMENT

The mission of the Administrative and Customer Service division of Development Services is to assist our customers through the development services process in a capable, concise, and courteous manner ensuring customer satisfaction as the final goal.

ACCOMPLISHMENTS FY 2012

- Implemented unified annual licensing to include yearly fire inspection and burglar alarm fees
- Upgraded Eden software to provide auto-email capabilities for business licenses and automated imaging and indexing into OnBase
- Implemented web licensing to include acceptance of credit card payments on-line

OBJECTIVES FY 2013

- Increase availability of electronic documents by 50%
- Implement auto-indexing of approved electronic building plans from BlueBeam to OnBase
- Provide credit card payment options for permit customers
- Continue coordination efforts within Development Services to simplify and streamline the certificate of occupancy permitting/inspection process for small business owners

BUDGET NOTES

There were no personnel salary increases for FY 2013. The FY 2013 Budget includes a $70,000 one-time increase for software upgrades as a major step in executing Gilbert's Strategic Initiatives. The upgrades will provide electronic permitting and payment options to customers.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Percentage of business license applications processed same day as received	75%	90%	95%	90%
Percentage of business licenses issued within 7 working days	80%	80%	95%	100%
Customer satisfaction rating	95%	95%	95%	95%
Percentage of counter customers served within 5 minutes of arrival	65%	90%	100%	100%
Number of special events permits issued	40	17	13	0*

**Special Events moved to Parks and Recreation*

GILBERT ARIZONA

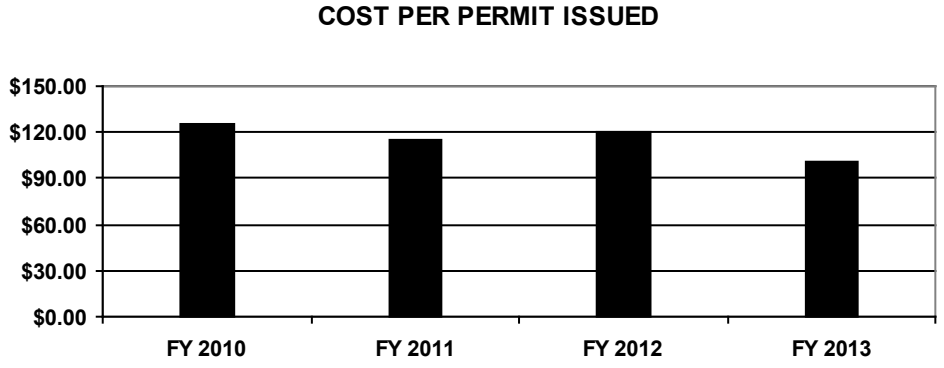
Administration and Customer Service

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Admin and Customer Svc	8.00	8.00	8.00	9.00	9.00
Total Personnel	8.00	8.00	8.00	9.00	9.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Admin and Customer Svc	665,810	626,030	753,290	772,643	824,550
Total Expenses	$ 665,810	$ 626,030	$ 753,290	$ 772,643	$ 824,550

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	624,661	591,350	610,830	678,870	692,640
Supplies & Contractual	41,149	34,680	142,460	78,773	131,910
Capital Outlay	-	-	-	15,000	-
Total Expenses	$ 665,810	$ 626,030	$ 753,290	$ 772,643	$ 824,550

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	224,229	277,347	229,820	326,500	292,000
Total Expenses	665,810	626,030	753,290	772,643	824,550
Net Operating Result	$ (441,581)	$ (348,683)	$ (523,470)	$ (446,143)	$ (532,550)



Permit and Plan Review Services

PURPOSE STATEMENT

The purpose of Permitting and Plan Review Services is to assure a safe environment within Gilbert through the administration of adopted regulations relating to construction, zoning, backflow prevention and other Gilbert code requirements.

ACCOMPLISHMENTS FY 2012

- Processed 6,255 applications
- Processed 372 commercial permits valuing $51,411,423 of which 26 were large commercial projects
- Processed 2,342 single family permits, 17 were custom homes
- Processed 106 standard homes
- Implemented electronic plan review

OBJECTIVES FY 2013

- Continue to respond to customer survey comments and other input suggesting improvements to our processes and procedures
- Adhere to the published plan review goal times
- Expand electronic plan review
- Reduce project review turn-around times for tenant improvements and residential submittals
- Review and propose for adoption to the Council the 2012 International Codes and the 2011 National Electrical Code

BUDGET NOTES

There were no personnel salary increases for FY 2013. Revenues have increased with building activity, while costs have remained steady. This is a reflection of the efficiencies from electronic plan review and allocating resources more efficiently.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Percentage of P.E.R.T. (Partners Experiencing Results Together) reviews that met the agreed upon schedule	100%	100%	100%	100%
Average # of working days to complete 1st review of large commercial projects – goal is 13 working days	16.67	11.75	9.00	13.00
Average # of working days to complete 1st review of custom and standard homes – goal is 12 working days	14.86	15.50	15.00	14.00

GILBERT ARIZONA

Permit and Plan Review Services

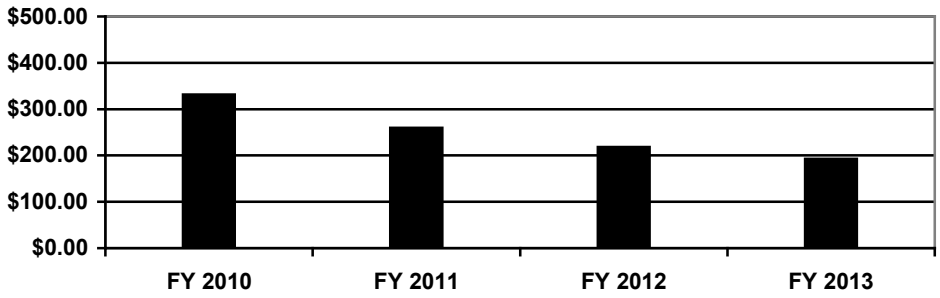
PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Building	4.40	4.40	4.40	4.40	4.40
Fire	1.60	1.60	1.60	1.60	1.60
Engineering	9.60	4.60	4.60	4.60	4.60
Planning	2.90	2.90	2.90	2.90	2.90
Total Personnel	18.50	13.50	13.50	13.50	13.50

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Building	414,852	408,600	432,200	410,859	395,291
Fire	152,017	144,942	151,360	150,246	151,472
Engineering	1,168,814	594,093	451,770	547,007	445,217
Planning	266,247	248,939	261,360	258,967	259,900
Total Expenses	$ 2,001,930	$ 1,396,574	$ 1,296,690	$ 1,367,079	$ 1,251,880

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	1,758,661	1,328,748	1,237,400	1,232,280	1,241,830
Supplies & Contractual	243,269	67,826	59,290	134,799	10,050
Capital Outlay	-	-	-	-	-
Total Expenses	$ 2,001,930	$ 1,396,574	$ 1,296,690	$ 1,367,079	$ 1,251,880

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	3,037,991	2,536,700	2,374,280	3,979,900	3,456,700
Total Expenses	2,001,930	1,396,574	1,296,690	1,367,079	1,251,880
Net Operating Result	$ 1,036,061	$ 1,140,126	$ 1,077,590	$ 2,612,821	$ 2,204,820

AVERAGE PERMIT AND PLAN REVIEW COST PER PERMIT



GILBERT ARIZONA

Inspection and Compliance Services

PURPOSE STATEMENT

To assure a safe and aesthetically desired environment within Gilbert by providing inspection services in the administration of the Town's adopted construction codes, ordinances, standards, regulations, and guidelines.

ACCOMPLISHMENTS FY 2012

- Inspections performed by all work groups were completed within established timelines
- Processed and reviewed 100% of business registration requests within established guidelines
- Responded to 98.5% of all complaints within 2 days of receipt
- The use of laptop computers in the field by the Code Compliance Inspectors reduced the number of return trips and calls into the office by 70%
- Resolved 98.8% of Code Compliance cases were without the need for legal action via citation or long form complaints

OBJECTIVES FY 2013

- Complete all requested inspections within established guidelines
- Respond to 98% of complaints within 2 days of receipt
- Review all business registration requests within applicable established guidelines
- Resolve 98% of total Code Compliance caseloads without having to issue citations or file long form complaints

BUDGET NOTES

There were no personnel salary increases for FY 2013. The FY 2013 budget includes the addition of one Inspector II position and other expenses related to that position. Building and permitting activity increased dramatically in the second half of FY 2012, the increase in Supplies and Contractual expenses reflects this change.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
% of building safety inspection requests completed within scheduled times	100%	100%	100%	100%
% of complaints responded to within two working days	99%	99%	98.5%	98%
% of fire inspections requests completed within 48 hours	100%	100%	100%	100%
% of business registration reviews completed within established guidelines	100%	100%	100%	100%
% of caseloads resolved without issuance of citation or filing of long form complaints	*	98.8%	98.0%	98.0%

** New measure; data not available*

GILBERT ARIZONA

Inspection and Compliance Services

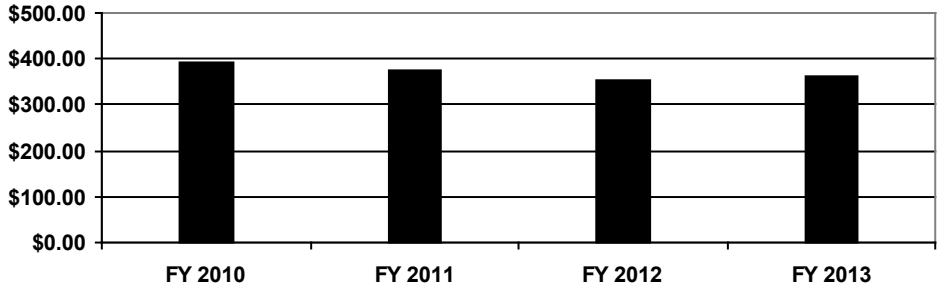
PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Building	8.65	8.65	8.65	8.65	9.65
Fire	1.30	1.30	1.30	1.30	1.30
Engineering	6.65	6.65	6.65	6.65	6.65
Planning	0.80	0.80	0.80	0.80	0.80
Code	7.85	7.85	7.85	7.85	7.85
Backflow	2.25	0.00	0.00	0.00	0.00
Total Personnel	27.50	25.25	25.25	25.25	26.25

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Building	854,928	761,820	816,220	897,684	1,060,770
Fire	105,410	97,788	105,120	110,927	109,510
Engineering	561,914	539,211	562,800	565,896	560,780
Planning	63,686	58,839	60,720	61,070	60,940
Code	569,723	556,118	585,800	583,930	575,137
Backflow	218,751	-	-	-	-
Total Expenses	$ 2,374,412	$ 2,013,776	$ 2,130,660	$ 2,219,507	$ 2,367,137

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	2,252,749	1,915,114	1,973,210	2,005,530	2,093,860
Supplies & Contractual	121,663	98,662	157,450	213,977	245,167
Capital Outlay	-	-	-	-	28,110
Total Expenses	$ 2,374,412	$ 2,013,776	$ 2,130,660	$ 2,219,507	$ 2,367,137

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	46,944	46,738	64,250	35,770	35,000
Total Expenses	2,374,412	2,013,776	2,130,660	2,219,507	2,367,137
Net Operating Result	$ (2,327,468)	$ (1,967,038)	$ (2,066,410)	$ (2,183,737)	$ (2,332,137)

COST PER PERMIT SUBMITTAL



GILBERT ARIZONA

Planning and Development

PURPOSE STATEMENT

The mission of the Planning and Development Services Division is to enhance the quality of life for our community by guiding development with proficiency and commitment.

ACCOMPLISHMENTS FY 2012

- Prioritized and began completion of implementation strategies in the General Plan including a Green Building Program
- Implemented Land Development Code (LDC)Text Amendments for: sign code, temporary sign code review, zoning reversions, columbariums, storage containers, medical marijuana, special events, temporary uses and Design Review Board changes to streamline the development process
- High customer satisfaction survey results
- Completed Heritage District web page
- Added task of issuing sign permits
- Coordinated Community Development Block Grant proposal for a Pedestrian Safety and Comfort project in the Heritage District
- Implemented electronic plan review
- Recognized as a High Performing Division by the CQI Steering Committee
- Facilitated large development projects including several large residential projects, the Epicenter and Agritopia, Postino's, Banner MD Anderson Expansion and the Banner Health Care Campus
- Three Staff members now Certified Sustainable Building Advisors

OBJECTIVES FY 2013

- Complete Development Services Department's Wildly Important Goal (WIG)
- Complete required yearly update of the voter adopted General Plan
- Complete rezoning of annexed properties
- Continue to work toward completion of the Pedestrian Safety and Comfort project
- Complete, adopt and implement Green Building Program
- Analyze Mixed-Use Ordinance and Design Guidelines
- Amend Gateway Area right-of-way standards and streetscape design guidelines
- Provide paperless packets for Boards and Commissions
- Continue to receive high customer satisfaction survey results
- Provide superior planning services for external and internal customers
- Continue to utilize and improve on usage of GIS technology
- Update Web page continually to ensure ease of information
- Continue to provide staff training to identify and implement best practices

BUDGET NOTES

There were no personnel salary increases for FY 2013. The FY 2013 budget contains $29,300 in one-time expenses related to property rezoning. There were no changes to FTE.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
% of items continued due to ad errors	1%	1%	1%	0%
% of Draft minutes completed within 72 hours	100%	100%	100%	100%
% of Design Review Board and Planning Commission packets produced on time	100%	100%	100%	100%
% of planning review comments returned on schedule	98%	98%	98%	98%
% of planning projects completed within established schedule	*	98%	100%	100%

** New measure; data not available*

GILBERT ARIZONA

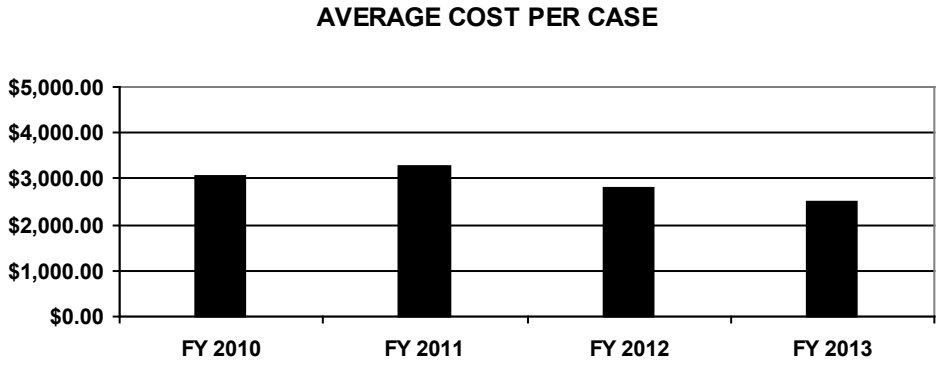
Planning and Development

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Planning and Development	10.00	10.00	10.00	10.00	10.00
Total Personnel	10.00	10.00	10.00	10.00	10.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Planning and Development	1,131,306	1,111,376	1,096,510	1,083,442	1,103,755
Total Expenses	$ 1,131,306	$ 1,111,376	$ 1,096,510	$ 1,083,442	$ 1,103,755

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	961,011	909,881	932,460	940,210	937,240
Supplies & Contractual	170,295	201,495	164,050	143,232	166,515
Capital Outlay	-	-	-	-	-
Total Expenses	$ 1,131,306	$ 1,111,376	$ 1,096,510	$ 1,083,442	$ 1,103,755

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	499,699	321,895	371,070	435,120	402,600
Total Expenses	1,131,306	1,111,376	1,096,510	1,083,442	1,103,755
Net Operating Result	$ (631,607)	$ (789,481)	$ (725,440)	$ (648,322)	$ (701,155)



GILBERT ARIZONA

Engineering Services

PURPOSE STATEMENT

Engineering Services provides efficient and safe public infrastructure improvements while balancing the impacts to the environment and adjacent land owners, residents, and businesses.

ACCOMPLISHMENTS FY 2012

- Completed the engineering review on 11 residential subdivision permits
- Completed the engineering review on 25 commercial permits
- Continued the update of the Town's Design Standards and Details
- Continued the development of a traffic collision database and collision reduction program
- Completed development of performance measures for the Traffic Operations Center
- Retimed the late night signal timing plans
- Developed a fiber optic network plan

OBJECTIVES FY 2013

- Complete the Design Standards and Details update
- Complete engineering review of private subdivision residential and commercial developments
- Complete development of a Traffic Collision Reduction Program
- Prepare Annual Traffic Collisions Report
- Develop performance measures for Engineering Services Division

BUDGET NOTES

There were no personnel salary increases for FY 2013. FY 2012 was the first full year of operations for the Engineering Services Division. In FY 2011, the Permit and Plan Review Services Division transferred 5.0 FTE to form the Engineering Services Division. Detail on the Capital Project Administration division of Engineering Services can be located in the Capital Improvements section of this document.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Percentage of citizen contacts responded to within 24 hours	*	*	95%	100%
Percentage of engineering review comments returned on schedule	*	60%	85%	95%
Percentage of traffic signals connected via fiber to the traffic operations center	36%	36%	38%	47%
Percentage of intersections with video count detection configured	14%	21%	29%	29%

** New measure; data not available*

GILBERT ARIZONA

Engineering Services

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Administration	0.00	1.00	1.00	1.00	1.00
Development	0.00	1.00	1.00	1.00	1.00
Traffic	0.00	3.00	3.00	3.00	3.00
Total Personnel	0.00	5.00	5.00	5.00	5.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Administration	-	92,722	189,990	212,593	138,380
Development	-	58,522	97,120	109,432	120,145
Traffic	-	211,009	275,250	239,156	291,690
Total Expenses	$ -	$ 362,253	$ 562,360	$ 561,181	$ 550,215

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	-	312,520	444,920	427,540	442,780
Supplies & Contractual	-	49,733	117,440	133,641	107,435
Capital Outlay	-	-	-	-	-
Total Expenses	$ -	$ 362,253	$ 562,360	$ 561,181	$ 550,215

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	-	-	-	10,000	-
Total Expenses	-	362,253	562,360	561,181	550,215
Net Operating Result	$ -	$ (362,253)	$ (562,360)	$ (551,181)	$ (550,215)

Police Department

Police Department Summary
Professional Standards
Patrol Services
Support Services
Counseling Services
Investigations
SWAT
Contracted Services

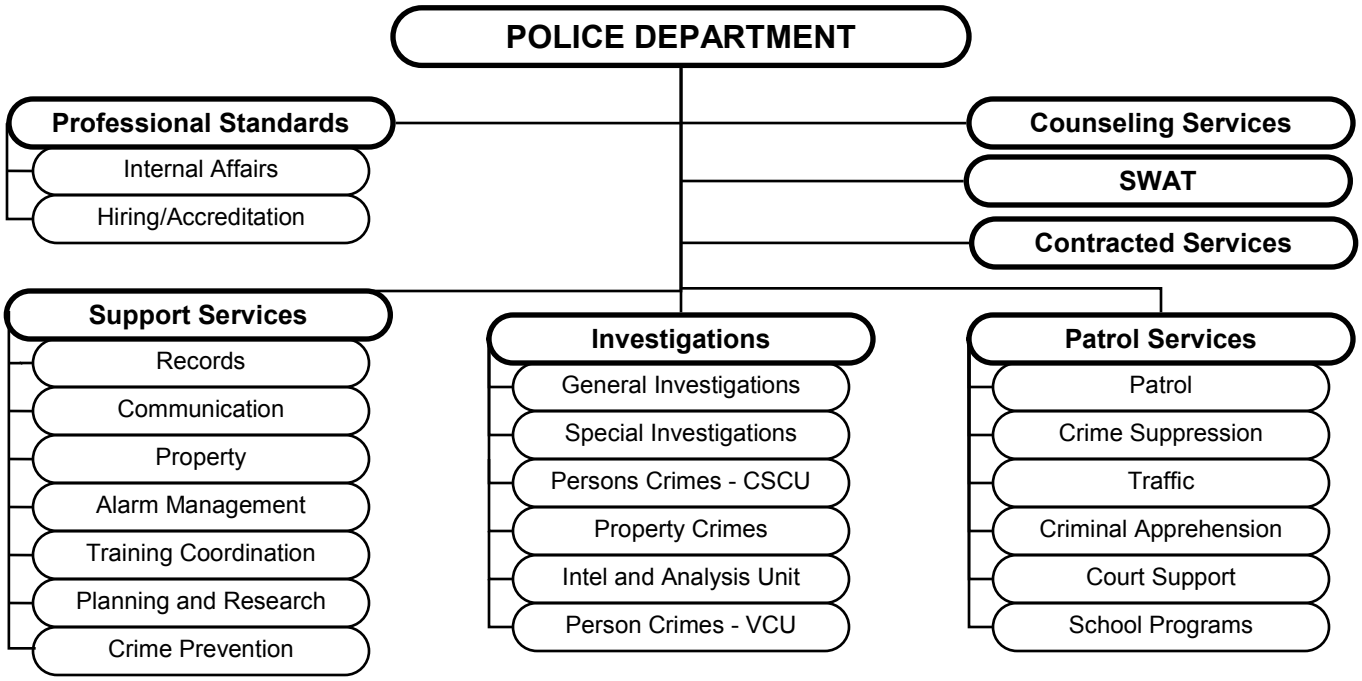
DEPARTMENT DESCRIPTION

The members of the Gilbert Police Department are committed to serving the citizens of Gilbert, its business community, and its visitors in a professional, proactive, and community-oriented manner. Our success is measured by the working relationships we maintain with our citizens, our businesses and, our visitors, and the safety and security the community experiences. Our mission is to provide the community of Gilbert with a professional service organization that effectively and uniformly enforces the law and provides citizen assistance. We are dedicated to the advancement of the community policing philosophy in partnership with the community to serve its needs in a professional, efficient, and effective manner.

GOALS FY 2013

- Develop a data driven staffing study to determine current and future police staffing resources.
- Maintain the following average response times (dispatch to arrival)
  - ✓ Emergency 5 minutes 30 seconds
  - ✓ Urgent 6 minutes 30 seconds
  - ✓ High 15 minutes
  - ✓ Low 45 minutes
  - ✓ Report Only 60 minutes
- Attain a 90% success rate on meeting response time goals
- Maintain current rating as safest community with a population of more than 100,000 based on Uniform Crime Report (UCR) data comparisons of offenses per thousand residents
- Maintain rating of 90% or greater on overall satisfaction with police services based on annual citizen survey
- Maintain rating of 90% or greater on citizens feeling safe from violent crime based on annual citizen survey
- Maintain rating of 90% or greater on citizens feeling safe from property crime based on annual citizen survey
- Maintain and/or reduce Uniform Crime Report (UCR) part I crimes per thousand population

ORGANIZATIONAL CHART



GILBERT ARIZONA

Police Department

PERSONNEL BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Administration	5.50	4.50	4.50	4.50	4.50
Professional Standards	8.00	8.00	8.00	8.00	8.00
Patrol Services	206.00	204.00	204.00	204.00	204.00
Support Services	72.00	73.00	73.00	72.00	72.00
Counseling Services	9.50	9.50	9.50	9.50	9.50
Investigations	41.00	43.00	43.00	44.00	44.00
SWAT	0.00	0.00	0.00	0.00	0.00
Contracted Services	0.00	0.00	0.00	0.00	0.00
Total Sworn	227.00	226.00	226.00	226.00	226.00
Total Civilian	115.00	116.00	116.00	116.00	116.00
Total Personnel	342.00	342.00	342.00	342.00	342.00

EXPENSES BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Administration	825,854	766,876	804,090	815,125	638,880
Professional Standards	779,665	715,201	758,480	760,617	773,575
Patrol Services	21,546,518	19,567,294	21,335,320	20,918,789	20,703,402
Support Services	5,064,689	4,458,685	5,071,210	4,642,290	5,543,679
Counseling Services	754,513	658,172	756,710	756,630	714,205
Investigations	4,743,881	4,623,173	4,947,750	5,013,309	5,752,330
SWAT	133,071	133,927	131,210	146,270	195,525
Contracted Services	2,453,664	2,203,663	2,539,780	1,543,966	1,898,325
Total Expenses	$ 36,301,855	$ 33,126,991	$ 36,344,550	$ 34,596,996	$ 36,219,921

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	29,825,953	27,844,749	30,154,760	29,395,200	30,547,045
Supplies & Contractual	6,337,737	5,282,242	6,189,790	5,163,796	5,374,876
Capital Outlay	138,165	-	-	38,000	298,000
Total Expenses	$ 36,301,855	$ 33,126,991	$ 36,344,550	$ 34,596,996	$ 36,219,921

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	4,180,255	3,966,179	4,168,500	4,306,650	3,805,500
Total Expenses	36,301,855	33,126,991	36,344,550	34,596,996	36,219,921
Net Operating Result	$(32,121,600)	$(29,160,812)	$(32,176,050)	$(30,290,346)	$(32,414,421)

GILBERT ARIZONA

Professional Standards

PURPOSE STATEMENT

The Gilbert Police Department Office of Professional Standards oversees internal affairs, recruiting, hiring and accreditation, training, public information, crime prevention, and alarms; emphasizing the maintenance of professional police standards and open lines of communication in the furtherance of the department mission.

ACCOMPLISHMENTS FY 2012

- The Quarterly Risk Management Program continues to monitor measurements of accountability and statistics for the entire Police Department
- Property and Evidence Section inspections were conducted as part of the internal audit process to examine and verify accounts and records
- Quarterly property room inspection of accounts and records for all monies, drugs, and firearms were conducted to verify accuracy and completeness. Quarterly inspection results for 2012 reported 100% compliance
- Monthly claims audit was performed to ensure that collisions, property damage, property losses and police actions which give rise to a claim have been properly reported and documented
- Conducted 57 police department tours for citizens and children
- Continued new Child ID program and completed over 180 child ID kits which include CD of child, digital fingerprints, photographs, videos and audio file of child as well as a laminated ID card
- Provided Christmas gifts through “Blue Line of Love” police toy drive to 75 needy Gilbert families
- Organized and maintained participation in fundraising events such as the 5k walk/run, to benefit the Special Olympics

OBJECTIVES FY 2013

- Maintain all allotted officer and civilian positions approved by Town Council by June 30, 2013
- Complete 40% of total internal investigations within 30 days
- Complete and route 70% of total internal investigations within 60 days
- Continue involving the community in crime prevention through the development of new information distribution methods
- Maintain community relations projects that benefit charitable organizations

BUDGET NOTES

No major changes occurred in the Professional Standards budget for FY 2013. No additional staffing was authorized.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
% of total investigations completed within 30 days	40.0%	40.2%	34.0%	40.0%
% of total internal investigations completed and routed within 60 days (including those completed within 30 days)	72.0%	60.8%	66.0%	70.0%
Actual number of officers and civilians hired including over-hires	17	16	27	16
% of authorized positions filled	95%	95%	96%	100%

GILBERT ARIZONA

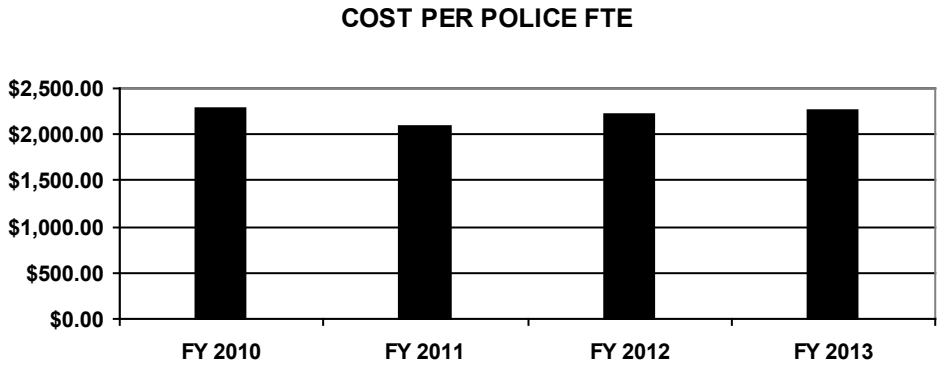
Professional Standards

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
OPS - Internal Affairs	4.00	4.00	4.00	4.00	4.00
OPS - Hiring/Accreditation	4.00	4.00	4.00	4.00	4.00
Total Sworn	4.00	4.00	4.00	4.00	4.00
Total Civilian	4.00	4.00	4.00	4.00	4.00
Total Personnel	8.00	8.00	8.00	8.00	8.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
OPS - Internal Affairs	481,315	428,759	449,550	469,527	480,320
OPS - Hiring/Accreditation	298,350	286,442	308,930	291,090	293,255
Total Expenses	$ 779,665	$ 715,201	$ 758,480	$ 760,617	$ 773,575

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	716,491	672,541	693,610	711,630	711,500
Supplies & Contractual	63,174	42,660	64,870	48,987	62,075
Capital Outlay	-	-	-	-	-
Total Expenses	$ 779,665	$ 715,201	$ 758,480	$ 760,617	$ 773,575

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	-	600	-	420	-
Total Expenses	779,665	715,201	758,480	760,617	773,575
Net Operating Result	$ (779,665)	$ (714,601)	$ (758,480)	$ (760,197)	$ (773,575)



PURPOSE STATEMENT

The Patrol Services Division provides the first response to both emergency and non-emergency calls for service including; in-progress crimes, traffic collisions, and reports of felony and misdemeanor crimes. Additional services include search and rescue, community policing, proactive intelligence-based patrolling, fielding public safety concerns, and traffic enforcement.

ACCOMPLISHMENTS FY 2012

- Ranked 2nd Safest City/Town with population > 100,000 *[source: America's Safest (and Most Dangerous) Cities report published by CQ Press, a division of Congressional Quarterly Inc.]*
- Developed a more effective patrol staffing schedule based upon workload—allowing for better resource deployment
- Replaced patrol beat deployment scheme with patrol zone deployment scheme to balance call-for-service workload more efficiently and effectively

OBJECTIVES FY 2013

- Implement new patrol staffing schedule for workload based resource deployment
- Maintain patrol zone staffing:
  - ✓ Central District : two zones/ six beats
  - ✓ San Tan District: two zones/ five beats
- Maintain graveyard shift patrol officer time allocation standards:
  - ✓ Patrol Time 25%
  - ✓ Office Initiated Enforcement > 22%
  - ✓ Dispatched CFS <20%
  - ✓ Paperwork/Admin <33%
- Maintain day/swing shift patrol officer time allocation standards:
  - ✓ Patrol Time 16%
  - ✓ Officer Initiated Enforcement >17%
  - ✓ Dispatched CFS < 33%
  - ✓ Paperwork/Admin <33%
- Participate in the roll-out of the DDACTS program in cooperation with the Special Operations Division
- Maintain School Resource Officer staffing for all Junior High and High Schools
- Maintain or reduce traffic collision rates based upon collisions-per thousand
- Maintain or reduce alcohol/drug related traffic collision rates
- Maintain or increase the total number of DUI related arrests
- Maintain or increase the total number of officer-initiated traffic contacts
- Research the need for an enforcement support supervisor position

BUDGET NOTES

No additional officers are included in the FY 2013 General Fund budget. Expenditure budget appropriations were reduced due to historical analysis of expenses and change in business practices of budgeting.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Crimes committed per 1,000 population	20.44	19.30	24.15	22.31
Number of felony arrests	2,381	2,016	2,023	2,087
Number of misdemeanor arrests	9,030	6,314	6,247	7,371
Number of DUI Arrests	2,213	1,910	1,823	1,929
Alcohol related collisions per thousand residents	.62	.45	.45	.53
Traffic contacts	55,559	48,915	48,565	55,000
Collisions per thousand residents	10.6	11.0	11.3	11.1
Dispatched calls for service	64,607	61,474	60,006	61,153
Officer initiated calls for Service	128,640	113,969	116,321	121,000

GILBERT ARIZONA

Patrol Services

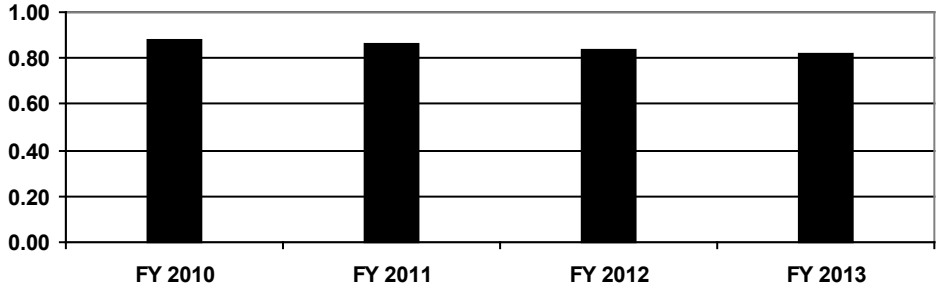
PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Uniform Patrol	161.00	159.00	159.00	158.00	158.00
Canine Unit	3.00	3.00	3.00	3.00	3.00
Traffic Unit	17.50	18.00	18.00	18.00	18.00
Special Assignment Unit	7.50	7.00	7.00	7.00	7.00
Court Support	5.00	5.00	5.00	6.00	6.00
School Programs	12.00	12.00	12.00	12.00	12.00
Total Sworn	185.00	183.00	183.00	183.00	183.00
Total Civilian	21.00	21.00	21.00	21.00	21.00
Total Personnel	206.00	204.00	204.00	204.00	204.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Uniform Patrol	16,705,576	15,595,099	16,560,980	16,480,160	15,783,057
Canine Unit	386,921	368,202	403,430	387,790	538,840
Traffic Unit	1,971,136	1,625,259	2,112,470	1,827,940	2,037,615
Special Assignment Unit	860,179	677,694	814,780	768,125	825,105
Court Support	358,998	332,815	354,710	370,179	402,545
School Programs	1,263,708	968,225	1,088,950	1,084,595	1,116,240
Total Expenses	$ 21,546,518	$ 19,567,294	$ 21,335,320	$ 20,918,789	$ 20,703,402

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	19,272,260	17,722,844	19,062,590	18,741,710	19,117,120
Supplies & Contractual	2,273,107	1,844,450	2,272,730	2,177,079	1,586,282
Capital Outlay	1,151	-	-	-	-
Total Expenses	$ 21,546,518	$ 19,567,294	$ 21,335,320	$ 20,918,789	$ 20,703,402

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	2,385,718	2,102,270	2,316,750	1,993,330	2,020,500
Total Expenses	21,546,518	19,567,294	21,335,320	20,918,789	20,703,402
Net Operating Result	$(19,160,800)	$(17,465,024)	$(19,018,570)	$(18,925,459)	$(18,682,902)

PATROL SERVICES SWORN PER 1,000 POPULATION



GILBERT ARIZONA

Police Support Services

PURPOSE STATEMENT

The Support Services Division is responsible for providing all necessary logistical and police strategic support for the police department and other Gilbert Departments. Support Services personnel provide support through their roles in the 9-1-1 Communications Center, Central Records, Property and Evidence, Planning and Research, and Counseling Services.

ACCOMPLISHMENTS FY 2012

- Handled 252,665 calls, including 46,771 9-1-1 calls
- Introduced "auto-recommend" to assist with dispatching the closest available unit
- Dispatched all emergency and urgent calls within 90 seconds of receipt of call
- Gilbert Police Department staff and Information Technology staff cooperatively completed phase I installation of ruggedized mobile laptops in patrol fleet
- Completed police staffing study (five year plan)
- Obtained JAG grant to purchase license plate reader technology
- Completed zero-based budget for FY 2013

OBJECTIVES FY 2013

- Purchase and install ruggedized mobile laptop computing system in the police fleet vehicles that were not included in phase I of project
- Fill all vacant Communications Center positions and complete entry-level training for same
- Dispatch all emergency and urgent calls-for-service (CFS) within 90 seconds of receipt of call
- Maintain 90% or greater success rate in answering 9-1-1 lines within 10 seconds
- Maintain a 90% or greater success rate in answering non emergency phone lines within 30 seconds
- Continue to streamline intake and disposal processes for efficiency
- Continue participation in NIBIN firearms identification program
- Fill vacant records clerk positions and complete training
- Purge imaged police reports (paper), upon the final quality assurance inspection

BUDGET NOTES

Reduction in staffing from FY 2012 adopted is due to the reclassification of one Crime Prevention Specialist to a Crime Analysis Technician in the Investigations section. A one-time appropriation of $298,000 is included in the Communication budget for an upgrade to the dispatch radio console.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Time between emergency call received to dispatching a police unit	34 seconds	32 seconds	32 seconds	32 seconds
Success rate answering 911 emergency calls within 10 seconds	82.7%	88.9%	90.0%	90.0%
Success rate answering non-emergency call within 30 seconds	99.5%	99.8%	99.0%	99.0%
Number of public contacts by Crime Prevention Unit	*	4,378,692	4,500,000	4,600,000

**New measure; no data available*

GILBERT ARIZONA

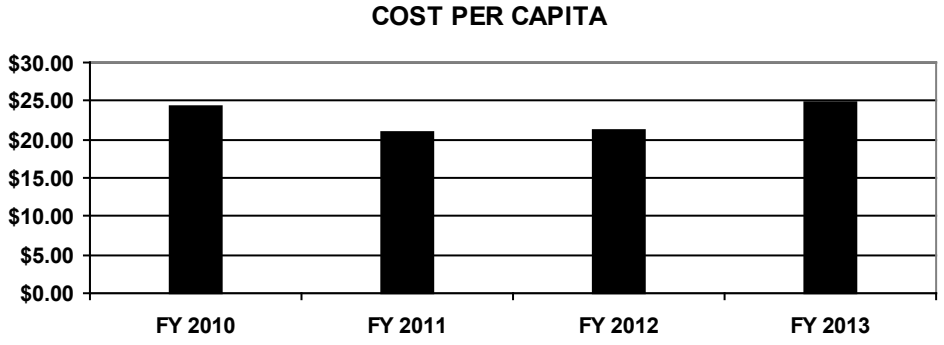
Police Support Services

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Administration	0.00	2.00	2.00	2.00	2.00
Records	16.00	16.00	16.00	16.00	16.00
Communication	38.00	38.00	38.00	38.00	38.00
Property	7.00	7.00	7.00	7.00	7.00
Alarm Management	1.00	1.00	1.00	1.00	1.00
Training Coordination	4.00	3.00	3.00	3.00	3.00
Planning and Research	2.00	2.00	2.00	2.00	2.00
Crime Prevention	0.00	4.00	4.00	3.00	3.00
Total Sworn	1.00	0.00	0.00	0.00	0.00
Total Civilian	67.00	73.00	73.00	72.00	72.00
Total Personnel	68.00	73.00	73.00	72.00	72.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Administration	-	122,641	164,470	164,650	598,004
Records	923,138	856,434	920,640	873,691	903,020
Communication	2,878,559	2,391,773	2,738,100	2,460,472	2,893,660
Property	543,000	505,645	550,760	556,660	526,770
Alarm Management	71,725	71,764	76,150	74,402	66,410
Training Coordination	241,868	129,462	161,190	126,980	162,040
Planning and Research	157,680	151,230	158,350	145,295	153,705
Crime Prevention	248,719	229,736	301,550	240,140	240,070
Total Expenses	$ 5,064,689	$ 4,458,685	$ 5,071,210	$ 4,642,290	$ 5,543,679

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	4,228,126	4,001,355	4,551,650	4,087,260	4,537,800
Supplies & Contractual	699,549	457,330	519,560	517,030	707,879
Capital Outlay	137,014	-	-	38,000	298,000
Total Expenses	$ 5,064,689	$ 4,458,685	$ 5,071,210	$ 4,642,290	$ 5,543,679

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	215,584	154,813	173,000	148,040	155,000
Total Expenses	5,064,689	4,458,685	5,071,210	4,642,290	5,543,679
Net Operating Result	$ (4,849,105)	$ (4,303,872)	$ (4,898,210)	$ (4,494,250)	$ (5,388,679)



GILBERT ARIZONA

Counseling Services

PURPOSE STATEMENT

Gilbert Youth and Adult Resources provides a comprehensive counseling program to Gilbert residents referred by the Gilbert Police Department, Gilbert Municipal Court, or Gilbert Fire Department in order to improve quality of life, assist victims of crime, and reduce offender recidivism. Services include crisis intervention, victim assistance, domestic violence counseling, substance abuse assessment and referral, and youth and adult diversion programming.

ACCOMPLISHMENTS FY 2012

- Over 4,700 clients were provided with services
- 90 crisis calls were handled by staff
- Over 1,400 victims were offered services
- Provided 18 community youth diversion classes, 12 adolescent life fundamentals classes, and 12 adolescent drug and alcohol classes

OBJECTIVES FY 2013

- Provide a minimum of 21,000 units of individual, family, and group counseling (a unit is ½ hour of counseling)
- Provide an adolescent life fundamentals program
- Provide services to at least 4,800 citizens
- Offer services to a minimum of 1,400 victims
- Respond to all crisis calls within 30 minutes of request by Police and Fire
- Maintain a recidivism rate of less than 5% on domestic violence offenses
- Maintain a recidivism rate of less than 10% on juvenile status offenses (alcohol, tobacco and curfew) for juvenile offenders who complete the Gilbert diversion program
- Maintain or reduce the number of juvenile criminal offenses per thousand residents
- Conduct all court ordered counseling services within 30 days of court appearance/order

BUDGET NOTES

Staffing levels for the Counseling section have not changed since FY 2007. Expenditure budget appropriations were reduced due to historical analysis of expenses and change in business practices of budgeting.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Counseling units of service – individual and group	24,799	20,967	21,296	22,000
Cost per counseling unit	$30.43	$31.39	$35.53	$32.46
Victims offered services	1,460	1,395	1,400	1,400
Number of crisis calls handled	89	99	90	100
Average callout response time	26.5 minutes	21.0 minutes	25.0 minutes	25.0 minutes
% of youth violence referrals completing the program successfully	95%	95%	95%	95%
Total clients served	4,826	4,775	4,800	4,800

GILBERT ARIZONA

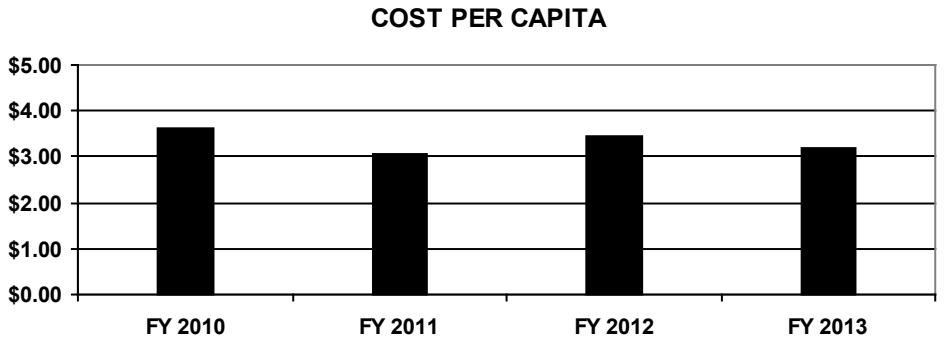
Counseling Services

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Counseling Services	9.50	9.50	9.50	9.50	9.50
Total Personnel	9.50	9.50	9.50	9.50	9.50

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Counseling Services	754,513	658,172	756,710	756,630	714,205
Total Expenses	$ 754,513	$ 658,172	$ 756,710	$ 756,630	$ 714,205

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	707,344	620,944	708,530	698,700	691,600
Supplies & Contractual	47,169	37,228	48,180	57,930	22,605
Capital Outlay	-	-	-	-	-
Total Expenses	$ 754,513	$ 658,172	$ 756,710	$ 756,630	$ 714,205

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	352,829	379,687	378,750	378,750	380,000
Total Expenses	754,513	658,172	756,710	756,630	714,205
Net Operating Result	$ (401,684)	$ (278,485)	$ (377,960)	$ (377,880)	$ (334,205)



GILBERT ARIZONA

Investigations

PURPOSE STATEMENT

The Gilbert Police Department Investigations Division is dedicated to apprehending and prosecuting offenders as well as resolving investigations in a timely and thorough manner. Comprised of the Violent Crimes Unit, Child / Sex Crimes Unit, Property Crimes Unit, and Intelligence Unit, the Criminal Investigations Division investigates complex felony crimes including: homicide, sexual assault, child abuse/endangerment, robbery, burglary, theft, drug trafficking, and racketeering.

ACCOMPLISHMENTS FY 2012

- Solved numerous armed robberies, aggravated assaults, sexual assaults, and homicide cases
- Worked jointly with other agencies and specialty units to apprehend violent offenders involved in shootings, stabbings and kidnapping cases
- Staffed an Intelligence Detective at the multi-agency East Valley Gang and Criminal Information Fusion Center
- Proactively worked to investigate Internet based crimes against children via the Internet Crimes Against Children program
- Provided information and data to other units with the Police Department via Comparative Statistics to enhance proactive enforcement and crime prevention
- With an average of 56%, Gilbert Police exceeded the national average composite clearance rate of 42.5% for index violent crimes for cities within the same population range
- Exceeded the national average composite clearance rate of 16.8% for index property crimes for cities within the same population range. The Gilbert Police Department average was 22%

OBJECTIVES FY 2013

- Maintain or exceed a clearance rate which is higher than the national average for crimes of violence
- Maintain or exceed a clearance rate which is higher than the national average for property crimes
- Maintain or exceed a clearance rates on crimes of violence compared to previous year
- Maintain or exceed clearance rates on property offenses compared to prior year
- Verify address information on all registered sex offenders registered in Gilbert within time limits established by policy and law based on classification

BUDGET NOTES

Increase in FTE reflects a reclassification of a Crime Prevention Specialist in Support Services to a Crime Analysis Technician in the Intel and Analysis Unit. Major increase in contractual expenditures in General Investigation is a result of an IGA with the City of Mesa for Crime Scene Analysis. Under the new agreement, Mesa will provide full drug screens, faster turnaround times, and DNA analysis.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Clearance rate – Violent Crimes	59%	56%	60%	60%
Clearance rate – Property Crimes	23.6%	22.0%	25.0%	33.0%
Total number of cases	924	991	1,200	1,500
Total number of arrests/complaints	376	629	750	1,000
Total number of cases inactivated	341	350	400	276
Percentage of cases inactivated	36.50%	33.00%	33.00%	27.85%
Total number of search warrants	149	122	150	175
Total Special Investigations Team cases	140	198	200	200

GILBERT ARIZONA

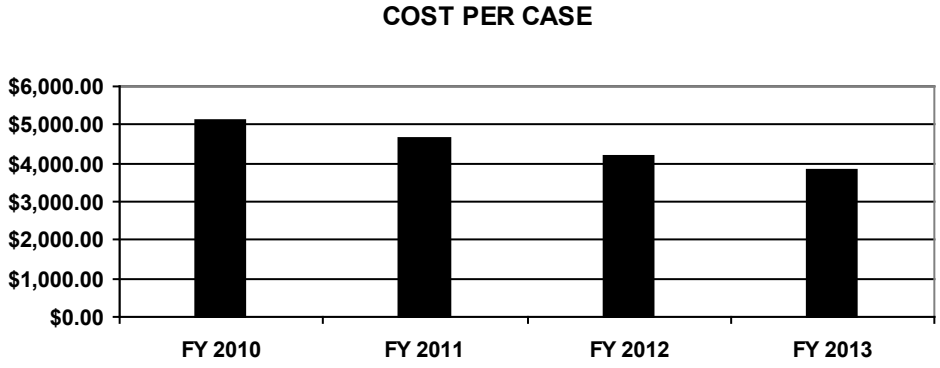
Investigations

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
General Investigations	2.00	3.00	3.00	3.00	3.00
Special Investigations	8.00	6.00	6.00	6.00	6.00
Persons Crimes - CSCU	17.00	10.00	10.00	10.00	10.00
Property Crimes	14.00	10.00	10.00	10.00	10.00
Intel and Analysis Unit	0.00	6.00	6.00	7.00	8.00
Persons Crimes - VCU	0.00	8.00	8.00	8.00	7.00
Total Sworn	34.00	36.00	36.00	36.00	36.00
Total Civilian	7.00	7.00	7.00	8.00	8.00
Total Personnel	41.00	43.00	43.00	44.00	44.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
General Investigations	291,830	432,250	456,460	617,970	1,145,385
Special Investigations	881,630	603,551	652,670	677,760	669,965
Persons Crimes - CSCU	2,070,071	991,973	1,041,610	1,012,523	1,033,905
Property Crimes	1,500,350	1,033,148	1,151,770	1,104,550	1,200,840
Intel and Analysis Unit	-	630,958	642,450	675,186	813,465
Persons Crimes - VCU	-	931,293	1,002,790	925,320	888,770
Total Expenses	$ 4,743,881	$ 4,623,173	$ 4,947,750	$ 5,013,309	$ 5,752,330

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	4,299,710	4,262,335	4,569,280	4,552,100	4,802,275
Supplies & Contractual	444,171	360,838	378,470	461,209	950,055
Capital Outlay	-	-	-	-	-
Total Expenses	$ 4,743,881	$ 4,623,173	$ 4,947,750	$ 5,013,309	$ 5,752,330

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	-	200	-	3,730	-
Total Expenses	4,743,881	4,623,173	4,947,750	5,013,309	5,752,330
Net Operating Result	$ (4,743,881)	$ (4,622,973)	$ (4,947,750)	$ (5,009,579)	$ (5,752,330)



PURPOSE STATEMENT

To provide tactical support to other Police Department units and assist with executing high-risk search warrants, barricaded suspects, hostage situations or any incident in which there is increased danger to the public.

ACCOMPLISHMENTS FY 2012

- Using federal funds through an Urban Areas Security Initiative grant, tactical training equipment was obtained for Special Weapons and Tactics (SWAT) operators to increase their proficiencies when dealing with high risk incidents. An upgrade to the SWAT team's tactical robot was also completed
- Successfully resolved all tactical operations without injury or loss of life to officers or innocent persons, and without injury or loss of life to suspects caused by SWAT operators

OBJECTIVES FY 2013

- Provide one Unit Training Day per month for Entry Team, Precision Rifle Operators, Tactical Negotiations Team and Tactical Equipment Officers
- Provide one 4-hour block of firearms training/month for Entry and Precision Rifle Operators
- Provide one additional 4-hour block of firearms – sniper training to Precision Rifle Operators and Entry Breachers
- Provide Basic SWAT School to new unit members
- Acquire equipment needed to respond to Chemical, Biological, Nuclear, or Radiological events
- Create a more robust robot program

BUDGET NOTES

The Personnel costs associated with SWAT are strictly Callout Pay. No police officers are assigned only to this cost center.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
% of special operations members trained in knowledge, skills, and abilities	100%	100%	100%	100%
Number of special operations members completing the course of instruction	31	32	32	32
Number of tactical operations	17	14	6	10
Training hours	260	260	260	260

GILBERT ARIZONA

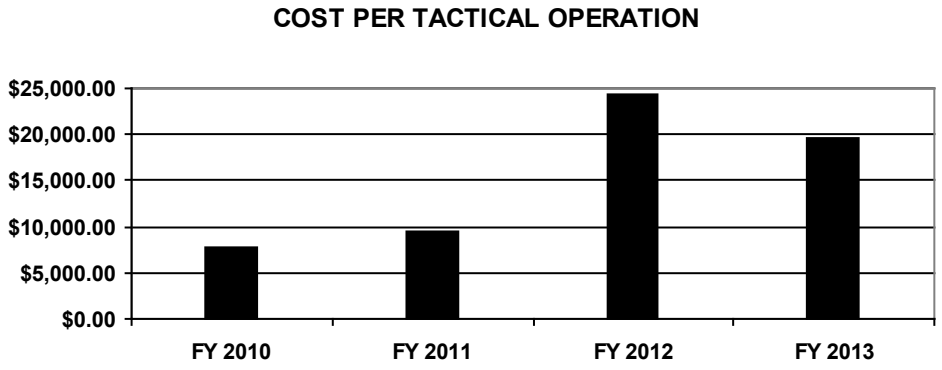
SWAT

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
SWAT	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
SWAT	133,071	133,927	131,210	146,270	195,525
Total Expenses	$ 133,071	$ 133,927	$ 131,210	$ 146,270	$ 195,525

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	28,097	45,256	38,480	49,650	101,370
Supplies & Contractual	104,974	88,671	92,730	96,620	94,155
Capital Outlay	-	-	-	-	-
Total Expenses	$ 133,071	$ 133,927	$ 131,210	$ 146,270	$ 195,525

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	-	-	-	-	-
Total Expenses	133,071	133,927	131,210	146,270	195,525
Net Operating Result	$ (133,071)	$ (133,927)	$ (131,210)	$ (146,270)	$ (195,525)



GILBERT ARIZONA

Contracted Services

PURPOSE STATEMENT

The Town of Gilbert has entered into two separate intergovernmental agreements (IGA) with Maricopa County – Animal Control and Incarceration. Animal Control promotes and protects health, safety, and welfare of pets and people. Incarceration is provided as a punishment for crimes committed and a deterrent for future crime.

ACCOMPLISHMENTS FY 2012

- Successfully renewed animal control IGA and maintained positive working relationship with Maricopa County to assure best services for Gilbert residents
- Lowered incarceration costs with the implementation of pilot programs by Gilbert Courts

OBJECTIVES FY 2013

- Obtain IGA with Maricopa County for FY 2014 incarceration and animal control services
- Monitor and research cost effectiveness of Animal Control contractual services versus implementing in-house program

BUDGET NOTES

Incarceration booking fees and housing rates increased for FY 2013. During FY 2011, the Municipal Court implemented an in-home detention program. Expenditures for FY 2012 reflect the first complete year that that the in-home detention program was in place. Gilbert is continuing to pursue an IGA with Maricopa County for incarceration services.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Calls for Animal Control service	1,712	1,833	1,557	1,600
Cost per Call – Animal Control	$77.76	$76.25	$92.46	$92.70
Cost Per Capita – Animal Control	$0.64	$0.65	$0.66	$0.66
Daily Inmate Housing Rates	$71.66	$71.66	$73.54	$85.91
Cost Per Capita - Incarceration	$11.10	$9.67	$6.41	$7.84

GILBERT ARIZONA

Contracted Services

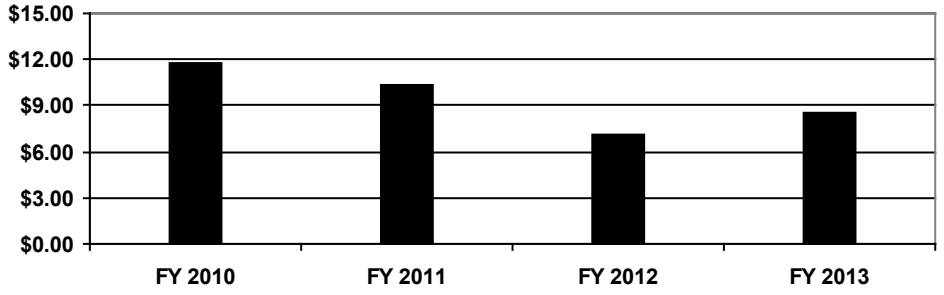
PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Animal Control	0.00	0.00	0.00	0.00	0.00
Incarceration	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Animal Control	133,117	139,773	139,780	143,966	148,325
Incarceration	2,320,547	2,063,890	2,400,000	1,400,000	1,750,000
Total Expenses	$ 2,453,664	$ 2,203,663	$ 2,539,780	$ 1,543,966	$ 1,898,325

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	-	-	-	-	-
Supplies & Contractual	2,453,664	2,203,663	2,539,780	1,543,966	1,898,325
Capital Outlay	-	-	-	-	-
Total Expenses	$ 2,453,664	$ 2,203,663	$ 2,539,780	$ 1,543,966	$ 1,898,325

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	1,226,124	1,328,609	1,300,000	1,782,380	1,250,000
Total Expenses	2,453,664	2,203,663	2,539,780	1,543,966	1,898,325
Net Operating Result	$ (1,227,540)	$ (875,054)	$ (1,239,780)	$ 238,414	$ (648,325)

COST PER CAPITA - CONTRACTED SERVICES



Fire Department

Fire Department Summary
Fire Operations
Fire Prevention

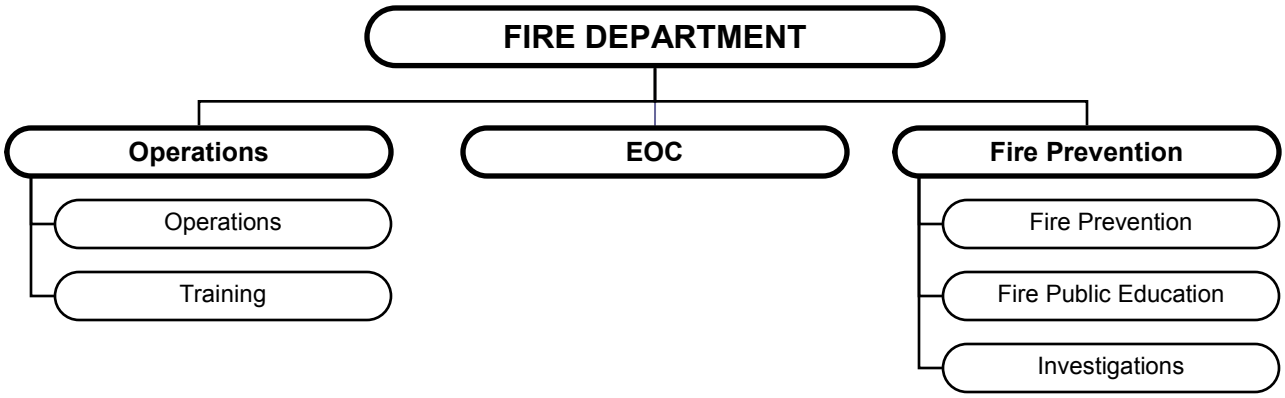
DEPARTMENT DESCRIPTION

The Gilbert Fire Department provides unconditional protection against natural and man-made crises through community education, fire code compliance, emergency management, fire suppression, rescue, and emergency medical services.

GOALS FY 2013

- Contribute to keeping Gilbert a safe and prepared community through effective and efficient emergency response, by educating the community with key behaviors for life and property safety, and by facilitating the training and credentialing of volunteers to directly provide disaster and daily operations support
- Continue the development of assets and response capability for catastrophic emergency management
- Maintain skill and competency of all Fire Department personnel
- Improve employee efficiency through the development and utilization of technology
- Support a balanced financial plan by optimizing the use of department resources

ORGANIZATIONAL CHART



GILBERT ARIZONA

Fire Department

PERSONNEL BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Administration	6.00	6.00	6.00	6.00	6.00
Operations	182.00	182.00	182.00	182.00	182.00
Prevention	6.50	6.50	6.50	6.50	6.50
Emergency Operations	2.50	2.50	2.50	2.50	2.50
Total Personnel	197.00	197.00	197.00	197.00	197.00

EXPENSES BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Administration	588,874	599,481	693,590	655,433	665,495
Operations	18,530,644	18,375,930	19,294,370	19,754,430	19,964,441
Prevention	604,490	604,744	632,860	637,978	668,955
Emergency Operations	264,202	282,841	270,670	277,385	268,365
Total Expenses	$ 19,988,210	$ 19,862,996	$ 20,891,490	$ 21,325,226	$ 21,567,256

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	17,589,063	17,374,294	18,444,880	18,943,060	19,134,080
Supplies & Contractual	2,350,586	2,488,702	2,446,610	2,382,166	2,433,176
Capital Outlay	48,561	-	-	-	-
Total Expenses	$ 19,988,210	$ 19,862,996	$ 20,891,490	$ 21,325,226	$ 21,567,256

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	1,241,847	1,378,320	1,185,000	1,173,890	1,203,150
Total Expenses	19,988,210	19,862,996	20,891,490	21,325,226	21,567,256
Net Operating Result	$(18,746,363)	$(18,484,676)	$(19,706,490)	$(20,151,336)	$(20,364,106)

GILBERT ARIZONA

Fire Operations

PURPOSE STATEMENT

The Fire Operations Division is dedicated to protecting the lives and property of our citizens and those who visit Gilbert. We will strive to provide emergency services that meet or exceed national and local standards while maximizing the use of available resources.

ACCOMPLISHMENTS FY 2012

- Maintained a sub four minute response travel time average to emergency incidents
- Began development of an electronic reporting system for collecting and storing patient care documentation and other field generated records
- Began construction of Fire Station #10
- Transitioned all fire stations to G2 incident alerting systems
- Inspected all fire hydrants on the Town's water system
- Implemented initiatives department-wide with the goal of reducing fire unit out of service time by 10%
- Completed improvements in the Emergency Operations Center
- Expanded utilization of volunteers in support roles in the Administration and Operations divisions
- Planned and executed a disaster exercise that included a fully functional Emergency Operations Center
- Developed a Significant Event Notification procedure instituting a new emergency notification tool

OBJECTIVES FY 2013

- Maintain average response travel time of < 4 minutes to emergency incidents in Gilbert
- Maintain average response time of < 5 minutes to emergency incidents in Gilbert
- Provide training to all Operations personnel in order to maintain minimum requirement of 60 hours per quarter per employee
- Plan and execute a functional Emergency Operations Center exercise
- Facilitate Emergency Operations Center training to include National Incident Management System, data management and section specific training
- Implement an electronic system for collecting and storing patient care documentation and other field generated records
- Continue to look for opportunities to implement processes that maintain service levels while facing budget challenges
- Complete fire station and apparatus communications system upgrades
- Begin service from Fire Station #10

BUDGET NOTES

Key increases include an increase in Overtime due to staffing changes and one-time implementation of Electronic Patient Care Reporting system.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Average response time from apparatus en route to on scene (travel time)	3 minutes 43 seconds	3 minutes 37 seconds	3 minutes 48 seconds	3 minutes 50 seconds
Average time from dispatch to fire unit en route (turnout time)	58 seconds	1 minute 2 seconds	1 minute 2 seconds	60 seconds
% of time second due fire unit arrives within 6 minutes (travel time)	80%	86%	82%	80%
Training hours per operations employee	242	275	266	270
Structure fires per 1,000 population	0.80	0.63	0.55	0.60
Total volunteer participation hours	*	20,434	20,873	21,291
Value, in dollars, of volunteer support	*	$445,916	$456,910	$468,189

**New measure; no data available*

GILBERT ARIZONA

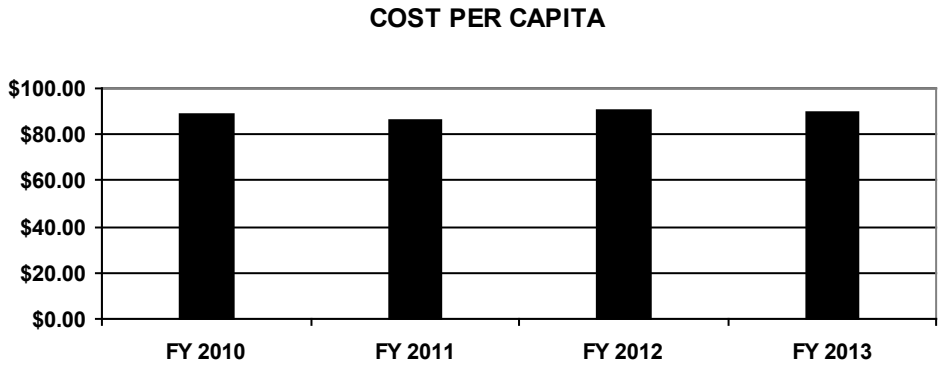
Fire Operations

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Training	6.00	6.00	6.00	6.00	6.00
Operations	176.00	176.00	176.00	176.00	176.00
Total Personnel	182.00	182.00	182.00	182.00	182.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Training	646,604	685,743	830,990	782,450	786,660
Operations	17,884,040	17,690,187	18,463,380	18,971,980	19,177,781
Total Expenses	$ 18,530,644	$ 18,375,930	$ 19,294,370	$ 19,754,430	$ 19,964,441

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	16,287,420	16,056,629	17,041,540	17,534,020	17,720,220
Supplies & Contractual	2,194,663	2,319,301	2,252,830	2,220,410	2,244,221
Capital Outlay	48,561	-	-	-	-
Total Expenses	$ 18,530,644	$ 18,375,930	$ 19,294,370	$ 19,754,430	$ 19,964,441

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	1,230,263	1,335,050	1,081,000	1,111,930	1,163,150
Total Expenses	18,530,644	18,375,930	19,294,370	19,754,430	19,964,441
Net Operating Result	$(17,300,381)	$(17,040,880)	$(18,213,370)	$(18,642,500)	$(18,801,291)



GILBERT ARIZONA

Fire Prevention

PURPOSE STATEMENT

To make our community a safe place to live and work by embracing fire prevention principles through fire plan review, community service education, fire code compliance, and fire investigation. This is accomplished through partnering with various elements of our community including local business and development, schools, and residents.

ACCOMPLISHMENTS FY 2012

- Established a hazard rating for all non-residential businesses in Gilbert and an annual fire inspection fee
- Facilitated businesses with hazardous materials to report material type and amounts electronically to the Arizona State Emergency Response Commission website which provides needed information to responding fire crews
- Assisted in the development of an electronic report to be utilized by engine companies while conducting safety surveys of low risk businesses
- Assigned an additional fire investigator to the Terrorism Liaison Officer Program
- Augmented the car seat program by adding one national certified car seat instructor and two car seat technicians - conducted 175 car seat installations
- Delivered community outreach and preventative education to over 15,000 citizens facilitated throughout the year in unintentional risk areas for children and adults which included drowning prevention, fall safety, basic first aid, fire safety in the homes and schools, car seat installations, and bike safety

OBJECTIVES FY 2013

- Continue to provide an all-hazards approach to community public education
- Develop an online payment form for fire permits and fees
- Collect and make available all Arizona State Emergency Response Commission data in the department's records management system and plot in GIS
- Record all alarm, sprinkler, and hood permits in GIS
- Inspect all high and low hazard non-residential occupancies
- Report all school fire inspections to the State Fire Marshal's Office electronically
- Inspect all restaurant kitchen hood systems every 6 months
- Increase car seat installations by 10%

BUDGET NOTES

Budget increases include one-time expense for life-cycle replacement of computers as well as ongoing increases in software support to enhance volunteer management and improve emergency notification of volunteers.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
% of total commercial occupancies inspected	*	30%	51%	100%
Arson fires per 1,000 population	.02	.05	.06	.07
Public education contacts per 1,000 population	*	71	69	67

**New measure; no data available*

GILBERT ARIZONA

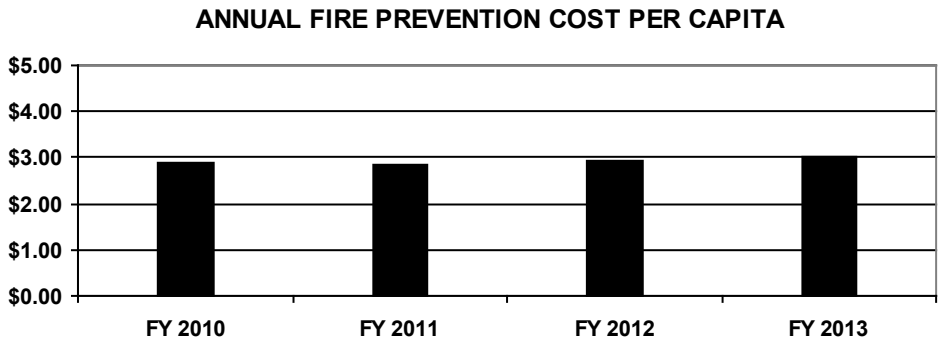
Fire Prevention

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Fire Prevention	5.50	5.50	5.50	5.50	5.50
Fire Public Education	1.00	1.00	1.00	1.00	1.00
Investigations	0.00	0.00	0.00	0.00	0.00
Total Personnel	6.50	6.50	6.50	6.50	6.50

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Fire Prevention	506,437	489,134	508,610	512,116	545,565
Fire Public Education	90,221	102,678	108,540	108,242	104,320
Investigations	7,832	12,932	15,710	17,620	19,070
Total Expenses	$ 604,490	$ 604,744	$ 632,860	$ 637,978	$ 668,955

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	553,067	547,527	553,350	567,490	569,540
Supplies & Contractual	51,423	57,217	79,510	70,488	99,415
Capital Outlay	-	-	-	-	-
Total Expenses	$ 604,490	$ 604,744	$ 632,860	$ 637,978	$ 668,955

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	2,696	30,674	94,000	51,940	30,000
Total Expenses	604,490	604,744	632,860	637,978	668,955
Net Operating Result	$ (601,794)	$ (574,070)	$ (538,860)	$ (586,038)	$ (638,955)



Parks and Recreation

Parks and Recreation Summary
Parks and Open Space
Aquatics
Recreation Centers
Recreation Programs

DEPARTMENT DESCRIPTION

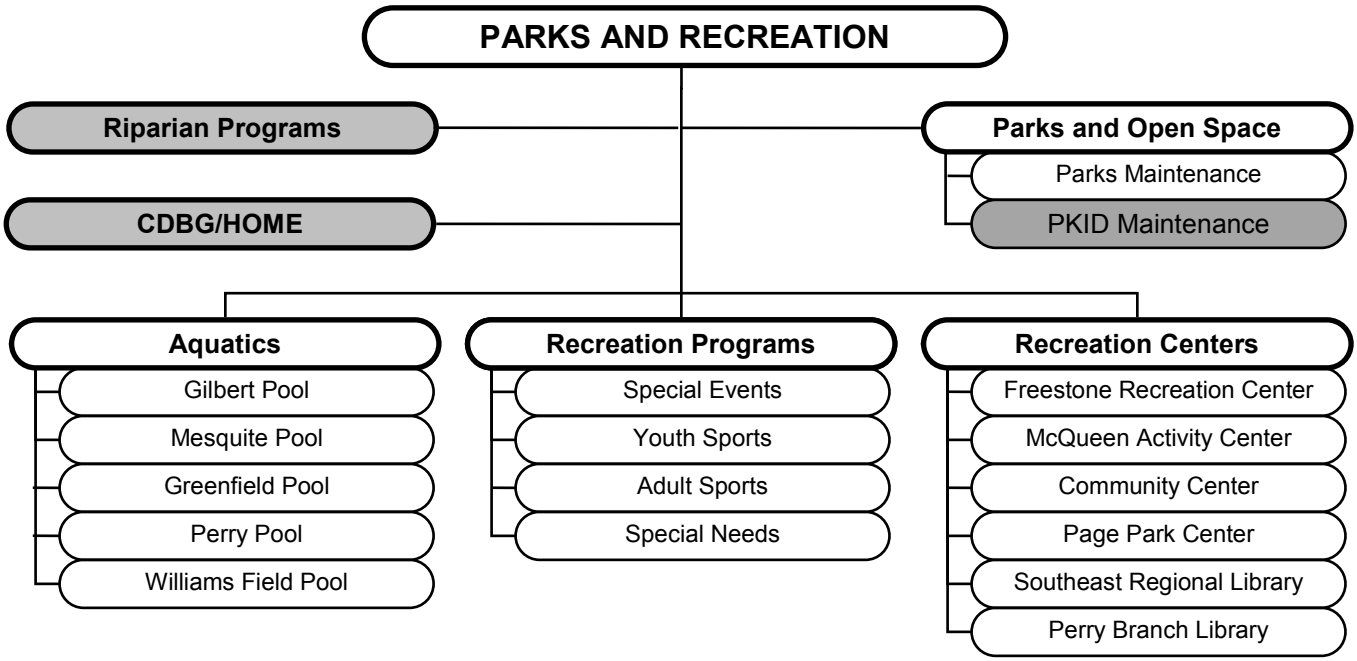
The Parks and Recreation Department provides opportunities for the community to develop skills, learn, exercise, grow, compete, and to accomplish and enjoy a wide-range of leisure pursuits. The Department activities include park and recreation services, programs, activities, and facilities for the community. Department programs include Aquatics, Adult Sports, Special Events, Outdoor Programs, Concerts in the Parks, Youth Sports, and Special Needs Programming. Contracted concession services are offered at various park and facility sites, including Freestone Railroad and Rip City Batting Cages at Freestone Park. The department works closely with the Parks, Recreation and Library Services Advisory Board, and the Human Relations and Cultural Arts Promotion Commission, with members being appointed by the Council.

Major facilities and park area resources maintained and managed by the department include: the Freestone Recreation Center, McQueen Park Activity Center, Gilbert Community Center, Page Park Center, meeting rooms at the Southeast Regional Library, Freestone Park, Crossroads Park, McQueen Park, Nichols Park, Discovery Park, Cosmo Park, Zanjero Park, Riparian Preserve, Gilbert Soccer Complex, Water Tower Park, 11 Neighborhood Parks, and five swimming pools. Additional recreation and municipal areas maintained by the department include 11 Parkway Improvement Districts, the Trail System, Civic Center Complex and the South Area Service Center grounds. The department also oversees social service contracts, administers the Community Development Block Grant program, and oversees library contracts.

GOALS FY 2013

- Increase volunteerism and citizen involvement in the upkeep of park facilities and trails
- Complete the 10-Year Parks and Recreation Master Plan
- Update the Capital Improvement Plan to reflect high priority infrastructure upgrades and repair projects
- Work with Gilbert Public Schools to create a marketing partnership for youth programming
- Complete the first series of “Wildly Important Goals” (WIGs) as part of the Town’s commitment to the Four Disciplines of Execution

ORGANIZATIONAL CHART



PERSONNEL BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Administration	9.55	7.55	7.55	8.05	8.05
Parks and Open Space	29.36	29.36	29.36	29.36	30.33
Aquatics	23.44	20.38	20.38	20.42	20.42
Recreation Centers	35.27	35.27	35.65	35.54	35.54
Recreation Programs	6.57	6.57	6.50	6.07	6.82
Total Personnel	104.19	99.13	99.44	99.44	101.16

EXPENSES BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Administration	664,026	626,220	665,260	705,845	668,165
Parks and Open Space	3,512,883	3,599,477	3,607,930	3,828,273	3,777,865
Aquatics	748,077	703,393	845,750	878,369	881,093
Recreation Centers	4,720,049	5,067,336	5,199,710	5,349,000	5,438,863
Recreation Programs	711,567	714,878	803,810	795,550	841,065
Total Expenses	$ 10,356,602	$ 10,711,304	$ 11,122,460	$ 11,557,037	$ 11,607,051

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	4,373,558	4,235,443	4,557,500	4,717,240	4,768,820
Supplies & Contractual	5,983,044	6,475,861	6,564,960	6,839,797	6,838,231
Capital Outlay	-	-	-	-	-
Total Expenses	$ 10,356,602	$ 10,711,304	$ 11,122,460	$ 11,557,037	$ 11,607,051

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	2,751,371	2,953,294	3,284,680	3,009,130	3,346,110
Total Expenses	10,356,602	10,711,304	11,122,460	11,557,037	11,607,051
Net Operating Result	$ (7,605,231)	$ (7,758,010)	$ (7,837,780)	$ (8,547,907)	$ (8,260,941)

PURPOSE STATEMENT

Provide safe, well-maintained, and desirable park, open space, and municipal area resources for the residents of Gilbert and visiting patrons.

ACCOMPLISHMENTS FY 2012

- Installed web-based controller systems in district parks for ball field lights
- Dog waste digester installed at Cosmo Park
- Repairs made to Water Tower Park to enable all water features to fully operate
- Park landscape contracts were revised to increase efficiency of services and save money
- Increased use of soil testing to better manage turf conditions on sports fields
- Increased utilization of volunteer groups for maintenance projects in parks and trails

OBJECTIVES FY 2013

- Establish a formal “Adopt-A-Park” program
- Increase computer-based inventory of park assets
- Establish a “Memorial Tree” program
- Research the potential savings of leasing parks equipment
- Coordinate a new “Memorial Brick” program for Cosmo Park
- Increase ramada rentals

BUDGET NOTES

Personnel costs increased due to an increase in the Arizona State Retirement contribution and an increase in seasonal hours approved for the Grounds Maintenance Worker classification. There were no personnel salary increases for FY 2013.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Cost per acre to maintain trails, parks, open space, and support facilities	$5,388	$5,521	$5,872	$5,794
Percentage of citizens generally or very satisfied with parks	93.8%	95.7%	N/A*	96.0%
Percentage of citizens utilizing Freestone Park facilities	60%	60%	N/A*	60%

** Based on annual Head-of-Household survey data - survey not completed in FY 2012; data not available*

GILBERT ARIZONA

Parks and Open Space

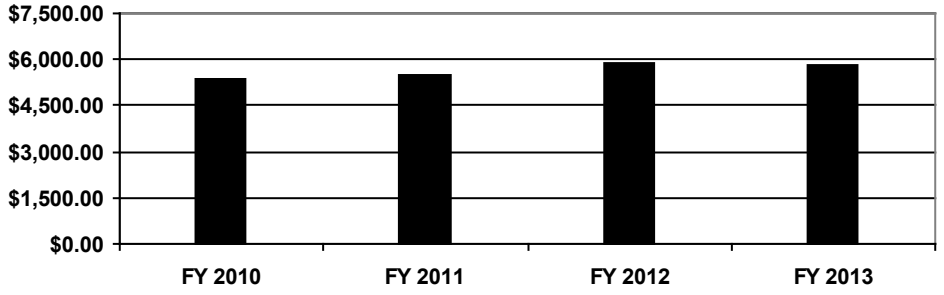
PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Parks and Open Space	29.36	29.36	29.36	29.36	30.33
Total Personnel	29.36	29.36	29.36	29.36	30.33

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Parks and Open Space	3,512,883	3,599,477	3,607,930	3,828,273	3,777,865
Total Expenses	$ 3,512,883	$ 3,599,477	$ 3,607,930	$ 3,828,273	$ 3,777,865

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	1,585,459	1,516,410	1,558,920	1,650,490	1,702,160
Supplies & Contractual	1,927,424	2,083,067	2,049,010	2,177,783	2,075,705
Capital Outlay	-	-	-	-	-
Total Expenses	$ 3,512,883	$ 3,599,477	$ 3,607,930	$ 3,828,273	$ 3,777,865

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	170,866	328,338	316,950	343,570	541,150
Total Expenses	3,512,883	3,599,477	3,607,930	3,828,273	3,777,865
Net Operating Result	$ (3,342,017)	$ (3,271,139)	$ (3,290,980)	$ (3,484,703)	$ (3,236,715)

ANNUAL COST PER ACRE MAINTAINED



PURPOSE STATEMENT

To promote water safety in the community through instructional programs, and to provide a full-range of aquatics-based recreational activities for participants of all ages. Programs and activities include swim lessons, swim teams, diving team, and public swimming opportunities.

ACCOMPLISHMENTS FY 2012

- Completed repairs to Williams Field Pool decking, tumble buckets, and pool return system
- Expanded Saturday swim lesson program to a six-week session, in addition to Monday through Thursday lesson program
- Repaired Greenfield Pool and Perry Pool decking and expansion joints
- Continued successful partnerships with Gilbert, Higley, and Chandler school districts in operating pools
- Enrolled a record number (1,332) of children in the swim team program

OBJECTIVES FY 2013

- Complete ADA modifications to pools
- Repair decking, plaster, and lighting repairs at Mesquite Aquatic Center
- Expand pool rental program
- Provide swim lessons to an estimated 7,500 children
- Complete staffing assessment to determine needs of the aquatics section

BUDGET NOTES

There were no personnel salary increases for FY 2013. Staffing levels remain at the same level as FY 2012. An increase in the Arizona State Retirement contribution rate resulted in an increase in the Personnel costs for FY 2013. Supplies and contractual expenses increased largely in the area of building repairs and maintenance. Due to the age of the pools, repair and maintenance costs have been increasing in order to keep the pools safe and operational.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Cost recovery for aquatics (direct costs)	54%	54%	50%	53%
Number of swim lesson participants	7,453	7,277	7,500	7,500
Number of swim and dive team participants	1,532	1,496	1,550	1,550
Annual total participation for aquatics	45,065	44,674	45,000	45,000

GILBERT ARIZONA

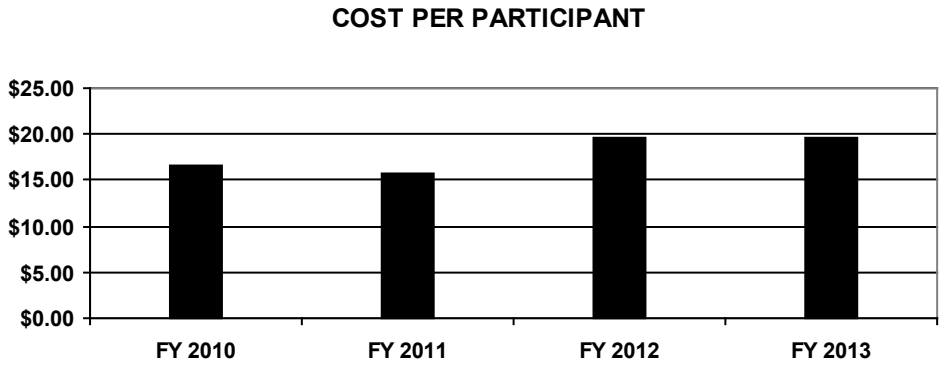
Aquatics

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Gilbert Pool	0.05	0.05	0.05	0.05	0.05
Mesquite Pool	7.05	5.95	5.95	5.96	5.96
Greenfield Pool	5.56	4.92	4.92	4.93	4.93
Perry Pool	5.21	4.60	4.60	4.61	4.61
Williams Field Pool	5.57	4.86	4.86	4.87	4.87
Total Personnel	23.44	20.38	20.38	20.42	20.42

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Gilbert Pool	23,098	14,888	18,570	16,010	15,175
Mesquite Pool	220,455	204,869	234,860	243,538	263,699
Greenfield Pool	188,038	177,025	206,310	215,180	201,948
Perry Pool	152,189	146,424	191,240	199,166	186,523
Williams Field Pool	164,297	160,187	194,770	204,475	213,748
Total Expenses	$ 748,077	$ 703,393	$ 845,750	$ 878,369	$ 881,093

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	555,507	482,216	651,970	655,300	669,810
Supplies & Contractual	192,570	221,177	193,780	223,069	211,283
Capital Outlay	-	-	-	-	-
Total Expenses	$ 748,077	$ 703,393	$ 845,750	$ 878,369	$ 881,093

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	405,898	383,236	508,660	435,750	467,750
Total Expenses	748,077	703,393	845,750	878,369	881,093
Net Operating Result	$ (342,179)	$ (320,157)	$ (337,090)	$ (442,619)	$ (413,343)



GILBERT ARIZONA

Recreation Centers

PURPOSE STATEMENT

To provide clean and safe facilities for multiple Town-sponsored events, with parks and recreation activities representing the majority of facility activity. Recreation Centers also provide facility space to support senior activities, group rentals, public meetings, and various other community uses.

ACCOMPLISHMENTS FY 2012

- Completed Freestone Recreation Center facility improvements to include steam room renovation, reupholstering of furniture and fitness equipment and new front desk countertops and cabinets
- Restructured of the Freestone Kiddy Korner to include dedicated staffing for this particular amenity within the facility. This change has increased participation and provided better service for our parents and young facility patrons
- Relocated a Recreation Coordinator from the Administrative office to the Southeast Regional Library to increase programming at that location as well as communication and collaboration with library staff
- Reintroduced a five session program schedule for classes (winter, spring, summer, fall, holiday) to include an annual timeline for planning and scheduling efficiency

OBJECTIVES FY 2013

- Address the flooring issues at McQueen Park Activity Center to include repair and replacement of damaged areas
- Complete study to determine the need for exterior signage for the Freestone Recreation Center along Guadalupe Road
- Revise and implement new indoor rental fee structures for the facilities
- Work with Gilbert Police, Gilbert Fire and Gilbert Public Schools to establish safety protocols, Code of Conduct(s), staff training for emergency/incident management, and participation in Red Cross Mass Care Sheltering training course

BUDGET NOTES

Authorized one time expenditures for FY 2013 include $18,000 for slurry sealing the parking lot at Freestone Recreation Center, $25,000 for slurry sealing the parking lot at the Southeast Regional Library, and $32,000 to replace the carpeting in the children's area of the Southeast Regional Library. In addition, the IGA for library services was increased by approximately $71,000 to allow for a security guard at the Southeast Regional Library. There were no personnel salary increases for FY 2013. Personnel cost increases are a result of a change in the Arizona State Retirement contribution rate. Southwest Regional and Perry Branch Library are staffed by Maricopa County according to an IGA with the County.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Percentage of citizens utilizing recreation centers and libraries	11%	11%	N/A*	11%
Annual participation at Freestone Recreation Center	207,189	212,030	220,000	222,000
Total annual number of recreation center reservation bookings	2,967	2,968	2,500	2,500
Cost per square foot to operate recreation centers (not including libraries)	$18.69	$18.98	$19.15	$18.22

** Based on annual Head-of-Household survey data - survey not completed in FY 2012; data not available*

GILBERT ARIZONA

Recreation Centers

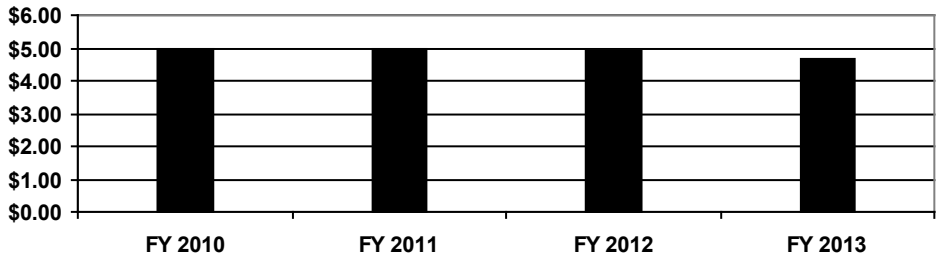
PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Community Center	5.30	5.30	5.55	5.19	5.19
McQueen Activity Center	9.02	9.02	9.92	8.86	8.86
Page Park Center	1.38	1.38	0.40	0.41	0.41
Freestone Recreation Center	18.04	18.04	18.25	17.30	17.30
Southeast Regional Library	1.53	1.53	1.53	3.78	3.78
Perry Branch Library	0.00	0.00	0.00	0.00	0.00
Total Personnel	35.27	35.27	35.65	35.54	35.54

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Community Center	346,164	335,364	353,500	326,310	308,404
McQueen Activity Center	459,188	506,660	556,870	491,190	456,126
Page Park Center	45,132	17,187	28,520	33,780	29,781
Freestone Recreation Center	1,032,312	1,052,747	1,025,400	1,077,950	1,040,642
Southeast Regional Library	1,928,111	2,259,097	2,277,820	2,455,170	2,614,700
Perry Branch Library	909,142	896,281	957,600	964,600	989,210
Total Expenses	$ 4,720,049	$ 5,067,336	$ 5,199,710	$ 5,349,000	$ 5,438,863

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	1,315,428	1,318,015	1,361,930	1,403,300	1,402,250
Supplies & Contractual	3,404,621	3,749,321	3,837,780	3,945,700	4,036,613
Capital Outlay	-	-	-	-	-
Total Expenses	$ 4,720,049	$ 5,067,336	$ 5,199,710	$ 5,349,000	$ 5,438,863

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	1,665,402	1,736,023	1,970,860	1,731,330	1,759,050
Total Expenses	4,720,049	5,067,336	5,199,710	5,349,000	5,438,863
Net Operating Result	$ (3,054,647)	$ (3,331,313)	$ (3,228,850)	$ (3,617,670)	$ (3,679,813)

COST PER PARTICIPANT - FREESTONE RECREATION CENTER



GILBERT ARIZONA

Recreation Programs

PURPOSE STATEMENT

To provide recreation programs, special events, and leisure activities for residents and visitors of Gilbert. The recreational programs purpose is to promote physical fitness, teach leadership skills, increase community involvement, and provide numerous social benefits to the community.

ACCOMPLISHMENTS FY 2012

- 750 children participated in the Spring ball Program
- Successfully produced the KA-POW! Superhero Adventure Run, providing families with a healthy recreation based obstacle run
- Successfully negotiated a presenting level sponsorship agreement with Gilbert Promotional Corporation for the 2012 Gilbert Days Parade
- Implemented changes to the Halloween Carnival event, (now named the Fall Music and Halloween Festival), to help improve traffic/parking and safety concerns that had been expressed by Public Safety. Event time was extended to 10 hours, and new elements were added to the event to market towards a larger demographic of patrons

OBJECTIVES FY 2013

- Identify and develop relationship with 5 new local businesses/corporations for potential development in supporting Town special events financially or through work group volunteering
- Create two new advertising opportunities to help event promoters and local businesses promote their event or business, in turn continuing to encourage people to shop in Gilbert
- Introduce the new special event approval process to all event promoters interested in holding events in Gilbert. The process will be implemented to help support the promoters and help produce safe events with efficient communication between all departments and the promoter
- Oversee the planning and implementation of the annual Gilbert Days Parade
- Increase collaboration programming with Higley School District

BUDGET NOTES

There were no personnel salary increases for FY 2013. During the FY 2013 budget process, it was determined to reallocate the budget appropriation from Outdoor Programs to the actual center where the event planning is taking place. In addition, in order to better reconcile Special Events, a separate cost center was created to separate administrative costs from the actual costs of the events. Each event now has a project number in order to quickly determine the revenue and expenditures of any given event.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Percentage of citizens attending the Concert in the Park series	8%	8%	N/A*	8%
Percentage of citizens participating in recreation programs	20%	20%	N/A*	20%
Adult Sports cost recovery percentage	127%	126%	109%	118%
Recreation Programs cost recovery percentage	72%	71%	63%	69%

** Based on annual Head-of-Household survey data - survey not completed in FY 2012; data not available*

GILBERT ARIZONA

Recreation Programs

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Teen Programs	0.00	0.00	0.00	0.00	0.00
Youth Sports	1.38	1.38	1.20	0.86	0.86
Adult Sports	1.71	1.71	1.71	1.71	1.71
Special Events Admin	2.59	2.59	2.82	2.82	3.57
Special Events	0.00	0.00	0.00	0.00	0.00
Special Needs	0.70	0.70	0.58	0.68	0.68
Outdoor Programs	0.19	0.19	0.19	0.00	0.00
Total Personnel	6.57	6.57	6.50	6.07	6.82

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Teen Programs	2,249	-	-	-	-
Youth Sports	90,244	92,600	115,920	93,886	67,780
Adult Sports	223,331	233,397	229,460	246,830	233,867
Special Events Admin	327,392	316,405	374,040	377,854	264,610
Special Events	-	-	-	-	225,660
Special Needs	33,158	32,920	42,280	47,550	49,148
Outdoor Programs	35,193	39,556	42,110	29,430	-
Total Expenses	$ 711,567	$ 714,878	$ 803,810	$ 795,550	$ 841,065

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	386,807	378,537	428,000	401,290	425,140
Supplies & Contractual	324,760	336,341	375,810	394,260	415,925
Capital Outlay	-	-	-	-	-
Total Expenses	$ 711,567	$ 714,878	$ 803,810	$ 795,550	$ 841,065

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	509,205	505,697	488,210	498,400	578,160
Total Expenses	711,567	714,878	803,810	795,550	841,065
Net Operating Result	$ (202,362)	$ (209,181)	$ (315,600)	$ (297,150)	$ (262,905)

Non-Departmental

Non-Departmental Summary

The General Fund non-departmental section of the budget captures all expenditures that are not directly contributed to a business unit. An overview of each section is below.

Transportation

Transportation includes contracts with Phoenix-Mesa Gateway Airport and the Regional Public Transportation Authority (RPTA) for bus service. RPTA's mission is to promote the social and economic well being of the community through an efficient and effective regional transit system, as a valued and significant component of the transportation network. The mission of Phoenix-Mesa Gateway Airport is to develop a safe, efficient, economical and environmentally acceptable air transportation facility.

Outside Agencies

The purpose of Outside Agencies is to augment funding for various social service agencies that provide service in Gilbert. Using the funding process established in FY 2008, staff reviewed and ranked the eligible applications and then used a multi-step process to develop funding recommendations to Council. The funding allocations for FY 2013 are as follows:

Boys/Girls Club Gilbert Branch	$ 125,000
Gilbert CAP Program	123,170
Senior Nutrition	23,720
Salvation Army	17,800
Central AZ Shelter Services	5,000
Save The Family	5,000
East Valley Men's Center	5,000
La Mesita Family Shelter	5,000
A New Leaf, EMPOWER Program	5,000
My Sister's Place	5,000
Next Step Program	4,860
United Food Bank	3,000
Mayfield Alternative Youth Center	3,000

Council has given staff direction that the amount allocated for Outside Agencies is to decrease by one-third beginning in FY 2014. No allocation will be appropriated to Outside Agencies beginning in FY 2016.

In addition to the Outside Agencies listed above, Council authorized funding to the Gilbert Historical Museum in the amount of $51,500 and an allowance in the amount of $8,000 for culture and the arts.

Miscellaneous

Insurance

This is the General Fund portion of the Public Entity Insurance package. Policies include Police Liability, Auto Liability, Auto Damage, Contractor's Equipment, Property, General Liability, and General Excess.

Tuition Reimbursement

Based on historical usage, $150,000 is budgeted to reimburse employees of the General Fund for tuition expenses. This is capped at $5,000 per employee per fiscal year. Pre-authorization is required for all classes.

Copy Services

For FY 2013, all appropriations related to Copy Services were moved from departmental cost centers to Non-Departmental. New software is being implemented to allow for accurate accounting by cost center. It is the intention that once this software is in place, these appropriations will once again be recorded at the cost center level.

Contingency

Contingency is budgeted for emergencies and unforeseen events at the time of budget approval. Contingency for FY 2013 was calculated to equal the unassigned fund balance after all reserves were identified.

Beginning in FY 2012, contingency transactions up to $25,000 can be authorized by the Budget Manager and transactions up to $50,000 can be authorized by the Town Manager. Contingency transactions over $50,000 must be authorized by Council. Council will be provided with a quarterly update of all approved contingency transactions.

Economic Development Reserve

The adopted budget includes an Economic Development Reserve. This reserve recognizes the importance of investment in local economic development activities. Per Policy Statement 2011-005, Gilbert shall annually budget an Economic Development Reserve of $5 million in the General Fund for the purpose of supporting economic development activities in Gilbert. Utilization of this funding will occur within existing Town policies on expenditures and use of funding, requiring Council approval for expenditures exceeding $50,000.

PERSONNEL	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
No Personnel Allocations	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Transportation	1,154,759	979,860	1,194,100	1,247,082	547,700
Outside Agencies	496,351	390,420	408,110	347,003	389,500
Budget Savings	-	-	(2,888,000)	-	-
Miscellaneous	4,514	2,144,249	2,087,290	2,729,317	3,392,270
ED Reserve	-	-	-	-	5,000,000
Contingency	-	-	1,927,000	-	11,800,000
Total Expenses	$ 1,655,624	$ 3,514,529	$ 2,728,500	$ 4,323,402	$ 21,129,470

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	-	-	(320,000)	308,090	-
Supplies & Contractual	1,655,624	3,514,529	3,048,500	4,015,312	21,129,470
Capital Outlay	-	-	-	-	-
Total Expenses	$ 1,655,624	$ 3,514,529	$ 2,728,500	$ 4,323,402	$ 21,129,470

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	31,128	42,699	-	340,510	-
Total Expenses	1,655,624	3,514,529	2,728,500	4,323,402	21,129,470
Net Operating Result	$ (1,624,496)	$ (3,471,830)	$ (2,728,500)	$ (3,982,892)	$(21,129,470)

Enterprise Funds

Enterprise Funds Summary
Water
Wastewater
Environmental Services - Residential
Environmental Services - Commercial

FUNDS DESCRIPTION

Enterprise Funds are designed to allow a government operation to reflect a financial picture similar to a business enterprise. Gilbert operates these funds on the philosophy that the fees charged will cover 100% of the cost of these services – including cost of internal support from the General Fund. Included in the Enterprise Fund type are:

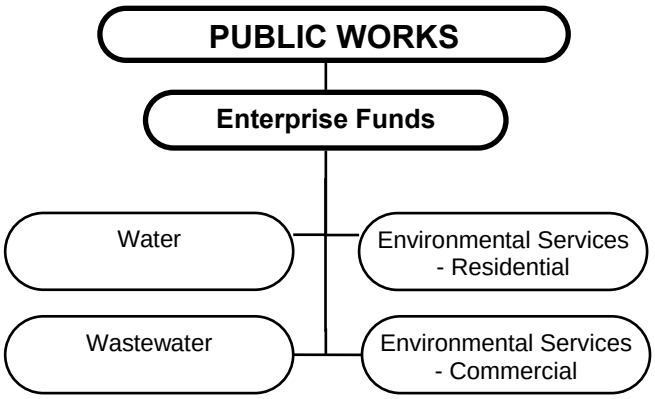
Water	Ensure a safe, dependable water supply
Wastewater	Provide a safe, dependable wastewater collection and treatment system, and a reclaimed water reuse system
Environmental Services:	
Residential	Manage the integrated solid waste operation to provide environmentally sound collection and disposal of solid waste for residential customers
Commercial	Manage the integrated solid waste operation to provide environmentally sound collection and disposal of solid waste for commercial customers

FUND ACTIVITY

The following is a statement of revenue, expenses and transfers for the Enterprise Funds based on the adopted budget for FY 2013.

			Environmental Services	
	Water	**Wastewater**	**Residential**	**Commercial**
Total Operating Revenues	$ 37,907,000	$ 22,935,000	$ 15,362,000	$ 2,439,000
Total Operating Expenses	(28,883,628)	(16,425,735)	(12,685,724)	(1,914,500)
Operating Income (Loss)	$ 9,023,373	$ 6,509,265	$ 2,676,276	$ 524,500
Non-Operating Revenues (Expenses)	-	-	-	-
Income (Loss) Before Transfers	$ 9,023,373	$ 6,509,265	$ 2,676,276	$ 524,500
Operating Transfers In	90,000	920,000	155,000	-
Operating Transfers Out	(11,547,910)	(7,371,850)	(1,832,280)	(268,590)
Net Income	$ (2,434,538)	$ 57,415	$ 998,996	$ 255,910

ORGANIZATIONAL CHART



GILBERT ARIZONA

Enterprise Funds

PERSONNEL BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Water	83.00	118.25	120.25	119.25	118.25
Wastewater	37.00	40.68	41.68	41.68	41.68
Environmental Svc-Residential	72.22	72.22	71.22	71.22	71.72
Environmental Svc-Commercial	6.78	6.78	7.28	7.28	7.28
Irrigation	0.70	0.00	0.00	0.00	0.00
Total Personnel	199.70	237.93	240.43	239.43	238.93

EXPENSES BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Water	20,142,002	21,945,675	24,895,480	26,850,416	28,883,628
Wastewater	12,233,357	13,219,758	15,194,320	14,230,473	16,425,735
Environmental Svc-Residential	9,648,762	10,088,919	11,333,750	11,069,249	12,685,724
Environmental Svc-Commercial	1,757,877	1,784,858	1,954,020	1,796,757	1,914,500
Irrigation	54,180	10,739	-	-	-
Total Expenses	$ 43,836,178	$ 47,049,949	$ 53,377,570	$ 53,946,895	$ 59,909,587

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	13,132,841	15,372,080	13,860,640	14,560,853	15,908,094
Supplies & Contractual	30,389,914	31,643,405	38,848,930	38,736,043	43,425,493
Capital Outlay	313,423	34,464	668,000	650,000	576,000
Total Expenses	$ 43,836,178	$ 47,049,949	$ 53,377,570	$ 53,946,895	$ 59,909,587

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	73,741,188	77,226,856	75,503,110	77,549,770	78,643,000
Transfers In	4,354,147	1,181,695	1,165,000	1,191,710	1,165,000
Total Sources	$ 78,095,335	$ 78,408,551	$ 76,668,110	$ 78,741,480	$ 79,808,000
Total Expenses	43,836,178	47,049,949	53,377,570	53,946,895	59,909,586
Transfers Out	22,018,948	17,574,846	24,229,610	22,882,510	21,020,630
Total Uses	$ 65,855,126	$ 64,624,795	$ 77,607,180	$ 76,829,405	$ 80,930,216
Net Operating Result	$ 12,240,209	$ 13,783,756	$ (939,070)	$ 1,912,075	$ (1,122,216)

Water

Water Summary
Water Conservation
Water Production
Water Quality Assurance
Water Distribution
Water Metering
Utility Customer Service
Public Works Administration
Utility Locates
Water Resources
Non-Departmental

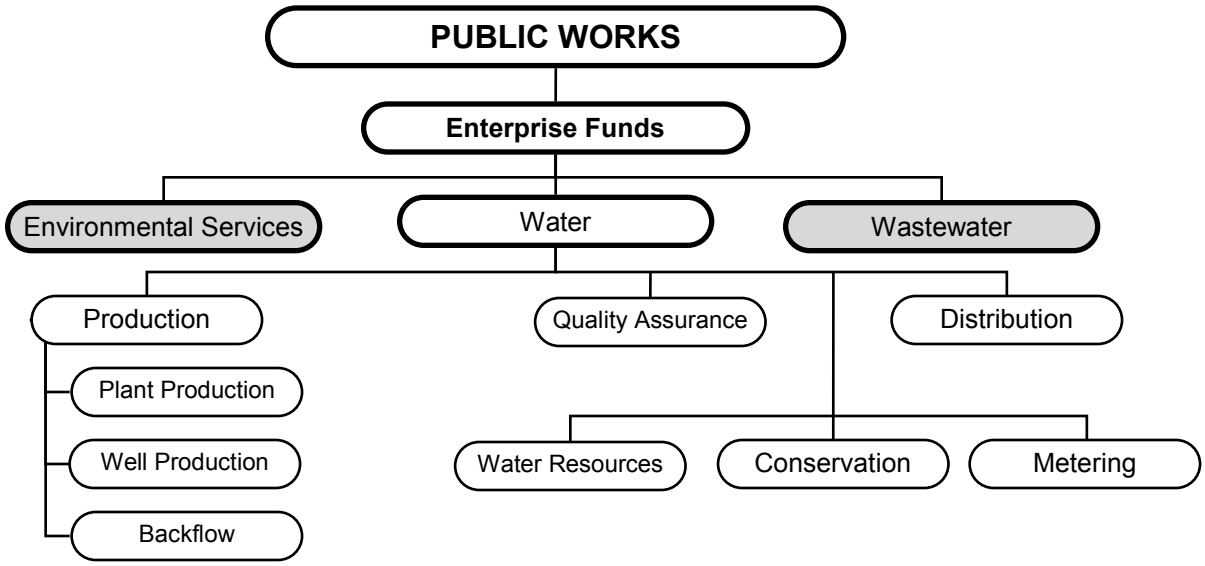
FUND DESCRIPTION

The Town of Gilbert's Water Fund is financed and operated in a manner similar to private business enterprises. The mission of the Water Division is to ensure a safe and dependable water supply for all residents, businesses, and visitors of Gilbert. The division oversees and directs all branches of the Water Division in compliance with the Department's Goals, Gilbert Strategic Plan, Gilbert Code, and local, state, and federal regulations. The Water Division maintains the necessary tools, equipment, and properly trained and skilled personnel in order to meet the public's expectations and resolve problems at the appropriate staff level.

GOALS FY 2013

- To provide a long term (100-year) supply of quality water to meet demands while complying with State mandated water supply regulations
- Implement Water Production/Distribution Master Plan to ensure a continued safe and dependable water supply
- Ensure compliance with all federal, state, and local regulations
- Minimize ground water withdrawal
- Assist in the Capital Improvement Plan/Program to ensure future water production and infrastructure needs are met
- No Notices of Violation issued against the Town and no Public Notifications due to failure to meet Drinking Water Standards
- Minimize inconveniences to customers by immediately handling interruptions in service
- Protect the large investment in the infrastructure by continuously assessing its condition and acting appropriately to maintain and extend its useful life
- Educate the public to enhance public understanding and appreciation for the importance of water and related sustainability issues
- Seek Green methods to lower operating costs and postpone the need for rate increases

ORGANIZATIONAL CHART



GILBERT ARIZONA

Water

PERSONNEL BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Administration	2.00	2.00	2.00	2.00	1.00
Conservation	3.00	3.00	3.00	3.00	3.00
Production	33.00	37.25	38.25	38.25	38.25
Quality Assurance	6.00	6.00	6.00	6.00	6.00
Distribution	13.00	13.00	13.00	13.00	13.00
Metering	26.00	26.00	26.00	26.00	26.00
Utility Customer Service	0.00	13.50	18.00	18.00	18.00
Public Works Administration	0.00	12.50	9.00	8.00	7.00
Utility Locates	0.00	5.00	5.00	5.00	5.00
Water Resources	0.00	0.00	0.00	0.00	1.00
Total Personnel	83.00	118.25	120.25	119.25	118.25

EXPENSES BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Administration	560,608	485,763	749,910	992,327	346,167
Conservation	270,229	278,961	311,270	257,735	267,627
Production	11,104,890	11,573,624	14,067,900	15,758,507	10,560,000
Quality Assurance	521,204	506,475	539,760	518,403	603,139
Distribution	1,224,890	1,572,689	1,693,430	1,656,053	1,706,986
Metering	3,015,331	2,680,726	3,148,740	3,046,167	3,796,397
Utility Customer Service	-	569,528	-	597,593	624,130
Public Works Administration	-	407,141	-	239,622	237,845
Utility Locates	-	238,879	-	182,279	202,045
Water Resources	-	-	-	-	5,181,322
Non-Departmental	3,444,850	3,631,889	4,384,470	3,601,730	5,357,970
Total Expenses	$ 20,142,002	$ 21,945,675	$ 24,895,480	$ 26,850,416	$ 28,883,628

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	5,425,594	6,514,501	5,912,140	6,609,353	6,746,247
Supplies & Contractual	14,716,408	15,431,174	18,783,340	20,056,064	21,907,381
Capital Outlay	-	-	200,000	185,000	230,000
Total Expenses	$ 20,142,002	$ 21,945,675	$ 24,895,480	$ 26,850,416	$ 28,883,628

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	36,139,626	38,267,349	37,144,000	37,582,100	37,907,000
Transfers In	108,525	159,396	90,000	116,710	90,000
Total Sources	$ 36,248,151	$ 38,426,745	$ 37,234,000	$ 37,698,810	$ 37,997,000
Total Expenses	20,142,002	21,945,675	24,895,480	26,850,416	28,883,628
Transfers Out	9,474,138	8,691,161	13,081,270	12,283,340	11,547,910
Total Uses	$ 29,616,140	$ 30,636,836	$ 37,976,750	$ 39,133,756	$ 40,431,538
Net Operating Result	$ 6,632,011	$ 7,789,909	$ (742,750)	$ (1,434,946)	$ (2,434,538)

GILBERT ARIZONA

Water Conservation

PURPOSE STATEMENT

To ensure Gilbert's water supply is used in the most efficient manner, and that Gilbert complies with State regulations regarding water conservation which include meeting the target gallons per person per day water use of 220 gallons.

ACCOMPLISHMENTS FY 2012

- Expanded HOA water budget program participation
- Hosted the Town's first 4th grade water education festival for Gilbert Public Schools students
- Partnered with The Alliance for Water Efficiency to recommend water efficiency standards for a nationwide new home labeling program
- Gained national attention for our AMWUA partnership for the Fix A Leak race, and received an award for the 2011 event from the International Association of Business Communicators
- Worked closely with the Town Parks Department on the PKID (Parkway Maintenance Improvement District) areas, resulting in millions of gallons of water saved
- Implemented new conservation measures with the Town Streets and Parks Departments

OBJECTIVES FY 2013

- Increase HOA water budget participation through marketing of program
- Broaden the educational programs to include more grade levels
- Maintain compliance with the Arizona Department of Water Resources Non Per Capita Conservation Program
- Partner with neighboring cities to achieve cost savings on regional water conservation projects and messaging campaigns

BUDGET NOTES

There were no personnel salary increases for FY 2013. $7,000 in one-time expenses was requested for participation in a regional Water Education for Teachers program. No rate increase for Water services was required for FY 2013.

PERFORMANCE MEASURES	Actual FY 2010	Projected FY 2011	Anticipated FY 2012	Projected FY 2013
# of students participating in educational programs	2,425	2,598	2,910	3,500
Residential audits	410	323	261	275
Commercial audits	20	16	13	15

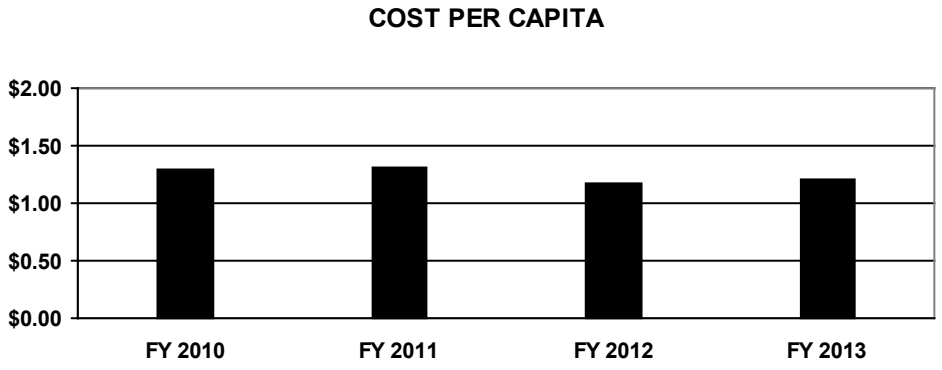
GILBERT ARIZONA

Water Conservation

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Conservation	3.00	3.00	3.00	3.00	3.00
Total Personnel	3.00	3.00	3.00	3.00	3.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Conservation	270,229	278,961	311,270	257,735	267,627
Total Expenses	$ 270,229	$ 278,961	$ 311,270	$ 257,735	$ 267,627

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	248,451	244,924	247,070	247,600	225,470
Supplies & Contractual	21,778	34,037	64,200	10,135	42,157
Capital Outlay	-	-	-	-	-
Total Expenses	$ 270,229	$ 278,961	$ 311,270	$ 257,735	$ 267,627



GILBERT ARIZONA

Water Production

PURPOSE STATEMENT

To facilitate the production of a safe and dependable water supply to meet all seasonal & daily demands for water. To meet all Federal, State and Local water quality requirements. Maintain sufficient water pressure throughout the Town's water service area to meet all residential, commercial, fire and emergency needs.

ACCOMPLISHMENTS FY 2012

- Maintained water pressure in four pressure zones without a significant or reportable water outage
- Maximized the use of surface water, only using groundwater to supplement total production or in time of emergency need
- Scheduled and monitored all sampling to meet designated EPA parameters and contaminants for quarterly and annual reporting
- Real-time trending and installation of backfill chlorinators have more efficiently maintained system chlorine residuals
- Ran pilot tests with Scan Analyzer at Neely Water Treatment Plant to assess installation
- Arsenic treatment sites are being used to maximize water production at sites 14, 15, 21 and 25
- New well site 29 is complete and pumping into system

OBJECTIVES FY 2013

- Participate in development of Gilbert's Integrated Water Master Plan, Emergency Response Plan and Vulnerability Assessment
- Treat surface and groundwater to meet all water quality regulations for federal, state and county
- Participate in design of water production facilities to ensure they meet the daily water demands
- Schedule and monitor sampling program for all designated EPA parameters and contamination
- Respond to emergency customer contacts within one hour to minimize customer service disruption and property damage, while reducing possibility of system contamination
- Distribute educational brochures and information to customers relating to water resources, distribution and quality; "Our Town" periodical, Customer Confidence Report, school and vocational training sessions

BUDGET NOTES

There were no personnel salary increases for FY 2013. One-time FY 2013 expenses of $632,000 are included to address filter media replacement needs, safety improvements, and technology upgrades. Total decrease in Water Production expenses reflects a budgetary shift of purchased water moving to Water Resources. No rate increase for Water services was required for FY 2013.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Peak day demand (million gallons)	66	64	65	66
Daily average water production (million gallons)	42	42	44	44
# of exceeded Maximum Contaminant Levels for water quality parameters	0	0	0	0
Average % of ground water production	*	24%	25%	22%
Average % of surface water production	*	76%	75%	78%
# of Incidents/Down-time considered a water outage	*	0	0	0

**New measure; data not available*

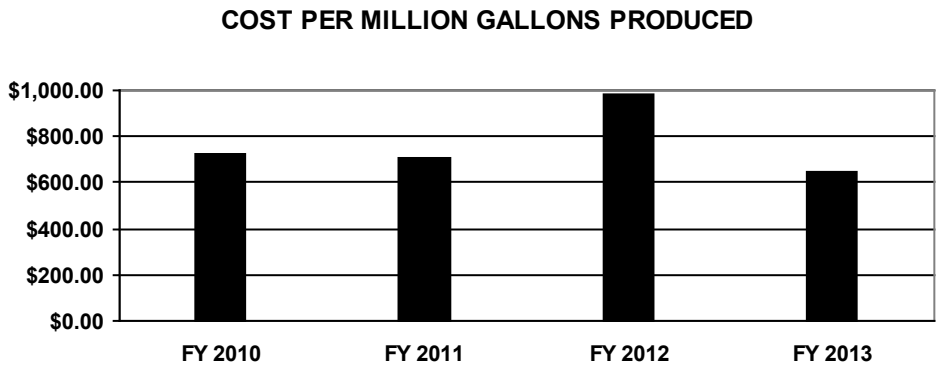
GILBERT ARIZONA

Water Production

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
North Plant Production	15.00	17.00	17.33	17.33	17.33
Santan Vista WTP	11.00	11.00	11.33	11.33	11.33
Well Production	7.00	7.00	7.34	7.34	7.34
Backflow	0.00	2.25	2.25	2.25	2.25
Total Personnel	33.00	37.25	38.25	38.25	38.25

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
North Plant Production	6,396,646	4,321,426	5,334,680	7,386,260	4,883,854
Santan Vista WTP	2,492,930	4,668,928	5,002,140	4,892,531	2,102,420
Well Production	2,215,314	2,384,372	3,526,330	3,275,436	3,371,343
Backflow	-	198,898	204,750	204,280	202,383
Total Expenses	$ 11,104,890	$ 11,573,624	$ 14,067,900	$ 15,758,507	$ 10,560,000

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	2,100,394	2,492,629	2,732,450	2,725,640	2,812,290
Supplies & Contractual	9,004,496	9,080,995	11,235,450	12,947,867	7,622,710
Capital Outlay	-	-	100,000	85,000	125,000
Total Expenses	$ 11,104,890	$ 11,573,624	$ 14,067,900	$ 15,758,507	$ 10,560,000



GILBERT ARIZONA

Quality Assurance

PURPOSE STATEMENT

To ensure Gilbert's drinking water supply is safe and dependable for all customers, and water quality meets or exceeds all local, state and federal regulations. Maintain Town's analytical laboratory operation in compliance with all applicable rules and regulations. Provide timely customer services to minimize drinking water quality discrepancy/issues.

ACCOMPLISHMENTS FY 2012

- Maintained 100% compliance with all drinking water regulations
- No Notices of Violation or Public Notifications issued due to failure to meet Drinking Water Standards
- Provided timely response to all customer complaints and inquiries
- Scheduled and sampled two water treatment plants and 22 wells meeting all sampling requirements
- Timely and accurate reporting of data to the appropriate agencies
- Publication of Consumer Confidence Report (CCR)
- Acquired and installed our first SCAN at Well Site #24 to monitor and trend distribution water quality
- Maintained analytical lab compliance and certification with high productivity and accountability
- Requested and received SCAN monitor from Salt River Project (SRP) to monitor Eastern Canal water quality to better assist production with treatment
- Record keeping and data entry into Laboratory Information Management System (LIMS) and Excel

OBJECTIVES FY 2013

- Maintain compliance with all drinking water regulations
- Provide timely response and resolution to all customer complaints and inquiries
- Maintain analytical lab compliance and certification
- Assure publication of Consumer Confidence Report (CCR) with accuracy and in a timely manner
- Assure proper installation of SCAN monitor on the Eastern Canal with Salt River Project

BUDGET NOTES

There were no personnel salary increases for FY 2013. Additional expenses included in the FY 2013 budget include an increase in required lab and chemical costs. No rate increase for Water services was required for FY 2013.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Number of violations per year	0	0	0	66
Number of missed deadlines for compliance reports	0	0	0	0
Number of analyses performed in-house	25,335	22,451	26,472	29,733
Number of customer complaints	90	123	80	140
Percent of customer complaints resolved to their satisfaction	100%	100%	100%	100%
Percent deviated from annual department budget	5.05%	4.49%	5.00%	5.00%

GILBERT ARIZONA

Quality Assurance

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Quality Assurance	6.00	6.00	6.00	6.00	6.00
Total Personnel	6.00	6.00	6.00	6.00	6.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Quality Assurance	521,204	506,475	539,760	518,403	603,139
Total Expenses	$ 521,204	$ 506,475	$ 539,760	$ 518,403	$ 603,139

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	378,446	345,975	369,100	370,330	391,120
Supplies & Contractual	142,758	160,500	170,660	148,073	212,019
Capital Outlay	-	-	-	-	-
Total Expenses	$ 521,204	$ 506,475	$ 539,760	$ 518,403	$ 603,139

GILBERT ARIZONA

Water Distribution

PURPOSE STATEMENT

Water Distribution ensures the integrity of the Town's water infrastructure by maintaining the Water Distribution system infrastructure and associated assets.

ACCOMPLISHMENTS FY 2012

- Continue cooperative Fire hydrant exercising with the Gilbert Fire Department
- Maintained approximately $300,000 worth of repair inventory, counting each piece on a quarterly basis and reporting out gains/losses to the Finance Division
- Combined the Distribution and Locates Branch of the Water Department and successfully managed the section with one Supervisor
- Acquired a GPS unit to capture inaccuracies in the GIS database and send corrections to the Information Technology Division
- Recently hired a second Supervisor and split the work group into to function groups assigned specific tasks, Maintenance/ Repairs group and GPS/Valving/Locates group

OBJECTIVES FY 2013

- Upgrade LUCITY Mapping feature after the conference this year, allowing for wireless work orders to be used
- Work with Contractor awarded the J.O.C (Job Order Contract) on fire hydrant replacement and new valve installation
- Implement asset management plan
- Start a fire hydrant painting program
- Continue to maintain a parts inventory and accurate accounting of inventory

BUDGET NOTES

There were no personnel salary increases for FY 2013. A strategic valve replacement program continues in FY 2013 with $500,000 added to the base budget. No rate increase for Water services was required for FY 2013.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
# of valves exercised	2,085	2,183	2,645	3,000
% of fire hydrants exercised/inspected	100	100	100	100
# of LUCITY work orders completed	2,122	2,264	1,648	2,000

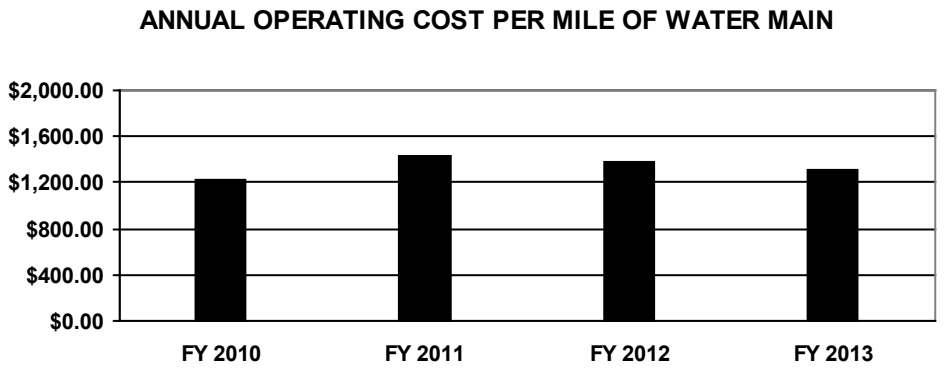
GILBERT ARIZONA

Water Distribution

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Distribution	13.00	13.00	13.00	13.00	13.00
Total Personnel	13.00	13.00	13.00	13.00	13.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Distribution	1,224,890	1,572,689	1,693,430	1,656,053	1,671,986
Total Expenses	$ 1,224,890	$ 1,572,689	$ 1,693,430	$ 1,656,053	$ 1,671,986

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	828,841	813,449	814,280	821,250	806,610
Supplies & Contractual	396,049	759,240	779,150	734,803	760,376
Capital Outlay	-	-	100,000	100,000	105,000
Total Expenses	$ 1,224,890	$ 1,572,689	$ 1,693,430	$ 1,656,053	$ 1,671,986



GILBERT ARIZONA

Water Metering

PURPOSE STATEMENT

To provide accurate and timely readings for accounting of all domestic water produced by Gilbert that is used for residential, commercial or industrial purposes, through installation of new meters and the monthly reading of existing meters. Complete all field operations of the Billing Department within required timelines.

ACCOMPLISHMENTS FY 2012

- Continued the small meter maintenance program with a target of 10 percent of the systems meters being changed out. This program increases revenue and brings the Town into compliance with Arizona Department of Water Resources guidelines for unaccounted for water
- Continued the large meter field testing program to ensure large meter accuracy
- Continued the zero consumption process to remove meters that have stopped registering in a timely manner

OBJECTIVES FY 2013

- Continue the small meter life cycle maintenance program based on consumption not meter age
- Assess data from the large meter testing program to ensure large meters are registering accurately
- Install meters in a timely manner to ensure accountability for water used
- Read every meter in Gilbert's water service area once a month
- Repair or replace all meters that stop registering water flow
- Continue research on AMR/AMI radio reading water meters to increase efficiency and increase data for water conservation and customer service purposes

BUDGET NOTES

There were no personnel salary increases for FY 2013. An additional $517,000 was requested for meter replacement and maintenance. No rate increase for Water services was required for FY 2013.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
# of lock-offs for delinquent payment	7,628	6,604	8,000	8,000
# of work orders per year	25,690	23,795	25,000	25,000
Average meters read per cycle per reader	348	349	353	360
# of meter reads for the year	861,769	862,923	864,500	866,500
# of new meters installed	1,137	1,154	2,400	1,200
# of meters changed out	7,885	6,748	8,000	8,000

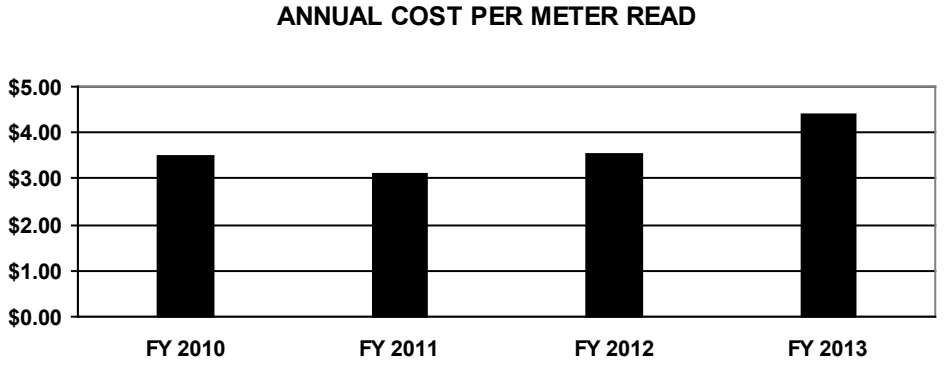
GILBERT ARIZONA

Water Metering

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Metering	26.00	26.00	26.00	26.00	26.00
Total Personnel	26.00	26.00	26.00	26.00	26.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Metering	3,015,331	2,680,726	3,148,740	3,046,167	3,796,397
Total Expenses	$ 3,015,331	$ 2,680,726	$ 3,148,740	$ 3,046,167	$ 3,796,397

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	1,582,560	1,539,000	1,567,980	1,515,540	1,522,110
Supplies & Contractual	1,432,771	1,141,726	1,580,760	1,530,627	2,274,287
Capital Outlay	-	-	-	-	-
Total Expenses	$ 3,015,331	$ 2,680,726	$ 3,148,740	$ 3,046,167	$ 3,796,397



GILBERT ARIZONA

Utility Customer Service

PURPOSE STATEMENT

The mission of the Utility Customer Service Division is to ensure accurate and timely billing of utility customers. This division provides accurate and quality customer service to residents and the general public that contact the customer service center.

ACCOMPLISHMENTS FY 2012

- Implemented monthly review of staff performance, including quality monitoring, to ensure a high level of customer service is provided to customers and the general public
- One full-time position was replaced by two part-time staff to enable better scheduling of the staff during high call-volume times
- Implemented billing residential alarm fees on utility bills, resulting in process efficiencies and cost savings
- Initiated the tracking of lease information for owners and tenants on utility accounts to assist tax compliance efforts
- Implemented the 4/10 schedule in conjunction with meter services with minimum disruption to customers

OBJECTIVES FY 2013

- Implement a new call monitoring system to allow for more efficiency in scheduling and performance analysis
- Develop an outbound calling program to proactively contact customers to reduce disconnect of services for nonpayment
- Continue to market automated payment and billing services (autopay and ebills) to customers to enhance efficiencies and reduce administrative costs

BUDGET NOTES

There were no personnel salary increases for FY 2013. The FY 2013 budget includes $15,000 for increased postage costs and a $3,000 one-time expense for delinquent account recovery efforts. While the Water Fund is the home fund for Utility Customer Service, a portion of the division's budget appropriation and expenditures are split among Water, Wastewater, Environmental Services Residential, and Environmental Services Commercial. This allocation is determined based on the number of utility customers that use the specific service.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
% of utility customers participating in Autopay	12%	12%	17%	20%
% of utility customers signed up to view their utility billing statements online	8%	13%	17%	20%
Answer incoming calls within the American Water Works Association industry standard of 58 seconds	2:43	1:25	2:00	1:25
Maintain the abandoned call rate below the American Water Works Association industry standard of 5.8%	15%	11%	13%	10%

GILBERT ARIZONA

Utility Customer Service

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Utility Customer Service	0.00	13.50	18.00	18.00	18.00
Total Personnel	0.00	13.50	18.00	18.00	18.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Utility Customer Service	-	569,528	-	597,593	624,130
Total Expenses	$ -	$ 569,528	$ -	$ 597,593	$ 624,130

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	-	246,740	-	310,314	344,365
Supplies & Contractual	-	322,788	-	287,279	279,765
Capital Outlay	-	-	-	-	-
Total Expenses	$ -	$ 569,528	$ -	$ 597,593	$ 624,130

GILBERT ARIZONA

Public Works Administration

PURPOSE STATEMENT

The mission of Public Works Administration is to provide direction and oversight on all areas of Public Works operations and planning including water, wastewater, solid waste collection, and street maintenance. Public Works Administration works to provide a long term (100-year) supply of water to meet demands while complying with State-mandated water supply regulations. It works to ensure appropriate use of reclaimed water, and to provide prompt, courteous, and informed service to our external and internal customers.

ACCOMPLISHMENTS FY 2012

- Successfully administered over 80 contracts
- Handled an average of 1,000 Solid Waste customer service calls per month
- Began the infrastructure management process with the Water system being phase one, Wastewater as phase two and Streets as phase three. The Water system (pipes, valves, hydrants, reservoirs, pump stations, treatment plants) has been inventoried, life-cycles assigned, replacement costs determined and long-term replacement costs analyzed. The Wastewater and Streets infrastructure management plan will be finished in FY 2013
- Participated in the Master Plan Update for Water, Wastewater, and Reclaimed Water
- The procurement/design process for the filter belt-press for the Santan Vista Plant is underway in partnership with the City of Chandler
- Options for Neely sludge handling were identified
- A two mega-watt solar facility, located in the Neely Recharge Site, came on line in October 2011 to provide power to the Neely Wastewater Reclamation Plant
- Rodeo Park administration/maintenance was transitioned over to Maricopa County Solid Waste
- Water and Wastewater system vulnerability assessments were completed
- No increase is required in Water, Wastewater, or Reclaimed Water rates, and Residential Solid Waste rates will be reduced by 7.5% for FY 2013
- Established multi-tier Water Treatment Plant Operator classifications to facilitate staffing
- Analyzed and re-organized Water Distribution and Utility Locates

OBJECTIVES FY 2013

- Complete infrastructure replacement plans for Water, Wastewater, Reclaimed Water, and Streets
- Complete the Water/Wastewater/Reclaimed Water Master Plan Update
- Complete the installation of the Filter Belt-Press at the Santan Vista WTP
- Formulate plan for long-term sludge handling from the Neely Wastewater Reclamation Plant
- Transition contract management duties over to the new Contract Administrator (Management Services Department)

BUDGET NOTES

There were no personnel salary increases for FY 2013. In FY 2012, the Public Works Administration experienced a minor restructuring as part of Gilbert's Strategic Initiatives, resulting in transferring 3.5 FTE to the Utility Customer Service division. One-time expenses of $5,000 were requested for computer hardware.
While the Water fund is the home fund for Public Works Administration, a portion of the budget appropriation and expenditures for Public Works Administration are split among Water, Wastewater, Environmental Services Residential, Environmental Services Commercial, and Streets. This allocation is determined based on the total budget for each fund that is the responsibility of Public Works Administration.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Actual FY 2012	Anticipated FY 2013
Ratio of administration staff to total department	1:20.3	1:20.9	1:32.8	1:37.9

GILBERT ARIZONA

Public Works Administration

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Public Works Admin	0.00	12.50	9.00	8.00	7.00
Total Personnel	0.00	12.50	9.00	8.00	7.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Public Works Admin	-	407,141	-	239,622	237,845
Total Expenses	$ -	$ 407,141	$ -	$ 239,622	$ 237,845

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	-	389,336	-	230,556	229,282
Supplies & Contractual	-	17,805	-	9,066	8,563
Capital Outlay	-	-	-	-	-
Total Expenses	$ -	$ 407,141	$ -	$ 239,622	$ 237,845

GILBERT ARIZONA

Utility Locates

PURPOSE STATEMENT

To protect Gilbert owned underground utilities from damage and disruption to customers' service and facilitate the locating of the utilities within parameters delineated by State law.

ACCOMPLISHMENTS FY 2012

- Successfully responded to nearly 75,000 (15,000 x 5 utilities) utility locate requests received from Arizona Blue Stake in parameters defined by state law with no additional staff
- Received no fines from the Arizona Corporation Commission
- Standardized field marks placed in the field by staff (not required by law)
- Acquired a new line tracer to replace 10 year old unit
- Tracked utility locator production by incorporating daily LUCITY software for accurate daily field work loads
- Staff worked with internal departments to assist with special projects (Building Maintenance, Information Technology, Wastewater)
- Obtained laptops for wireless networking

OBJECTIVES FY 2013

- Accurately mark Gilbert utilities within parameters set forth by ARS, responding to all emergencies and unknowns within specific timelines as required
- Receive no fines from Arizona Corporation Commission for inaccurate marks
- Communicate on a daily basis with contractors and document unknowns and inaccuracies found in field
- Accurately trace all conduits and electrical lines associated with Gilbert traffic signals and design PowerPoint drawings to be incorporated into GIS data layer
- Locate and trace all fiber optic, conduit, and pull boxes associated with the Gilbert fiber optic network and create as build drawings in Power Point

BUDGET NOTES

There were no personnel salary increases for FY 2013. Budget requests for FY 2013 include minor increases to transportation costs and callout costs due to an increase in permitting activity. While the Water fund is the home fund for Utility Locates, a portion of the budget appropriation and expenditures for Utility Locates are split among Water, Wastewater, and Streets. This allocation is determined based on the percentage of time the Utility Locates services are needed.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
# of utility locates/dig requests from Arizona Blue Stake, Inc.	12,373	10,576	15,000	16,000
% of field tickets located by Gilbert staff	82%	90%	91%	93%
% of emergency tickets requiring one hour response	3.0%	3.0%	3.0%	3.0%

GILBERT ARIZONA

Utility Locates

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Utility Locates	0.00	5.00	5.00	5.00	5.00
Total Personnel	0.00	5.00	5.00	5.00	5.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Utility Locates	-	238,879	-	182,279	202,045
Total Expenses	$ -	$ 238,879	$ -	$ 182,279	$ 202,045

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	-	201,514	-	143,343	169,970
Supplies & Contractual	-	37,365	-	38,936	32,075
Capital Outlay	-	-	-	-	-
Total Expenses	$ -	$ 238,879	$ -	$ 182,279	$ 202,045

PURPOSE STATEMENT

To ensure the availability of potable water to meet current and future demands for all water demand sectors in Gilbert, and to make certain the water supply is used in the most efficient and sustainable method.

ACCOMPLISHMENTS FY 2012

- Completed Queen Creek GSF Agreement
- Completed Roosevelt Water Conservation District (RWCD) GSF Agreement
- Renewed one year lease with Fort McDowell Yavapai Nation for 13,000 af (acre feet) of Central Arizona Project (CAP) water
- Renewed one year lease with San Carlos Apache Nation/Tribe for 20,000 af of CAP water

OBJECTIVES FY 2013

- Complete the Integrated Water Resources Master Plan, and begin implementing recommendations
- Gain Bureau of Reclamation approval of the San Carlos 100-year lease which contributes 5,925 af of CAP water to Gilbert's Assured Water Supply portfolio
- Complete the purchase of the RWCD well located at Recker/Ray
- Gain Federal enforcement of the White Mountain Apache Tribe settlement which contributes 4,000 af of water to Gilbert's Assured Water Supply portfolio
- Enter into agreement with Salt River Project to partner in their Queen Creek recharge facility
- Continue to work on the Domestic Water Service Agreement with RWCD
- Continue to work with CAWCD as a stakeholder on the development of the CAGRD Plan of Operation
- Continue to work with AMWUA as a stakeholder in the ADD water program to obtain additional water supplies
- Continue to talk to the GRIC/SRP regarding purchase of additional Long Term Storage Credits

BUDGET NOTES

There were no personnel salary increases for FY 2013. In previous years Water Resources has been contained within the Water Administration budget. In FY 2012, a reorganization moved the supervisory aspect of Water Resources to the Town Manager's Office. That resulted in a new cost center to better identify and track the cost associated with this strategic program. No rate increase for Water services was required for FY 2013.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Gallons per capita per day water consumption (goal 220)	N/A	221	214	215
Increase in ground water supply (mgd)	0	0	0	2 mgd
% increase in surface water supply (additional supply acquisition)	0	0	0	5,925 af

GILBERT ARIZONA

Water Resources

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Water Resources	0.00	0.00	0.00	0.00	1.00
Total Personnel	0.00	0.00	0.00	0.00	1.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Water Resources	-	-	-	-	5,181,322
Total Expenses	$ -	$ -	$ -	$ -	$ 5,181,322

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	-	-	-	-	117,410
Supplies & Contractual	-	-	-	-	5,063,912
Capital Outlay	-	-	-	-	-
Total Expenses	$ -	$ -	$ -	$ -	$ 5,181,322

The non-departmental section of the budget captures all expenditures that are not directly attributed to a business unit. An overview of each section is below.

Debt

Debt is issued to finance construction of water facilities and is repaid through user fees. More information on this can be found in the Debt Section of this budget document.

Contingency

Contingency is budgeted for emergencies and unforeseen events at the time of budget approval. Contingency is calculated to equal the unassigned fund balance after all reserves were identified. In FY 2013, $1,765,000 is budgeted for contingency.

Other Miscellaneous

Insurance **$182,770**

This is the Water Fund portion of the Public Entity Insurance package. Policies include Auto Liability, Auto Damage, Contractor's Equipment, Property, General Liability, and General Excess.

Tuition Reimbursement **$10,000**

Based on historical usage, $5,000 is budgeted to reimburse employees of the Water Fund for tuition expenses. This is capped at $5,000 per employee per fiscal year.

Copy Services **$10,530**

For FY 2013, all appropriations related to Copy Services were moved from departmental cost centers to Non-Departmental. New software is being implemented to allow for accurate accounting by cost center. It is the intention that once this software is in place, these appropriations will once again be recorded at the cost center level.

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
No Personnel Allocation	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Debt	3,418,156	3,432,859	3,415,080	3,414,330	3,424,670
Contingency	-	-	1,346,000	-	1,765,000
Budget Savings	-	-	(538,000)	-	-
Other	26,694	199,030	161,390	187,400	203,300
Total Expenses	$ 3,444,850	$ 3,631,889	$ 4,384,470	$ 3,601,730	$ 5,392,970

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	-	-	(61,900)	-	-
Supplies & Contractual	3,444,850	3,631,889	4,446,370	3,601,730	5,392,970
Capital Outlay	-	-	-	-	-
Total Expenses	$ 3,444,850	$ 3,631,889	$ 4,384,470	$ 3,601,730	$ 5,392,970

Wastewater

Wastewater Summary
Wastewater Collection
Wastewater Plant Operations
Wastewater Reclaimed
Wastewater Quality
Riparian Program
Non-Departmental

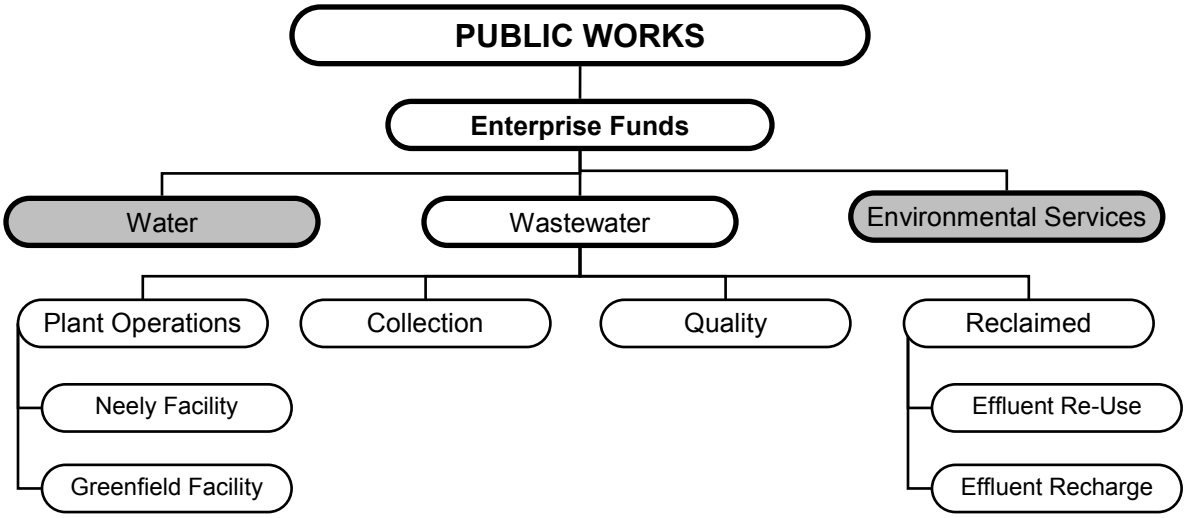
FUND DESCRIPTION

The Town of Gilbert's Wastewater Fund is financed and operated in a manner similar to private business enterprises. Costs of providing the services to the public are financed through user charges. The mission of the Wastewater Division is to protect the health and safety of the public and provide reliable and efficient wastewater collection, wastewater treatment, reclaimed water reuse and recharge, wastewater discharge monitoring of industrial and commercial businesses, and mosquito control operations all in a cost effective manner. To responsibly and efficiently accomplish this mission, goals have been established for each functional area. In order to maintain proactive operation and maintenance programs, proper planning is conducted to accurately assess and anticipate the needs of the public and infrastructure. The Wastewater Division maintains the necessary tools, equipment, and properly trained and skilled personnel in order to meet the public's expectations and resolve problems at the appropriate staff level.

GOALS FY 2013

- Prevent public and environmental health hazards
- Minimize inconveniences to customers by responsibly handling interruptions in service
- Protect the large investment in the infrastructure by continuously assessing its condition and acting appropriately to maintain and extend its useful life
- Provide and operate a water re-use system to provide reclaimed water for irrigation uses, thereby reducing the use of potable water
- Ensure reclaimed water recharge capacity is available to meet demands
- Ensure short and long term wastewater treatment capacity is available to meet demands created by industrial, business, and population increases
- Educate customers regarding services and programs provided
- Ensure workers have the proper training and resources to perform work safely
- Complete Wastewater System Emergency Response Plan and Assessment
- Complete Wastewater and Reclaimed Water System Master Plan Update

ORGANIZATIONAL CHART



GILBERT ARIZONA

Wastewater

PERSONNEL BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Administration	1.00	1.00	1.00	1.00	1.00
Collection	17.60	17.60	18.60	18.60	18.60
Plant Operations	0.00	0.00	0.00	0.00	0.00
Reclaimed	12.40	12.40	12.40	12.40	12.40
Quality	6.00	6.00	6.00	6.00	6.00
Riparian Programs	0.00	3.68	3.68	3.68	3.68
Non-Departmental	0.00	0.00	0.00	0.00	0.00
Total Personnel	37.00	40.68	41.68	41.68	41.68

EXPENSES BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Administration	161,892	1,031,441	413,210	743,675	1,052,632
Collection	2,706,770	2,838,788	3,393,820	3,182,195	3,112,613
Plant Operations	6,819,793	6,317,919	7,545,390	7,191,952	7,538,114
Reclaimed	1,364,432	1,398,100	1,563,760	1,488,470	1,495,035
Quality	512,198	506,738	561,410	510,000	505,701
Riparian Programs	-	407,046	375,050	400,019	396,180
Non-Departmental	668,272	719,726	1,341,680	714,162	2,325,460
Total Expenses	$ 12,233,357	$ 13,219,758	$ 15,194,320	$ 14,230,473	$ 16,425,735

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	2,689,246	3,484,048	3,032,430	2,980,840	3,632,144
Supplies & Contractual	9,493,338	9,735,710	12,039,890	11,130,633	12,793,591
Capital Outlay	50,773	-	122,000	119,000	-
Total Expenses	$ 12,233,357	$ 13,219,758	$ 15,194,320	$ 14,230,473	$ 16,425,735

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	21,034,360	21,704,150	21,222,010	22,437,340	22,935,000
Transfers In	1,010,179	920,412	920,000	920,000	920,000
Total Sources	$ 22,044,539	$ 22,624,562	$ 22,142,010	$ 23,357,340	$ 23,855,000
Total Expenses	12,233,357	13,219,758	15,194,320	14,230,473	16,425,735
Transfers Out	9,354,110	6,982,915	8,363,330	8,570,040	7,371,850
Total Uses	$ 21,587,467	$ 20,202,673	$ 23,557,650	$ 22,800,513	$ 23,797,585
Net Operating Result	$ 457,072	$ 2,421,889	$ (1,415,640)	$ 556,827	$ 57,415

GILBERT ARIZONA

Wastewater Collection

PURPOSE STATEMENT

The Wastewater Collection Section is dedicated to providing safe, reliable, efficient, and cost effective operation and maintenance of the wastewater collection system, which includes sewer lines, sewer manholes, lift stations, and sewer force mains.

ACCOMPLISHMENTS FY 2012

- Provided safety training to all Wastewater Collection Personnel
- Performed daily inspections and routine maintenance at all lift station sites
- Pulled a total of 83 wastewater lift station pumps for servicing and cleaning
- Responded and made repairs to 14 sanitary sewer service pipelines
- Made repairs to 61 sanitary sewer manholes
- Inspected a total of 6,862 sewer manholes
- Treated approximately 5,447 sanitary sewer manholes for roach control
- Performed odor control monitoring activities throughout the sewer system and routinely added odor control chemicals to the system
- Cleaned approximately 17% of the sewer system to prevent sewer line blockages, overflows, and odors
- Inspected approximately 10% of the sewer system using television inspection equipment to identify problem areas that can lead to sewer line blockages, overflows, and deterioration of the infrastructure

OBJECTIVES FY 2013

- Clean 20% of the sanitary sewer system to prevent sewer line blockages, overflows, and odors
- Inspect 15% of the sanitary sewer system using television inspection equipment to identify problem areas that can lead to sewer line blockages, overflows, and long term deterioration of the infrastructure
- Respond to emergency customer contact events within a one hour to minimize public health, safety, and environmental hazards
- Inspect all lift station sites daily to verify proper operational performance and perform scheduled preventive maintenance on related equipment
- Continue to routinely add odd control chemicals to the sewer system to minimize system odors and customer complaints
- Conduct safety training for specific operational tasks for all appropriate staff to ensure that operations are performed correctly and safely

BUDGET NOTES

There were no personnel salary increases for FY 2013. In FY 2013 Supplies and Contractual expenses include one-time costs of approximately $175,000 for sewer manhole rehabilitations and computer hardware. No rate increase for Wastewater services was required for FY 2013.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Percent of sewer system cleaned	25%	15%	17%	20%
Percent of sewer system inspected	25%	10%	10%	15%
Number of sewer odor complaints	200	177	130	180
Number of sewer line blockage complaints	79	64	104	110
Percent of lift station pumps pulled for preventive maintenance/service	100%	100%	100%	100%
Total annual gallons pumped by lift stations (Million Gallons)	1,800	1,815	1,940	1,998
Percent of employees receiving required safety training	100%	100%	100%	100%

GILBERT ARIZONA

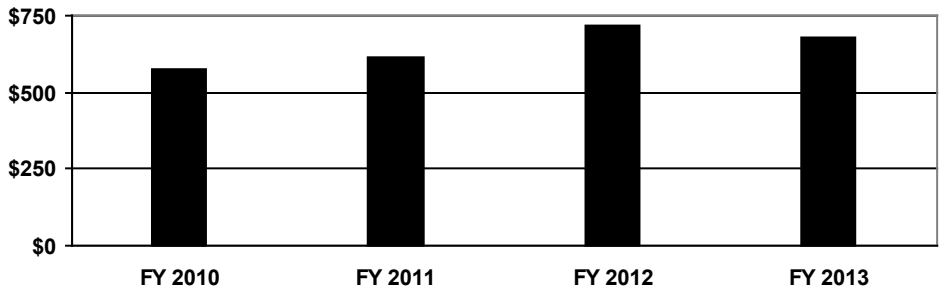
Wastewater Collection

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Collection	17.60	17.60	18.60	18.60	18.60
Total Personnel	17.60	17.60	18.60	18.60	18.60

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Collection	2,706,770	2,838,788	3,393,820	3,182,195	3,112,613
Total Expenses	$ 2,706,770	$ 2,838,788	$ 3,393,820	$ 3,182,195	$ 3,112,613

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	1,177,777	1,159,421	1,268,290	1,217,830	1,255,630
Supplies & Contractual	1,528,993	1,679,367	2,003,530	1,845,365	1,856,983
Capital Outlay	-	-	122,000	119,000	-
Total Expenses	$ 2,706,770	$ 2,838,788	$ 3,393,820	$ 3,182,195	$ 3,112,613

COST PER MILLION GALLONS INFLUENT



GILBERT ARIZONA

Wastewater Plant Operations

PURPOSE STATEMENT

Wastewater Reclamation Plant (WRP) operations are dedicated to providing safe, reliable, efficient, and cost effective operation and maintenance of the wastewater treatment facility operations, sludge wasting operations, and reclaimed water production.

ACCOMPLISHMENTS FY 2012

- Preventative maintenance work was performed on all wastewater treatment plant equipment at both the Greenfield and Neely WRPs
- Participated in an electrical power shedding program at the Neely WRP producing a cost and energy savings
- Completed a new pipeline project to allow flows from the Gilbert Commons Lift Station to be diverted from the Greenfield WRP to the Neely WRP
- Completed a local limits verification sampling study associated with the Greenfield Water Reclamation Plant
- Constructed 2 mega-watt solar generating project through a public and private partnership to help off-set electrical power needs and provide future savings at the Neely WRP

OBJECTIVES FY 2013

- Conduct routine meetings with the Greenfield WRP operations staff (City of Mesa) to evaluate plant operations and maintenance projects
- Conduct routine meetings with the Neely Wastewater Reclamation Plant operations contractor (Severn Trent) to evaluate plant operations and maintenance projects
- Continuously track and conduct treatment plant capacity evaluations with the Neely WRP operations contractor (Severn Trent)
- Continuously track and conduct treatment plant capacity evaluations with the Greenfield WRP operations agency (City of Mesa)
- Evaluate reclaimed water quality by tracking test results from the Neely WRP and Greenfield WRP
- Conduct daily coordination with the Neely WRP operations contractor (Severn Trent) and the Greenfield WRP operations staff (City of Mesa) regarding reclaimed water production operations

BUDGET NOTES

There were no personnel salary increases for FY 2013. One-time repair and maintenance items for $944,000 have been included in the FY 2013 budget for scheduled repair and replacement projects. Gilbert's two plants also have $165,000 in ongoing expense increases for additional O&M, and sludge disposal costs. No rate increase for Wastewater services was required for FY 2013.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Cost of treatment - Neely Treatment Facility (per million gallons)	$1,470.50	$1,287.02	$1,358.54	$1,350.11
Cost of treatment - Greenfield Treatment Facility (per million gallons)	$1,413.80	$1,504.03	$2,248.93	$2,276.99
Total annual gallons of wastewater influent - Neely Treatment Facility (million gallons)	2,773.7	2,934.0	3,117.0	3,121.0
Total annual gallons of wastewater influent - Greenfield Treatment Facility (million gallons)	1,938.8	1,690.0	1,315.0	1,460.0
Percent of available treatment capacity utilized at Neely Treatment Facility	69%	73%	78%	78%
Percent of available treatment capacity utilized at Greenfield Treatment Facility	66%	58%	45%	50%
Average daily influent - Neely Treatment Facility (Million Gallons Per Day)	7.60	8.04	8.54	8.55
Average daily influent - Greenfield Treatment Facility (Million Gallons Per Day)	5.30	4.64	3.60	4.00

GILBERT ARIZONA

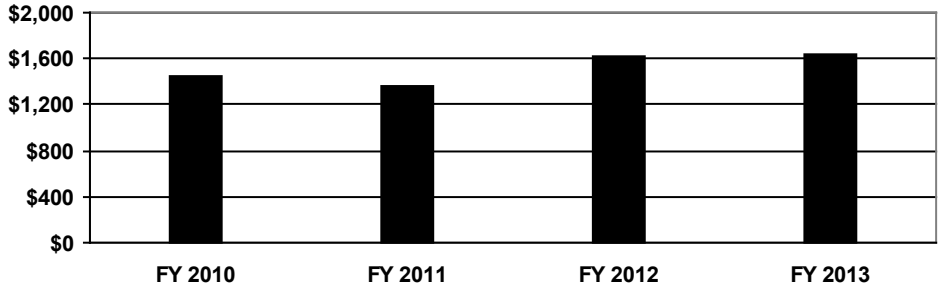
Wastewater Plant Operations

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Neely Treatment Facility	0.00	0.00	0.00	0.00	0.00
Greenfield Treatment Facility	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Neely Treatment Facility	4,078,720	3,776,105	4,336,130	4,234,580	4,213,705
Greenfield Treatment Facility	2,741,073	2,541,814	3,209,260	2,957,372	3,324,409
Total Expenses	$ 6,819,793	$ 6,317,919	$ 7,545,390	$ 7,191,952	$ 7,538,114

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	-	-	-	-	-
Supplies & Contractual	6,769,020	6,317,919	7,545,390	7,191,952	7,538,114
Capital Outlay	50,773	-	-	-	-
Total Expenses	$ 6,819,793	$ 6,317,919	$ 7,545,390	$ 7,191,952	$ 7,538,114

COST PER MILLION GALLONS TREATED



GILBERT ARIZONA

Wastewater Reclaimed

PURPOSE STATEMENT

The Effluent Reuse and Recharge Section is dedicated to providing safe, reliable, and cost effective operation and maintenance of the effluent reuse infrastructure and facilities which includes reclaimed water lines, valves, meters, recovered water wells, pumps, reservoirs, ground water recharge facilities, injection wells, and monitoring wells. Effluent Reuse and Recharge Section operations help provide a reduction and reliance of potable water sources for parks, high water use landscaping areas, and lake developments. It also provides wildlife habitat and aquifer replenishment through groundwater recharge facility operations.

ACCOMPLISHMENTS FY 2012

- Performed daily reclaimed water monitoring and delivery operations for all user sites and met customer water demands
- Operated and maintained the reclaimed water pipeline distribution system
- Operated and maintained all reclaimed water reservoir and pump station sites
- Operated and maintained all recovered water well sites and met customer water demands
- Provided safety training to all Effluent Reuse and Recharge Personnel
- Conducted reclaimed water system pressure monitoring to track system performance
- Disked/ripped all recharge basins as needed
- Exercised all reclaimed water system valves
- Inspected, maintained, and took readings at all reclaimed and recovered water system meters
- Performed all permit required water quality sampling and monitoring and submitted regulatory reports on schedule

OBJECTIVES FY 2013

- Perform water quality sampling and monitoring of reclaimed water and recovered water to ensure compliance with regulations
- Respond to emergency customer contact events within a one hour to minimize hazards and interruptions in service
- Exercise all reclaimed water system valves once annually to verify operability
- Monitor reclaimed water meter accuracy
- Inspect all well sites, reservoirs, and pump stations daily to verify proper performance
- Perform scheduled preventive maintenance on related pumping equipment and controls
- Monitor and distribute reclaimed water and recovered water to customer sites daily to meet irrigation demands, thus reducing the use of potable water
- Install an automated reclaimed water filling system at Freestone Park as a pilot project to test remote monitoring/control of user sites
- Monitor and track reclaimed water delivered to groundwater recharge operations
- Distribute educational brochures and information to customers relating to effluent reuse and recharge operations
- Conduct annual safety training for specific operational tasks to ensure that operations are performed correctly and safely

BUDGET NOTES

There were no personnel salary increases for FY 2013. The FY 2013 budget shows a decrease in expenses as efficiencies are achieved even while many costs have risen such as chemical and electrical costs, valve replacements, and permits fees. No rate increase for Reclaimed Water services was required for FY 2013.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Number of permit limit violations per year (APP and reuse permits)	0	0	0	0
Number of reclaimed water overflow events at user sites and recharge facilities per year	1	0	1	0
Total annual reclaimed water produced/reused (million gallons)	4,420	4,840	4,452	4,840
Percent of total reclaimed water supply directly reused by customers	38%	39%	36%	38%
Percent of total reclaimed water supply recharged to aquifer	62%	61%	64%	62%
Percent of employees receiving required safety training	100%	100%	100%	100%

GILBERT ARIZONA

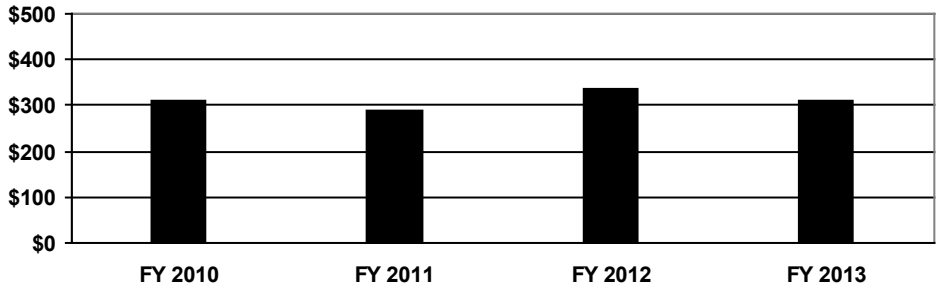
Wastewater Reclaimed

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Effluent Re-use	7.40	7.40	7.40	7.40	7.40
Effluent Recharge	5.00	5.00	5.00	5.00	5.00
Total Personnel	12.40	12.40	12.40	12.40	12.40

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Effluent Re-use	863,233	877,407	979,640	971,965	946,252
Effluent Recharge	501,199	520,693	584,120	516,505	548,783
Total Expenses	$ 1,364,432	$ 1,398,100	$ 1,563,760	$ 1,488,470	$ 1,495,035

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	918,610	915,055	927,330	925,750	937,570
Supplies & Contractual	445,822	483,045	636,430	562,720	557,465
Capital Outlay	-	-	-	-	-
Total Expenses	$ 1,364,432	$ 1,398,100	$ 1,563,760	$ 1,488,470	$ 1,495,035

COST PER MILLION GALLONS PRODUCED/REUSED



GILBERT ARIZONA

Wastewater Quality

PURPOSE STATEMENT

The Wastewater Quality Section is dedicated to providing safe, reliable, and cost effective pollution control activities relating to the wastewater discharge of commercial and industrial businesses. Wastewater Quality Section operations strive to maintain pollutant levels in the wastewater stream below those levels mandated by regulations and oversight agency agreements.

ACCOMPLISHMENTS FY 2012

- Inspected commercial businesses of concern for compliance with Wastewater and Storm Water code requirements and to ensure that proper pretreatment device operation and maintenance is being performed
- Continued to participate in multi-city coordination group meetings to align commercial pretreatment program compliance strategies and education
- Coordinated with Development Services to review plans of new commercial and industrial business activity
- Performed 16 sewer flow monitoring studies in specific areas to track pipeline capacities
- Processed all business licenses and wastewater questionnaires
- Participated in a local limits verification sampling study associated with the Greenfield Water Reclamation Plant
- Provided the necessary safety training to all Wastewater Quality Personnel

OBJECTIVES FY 2013

- Perform annual inspections and sampling activities at all industrial users requiring a wastewater discharge permit to ensure compliance with regulatory requirements
- Inspect and educate all commercial businesses of concern once annually to verify compliance with wastewater and storm water code requirements and ensure that proper pretreatment device operation and maintenance is being performed
- Review and process all new wastewater questionnaires to obtain familiarity with business operations relating to code requirements
- Continue to monitor industrial wastewater discharge permitting activity and review and process new permits when required
- Continue to perform sewer flow monitoring studies in specific areas to track pipeline capacities
- Distribute related educational brochures and information to customers during inspections, service calls, and at public outreach events
- Conduct annual safety training for specific operational tasks to ensure that operations are performed correctly and safely

BUDGET NOTES

There were no personnel salary increases for FY 2013. Approximately $55,000 was reduced from the FY 2013 Budget. No rate increase for Wastewater services is required for FY 2013.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Number of commercial businesses of concern inspected	1,245	1,176	1,150	1,280
Percent of commercial businesses of concern inspected	100%	92%	90%	100%
Number of permitted industrial users	19	19	19	22
Percent of permitted industrial users inspected	100%	100%	100%	100%
Number of new business development plans reviewed for pretreatment compliance	23	23	65	60
Number of wastewater sampling events (days)	17	32	54	36
Number of new business registrations processed	961	863	950	950

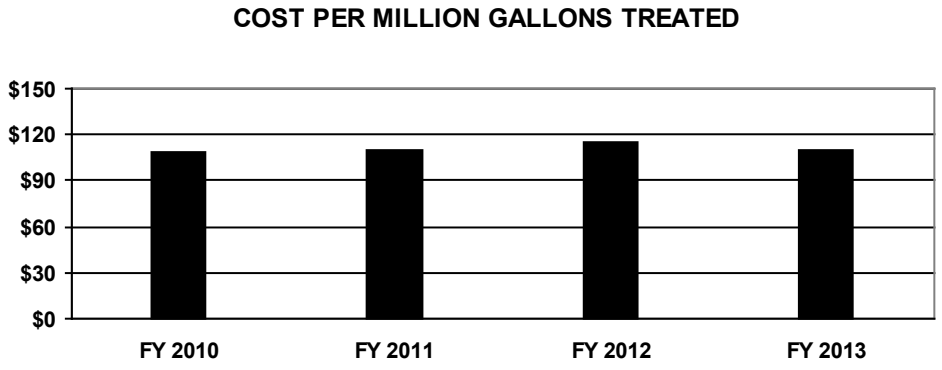
GILBERT ARIZONA

Wastewater Quality

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Quality	6.00	6.00	6.00	6.00	6.00
Total Personnel	6.00	6.00	6.00	6.00	6.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Quality	512,198	506,738	561,410	510,000	505,701
Total Expenses	$ 512,198	$ 506,738	$ 561,410	$ 510,000	$ 505,701

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	465,229	463,577	470,400	444,120	448,230
Supplies & Contractual	46,969	43,161	91,010	65,880	57,471
Capital Outlay	-	-	-	-	-
Total Expenses	$ 512,198	$ 506,738	$ 561,410	$ 510,000	$ 505,701



GILBERT ARIZONA

Riparian Program

PURPOSE STATEMENT

The Riparian Institute provides education and recreation experiences at the three Riparian Preserve sites to enhance public appreciation for nature which assists us to attain a sustainable future. The Institute also assists in the development and preservation of unique water recharge areas and wildlife habitats. The Institute conducts education programs on site, develops interpretive programs, and maintains a wildlife habitat and recreation amenities.

ACCOMPLISHMENTS FY 2012

- Tourism visits increased by an additional 25%
- Observatory upgrades have increased the number of visits by 12%
- Feral cat population at Water Ranch was maintained at less than five
- Volunteer program included approximately 1,300 volunteers working 4,200 hours

OBJECTIVES FY 2013

- Develop a safe harbor agreement with Game and Fish for at least one species
- Continue feral cat control at or less than 3 cats for the year
- Redesign membership program to better define benefits for various levels and increase revenue
- Develop new sponsor program(s) utilizing adoption, naming and advertising benefits
- Maintain owl colony at Zanjero and develop an interpretation plan
- Demonstrate cost recovery levels for all public programs
- Develop one new visitor experience in the preserves that will increase revenue production

BUDGET NOTES

Due to new Government Accounting Standards Board (GASB) criteria defining Special Revenue Funds, the Riparian Program financial activity had to be moved to the Wastewater Fund beginning in FY 2011. Expenditure and revenue activity prior to FY 2011 can be found in the Special Revenue section of this budget document. There were no personnel salary increases for FY 2013.

PERFORMANCE MEASURES	Actual FY 2010*	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Amount of operating donations received	$0	$75	$0	$0
Number of outreach students participating yearly	260	300	350	350
Number of tourism visits	21,185	31,576	40,000	45,000
Number of native reptiles on site end of first quarter	5	5	5	6
Number of research hours completed yearly	165	200	200	250
Number of programs developed with Queen Creek Parks	0	0	0	1
Total Revenue generated	$31,229	$42,987	$34,250	$25,000
Feral cat population	85	5	3	0

**Revenue and Expenditures for FY 2010 are located in the Special Revenue section*

GILBERT ARIZONA

Riparian Program

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Riparian Programs	0.00	3.68	3.68	3.68	3.68
Total Personnel	0.00	3.68	3.68	3.68	3.68

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Riparian Programs	-	407,046	375,050	400,019	396,180
Total Expenses	$ -	$ 407,046	$ 375,050	$ 400,019	$ 396,180

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	-	268,396	268,200	264,940	271,580
Supplies & Contractual	-	138,650	106,850	135,079	124,600
Capital Outlay	-	-	-	-	-
Total Expenses	$ -	$ 407,046	$ 375,050	$ 400,019	$ 396,180

The non-departmental section of the budget captures all expenditures that are not directly attributed to a business unit. An overview of each section is below.

Debt

Debt is issued to finance construction of wastewater facilities, and is repaid through user fees. More information on this can be found in the Debt Section of this budget document.

Contingency

Contingency is budgeted for emergencies and unforeseen events at the time of budget approval. Contingency is calculated to equal the unassigned fund balance after all reserves were identified. In FY 2013, $1,600,000 is budgeted for contingency.

Other Miscellaneous

Insurance **$55,020**

This is the Wastewater Fund portion of the Public Entity Insurance package. Policies include Auto Liability, Auto Damage, Contractor's Equipment, Property, General Liability, and General Excess.

Tuition Reimbursement **$2,000**

Based on historical usage, $2,000 is budgeted to reimburse employees of the Wastewater Fund for tuition expenses. This is capped at $5,000 per employee per fiscal year.

Copy Services **$3,470**

For FY 2013, all appropriations related to Copy Services were moved from departmental cost centers to Non-Departmental. New software is being implemented to allow for accurate accounting by cost center. It is the intention that once this software is in place, these appropriations will once again be recorded at the cost center level.

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
No Personnel Allocation	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Debt	668,272	655,518	659,760	659,260	664,970
Contingency	-	-	1,036,000	-	1,600,000
Budget Savings	-	-	(393,000)	-	-
Other	-	64,208	38,920	54,902	60,490
Total Expenses	$ 668,272	$ 719,726	$ 1,341,680	$ 714,162	$ 2,325,460

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	-	-	(30,200)	-	-
Supplies & Contractual	668,272	719,726	1,371,880	714,162	2,325,460
Capital Outlay	-	-	-	-	-
Total Expenses	$ 668,272	$ 719,726	$ 1,341,680	$ 714,162	$ 2,325,460

Environmental Services - Residential

Environmental Services - Residential Summary
Residential Collections
Non-Departmental

FUND DESCRIPTION

The Environmental Services Residential mission is to manage Gilbert's integrated solid waste operations and to provide environmentally sound and economically cost effective services to meet the needs of the residents and commercial, industrial, and institutional establishments. Gilbert's solid waste activities are financed and operated in a manner similar to private business enterprises, where costs of providing the services to the residential and commercial customers are covered by user charges.

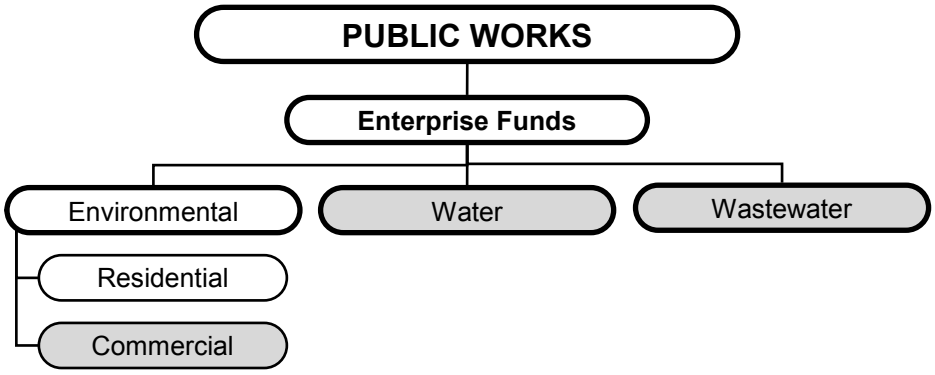
These operations and services are directed toward ensuring the public health and welfare through the collection and disposal of solid waste (garbage, hazardous waste, and recyclable materials) from residential and commercial/industrial sources, educating members of the general public and business community regarding the proper disposal of wastes, and encouraging the diversion of waste from landfills through the recycling, reuse, and recovery of selected materials.

We set objectives for the activity areas to responsibly and efficiently accomplish our mission, and to better track our effectiveness. Environmental Services Residential maintains the necessary tools, equipment, and properly trained and skilled personnel in order to meet our customer's expectations and resolve problems at the appropriate level of responsibility.

GOALS FY 2013

- Pursue solid waste disposal options through a long term agreement providing flexibility in disposal locations
- Minimize waste disposed at landfill and optimize the economic return on the Gilbert recyclable materials
- Ensure customers are satisfied with service and create partnerships and loyalty with the residential and business sector
- Ensure that solid waste programs are cost effective and efficient
- Ensure safe and sanitary disposal options are implemented
- Evaluate introducing a buy back center, or partner with local reuse centers

ORGANIZATIONAL CHART



GILBERT ARIZONA

Environmental Services - Residential

PERSONNEL BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Administration	3.52	3.52	3.52	3.52	3.52
Residential Collections	68.70	68.70	67.70	67.70	68.20
Non-Departmental	0.00	0.00	0.00	0.00	0.00
Total Personnel	72.22	72.22	71.22	71.22	71.72

EXPENSES BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Administration	304,789	958,988	682,010	886,425	1,330,855
Residential Collections	9,343,973	9,063,401	10,230,510	10,113,641	9,572,899
Non-Departmental	-	66,530	421,230	69,183	1,781,970
Total Expenses	$ 9,648,762	$ 10,088,919	$ 11,333,750	$ 11,069,249	$ 12,685,724

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	4,526,082	4,910,563	4,453,170	4,488,510	5,021,049
Supplies & Contractual	4,880,878	5,178,356	6,534,580	6,234,739	7,318,675
Capital Outlay	241,802	-	346,000	346,000	346,000
Total Expenses	$ 9,648,762	$ 10,088,919	$ 11,333,750	$ 11,069,249	$ 12,685,724

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	14,143,735	14,754,956	14,645,000	15,161,080	15,362,000
Transfers In	2,306,908	101,887	155,000	155,000	155,000
Total Sources	$ 16,450,643	$ 14,856,843	$ 14,800,000	$ 15,316,080	$ 15,517,000
Total Expenses	9,648,762	10,088,919	11,333,750	11,069,249	12,685,724
Transfers Out	2,900,130	1,688,970	2,495,130	1,767,110	1,832,280
Total Uses	$ 12,548,892	$ 11,777,889	$ 13,828,880	$ 12,836,359	$ 14,518,004
Net Operating Result	$ 3,901,751	$ 3,078,954	$ 971,120	$ 2,479,721	$ 998,996

GILBERT ARIZONA

Residential Collections

PURPOSE STATEMENT

To protect human health and the environment by providing Gilbert solid waste services in a safe and efficient manner. These services include the collection and disposal of contained and uncontained (or bulk) trash, household hazardous waste (HHW), green waste, and recyclable materials, and the diversion of specific materials from the solid waste stream for the processing of those materials for use as new products or for other productive uses.

ACCOMPLISHMENTS FY 2012

- Fleet converted to 100% compliance with federal emissions requirements
- Team won state competition with two 1st place, two 2nd place and two 3rd place finishes at annual State Solid Waste Association of North America Road-eo
- Profit margin increased to 30% return on investment
- Updated solid waste management plan
- HHW increased diversion rate to 80%
- Collection rate decreased 7.5%
- Created and hired Recycling Administrator position

OBJECTIVES FY 2013

- Promote accident-free driving to 100%
- Continue to reduce truck maintenance through equipment standardization and advanced air quality protection
- Evaluate opportunities to convert transportation fuel to Compressed Natural Gas (CNG)
- Maintain customer satisfaction by prompt and timely service and remain number one in the Town-wide customer service survey
- Promote and increase recycling participation
- Continue path to new markets and items that can be sold as recyclable materials with a goal of waste zero
- Improve Bulk Green Pilot program to divert green waste and construction debris

BUDGET NOTES

There were no personnel salary increases in FY 2013. Total Personnel was by 1.0 FTE in FY 2013, a Household Hazardous Waste Facility Technician. Included in the FY 2013 budget are additional funds for increased landfill fees, technology upgrades, and increased container purchase and replacement costs. Residential rate was reduced by 7.5%.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Total recycling tonnage	18,632	18,283	18,350	19,000
Total residential solid waste tonnage (not including recycling)	79,364	78,960	78,700	80,000
Number of residential customers	64,800	65,887	67,485	69,382
Households served by HHW Facility	4,759	5,134	5,504	5,900
Pounds of HHW collected	361,034	381,912	376,486	371,137
Percentage of household hazardous waste diverted	61.0%	78.8%	80.0%	85.0%
Gallons of paint recycled	5,765	5,725	5,115	4,570

GILBERT ARIZONA

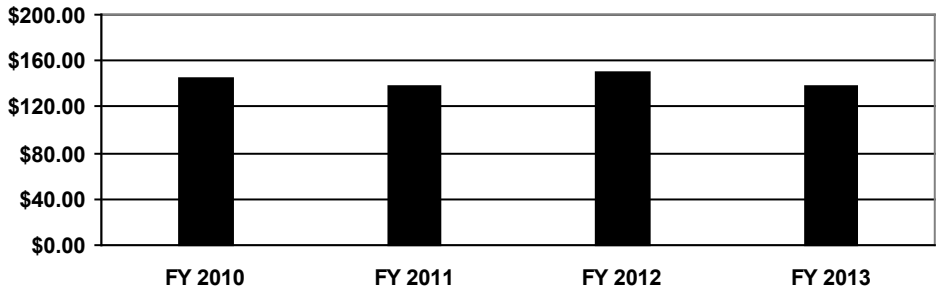
Residential Collections

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Residential Collections	32.00	32.00	29.00	29.00	29.00
Uncontained Collections	20.00	20.00	20.00	20.00	20.00
Recycling	13.70	13.70	14.70	14.70	14.70
Environmental Programs	3.00	3.00	4.00	4.00	4.50
Total Personnel	68.70	68.70	67.70	67.70	68.20

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Residential Collections	5,439,839	5,105,080	5,708,910	5,687,215	5,262,582
Uncontained Collections	1,864,077	1,959,321	2,151,920	2,127,943	2,004,430
Recycling	1,716,949	1,664,883	2,017,460	1,920,250	1,857,707
Environmental Programs	323,108	334,117	352,220	378,233	448,180
Total Expenses	$ 9,343,973	$ 9,063,401	$ 10,230,510	$ 10,113,641	$ 9,572,899

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	4,284,170	4,317,636	4,225,000	4,232,850	4,344,210
Supplies & Contractual	4,818,001	4,745,765	5,984,510	5,859,791	5,207,689
Capital Outlay	241,802	-	21,000	21,000	21,000
Total Expenses	$ 9,343,973	$ 9,063,401	$ 10,230,510	$ 10,113,641	$ 9,572,899

ANNUAL COST PER RESIDENTIAL CUSTOMER



The non-departmental section of the budget captures all expenditures that are not directly contributed to a business unit. An overview of each section is below.

Miscellaneous

Insurance **$70,160**

This is the Environmental Services Residential Fund portion of the Public Entity Insurance package. Policies include Auto Liability, Auto Damage, Contractor's Equipment, Property, General Liability, and General Excess.

Tuition Reimbursement **$5,000**

Based on historical usage, $5,000 is budgeted to reimburse employees of the Environmental Services Residential Fund for tuition expenses. This is capped at $5,000 per employee per fiscal year.

Copy Services **$6,810**

For FY 2013, all appropriations related to Copy Services were moved from departmental cost centers to Non-Departmental. New software is being implemented to allow for accurate accounting by cost center. It is the intention that once this software is in place, these appropriations will once again be recorded at the cost center level.

Contingency

Contingency is budgeted for emergencies and unforeseen events at the time of budget approval. Contingency is calculated to equal the unassigned fund balance after all reserves were identified. In FY 2013, $1,700,000 is budgeted for contingency.

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
No Personnel Allocation	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Contingency	-	-	659,000	-	1,700,000
Budget Savings	-	-	(264,000)	-	-
Other	-	66,530	26,230	69,183	81,970
Total Expenses	$ -	$ 66,530	$ 421,230	$ 69,183	$ 1,781,970

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	-	-	(55,300)	-	-
Supplies & Contractual	-	66,530	476,530	69,183	1,781,970
Capital Outlay	-	-	-	-	-
Total Expenses	$ -	$ 66,530	$ 421,230	$ 69,183	$ 1,781,970

Environmental Services - Commercial

Environmental Services - Commercial Summary
Commercial Collections
Non-Departmental

Environmental Services - Commercial

FUND DESCRIPTION

The Environmental Services Commercial Collections section is a viable option for commercial businesses for their trash and recycling collection needs. We offer 3, 4, 6, and 8 cubic yard front end load containers as well as 10, 20, and 40 cubic yard roll-off boxes. We collaborate with our customers to engage in innovative opportunities for recycling. We operate as an enterprise fund that must be self-supporting. Our goal is to always charge a price that is fair to our customers and to provide excellent customer service. We offer service seven days a week.

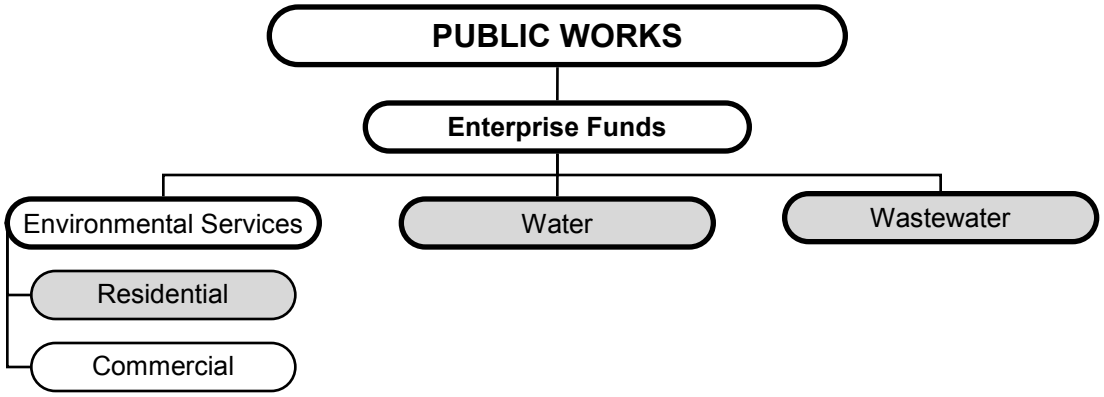
Our operations and services are directed toward ensuring the public health and welfare through the disposal of commercial solid waste from commercial/industrial sources. We promote the diversion of these wastes with our comprehensive recycling programs.

We provide commercial services to all of the Town of Gilbert facilities, and we are capable of responding to any emergency situation.

GOALS FY 2013

- Increase the diversion rate of commercial collections by promoting and providing commingled and cardboard recycling to our front end load commercial customers as well as recycling tires and green waste with our roll-off services
- Obtain a competitive edge by providing excellent customer service
- Work closely with Development Services to ensure all haulers in Town of Gilbert are licensed
- Grow our customer base
- Reduce maintenance costs through fleet standardization
- Reduce accident claims through continued promotion of Safety First
- Review plans and conduct inspections to ensure new commercial properties meet standards
- Enhance cost tracking methods and cost vs. profit margin of existing service

ORGANIZATIONAL CHART



GILBERT ARIZONA

Environmental Services - Commercial

PERSONNEL BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Administration	0.48	0.48	0.48	0.48	0.48
Commercial Collections	6.30	6.30	6.80	6.80	6.80
Non-Departmental	0.00	0.00	0.00	0.00	0.00
Total Personnel	6.78	6.78	7.28	7.28	7.28

EXPENSES BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Administration	25,792	62,647	36,240	38,033	56,600
Commercial Collections	1,732,085	1,712,491	1,854,560	1,749,213	1,696,700
Non-Departmental	-	9,720	63,220	9,511	161,200
Total Expenses	$ 1,757,877	$ 1,784,858	$ 1,954,020	$ 1,796,757	$ 1,914,500

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	462,799	462,968	462,900	482,150	508,654
Supplies & Contractual	1,274,230	1,287,426	1,491,120	1,314,607	1,405,846
Capital Outlay	20,848	34,464	-	-	-
Total Expenses	$ 1,757,877	$ 1,784,858	$ 1,954,020	$ 1,796,757	$ 1,914,500

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	2,398,822	2,488,108	2,492,100	2,369,250	2,439,000
Transfers In	899,000	-	-	-	-
Total Sources	$ 3,297,822	$ 2,488,108	$ 2,492,100	$ 2,369,250	$ 2,439,000
Total Expenses	1,757,877	1,784,858	1,954,020	1,796,757	1,914,500
Transfers Out	290,570	211,800	289,880	262,020	268,590
Total Uses	$ 2,048,447	$ 1,996,658	$ 2,243,900	$ 2,058,777	$ 2,183,090
Net Operating Result	$ 1,249,375	$ 491,450	$ 248,200	$ 310,473	$ 255,910

GILBERT ARIZONA

Commercial Collections

PURPOSE STATEMENT

Environmental Services Commercial operations protect human health and environmental quality. The program also ensures a fair competition exists amongst those that provide commercial collection. Service is provided if a private business hauler falters. Environmental Services Commercial Collections provides solid waste collection and disposal services for commercial/industrial, retail, and institutional establishments and multi-family residences within Gilbert. These services include the collection and disposal of trash and recyclable materials.

ACCOMPLISHMENTS FY 2012

- Commercial rates remained stable
- Promoted recycling to existing commercial accounts and potential customers
- Increased profit margin to 25% return on investment
- Provided businesses in Gilbert a viable option for waste disposal
- Increased commercial recycle volume by 50%
- Converted from roll-off for recycle boxes to front-end-loader drop-off locations
- Continued cost benefit analysis to evaluate refurbished reuse containers for operational savings
- Added Green boxes, recycling containers and cardboard compactors at parks

OBJECTIVES FY 2013

- Remain profitable and maintain customer base while keeping rates stable
- Promote commercial recycling
- Continue to promote 100% accident-free driving
- Grow customer base by 2.5%
- Provide excellent customer service with quick responses for internal and external customers
- Continue to reduce truck maintenance costs through equipment standardization and repair and replacement
- Pilot a manure diversion program
- Continue to add commingled recycling cans for Higley and Gilbert School Districts

BUDGET NOTES

There were no personnel salary increases for FY 2013. Overall reduction in expenses for Commercial operations reflects efficiencies which counteract increased landfill. No rate increase was necessary for FY 2013.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Number of commercial customers	640	758	765	785
Total FEL Commercial Tonnage (Not Cardboard)	*	21,122	21,350	21,600
Total roll-off tonnage disposed	10,687	8,839	8,300	8,750
Commercial cost per ton	*	$27.86	$27.90	$27.50
Total FEL Cardboard Tonnage	*	369	440	550

**New measure; data not available*

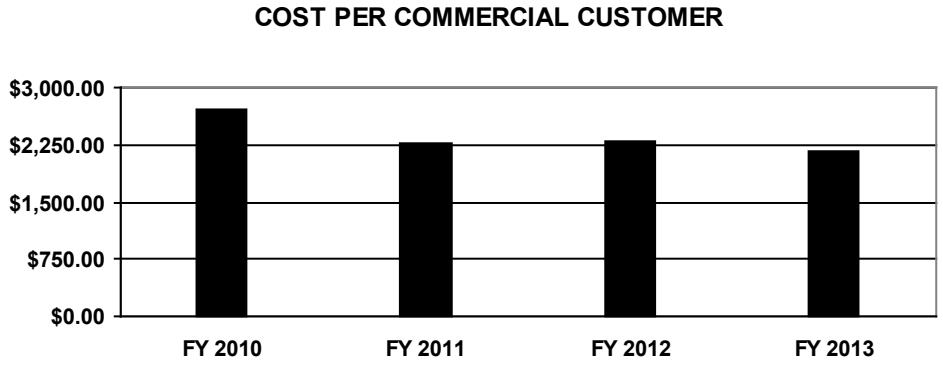
GILBERT ARIZONA

Commercial Collections

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Commercial Collections	5.30	5.30	5.80	5.80	5.80
Commercial Rolloffs	1.00	1.00	1.00	1.00	1.00
Total Personnel	6.30	6.30	6.80	6.80	6.80

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Commercial Collections	1,265,198	1,321,477	1,340,570	1,292,888	1,278,132
Commercial Rolloffs	466,887	391,014	513,990	456,325	418,568
Total Expenses	$ 1,732,085	$ 1,712,491	$ 1,854,560	$ 1,749,213	$ 1,696,700

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	438,060	410,681	432,890	457,400	455,880
Supplies & Contractual	1,273,177	1,267,346	1,421,670	1,291,813	1,240,820
Capital Outlay	20,848	34,464	-	-	-
Total Expenses	$ 1,732,085	$ 1,712,491	$ 1,854,560	$ 1,749,213	$ 1,696,700



The non-departmental section of the budget captures all expenditures that are not directly attributed to a business unit. An overview of each section is below.

Miscellaneous

Insurance **$10,080**

This is the Environmental Services Commercial Fund portion of the Public Entity Insurance package. Policies include Auto Liability, Auto Damage, Contractor's Equipment, Property, General Liability, and General Excess.

Tuition Reimbursement **$1,000**

Based on historical usage, $1,000 is budgeted to reimburse employees of the Environmental Services Commercial Fund for tuition expenses. This is capped at $5,000 per employee per fiscal year.

Copy Services **$120**

For FY 2013, all appropriations related to Copy Services were moved from departmental cost centers to Non-Departmental. New software is being implemented to allow for accurate accounting by cost center. It is the intention that once this software is in place, these appropriations will once again be recorded at the cost center level.

Contingency

Contingency is budgeted for emergencies and unforeseen events at the time of budget approval. Contingency is calculated to equal the unassigned fund balance after all reserves were identified. In FY 2013, $150,000 is budgeted for contingency.

GILBERT ARIZONA

Non-Departmental

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
No Personnel Allocation	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Contingency	-	-	95,000	-	150,000
Budget Savings	-	-	(37,000)	-	-
Other	-	9,720	5,220	9,511	11,200
Total Expenses	$ -	$ 9,720	$ 63,220	$ 9,511	$ 161,200

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	-	-	(5,500)	-	-
Supplies & Contractual	-	9,720	68,720	9,511	161,200
Capital Outlay	-	-	-	-	-
Total Expenses	$ -	$ 9,720	$ 63,220	$ 9,511	$ 161,200

Streets Fund

Streets Fund Summary
Streets Maintenance
Traffic Control
Right of Way Maintenance
Hazard Response
Non-Departmental

FUND DESCRIPTION

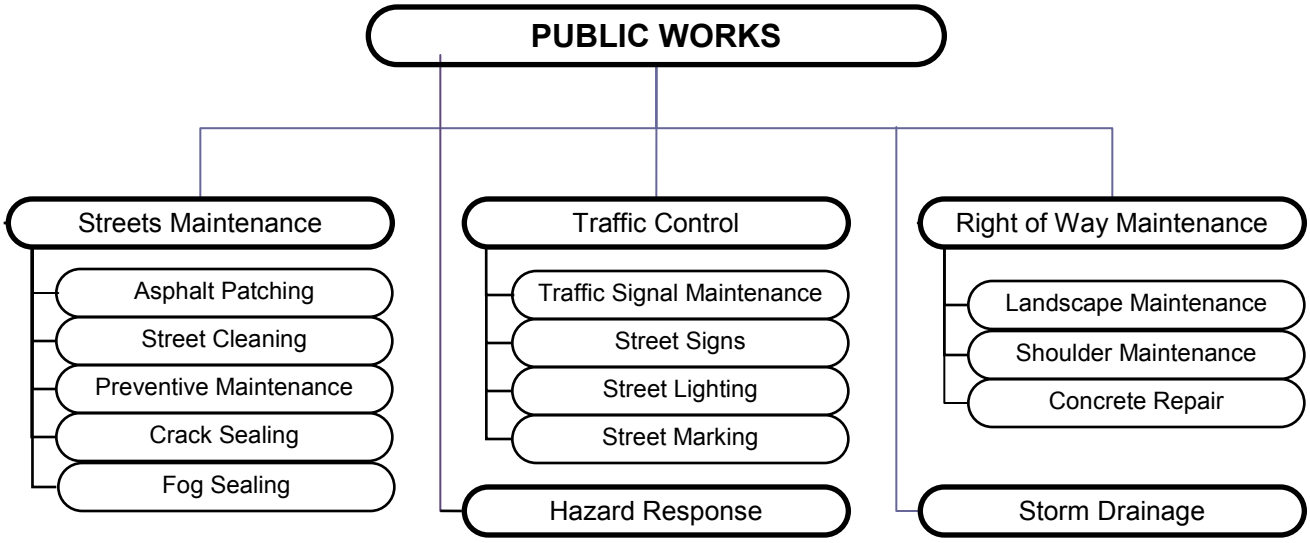
It is our mission to provide a safe, reliable, and efficient roadway system that encompasses the following operations: streets maintenance, traffic control systems, rights-of-way, and storm drain systems.

To responsibly and efficiently accomplish our mission, we have set goals for each of our respective responsibility areas. We recognize that in order to maintain proactive operation and maintenance programs we must do a good job of planning, work well as a team and with others, and accurately assess and anticipate the needs of our customers and of the infrastructure. The Street Division maintains the necessary tools, equipment, and properly trained and skilled personnel in order to meet our customers' expectations and resolve problems at the most appropriate level of responsibility. State-shared gasoline tax and vehicle license tax revenues fund Gilbert's Street Division.

GOALS FY 2013

- Maintain a safe and efficient roadway system at a pavement condition index of at least 85
- Minimize inconveniences to customers by performing maintenance and repair operations in an organized and timely manner
- Protect the large investment of the roadway system by continuously assessing its condition and acting appropriately to maintain and extend its useful life
- Use available funds to improve efficiency and productivity of operations by implementing appropriate standards

ORGANIZATIONAL CHART



GILBERT ARIZONA

Streets Fund

PERSONNEL BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Administration	1.00	1.00	1.00	1.00	1.00
Streets Maintenance	22.42	22.42	22.42	22.42	22.42
Traffic Control	19.00	19.00	19.00	19.00	20.00
Right of Way Maintenance	4.63	4.63	4.63	4.63	5.63
Hazard Response	2.25	2.25	2.25	2.25	2.25
Utility Administration	0.00	0.00	0.00	0.00	0.00
Non-Departmental	0.00	0.00	0.00	0.00	0.00
Total Personnel	49.30	49.30	49.30	49.30	51.30

EXPENSES BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Administration	146,595	134,399	149,750	159,123	165,821
Streets Maintenance	5,131,935	5,036,184	5,254,800	5,063,102	5,067,581
Traffic Control	3,988,331	3,676,011	4,007,970	3,907,011	4,002,937
Right of Way Maintenance	1,810,220	1,761,244	2,016,760	1,824,337	1,921,055
Hazard Response	156,943	143,034	157,810	170,895	148,513
Utility Administration	-	-	-	54,171	120,760
Non-Departmental	-	90,436	424,380	89,931	1,097,910
Total Expenses	$ 11,234,024	$ 10,841,308	$ 12,011,470	$ 11,268,570	$ 12,524,577

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	3,347,648	3,067,630	3,355,420	3,098,080	3,445,856
Supplies & Contractual	5,302,182	5,182,063	5,996,690	5,511,130	6,353,361
Capital Outlay	2,584,194	2,591,615	2,659,360	2,659,360	2,725,360
Total Expenses	$ 11,234,024	$ 10,841,308	$ 12,011,470	$ 11,268,570	$ 12,524,577

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	16,641,751	18,034,912	16,714,710	17,407,990	18,430,000
Transfers In	50,000	50,000	50,000	50,000	50,000
Total Sources	$ 16,691,751	$ 18,084,912	$ 16,764,710	$ 17,457,990	$ 18,480,000
Total Expenses	11,234,024	10,841,308	12,011,470	11,268,570	12,524,577
Transfers Out	4,179,305	3,912,497	4,083,440	3,744,480	6,395,670
Total Uses	$ 15,413,329	$ 14,753,805	$ 16,094,910	$ 15,013,050	$ 18,920,247
Net Operating Result	$ 1,278,422	$ 3,331,107	$ 669,800	$ 2,444,940	$ (440,247)

GILBERT ARIZONA

Streets Maintenance

PURPOSE STATEMENT

The mission of Streets Maintenance is to maintain the roadway system ensuring a high degree of reliability, safety, and ride ability, meeting or exceeding all applicable regulations for roadways in a cost effective manner.

ACCOMPLISHMENTS FY 2012

- Achieved a Pavement Condition Index (PCI) of 91 by following our Pavement Life Cycle to the best of our ability
- Updated centerline miles captured in Pavement Management System versus actual miles in field
- Cleaned 100% of all arterial roadways – maintained no less than twice per month
- Cleaned 100% of all residential roadways – maintained no less than once per month
- Crack Sealed 100% of the subdivisions scheduled for maintenance

OBJECTIVES FY 2013

- Preserve the condition of paved streets with a minimum desired level of 85 PCI and a minimum acceptable level of 80 PCI
- Complete transfer of pavement management system from CHEC to Lucity
- Sweep all residential subdivisions no less than once per month
- Sweep all arterial streets no less than twice per month
- Sweep a minimum of five broom hours daily per driver
- Resolve all sidewalk trip hazards the same day reported
- Complete all utility adjustments within four days after street maintenance is complete
- Patch 100% of pot holes and sink holes that are called in within three business hours of notification
- Mill and patch 100% of all subdivisions that are scheduled to be fog or slurry sealed
- Repair 100% of water and wastewater patches within three days after water or wastewater has completed work on main breaks
- Crack seal 100% of subdivisions and arterials prior to scheduled maintenance

BUDGET NOTES

There were no personnel salary increases for FY 2013. The FY 2013 budget process reallocated resources to the most needed areas. This resulted in a slight increase over FY 2011 actuals but a sizeable decrease from budget FY 2012.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Total Centerline miles in system	835	845	850	1,021
Percentage of arterial roadways swept twice per month	100%	100%	100%	100%
Percentage of residential roadways swept once per month	100%	100%	100%	100%
Average Pavement Condition Index (PCI)	91	91	88	85
Average broom hours swept per day per driver	5.21	5.25	5.25	5.25
% of roadway visually rated	0%	17%	0%	10%
% of pot holes and sink holes patched within three hours of notification	80%	100%	100%	100%
Average days to complete utility adjustments.	5	4	4	4
% of subdivisions crack sealed prior to scheduled maintenance	100%	100%	100%	100%

GILBERT ARIZONA

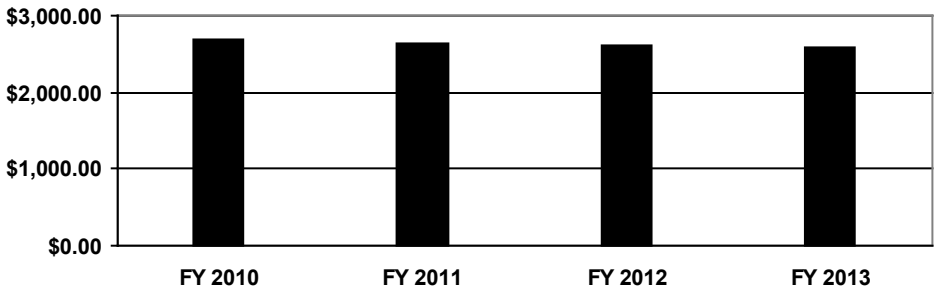
Streets Maintenance

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Asphalt Patching	3.25	3.25	3.25	3.25	3.25
Street Cleaning	7.34	7.34	7.34	7.34	7.34
Preventive Maintenance	2.33	2.33	2.33	2.33	2.33
Crack Sealing	4.25	4.25	4.25	4.25	4.25
Fog Sealing	5.25	5.25	5.25	5.25	5.25
Total Personnel	22.42	22.42	22.42	22.42	22.42

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Asphalt Patching	325,997	373,453	371,650	301,686	313,967
Street Cleaning	942,928	928,289	877,200	866,950	871,823
Preventive Maintenance	2,872,281	2,903,992	2,955,380	2,956,903	2,941,587
Crack Sealing	403,303	333,597	424,060	356,710	338,629
Fog Sealing	587,426	496,853	626,510	580,853	601,575
Total Expenses	$ 5,131,935	$ 5,036,184	$ 5,254,800	$ 5,063,102	$ 5,067,581

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	1,288,931	1,213,561	1,426,880	1,221,570	1,309,040
Supplies & Contractual	1,272,221	1,231,008	1,168,560	1,182,172	1,099,181
Capital Outlay	2,570,783	2,591,615	2,659,360	2,659,360	2,659,360
Total Expenses	$ 5,131,935	$ 5,036,184	$ 5,254,800	$ 5,063,102	$ 5,067,581

ANNUAL MAINTENANCE COST PER LANE MILE



GILBERT ARIZONA

Traffic Control

PURPOSE STATEMENT

The mission of Traffic Control is to operate and maintain the traffic control systems to improve safety by regulating the flow of traffic, increasing visibility, ensuring a high degree of reliability, meeting or exceeding all applicable regulations.

ACCOMPLISHMENTS FY 2012

- Provided initial street light knockdown response within one hour of notification and replaced within fifteen business days
- Repaired signals in flash or dark in all directions within five hours
- Repaired emergency vehicle preemption detection calls within 10 business days
- Completed 93% of street lighting work orders within five business days
- Initiated replacement of pedestrian countdown heads at signalized intersections
- Completed all long and short line maintenance striping at night in four months
- Completed Zone #3 (1/3 of all short line markings
- Managed all work orders generated for signs within three business days
- Completed government mandate of high reflectivity sign materials for street name signs in Zone #2

OBJECTIVES FY 2013

- Complete all street lighting work orders within two business days
- Prioritize knockdowns or damaged signal infrastructure with damage matrix and make needed repairs within 24 hours
- Perform night arterial inspections of street lighting on the first Tuesday of each month
- Perform bi-annual night subdivision inspections of street lighting
- Test all traffic signal conflict monitors once per year
- Paint 1% of traffic signal intersections annually
- Replace 24 fire safety preemption heads on signal mast arms for safety vehicle advancement
- Complete Zone #1 (1/3 of all short line markings)
- Re-stripe all main arterial roadways
- Complete government mandate of high reflectivity sign materials for street name signs in Zone #3

BUDGET NOTES

There were no personnel salary increases for FY 2013. The FY 2013 budget includes the addition of a Streetlight Technician, and the costs required to fully utilize that position. The FY 2013 budget also includes a one-time expense of $70,000 for traffic signal and street light pole testing.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Total MMU monitor testing	172	172	174	175
Total miles of arterial long line markings painted	480	480	480	480
% of arterial long lines striped	100%	100%	100%	100%
% of short lines inspected	100%	100%	100%	100%
Total number of high pressure sodium lamps replaced	2,537	2,370	2,866	2,900
Total number of traffic signals energized	172	173	173	174
% of signs replaced this year	30%	30%	30%	30%
% of street lighting work orders completed within two business days	90%	93%	93%	95%
% of traffic signal intersections painted	1%	1%	1%	1%

GILBERT ARIZONA

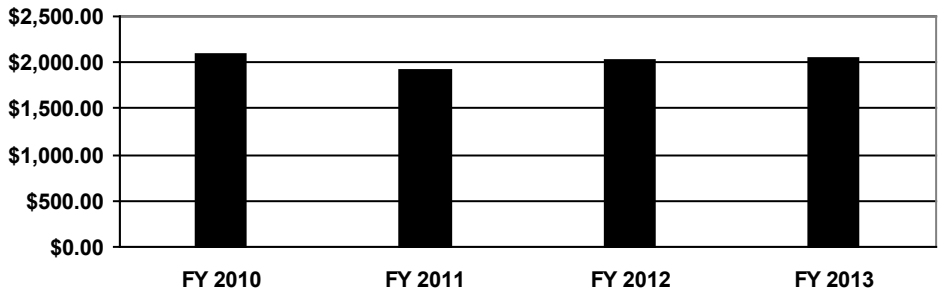
Traffic Control

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Street Marking	0.50	0.50	0.50	0.50	0.50
Street Signs	4.50	4.50	4.50	4.50	4.50
Street Lighting	3.50	3.50	3.50	3.50	4.50
Traffic Signal Maintenance	10.50	6.50	6.50	6.50	6.50
Traffic Operations Center	0.00	4.00	4.00	4.00	4.00
Total Personnel	19.00	19.00	19.00	19.00	20.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Street Marking	616,517	556,293	573,510	572,697	582,110
Street Signs	498,898	409,009	492,480	448,020	446,320
Street Lighting	1,386,075	1,262,254	1,357,700	1,365,036	1,413,559
Traffic Signal Maintenance	1,486,841	964,533	1,058,350	1,062,777	1,070,518
Traffic Operations Center	-	483,922	525,930	458,481	490,430
Total Expenses	$ 3,988,331	$ 3,676,011	$ 4,007,970	$ 3,907,011	$ 4,002,937

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	1,532,877	1,363,229	1,462,940	1,362,960	1,464,320
Supplies & Contractual	2,455,454	2,312,782	2,545,030	2,544,051	2,503,617
Capital Outlay	-	-	-	-	35,000
Total Expenses	$ 3,988,331	$ 3,676,011	$ 4,007,970	$ 3,907,011	$ 4,002,937

TRAFFIC CONTROL COST PER ARTERIAL LANE MILE



GILBERT ARIZONA

Right of Way Maintenance

PURPOSE STATEMENT

The mission of Right of Way (ROW) Maintenance is to maintain aesthetics and drainage within right of way, control dust, and prevent spread of noxious weeds.

ACCOMPLISHMENTS FY 2012

- Maintained all shoulders and dirt roads for safety, storm water drainage, and dust abatement in compliance with all PM-10 dust regulations
- Tested new dust abatement products and changed to a locally produced, environmentally friendly, and more cost effective product
- Reconstructed 100% of our shoulders and dirt roads to maintain safety after storm events
- Inspected 100% of dry wells for Streets, Parks, and PKID (Parkway Maintenance Improvement District) divisions
- Contracted for upper tree trimming and canopy thinning

OBJECTIVES FY 2013

- Maintain all shoulders and dirt roads for safety, storm water drainage, and dust abatement in compliance with all PM-10 dust regulations
- Reconstruct 100% of our shoulders and dirt roads to maintain safety after storm events
- Inspect 100% of dry wells for Streets, Parks, and PKID divisions and perform routine maintenance as needed
- Inspect, clean, and maintain 25% of all storm water inlets including scuppers and catch basins
- Complete tree inventory for all trees maintained by Streets division

BUDGET NOTES

There were no personnel salary increases for FY 2013. The FY 2013 budget includes the addition of one seasonal Senior. Grounds Maintenance Worker, and the required equipment to fully utilize that position. The costs of the additional position is more than offset by additional reductions in supplies and contractual costs.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
ROW miles maintained by contractor	63	65	65	67
% of landscape firms' irrigation control logs reviewed weekly	25	50	50	80
Total storm drain inlets cleaned	800	2,510	2,510	4,000
% of shoulders inspected three times per year	100	100	100	100
% of shoulder reconstructions completed within five working days	100	100	100	100

GILBERT ARIZONA

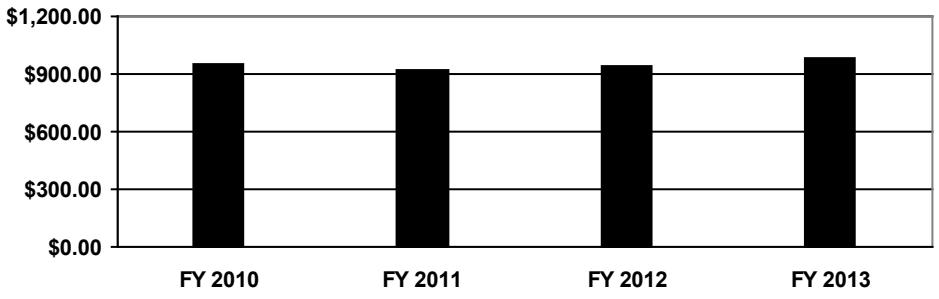
Right of Way Maintenance

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Landscape Maintenance	1.80	1.80	1.80	1.80	2.80
Shoulder Maintenance	2.50	2.50	2.50	2.50	2.50
Concrete Repair	0.33	0.33	0.33	0.33	0.33
Total Personnel	4.63	4.63	4.63	4.63	5.63

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Landscape Maintenance	973,557	872,073	1,069,620	885,448	987,585
Shoulder Maintenance	278,259	230,052	265,810	252,046	249,020
Concrete Repair	558,404	659,119	681,330	686,843	684,450
Total Expenses	$ 1,810,220	$ 1,761,244	$ 2,016,760	$ 1,824,337	$ 1,921,055

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	297,971	281,172	290,530	295,530	347,940
Supplies & Contractual	1,512,249	1,480,072	1,726,230	1,528,807	1,542,115
Capital Outlay	-	-	-	-	31,000
Total Expenses	$ 1,810,220	$ 1,761,244	$ 2,016,760	$ 1,824,337	$ 1,921,055

ANNUAL R.O.W. MAINTENANCE COST PER LANE MILE



GILBERT ARIZONA

Hazard Response

PURPOSE STATEMENT

The mission of Hazard Response is to keep right of way clear of driving hazards and unsightly graffiti within expected times.

ACCOMPLISHMENTS FY 2012

- Removed 100% of the dead animals from the right of way with one hour of the call
- Removed 90% of the graffiti within 48 hours of notification from the Police Department
- Delivered 100% of the barricades on the scheduled date

OBJECTIVES FY 2013

- Respond to 100% of calls with dead animal in the right of way within one hour of receiving the request
- Deliver 100% of block party barricades on scheduled dates
- Respond to 100% of graffiti within 48 hours of Police Department notice

BUDGET NOTES

There were no personnel salary increases for FY 2013. The Hazard Response FY 2013 supplies and contractual budget was reduced by approximately $11,000.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
% of dead animals removed from right of way within one hour of call	100%	100%	100%	100%
% of graffiti removed within 48 hours of notification from Police Department	90%	90%	90%	100%
% of barricades delivered on scheduled date	100%	100%	100%	100%

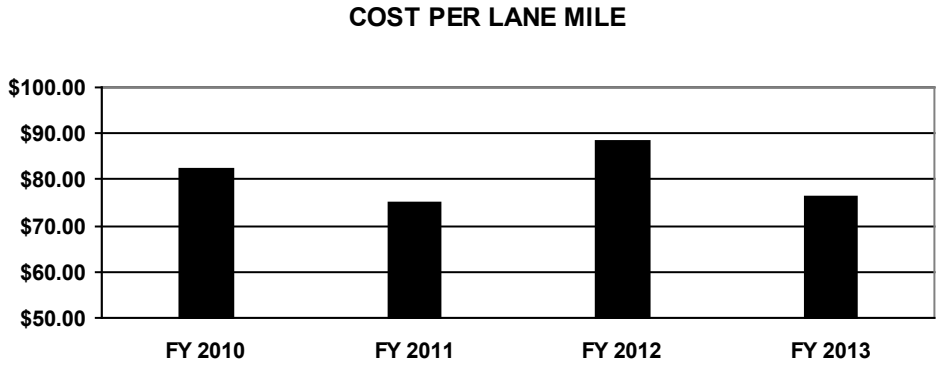
GILBERT ARIZONA

Hazard Response

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Hazard Response	2.25	2.25	2.25	2.25	2.25
Total Personnel	2.25	2.25	2.25	2.25	2.25

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Hazard Response	156,943	143,034	157,810	170,895	148,513
Total Expenses	$ 156,943	$ 143,034	$ 157,810	$ 170,895	$ 148,513

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	128,100	110,704	113,510	117,620	115,170
Supplies & Contractual	28,843	32,330	44,300	53,275	33,343
Capital Outlay	-	-	-	-	-
Total Expenses	$ 156,943	$ 143,034	$ 157,810	$ 170,895	$ 148,513



The non-departmental section of the budget captures all expenditures that are not directly contributed to a business unit. An overview of each section is below.

Miscellaneous

Insurance **$82,610**

This is the Streets Fund portion of the Public Entity Insurance package. Policies include Auto Liability, Auto Damage, Contractor's Equipment, Property, General Liability, and General Excess.

Tuition Reimbursement **$12,000**

Based on historical usage, $12,000 is budgeted to reimburse employees of the Streets Fund for tuition expenses. This is capped at $5,000 per employee per fiscal year. Pre-authorization is required for all classes.

Copy Services **$3,300**

For FY 2013, all appropriations related to Copy Services were moved from departmental cost centers to Non-Departmental. New software is being implemented to allow for accurate accounting by cost center. It is the intention that once this software is in place, these appropriations will once again be recorded at the cost center level.

Contingency

Contingency is budgeted for emergencies and unforeseen events at the time of budget approval. Contingency is calculated to equal the unassigned fund balance after all reserves were identified. In FY 2013, $1,000,000 is budgeted for contingency.

PERSONNEL	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
No Personnel Allocation	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Contingency	-	-	611,000	-	1,000,000
Budget Savings	-	-	(244,000)	-	-
Miscellaneous	-	90,436	57,380	89,931	97,910
Total Expenses	$ -	$ 90,436	$ 424,380	$ 89,931	$ 1,097,910

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	-	-	(38,300)	-	-
Supplies & Contractual	-	90,436	462,680	89,931	1,097,910
Capital Outlay	-	-	-	-	-
Total Expenses	$ -	$ 90,436	$ 424,380	$ 89,931	$ 1,097,910

Internal Service Funds

Internal Service Funds Summary
Fleet Maintenance
Copy Services
Health Self Insurance
Dental Self Insurance

FUND DESCRIPTION

The Internal Service Funds provide a method to charge the internal user of services based on their use. The concept is the same as Enterprise Funds, except the customers are internal. The goal of these funds is to charge internal users for 100% of the cost of the service. Gilbert has set up the following Internal Service Funds:

- **Fleet Maintenance** – Maintenance of all passenger vehicles
- **Copy Services** – Coordination of printing and internal photocopying
- **Health Self Insurance** – Accounting for self insurance for health coverage under direction of a Trust Board
- **Dental Self Insurance** – Accounting for self insurance for dental coverage

FUND NARRATIVE

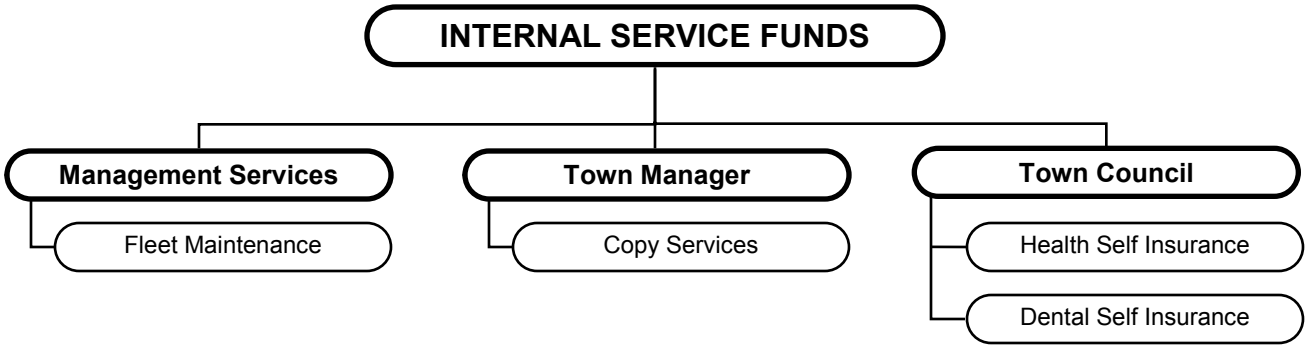
Fleet Maintenance undergoes a rate review annually. This year the hourly rate is proposed to increase to $77.00 per hour. The hourly rate is calculated based on the total labor related budget amounts divided by an estimate of productive hours. A percentage is added to the sale of parts to cover the cost of shop and operating supplies. The parts mark-up percentage is 15%. Fuel has a mark-up of 6 cents per gallon to cover the cost of maintaining and replacing the fueling system.

Copy Services replaces copiers as needed and pays for letterhead and envelopes to allow for the best price, while charging the cost to the user. Gilbert contracts with an outside vendor to administer copy services.

Health Self Insurance accounts for costs of health insurance. All contributions are deposited into this fund, and claims are paid as approved by the Administrator. The Town of Gilbert Medical Plan was created July 1, 2003. The plan is self-funded and administered by MMSI (Mayo). Participating providers are coordinated through the Blue Cross Blue Shield of Arizona network.

Dental Self Insurance accounts for costs of dental insurance. All contributions are deposited in this fund. The Dental Self Insurance Fund was created July 1, 2010. The plan is self-funded and administered by Delta Dental.

ORGANIZATIONAL CHART



GILBERT ARIZONA

Internal Service Funds

PERSONNEL BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Fleet Maintenance	26.00	26.00	26.00	26.00	26.00
Copy Services	0.00	0.00	0.00	0.00	0.00
Health Self Insurance	0.00	0.00	0.00	0.00	0.00
Dental Self Insurance	0.00	0.00	0.00	0.00	0.00
Total Personnel	26.00	26.00	26.00	26.00	26.00

EXPENSES BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Fleet Maintenance	5,986,020	6,203,448	7,558,960	7,044,878	7,567,360
Copy Services	260,110	277,150	579,130	579,130	670,000
Health Self Insurance	10,830,070	11,188,520	13,248,920	13,044,270	13,341,700
Dental Self Insurance	-	951,077	984,800	1,079,790	1,106,150
Total Expenses	$ 17,076,200	$ 18,620,195	$ 22,371,810	$ 21,748,068	$ 22,685,210

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	1,570,365	1,316,623	1,703,260	1,371,370	1,685,730
Supplies & Contractual	15,505,835	17,303,572	20,668,550	20,376,698	20,749,480
Capital Outlay	-	-	-	-	250,000
Total Expenses	$ 17,076,200	$ 18,620,195	$ 22,371,810	$ 21,748,068	$ 22,685,210

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	19,101,605	18,662,996	21,016,060	19,931,550	22,906,000
Transfers In	-	-	-	-	-
Total Sources	$ 19,101,605	$ 18,662,996	$ 21,016,060	$ 19,931,550	$ 22,906,000
Total Expenses	17,076,200	18,620,195	22,371,810	21,748,068	22,685,210
Transfers Out	15,850	215,850	-	-	-
Total Uses	$ 17,092,050	$ 18,836,045	$ 22,371,810	$ 21,748,068	$ 22,685,210
Net Operating Result	$ 2,009,555	$ (173,049)	$ (1,355,750)	$ (1,816,518)	$ 220,790

GILBERT ARIZONA

Fleet Maintenance

PURPOSE STATEMENT

To provide superior vehicle and equipment maintenance, repair, acquisition, disposition and get ready in a cost effective manner while ensuring maximum availability for duty and extending vehicle life through proactive, predictive, preventive maintenance.

ACCOMPLISHMENTS FY 2012

- Entered into IGA with The Town of Queen Creek for entire vehicle/equipment fleet for vehicle repair and maintenance
- Monitored fleet inventory, continued to reduce and stock parts on consignment
- Maintained industry standard ratio of 75% scheduled/25% unscheduled
- Kept preventive maintenance schedules at 98% completed or better on monthly basis
- Hired 3 technicians at the South Area Service Center to support shop operations

OBJECTIVES FY 2013

- Conduct utilization and fleet reduction analysis for vehicles/equipment over 1-Ton
- Conduct utilization and fleet reduction analysis for vehicles/equipment up to 1-Ton
- All technicians to become ASE Certified in at least one (1) module with at least six (6) Master Technicians
- Attain Blue Seal Certified shop at South Area Service Center (SASC)
- SASC technicians to become ADEQ Certified Emissions Inspectors
- Implement shop tool inventory and controls
- Develop performance standards for heavy fleet vehicles

BUDGET NOTES

Contractual costs were increased to reflect the increased cost in fuel, auto parts, and tires. No additional FTE were included in the FY 2013 adopted budget.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Mechanic productivity ratio	81.86%	73.55%	73.00%	74.00%
Number of outsourced work orders	1,155	1,206	1,200	1,200
Total number of work orders	8,908	9,067	9,000	9,500
Total preventive maintenance work orders	6,096	6,161	6,250	6,500
Total unscheduled work orders	2,812	2,906	2,750	3,000
Total number of vehicles/equipment in Gilbert fleet	709	724	745	745
Total number of vehicles/equipment in Queen Creek fleet	*	*	134	5**

**New measure beginning with implementation of IGA in FY 2012*
***New FY 2013 one-year agreement includes fire apparatus only*

GILBERT ARIZONA

Fleet Maintenance

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Administration	3.00	0.00	0.00	0.00	0.00
Fleet Maintenance	23.00	0.00	0.00	0.00	0.00
Shop	0.00	21.60	21.60	21.60	21.60
Parts	0.00	3.90	3.90	3.90	3.90
Fuel	0.00	0.25	0.25	0.25	0.25
Commercial	0.00	0.25	0.25	0.25	0.25
Non-Departmental	0.00	0.00	0.00	0.00	0.00
Total Personnel	26.00	26.00	26.00	26.00	26.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Administration	235,945	-	-	-	-
Fleet Maintenance	5,750,075	-	-	-	-
Shop	-	1,446,441	1,592,020	1,388,360	1,596,300
Parts	-	1,460,396	1,788,270	1,679,512	1,906,300
Fuel	-	2,662,474	3,501,330	3,304,686	3,370,110
Commercial	-	634,137	672,340	672,320	689,440
Non-Departmental	-	-	5,000	-	5,210
Total Expenses	$ 5,986,020	$ 6,203,448	$ 7,558,960	$ 7,044,878	$ 7,567,360

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	1,570,307	1,316,623	1,703,260	1,371,370	1,685,730
Supplies & Contractual	4,415,713	4,886,825	5,855,700	5,673,508	5,881,630
Capital Outlay	-	-	-	-	-
Total Expenses	$ 5,986,020	$ 6,203,448	$ 7,558,960	$ 7,044,878	$ 7,567,360

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	6,176,017	6,291,955	7,931,060	6,711,750	8,075,000
Transfers In	-	-	-	-	-
Total Sources	$ 6,176,017	$ 6,291,955	$ 7,931,060	$ 6,711,750	$ 8,075,000
Total Expenses	5,986,020	6,203,448	7,558,960	7,044,878	7,567,360
Transfers Out	15,850	15,850	-	-	-
Total Uses	$ 6,001,870	$ 6,219,298	$ 7,558,960	$ 7,044,878	$ 7,567,360
Net Operating Result	$ 174,147	$ 72,657	$ 372,100	$ (333,128)	$ 507,640

GILBERT ARIZONA

Copy Services

PURPOSE STATEMENT

Copy Services provides support for mail services and document imaging and reproduction, encompassing any printing, copying, scanning, and retention of images regardless of medium.

ACCOMPLISHMENTS FY 2012

- Consolidated all copies and prints into one "bucket" to leverage volume pricing to reduce costs
- Started to reduce the number of high cost copy and print devices through consolidation and replacement of older models with more efficient models
- Provided competitive pricing to internal staff to bring in more copy and print jobs to the Copy Center
- Reduced the processing time Finance requires to reconcile monthly invoices and allocations
- Reduced the cost of Mail Services by reducing the number of mail runs to Town buildings

OBJECTIVES FY 2013

- Continue working with departments to reduce the number of print and copy devices in the town
- Implement a software solution to help the Town track the amount of printing and copying that is done and provide to management reports of consumption
- Work with the Gilbert Go Green initiative team to reduce the amount of paper printed
- Continue to provide a competitive cost option for internal staff to copy at the copy center
- Conduct analysis of equipment to determine amount of fund balance needed in order to replace aged equipment based on useful life

BUDGET NOTES

Included in the FY 2013 budget is a one-time appropriation of $250,000 for the replacement of copy machines. This appropriation uses the fund balance that has been accumulating specifically for the replacement of the aging equipment.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Average cost per impression*	$0.076	$0.099	$0.080	$0.118
Number of impressions*	3,438,264	2,786,889	7,200,000	5,700,000

**For FY 2010 and FY 2011, measures included copies only. Beginning FY 2012, measures included all impressions for copiers and printers.*

GILBERT ARIZONA

Copy Services

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Copy Services	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Copy Services	260,110	277,150	579,130	579,130	670,000
Total Expenses	$ 260,110	$ 277,150	$ 579,130	$ 579,130	$ 670,000

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	-	-	-	-	-
Supplies & Contractual	260,110	277,150	579,130	579,130	420,000
Capital Outlay	-	-	-	-	250,000
Total Expenses	$ 260,110	$ 277,150	$ 579,130	$ 579,130	$ 670,000

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	360,464	321,749	368,600	468,030	568,000
Transfers In	-	-	-	-	-
Total Sources	$ 360,464	$ 321,749	$ 368,600	$ 468,030	$ 568,000
Total Expenses	260,110	277,150	579,130	579,130	670,000
Transfers Out	-	200,000	-	-	-
Total Uses	$ 260,110	$ 477,150	$ 579,130	$ 579,130	$ 670,000
Net Operating Result	$ 100,354	$ (155,401)	$ (210,530)	$ (111,100)	$ (102,000)

GILBERT ARIZONA

Health Self Insurance

PURPOSE STATEMENT

This fund provides financing for health benefits provided through an Exclusive Provider Organization (EPO) network.

ACCOMPLISHMENTS FY 2012

- Plan is fully funded and the reserve at the end of plan year 2012 meets targeted reserve goals set by the Board of Trustees
- The Board of Trustees recommended and the Town Council approved a reduction of approximately $1,000,000 to the reserve in 2012 through premium holidays on Town of Gilbert and employee contributions to premiums. This provided a reduced cost to the Town and employees due to plan performance in prior years and corresponding reserve strength

OBJECTIVES FY 2013

- Maintain a reserve equivalent to a minimum of 3 months of medical and dental claims in excess of claims incurred but not reported

BUDGET NOTES

Medical premiums are shared between Gilbert and employees. Gilbert contributes 80% of the total premium rate for both single and family coverage. Employees pay 20% of the premium contribution. For FY 2013, there is no increase in premium for employees.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Average total plan cost (expense) per participating employee, per month	$868	$914	$1,041	$1,075
Average actual total premium per employee per month**	$1,014	*$899	*$951	$1,031
Average actual Town premium contribution per employee per month	$811	*$719	*$850	$825
Health Plan Participants	3,088	3,060	3,070	3,130
Reserve in excess of estimated Incurred But Not Reported (IBNR) claims***	$5,335,888	$5,245,571	$4,000,000	$3,600,000

**For FY 2011, the amount shown takes into consideration the $1,500,000 in reduced General Fund benefit trust contributions; FY 2012 includes a premium payment holiday for July 2011*

***Though base premiums have not changed since FY 2009, total premium per employee has increased because of election changes resulting in a higher percentage of family coverage participants*

****Reserve reflects total reserve for medical and dental funds*

GILBERT ARIZONA

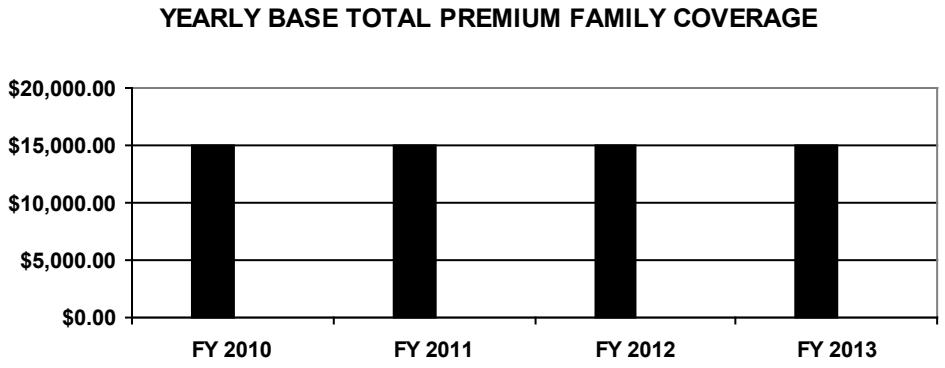
Health Self Insurance

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Health Self Insurance	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Health Self Insurance	10,830,070	11,188,520	13,248,920	13,044,270	13,341,700
Total Expenses	$ 10,830,070	$ 11,188,520	$ 13,248,920	$ 13,044,270	$ 13,341,700

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	58	-	-	-	-
Supplies & Contractual	10,830,012	11,188,520	13,248,920	13,044,270	13,341,700
Capital Outlay	-	-	-	-	-
Total Expenses	$ 10,830,070	$ 11,188,520	$ 13,248,920	$ 13,044,270	$ 13,341,700

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	12,565,124	10,935,661	11,645,000	11,660,090	13,157,000
Transfers In	-	-	-	-	-
Total Sources	$ 12,565,124	$ 10,935,661	$ 11,645,000	$ 11,660,090	$ 13,157,000
Total Expenses	10,830,070	11,188,520	13,248,920	13,044,270	13,341,700
Transfers Out	-	-	-	-	-
Total Uses	$ 10,830,070	$ 11,188,520	$ 13,248,920	$ 13,044,270	$ 13,341,700
Net Operating Result	$ 1,735,054	$ (252,859)	$ (1,603,920)	$ (1,384,180)	$ (184,700)



GILBERT ARIZONA

Dental Self Insurance

PURPOSE STATEMENT

This fund provides financing for dental insurance coverage.

ACCOMPLISHMENTS FY 2012

- Premiums were reduced by over 3% for FY 2012 after the first year of operation. Performance in FY 2012 allowed for premiums to remain unchanged for FY 2013. A reserve has been established under the Town of Gilbert, Arizona Self Insured Trust Fund for Health Insurance Benefits. The dental and medical funds create a combined reserve for claims costs under the plans
- Sufficient premiums to pay plan expenses

OBJECTIVES FY 2013

- Sufficient premiums to pay plan expenses
- Premium savings compared to fully insured alternative

BUDGET NOTES

The Dental Self Insurance Fund was implemented in FY 2011. Prior to this time, an outside agency administered the dental plan for Gilbert employees. The contribution rate for dental premiums is shared between the Town of Gilbert and employees. The Town of Gilbert contribution rate for dental premiums is 80% of the total premium (both single and family coverage). Employees pay 20% of the premium.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Average total plan cost (expense) per participating employee per month	*	$82	$87	$87
Average actual premium per employee per month	*	$90	$88	$88
Average actual Town premium contribution per employee per month	*	$72	$70	$70
Dental plan participants	*	3,110	3,140	3,200

**New measure; no data available*

GILBERT ARIZONA

Dental Self Insurance

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Dental Self Insurance	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Dental Self Insurance	-	951,077	984,800	1,079,790	1,106,150
Total Expenses	$ -	$ 951,077	$ 984,800	$ 1,079,790	$ 1,106,150

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	-	-	-	-	-
Supplies & Contractual	-	951,077	984,800	1,079,790	1,106,150
Capital Outlay	-	-	-	-	-
Total Expenses	$ -	$ 951,077	$ 984,800	$ 1,079,790	$ 1,106,150

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	-	1,113,631	1,071,400	1,091,680	1,106,000
Transfers In	-	-	-	-	-
Total Sources	$ -	$ 1,113,631	$ 1,071,400	$ 1,091,680	$ 1,106,000
Total Expenses	-	951,077	984,800	1,079,790	1,106,150
Transfers Out	-	-	-	-	-
Total Uses	$ -	$ 951,077	$ 984,800	$ 1,079,790	$ 1,106,150
Net Operating Result	$ -	$ 162,554	$ 86,600	$ 11,890	$ (150)

Replacement Funds

Replacement Funds Summary
Replacement Funds Detail

FUNDS DESCRIPTION

Replacement Funds are savings accounts for replacement of rolling stock, equipment, or infrastructure. Gilbert established replacement funds to account for the use of the assets over time,to provide for the interim period between high growth and build out, and to reduce the intergenerational inequities of future generations replacing the infrastructure "used up" by the previous generation. If no funds were available for replacement, substantial fee increases might be necessary and/or debt issued which increases the cost of replacement by the cost of interest and related debt issuance costs. The Council decided to fund the Replacement Funds for the replacement value of rolling stock and equipment in FY 2006. The intent of this decision was to ensure that the amount deposited in the replacement fund in addition to the residual value of the vehicle sold would be sufficient to purchase a replacement vehicle.

FUND INFORMATION

General Equipment Replacement – The General Fund makes contributions to the General Fund Equipment Replacement fund based on the useful life of the rolling stock and equipment. Future rolling stock and equipment replacements will be purchased through this fund. Gilbert established the General Fund Equipment Replacement fund in FY 2002. Due to budget constraints, additional revenue has not been deposited in this account since FY 2007.

Water Repair and Replacement – Gilbert established a Water Repair and Replacement Fund in FY 2004 to annually set aside the cost of using assets over the life of the assets. It is the intention to use this funding in the future to replace infrastructure that benefits the community as a whole such as wells, larger diameters water mains, reservoirs, and treatment facilities. The Water Repair and Replacement Fund includes a fleet replacement component.

Wastewater Repair and Replacement – Gilbert established a Wastewater Repair and Replacement Fund in FY 2004 to annually set aside the cost of using assets over the life of the assets. It is the intention to use this funding in the future to replacement infrastructure that benefits the community as a whole such as lift stations, larger diameters wastewater mains, reclaimed water reservoirs, and wastewater treatment facilities. The Wastewater Repair and Replacement Fund includes a fleet replacement component.

Environmental Services Residential Equipment Replacement – The Residential Fund makes contributions to the Environmental Services Residential Equipment Replacement fund, based on the useful life of the rolling stock, to finance for future replacement. This structure evens out the cash flow in the operating fund and provides better cost information upon which to base user fees.

Environmental Services Commercial Equipment Replacement – The Commercial Fund makes contributions to the Environmental Services Commercial Equipment Replacement fund, based on the useful life of the rolling stock, to finance for future replacement. This structure evens out the cash flow in the operating fund and provides better cost information upon which to base user fees.

Streets Equipment Replacement – Gilbert established the Street Equipment Replacement fund in FY 2002. The Street Fund cost centers make contributions to the Street Fund Replacement fund based on the useful life of the rolling stock and equipment. Future rolling stock and equipment replacements will be purchased through this fund. Due to budget constraints, additional revenue has not been deposited in this account since FY 2008.

Fleet Equipment Replacement – Fleet Maintenance charges internal customers for service rendered. A portion of this internal charge includes funding for replacement of the fuel and oil system. The funding is then transferred to the Fleet Equipment Replacement for future replacement of the fuel and oil systems.

The anticipated fund balance as of July 1, 2013 for each replacement fund is listed below.

Fund		Fund Balance
General	$	5,717,711
Water		35,377,535
Wastewater		34,612,319
Environmental Services - Residential		4,595,424
Environmental Services - Commercial		495,035
Streets		3,455,624
Fleet		237,089
Total Fund Balance	**$**	**84,490,737**

GILBERT ARIZONA

Replacement Funds

GENERAL REPLACEMENT FUND	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	109,755	81,268	65,000	83,700	30,000
Transfers In	-	-	-	-	-
Total Sources	$ 109,755	$ 81,268	$ 65,000	$ 83,700	$ 30,000
Total Expenses	28,760	423,769	3,430,180	1,002,295	3,500,530
Transfers Out	866,667	-	2,515,000	454,000	116,000
Total Uses	$ 895,427	$ 423,769	$ 5,945,180	$ 1,456,295	$ 3,616,530
Net Operating Result	$ (785,672)	$ (342,501)	$ (5,880,180)	$ (1,372,595)	$ (3,586,530)

STREETS REPLACEMENT FUND	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	403,041	33,745	10,400	169,920	10,400
Transfers In	-	-	-	-	-
Total Sources	$ 403,041	$ 33,745	$ 10,400	$ 169,920	$ 10,400
Total Expenses	430,590	-	948,000	200,000	1,086,170
Transfers Out	-	-	-	-	-
Total Uses	$ 430,590	$ -	$ 948,000	$ 200,000	$ 1,086,170
Net Operating Result	$ (27,549)	$ 33,745	$ (937,600)	$ (30,080)	$ (1,075,770)

WATER REPLACEMENT FUND	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	130,213	280,568	90,000	94,170	-
Transfers In	4,902,440	5,286,920	5,286,920	5,286,920	5,286,920
Total Sources	$ 5,032,653	$ 5,567,488	$ 5,376,920	$ 5,381,090	$ 5,286,920
Total Expenses	-	-	2,927,000	119,000	3,023,780
Transfers Out	-	5,285,000	5,285,000	5,285,000	3,115,000
Total Uses	$ -	$ 5,285,000	$ 8,212,000	$ 5,404,000	$ 6,138,780
Net Operating Result	$ 5,032,653	$ 282,488	$ (2,835,080)	$ (22,910)	$ (851,860)

WASTEWATER REPLACEMENT FUND	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	22,061	62,578	79,590	37,650	50,000
Transfers In	5,598,000	5,701,870	5,701,870	5,701,870	5,701,870
Total Sources	$ 5,620,061	$ 5,764,448	$ 5,781,460	$ 5,739,520	$ 5,751,870
Total Expenses	127,845	22,224	3,006,000	29,000	3,080,800
Transfers Out	30,000	5,700,000	5,700,000	5,700,000	-
Total Uses	$ 157,845	$ 5,722,224	$ 8,706,000	$ 5,729,000	$ 3,080,800
Net Operating Result	$ 5,462,216	$ 42,224	$ (2,924,540)	$ 10,520	$ 2,671,070

GILBERT ARIZONA

Replacement Funds

ENVIRO SVCS RESIDENTIAL REPLACEMENT FUND	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	171,121	204,203	19,000	31,690	20,000
Transfers In	1,735,070	1,195,380	1,246,160	1,246,160	1,246,160
Total Sources	$ 1,906,191	$ 1,399,583	$ 1,265,160	$ 1,277,850	$ 1,266,160
Total Expenses	969,433	1,945,056	1,571,000	500,000	2,363,000
Transfers Out	2,164,000	-	-	-	-
Total Uses	$ 3,133,433	$ 1,945,056	$ 1,571,000	$ 500,000	$ 2,363,000
Net Operating Result	$ (1,227,242)	$ (545,473)	$ (305,840)	$ 777,850	$ (1,096,840)

ENVIRO SVCS COMMERCIAL REPLACEMENT FUND	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	5,851	3,706	3,000	3,000	3,000
Transfers In	180,540	142,300	186,210	186,210	186,210
Total Sources	$ 186,391	$ 146,006	$ 189,210	$ 189,210	$ 189,210
Total Expenses	231,111	257,819	160,000	-	400,000
Transfers Out	899,000	-	-	-	-
Total Uses	$ 1,130,111	$ 257,819	$ 160,000	$ -	$ 400,000
Net Operating Result	$ (943,720)	$ (111,813)	$ 29,210	$ 189,210	$ (210,790)

FLEET REPLACEMENT FUND	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	811	1,871	1,200	730	-
Transfers In	15,850	15,850	15,850	-	-
Total Sources	$ 16,661	$ 17,721	$ 17,050	$ 730	$ -
Total Expenses	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total Uses	$ -	$ -	$ -	$ -	$ -
Net Operating Result	$ 16,661	$ 17,721	$ 17,050	$ 730	$ -

Special Revenue

Special Revenue Summary
CDBG/HOME
System Development Fees
Grants
Police Impound
Special Districts
Other Special Revenue

FUNDS DESCRIPTION

Special Revenue Funds are distinct types of funds required to be established to account for a specific activity. The activities range from System Development Fees to Police Security. Each fund is treated like a separate checkbook.

FUND INFORMATION

The individual division pages provide more detail regarding the funds in the Special Revenue group. Following is a brief description of each division page.

Redevelopment – The original intent of the Redevelopment Fund was to accomplish the vision of a Downtown Heritage District as a unique retail destination reflecting Gilbert's agricultural history. This fund included Commission and property management expenses. The source of revenue for this activity was the General Fund. However, for FY 2011, the Governmental Accounting Standards Board (GASB) issued a pronouncement stating that in order to be classified as a Special Revenue Fund, a majority of the revenue must be from external sources. As a result, these expenses had to be moved to the General Fund beginning FY 2011. Expenditures for FY 2009 – FY 2010 are still included in this section.

Land purchases and redevelopment capital projects are located in the Capital Improvement section of the budget document.

CDBG/HOME – Activities for federally funded programs that provide affordable housing, fair housing, limited redevelopment, and limited social service activities are recorded in this fund.

System Development Fees – Council has established a policy that growth will pay for itself. The system development fee funds provide the accounting for the revenue collected from building permits to pay for various infrastructure in the community that is required due to growth.

Grants – The Grant fund provides information on all federal and state grant activity in Gilbert except those related to a specific capital project or the CDBG or HOME programs. All expenses related to a grant are found here. The portion of these expenses not funded with Grant revenue is financed with transfers from other funds.

Riparian – The Riparian provides education and recreation experiences at the three Riparian sites. The program enhances public appreciation for nature which assists us to attain a sustainable future.

Based on funding sources and GASB requirements, these expenses were moved to the Wastewater Fund (Enterprise Funds) beginning FY 2011. Expenditures for FY 2010 are still included in this section.

Police Impound – The Police Impound Fund was established as a result of Arizona Law A.R.S. 28-3511. This law requires a mandatory tow and 30-day impound of vehicles when the driver commits specific civil traffic and criminal traffic offenses.

Special Districts – These districts are established under Arizona Statute to pay for street lights and parkway improvements in various areas of Gilbert.

Other Special Revenue – This category of funds includes a wide array of unique activities each required to be accounted for separately.

GILBERT ARIZONA

Special Revenue Funds

PERSONNEL BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Redevelopment	0.00	0.00	0.00	0.00	0.00
CDBG/HOME	1.50	1.00	1.00	1.00	1.00
System Development Fees	0.00	0.00	0.00	0.00	0.00
Grants	0.00	0.00	0.00	0.00	0.00
Riparian	3.68	0.00	0.00	0.00	0.00
Police Impound	4.00	4.00	4.00	4.00	4.00
Special Districts	2.60	2.60	2.60	2.60	2.60
Other Special Revenue	2.50	2.50	2.50	2.00	2.00
Total Personnel	14.28	10.10	10.10	9.60	9.60

EXPENSES BY DIVISION	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Redevelopment	67,902	-	-	-	-
CDBG/HOME	443,658	1,049,588	1,340,450	903,532	1,798,007
System Development Fees	-	-	-	-	-
Grants	1,264,481	994,427	5,000,000	1,026,080	5,000,000
Riparian	401,046	-	-	-	-
Police Impound	241,950	231,327	287,280	299,290	269,593
Special Districts	2,775,992	2,858,645	2,827,510	2,522,740	2,707,010
Other Special Revenue	2,290,812	1,163,499	1,519,580	1,371,526	1,742,060
Total Expenses	$ 7,485,841	$ 6,297,486	$ 10,974,820	$ 6,123,168	$ 11,516,670

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	2,081,520	1,430,935	1,421,510	1,589,280	1,434,000
Supplies & Contractual	4,639,791	4,208,350	9,520,310	4,295,990	10,082,670
Capital Outlay	764,530	658,201	33,000	237,898	-
Total Expenses	$ 7,485,841	$ 6,297,486	$ 10,974,820	$ 6,123,168	$ 11,516,670

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	39,091,108	31,422,021	31,671,410	49,727,560	47,692,830
Transfers In	875,901	11,069,581	11,005,890	11,005,890	-
Total Sources	$ 39,967,009	$ 42,491,602	$ 42,677,300	$ 60,733,450	$ 47,692,830
Total Expenses	7,485,841	6,297,486	10,974,820	6,123,168	11,516,670
Transfers Out	49,708,928	47,992,335	57,037,660	42,508,646	42,836,490
Total Uses	$ 57,194,769	$ 54,289,821	$ 68,012,480	$ 48,631,814	$ 54,353,160
Net Operating Result	$ (17,227,760)	$ (11,798,219)	$ (25,335,180)	$ 12,101,636	$ (6,660,330)

PURPOSE STATEMENT

Community Development administers federal funds such as Community Development Block Grant (CDBG) and HOME Investment Partnership funds to provide affordable housing, fair housing, social services, and redevelopment activities for low and moderate income individuals and households.

ACCOMPLISHMENTS FY 2012

- 72 households received emergency and minor home repair assistance
- 375 elderly and disabled residents received congregate and home delivered meals
- 70 jobs were created for low and moderate income individuals through training and technical assistance provided to Gilbert small businesses
- 4 new affordable housing units were purchased and rehabilitated, providing 14 residents with safe, affordable rental housing
- Completed infrastructure improvements in the Sonora Town neighborhood which included new water and sewer lines, street paving, and streetlights

OBJECTIVES FY 2013

- Improve lives for lower income Gilbert residents through funding for social services
- Provide information and referral for social services, affordable housing, and foreclosure prevention
- Provide funding for emergency home repair or housing rehab assistance for 100 Gilbert homeowners
- Support regional efforts for homelessness prevention by utilizing CDBG funds for facility improvements to three homeless shelter providers
- Increase energy efficiency and reduce utility costs for low-income and disabled seniors residing at Page Commons senior apartment complex
- Increase pedestrian safety and disability access in the Heritage District of downtown Gilbert through lighted crosswalks, parking lot lighting, sidewalk improvements, and other pedestrian amenities
- Reduce the presence of slum and blight in downtown Gilbert neighborhoods by offering voluntary demolition assistance of vacant, blighted, and unsafe structures
- Create 2-3 new affordable rental housing units

BUDGET NOTES

This fund receives revenue from Federal grants. The Council approves specific projects annually based on needs and funding availability. Oversight of these projects is provided by CDBG staff.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
# of persons receiving social services	375	368	375	380
# of households receiving repair and rehab	28	40	75	100
# of households receiving homebuyer counseling or gap financing	6	0	0	0
# of new affordable rental housing units	0	0	6	3
# of new low and moderate income jobs created	0	18	70	0
# of facility improvement projects benefiting Gilbert vulnerable populations	0	0	1	4
# of residents benefiting from revitalization and infrastructure improvements	0	0	95	558

GILBERT ARIZONA

CDBG/HOME

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
CDBG/HOME	1.50	1.00	1.00	1.00	1.00
Total Personnel	1.50	1.00	1.00	1.00	1.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
CDBG/HOME	443,658	1,049,588	1,340,450	903,532	1,798,007
Total Expenses	$ 443,658	$ 1,049,588	$ 1,340,450	$ 903,532	$ 1,798,007

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	98,891	71,251	80,110	83,420	82,010
Supplies & Contractual	344,767	978,337	1,260,340	820,112	1,715,997
Capital Outlay	-	-	-	-	-
Total Expenses	$ 443,658	$ 1,049,588	$ 1,340,450	$ 903,532	$ 1,798,007

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	511,707	1,081,925	1,357,130	1,528,450	1,784,530
Transfers In	-	-	-	-	-
Total Sources	$ 511,707	$ 1,081,925	$ 1,357,130	$ 1,528,450	$ 1,784,530
Total Expenses	443,658	1,049,588	1,340,450	903,532	1,798,007
Transfers Out	63,320	32,340	438,000	621,000	-
Total Uses	$ 506,978	$ 1,081,928	$ 1,778,450	$ 1,524,532	$ 1,798,007
Net Operating Result	$ 4,729	$ (3)	$ (421,320)	$ 3,918	$ (13,477)

PURPOSE STATEMENT

The primary purpose of a system development fee (SDF) is to ensure that the cost of providing infrastructure to new development is paid for by new development and not by the existing community. SDF fee structure design reflects only those costs associated with facility or infrastructure expansion related to new growth.

FEE DESCRIPTIONS

Following are descriptions and fees for a typical single-family residential permit:

Water System **$5,042**

The Water SDF is a charge to new development to cover the costs of expanding the water system necessary to serve new growth. The fee design includes additional treatment and storage facilities, distribution infrastructure and production wells. The model includes an assumption that the equivalent residential unit peak demand will be 656 gallons per day.

Water Resources **$1,355**

The Water Resource SDF is a charge to new development to cover the costs of acquiring additional water resources necessary to serve new growth. The model includes an assumption that the equivalent residential unit demand annually will be 437 gallons per day.

Wastewater System **$5,866**

The Wastewater SDF is a charge to new development to cover the costs of expanding the wastewater system necessary to serve new growth. The fee design includes additional collection infrastructure, treatment facilities, and expansion of the reuse system. The model includes an assumption that the equivalent residential unit generates 232 gallons per day of wastewater.

Police Department **$612**

The Police Department SDF is a charge to new development to recover the Town's cost of providing facilities and equipment for police services required to serve new growth.

Fire Department **$821**

The Fire Department SDF is a charge to new development to recover the cost of fire and emergency services facilities and equipment required to serve new growth.

Traffic Signals **$423**

The Traffic Signal SDF is a charge to new development to cover the cost of expanding the traffic signal network. The fee design uses trip generation factors to calculate the number of signals required based on land use patterns.

Parks and Recreation **$4,030**

The Parks and Recreation SDF is a charge to new development to recover the costs of expanding parks and recreation facilities, equipment, and infrastructure to serve new growth.

General Government **$383**

The General Government SDF is a charge to new development to cover new development's share of debt service incurred by expanding Gilbert's administrative infrastructure, including Public Works, Courts, Prosecutor, Community Development, and Libraries as required to serve new growth.

BUDGET NOTES

In the spring of 2011, the Arizona State Legislature adopted Senate Bill 1525 which changes many of the statutes governing the imposition and use of local development fees. In response to this new legislation, Gilbert will be updating the System Development Fee study in FY 2013.

GILBERT ARIZONA

System Development Fees

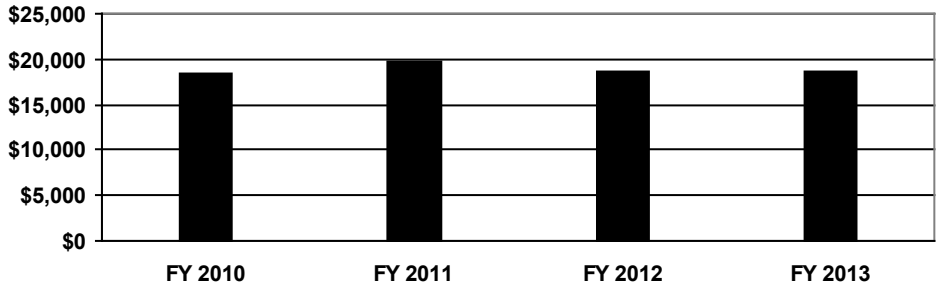
PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
No Personnel Allocation	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Solid Waste Container Fee	-	-	-	-	-
Traffic Signals	-	-	-	-	-
Police	-	-	-	-	-
Fire	-	-	-	-	-
General Government	-	-	-	-	-
Parks and Recreation	-	-	-	-	-
Water System	-	-	-	-	-
Water Resources	-	-	-	-	-
Wastewater System	-	-	-	-	-
Total Expenses	$ -	$ -	$ -	$ -	$ -

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	-	-	-	-	-
Supplies & Contractual	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Total Expenses	$ -	$ -	$ -	$ -	$ -

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	31,805,639	24,526,763	20,984,540	42,814,490	36,836,200
Transfers In	123,329	10,985,000	10,985,000	10,985,000	-
Total Sources	$ 31,928,968	$ 35,511,763	$ 31,969,540	$ 53,799,490	$ 36,836,200
Total Expenses	-	-	-	-	-
Transfers Out	49,032,424	47,481,576	53,716,740	39,004,726	39,703,570
Total Uses	$ 49,032,424	$ 47,481,576	$ 53,716,740	$ 39,004,726	$ 39,703,570
Net Operating Result	$(17,103,456)	$(11,969,813)	$ (21,747,200)	$ 14,794,764	$ (2,867,370)

SDF PER SINGLE FAMILY RESIDENTIAL UNIT



PURPOSE STATEMENT

The Grant fund is required to segregate the costs associated with grant awards from the federal or state government. Grant Funds require meticulous reporting of actual costs for reimbursement requests.

ACCOMPLISHMENTS FY 2012

- Received $5,955,014 in grant funds
- Completed single audit report for FY2011 with no material weaknesses

OBJECTIVES FY 2013

- Completion of Single Audit Report with no findings

BUDGET NOTES

Included in the FY 2013 budget is an ADOT approved transfer of $2,697,000 to reimburse the GF for prior eligible expenditures. The grant fund also includes a contingency of $5,000,000 for unknown grants at the time of budget adoption. A like amount is also budgeted for revenue. Departments apply for grants as opportunities arise. All requests for grants must be presented to Council prior to submitting an application.

GILBERT ARIZONA

Grants

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Grants	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Grants	1,264,481	994,427	5,000,000	1,026,080	5,000,000
Total Expenses	$ 1,264,481	$ 994,427	$ 5,000,000	$ 1,026,080	$ 5,000,000

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	257,570	174,239	-	100,504	-
Supplies & Contractual	242,381	249,114	5,000,000	720,678	5,000,000
Capital Outlay	764,530	571,074	-	204,898	-
Total Expenses	$ 1,264,481	$ 994,427	$ 5,000,000	$ 1,026,080	$ 5,000,000

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	1,580,488	1,181,084	5,000,000	1,027,000	5,000,000
Transfers In	311,773	1,573	-	-	-
Total Sources	$ 1,892,261	$ 1,182,657	$ 5,000,000	$ 1,027,000	$ 5,000,000
Total Expenses	1,264,481	994,427	5,000,000	1,026,080	5,000,000
Transfers Out	409,537	24,045	2,697,000	2,697,000	2,947,000
Total Uses	$ 1,674,018	$ 1,018,472	$ 7,697,000	$ 3,723,080	$ 7,947,000
Net Operating Result	$ 218,243	$ 164,185	$ (2,697,000)	$ (2,696,080)	$ (2,947,000)

GILBERT ARIZONA

Police Impound

PURPOSE STATEMENT

Arizona Law, A.R.S. 28-3511 requires the mandatory tow and 30 day impound of vehicles when the driver commits specific civil traffic and criminal traffic offenses. Under the law anyone of interest in the vehicle may request a hearing for the release of it.

During the hearings it will be up to the hearing coordinator to determine if the vehicle was towed properly and if not, facilitate the release immediately without cost to the owner. In some situations, vehicles are eligible for early release. If the vehicle is not eligible, a hearing is still required to get the vehicle back after the 30 day impound. A $100 administration fee will be collected upon every vehicle release and placed into the vehicle impound fund to cover employee and related equipment costs.

ACCOMPLISHMENTS FY 2012

- Conducted over 2,650 tow hearings
- Issued citations for violators of ARS28-3212J. All of which have been found guilty in court

OBJECTIVES FY 2013

- Conduct fair and proper hearings
- Assist in training departmental employees and provide updates on law changes

BUDGET NOTES

There are no changes in FTE for FY 2013. Tow rates are reviewed annually to determine proper fee based on expenditure history.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Number of tow hearings conducted	2,317	2,829	2,650	2,920
Number of proper tows	2,645	3,614	2,640	2,920
Number of vehicles eligible for early release	1,730	2,185	2,640	2,920

GILBERT ARIZONA

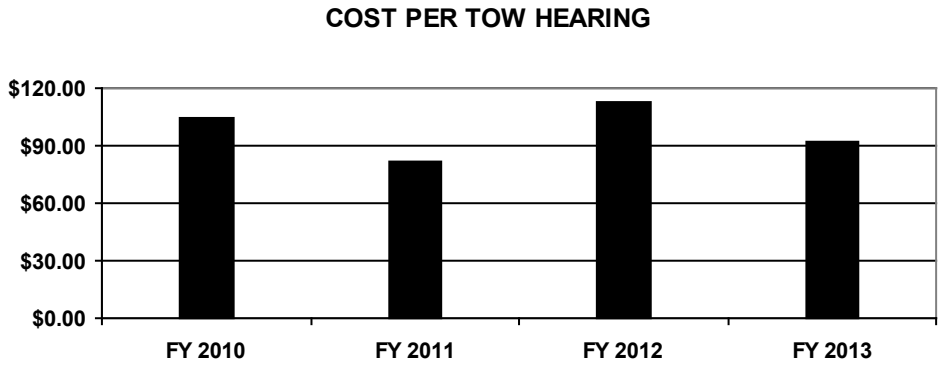
Police Impound

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Police Impound	4.00	4.00	4.00	4.00	4.00
Total Personnel	4.00	4.00	4.00	4.00	4.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Police Impound	241,950	231,327	287,280	299,290	269,593
Total Expenses	$ 241,950	$ 231,327	$ 287,280	$ 299,290	$ 269,593

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	207,408	206,500	222,340	234,350	232,860
Supplies & Contractual	34,542	24,827	31,940	31,940	36,733
Capital Outlay	-	-	33,000	33,000	-
Total Expenses	$ 241,950	$ 231,327	$ 287,280	$ 299,290	$ 269,593

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	317,882	220,783	320,000	256,010	275,000
Transfers In	-	-	-	-	-
Total Sources	$ 317,882	$ 220,783	$ 320,000	$ 256,010	$ 275,000
Total Expenses	241,950	231,327	287,280	299,290	269,593
Transfers Out	56,696	47,358	55,920	55,920	55,920
Total Uses	$ 298,646	$ 278,685	$ 343,200	$ 355,210	$ 325,513
Net Operating Result	$ 19,236	$ (57,902)	$ (23,200)	$ (99,200)	$ (50,513)



PURPOSE STATEMENT

Special Districts are established to pay for specific statute allowed expenses. Gilbert has funds for parkway improvement districts and street light improvement districts. The revenue for these districts is a levy amount on the annual property tax bill of the homeowners within the district.

FUND DESCRIPTIONS

Street Light Improvement Districts

Gilbert uses Street Light Improvement Districts (SLID) to recover the electric costs of streetlights installed within subdivisions and business parks through the community. This is part of the established policy of assuring that growth pays its own way as development occurs within the community. There are currently approximately 330 SLIDs, and more are added annually.

The Council adopted an FY 2013 budget of $1,694,330 and a levy of $1,508,560. The levy is assessed to property tax parcels within each district based upon the relative value of each parcel.

Parkway Improvement Districts

Gilbert has eleven subdivisions which use a Parkway Maintenance Improvement District (PKID) for maintenance of their drainage, retention, and off-site improvements. All other subdivisions approved since 1983 meet this maintenance obligation through Homeowner's Associations.

The costs of each PKID are recovered through special assessments which are levied on a per lot basis each year.

Gilbert has historically provided the levels of service sought by the neighborhoods. Recent improvements include: landscape renovations, play structure replacement, irrigation improvements, and common wall renovations.

The amount levied in FY 2013 is $847,760. The anticipated expenditures are $1,012,680. The levy is based on prior year collections and adjustments for budget to actual expenses for prior years.

GILBERT ARIZONA

Special Districts

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Street Light Improvement	0.00	0.00	0.00	0.00	0.00
Parkway Improvement	2.60	2.60	2.60	2.60	2.60
Total Personnel	2.60	2.60	2.60	2.60	2.60

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Street Light Improvement	1,447,121	1,458,036	1,636,240	1,536,240	1,694,330
Parkway Improvement	1,328,871	1,400,609	1,191,270	986,500	1,012,680
Total Expenses	$ 2,775,992	$ 2,858,645	$ 2,827,510	$ 2,522,740	$ 2,707,010

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	154,064	153,768	162,540	162,540	161,820
Supplies & Contractual	2,621,928	2,704,877	2,664,970	2,360,200	2,545,190
Capital Outlay	-	-	-	-	-
Total Expenses	$ 2,775,992	$ 2,858,645	$ 2,827,510	$ 2,522,740	$ 2,707,010

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	2,956,403	2,935,709	2,538,850	2,538,880	2,356,320
Transfers In	-	83,000	-	-	-
Total Sources	$ 2,956,403	$ 3,018,709	$ 2,538,850	$ 2,538,880	$ 2,356,320
Total Expenses	2,775,992	2,858,645	2,827,510	2,522,740	2,707,010
Transfers Out	-	-	-	-	-
Total Uses	$ 2,775,992	$ 2,858,645	$ 2,827,510	$ 2,522,740	$ 2,707,010
Net Operating Result	$ 180,411	$ 160,064	$ (288,660)	$ 16,140	$ (350,690)

PURPOSE STATEMENT

These funds provide distinct accounting for specific activities. All activities in the Special Revenue Funds have specific sources of revenue identified. A majority of the revenue must be from outside sources in order to qualify as a Special Revenue Fund.

FUND DETAIL

Public Safety Funds

Contributions to support awards and expenses for special activities such as victim assistance.

Confiscated Funds

Dollars provided through confiscation of property by the Police Department.

Public Safety Security

Companies contract for security and pay a flat hourly rate. Security is provided during construction and at special events.

JCEF Funds

Judicial Collection Enforcement Fund is a mandatory fee established by the State of Arizona. When a defendant is placed on a payment plan or fails to appear in Civil Traffic Court, the fee is imposed. This is a restricted fund which requires prior authorization from the State through a grant process to expend funds.

Fill the Gap

This fee is mandated by the State of Arizona. The purpose is to set aside funds to assist the Municipal Court in times when there is insufficient funding for projects. This is a restricted fund which requires prior authorization from the State through a grant process to expend funds.

Court Automation Fund

When a defendant attends traffic school, 25% of the fee received is deposited into the Court Automation Fund. This is a non-restricted fund that is authorized by municipal code and statute.

Court Enhancement Fund

This fee was established to further court operations. It is assessed on a per charge basis when a fine is imposed. This is a non-restricted fund that is authorized by municipal code and statute.

Cable TV

Contribution for purchase of cable equipment.

Santan Mitigation

Contribution from SRP to offset homeowners associations' landscaping costs on subdivisions that are located next to the Santan Generating Plant.

GILBERT ARIZONA

Other Special Revenue

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Court Enhancement	1.00	1.00	1.00	1.00	1.00
Court JCEF	1.00	1.00	1.00	1.00	1.00
Fill the Gap	0.50	0.50	0.50	0.00	0.00
Total Personnel	2.50	2.50	2.50	2.00	2.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Special Revenue	2,290,812	1,163,499	1,519,580	1,371,526	1,742,060
Total Expenses	$ 2,290,812	$ 1,163,499	$ 1,519,580	$ 1,371,526	$ 1,742,060

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	1,082,807	825,177	956,520	1,008,466	957,310
Supplies & Contractual	1,208,005	251,195	563,060	363,060	784,750
Capital Outlay	-	87,127	-	-	-
Total Expenses	$ 2,290,812	$ 1,163,499	$ 1,519,580	$ 1,371,526	$ 1,742,060

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	1,882,390	1,475,757	1,470,890	1,562,730	1,440,780
Transfers In	70,880	8	20,890	20,890	-
Total Sources	$ 1,953,270	$ 1,475,765	$ 1,491,780	$ 1,583,620	$ 1,440,780
Total Expenses	2,290,812	1,163,499	1,519,580	1,371,526	1,742,060
Transfers Out	146,951	407,016	130,000	130,000	130,000
Total Uses	$ 2,437,763	$ 1,570,515	$ 1,649,580	$ 1,501,526	$ 1,872,060
Net Operating Result	$ (484,493)	$ (94,750)	$ (157,800)	$ 82,094	$ (431,280)

Capital Improvements

Capital Projects Administration
Capital Improvements Overview
Capital Improvement Maintenance Costs
Capital Improvement Detail

GILBERT ARIZONA

Capital Projects Administration

PURPOSE STATEMENT

Provide efficient and safe public infrastructure improvements including streets, water, sanitary sewer, reclaimed water, storm drainage, and traffic signals while balancing the impacts to the environment and adjacent land owners, residents, and businesses.

ACCOMPLISHMENTS FY 2012

- Completed design of 10 Capital Projects
- Completed construction of 14 Capital Projects with total project costs of $73 million
- Started construction of 7 Capital Projects with an estimated total project costs of $72 million
- Completed the 2012-2017 Capital Improvement Plan Update
- Oversaw construction projects in six Parkway Maintenance Improvement Districts

OBJECTIVES FY 2013

- Complete design of 27 Capital Projects
- Complete construction of 5 Capital Projects
- Start construction of 12 Capital Projects with an estimated total project costs of $38 million
- Oversee construction projects in six Parkway Maintenance Improvement Districts

BUDGET NOTES

Capital Projects Administration works in conjunction with the Engineering Services Division of Development Services. There are two components of the Administration budget, internal construction management and external construction management. The external component is contracted through Arcadis. This contract expires in June 2013. All expenditures in the Administration cost center are 100% allocated to the various capital projects based on time spent managing the projects. There were no personnel salary increases for FY 2013.

PERFORMANCE MEASURES	Actual FY 2010	Actual FY 2011	Projected FY 2012	Anticipated FY 2013
Total project costs of CIP projects with construction complete in fiscal year	*	$100,000,000	$95,000,000	$106,803,000

**New measure; data not available*

GILBERT ARIZONA

Capital Projects Administration

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Capital Projects Administration	0.00	4.75	4.75	3.75	5.75
Total Personnel	0.00	4.75	4.75	3.75	5.75

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Capital Projects Administration	-	1,062,582	869,420	869,430	1,105,512
Improvement District	-	723,184	95,745,430	-	51,165,000
Streets CIP	47,032,220	34,666,827	76,271,820	26,436,435	65,653,000
Traffic CIP	453,467	675,704	1,195,540	150,473	1,201,000
Redevelopment CIP	1,582,761	265,447	7,379,350	3,301	7,745,000
Municipal Facilities CIP	216,378	655,107	6,412,280	3,116,000	2,071,910
Water CIP	14,564,234	11,602,299	23,051,730	7,970,760	25,379,000
Wastewater CIP	7,635,186	2,202,443	339,750	141,126	143,000
Storm Water CIP	78,581	9,870	-	-	373,000
Parks and Recreation CIP	1,741,598	1,247,256	4,913,130	394,112	3,939,000
Total Expenses	$ 73,304,425	$ 53,110,719	$216,178,450	$ 39,081,637	$158,775,422

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	-	390,096	424,150	424,160	555,040
Supplies & Contractual	-	973,901	445,270	445,270	2,672,472
Capital Outlay	73,304,425	51,746,722	215,309,030	38,212,207	155,547,910
Total Expenses	$ 73,304,425	$ 53,110,719	$216,178,450	$ 39,081,637	$158,775,422

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	17,659,405	4,389,521	118,671,400	8,726,700	77,427,400
Transfers In	31,202,891	19,347,280	39,964,420	16,748,604	40,320,000
Total Sources	$ 48,862,296	$ 23,736,801	$158,635,820	$ 25,475,304	$117,747,400
Total Expenses	73,304,425	53,110,719	216,178,450	39,081,637	158,775,422
Transfers Out	1,320,102	2,045,867	869,400	897,998	1,357,000
Total Uses	$ 74,624,527	$ 55,156,586	$217,047,850	$ 39,979,635	$160,132,422
Net Operating Result	$ (25,762,231)	$ (31,419,785)	$ (58,412,030)	$ (14,504,331)	$ (42,385,022)

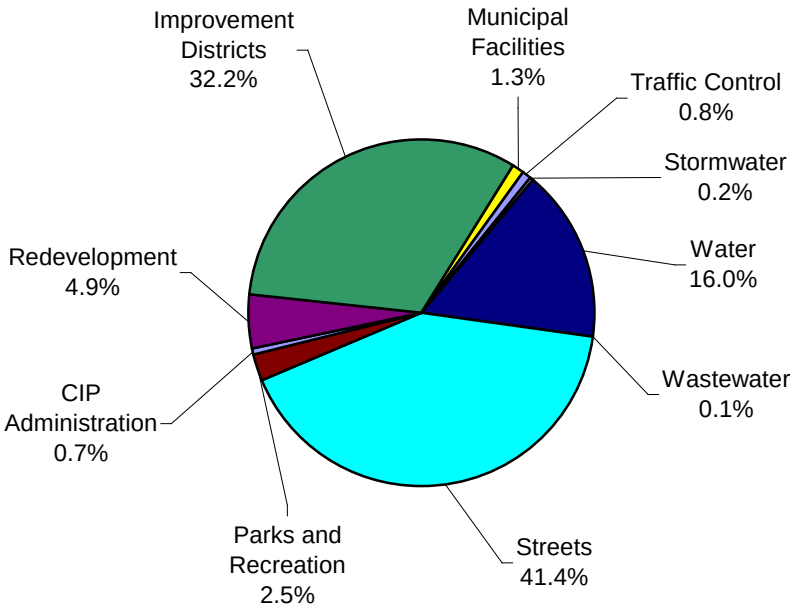
Capital Improvements Overview

Capital Improvement projects are reviewed on an annual basis. Before each project is allowed to move forward, it must be demonstrated that the capital funding is assured and that the ongoing maintenance and operating requirements can be sustained within forecast operating resources. The Council adopted the Capital Improvement Plan and Five-Year Program on June 14, 2012. The first year of the five-year program is included in the FY 2013 budget. The remaining years are found in a separate document, and are incorporated into the Town's long-range financial forecasts.

The following table shows the project breakdown category and amount for FY 2013:

CIP Administration	$	1,105,512
Improvement Districts		51,165,000
Streets		65,653,000
Traffic Control		1,201,000
Redevelopment		7,745,000
Municipal Facilities		2,071,910
Water		25,379,000
Wastewater		143,000
Stormwater		373,000
Parks and Recreation		3,939,000
Total Capital Projects	**$**	**158,775,422**

The following graph shows the project breakdown by category and percentage of total capital improvements scheduled for FY 2013:



Maintenance Costs

Future operating costs for capital projects are included in the planning phase and must be included in the operating departments once the project is completed. Below is a summary table that provides the future operating impacts for projects which are currently under construction.

Category	2012-13	2013-14	2014-15	2015-16	2016-17	Cumulative Total
Improvement Districts	-	-	-	-	-	**$ -**
Streets	-	365,000	585,000	585,000	585,000	**$ 2,120,000**
Traffic Control	-	11,000	29,000	58,000	70,000	**$ 168,000**
Redevelopment	-	50,000	63,000	63,000	63,000	**$ 239,000**
Municipal Facilities	368,000	1,621,000	428,000	518,000	1,743,000	**$ 4,678,000**
Water	-	113,000	114,000	120,000	121,000	**$ 468,000**
Wastewater	-	-	-	-	-	**$ -**
Storm Water	-	-	1,000	1,000	1,000	**$ 3,000**
Parks and Recreation	-	-	20,000	45,000	45,000	**$ 110,000**
Total Operating Costs	**$ 368,000**	**$ 2,160,000**	**$ 1,240,000**	**$ 1,390,000**	**$ 2,628,000**	**$ 7,786,000**

For FY 2013, there is $368,000 in maintenance costs added to the budget for projects which are currently under construction or were completed last fiscal year. These maintenance costs have been included in the operating budget for their respective departments. The following table details the make-up of these costs:

Category	Personnel	Contractual	Supplies	Utilities	Insurance	Total
Improvement Districts	-	-	-	-	-	**$ -**
Streets	-	-	-	-	-	**$ -**
Traffic Control	-	-	-	-	-	**$ -**
Redevelopment	-	-	-	-	-	**$ -**
Municipal Facilities	-	338,000	-	22,000	8,000	**$ 368,000**
Water	-	-	-	-	-	**$ -**
Wastewater	-	-	-	-	-	**$ -**
Storm Water	-	-	-	-	-	**$ -**
Parks and Recreation	-	-	-	-	-	**$ -**
Operating Costs	**$ -**	**$ 338,000**	**$ -**	**$ 22,000**	**$ 8,000**	**$ 368,000**

The Town of Gilbert's Capital Improvement Plan has long been a model of growth and expansion. Projects to date have not resulted in decrease to maintenance costs. As the Town approaches build-out, certain projects included in reconstruction would likely result in some decreases to maintenance costs. Maintenance projects will reflect those decreases at that time.

Improvement Districts

Improvement Districts
For FY 2013, the Town established an allowance of $51,165,000 for potential expenditures for new improvement districts. Since Arizona Statues do not permit increasing the budget once adopted, Gilbert adopts an amount for potential improvement districts so the process is not slowed by budget constraints. Funding for any such expenditure would be provided by the district.

2012-13 Expenditures	$51,165,000	**Annual Maintenance**
2012-13 Funding		No maintenance costs associated with this project.
Special Assessment Bonds	$51,165,000	
Total Project Cost	$51,165,000	

Streets

ST049 - Williams Field – Gilbert to Eastern Canal
Complete Williams Field Road improvements from Gilbert to the Eastern Canal to major arterial standards, including six lanes with a raised landscape median, bike lanes, sidewalks and street lights. The bridge over the Eastern Canal will be widened.

2012-13 Expenditures	$53,000	**Annual Maintenance**	**Streets Fund**
2012-13 Funding Sources		Contractual Services	$50,000
2006 GO Bonds 08	$53,000	Utilities	$5,000
Total Project Cost	$2,634,000		
		First Year	**2014**

ST058 – Germann Road – Val Vista to Higley
Improvements are to major arterial roadway standards, including six lanes, a raised median, sidewalks, bike lanes, street lights, and improvements to the bridge over the Eastern Canal. This project will complete gaps in Germann Road left between areas previously completed by development between Val Vista Drive and Higley Road.

2012-13 Expenditures	$1,270,000	**Annual Maintenance**
2012-13 Funding Sources		No maintenance costs associated with this project.
2006 GO Bonds 08	$1,270,000	
Total Project Cost	$14,914,000	

ST062 - Higley and Williams Field Improvements
Improvements on Higley Road from Williams Field Road north to the Union Pacific Railroad (UPRR) and south of Williams Field for 660 feet (west half). Also includes improvements on Williams Field from 1,300 feet west of Higley to the UPRR. Improvements will be to the major arterial standard and will include six lanes with a raised landscaped median, bike lanes, street lights and sidewalks. Includes improvements to at-grade railroad crossing on Higley, 8” sanitary sewer in Williams Field from Higley to UPRR, and traffic signal modifications at Higley and Williams Field.

2012-13 Expenditures	$11,695,000	**Annual Maintenance**	**Streets Fund**
2012-13 Funding Sources		Contractual Services	$45,000
2006 GO Bonds 08	$11,538,000	Utilities	$5,000
Wastewater Fund	$157,000		
Total Project Cost	$18,455,000	**First Year**	**2014**

ST076 - Chandler Heights Road – Val Vista to Greenfield

Complete roadway to full width improvements for a minor arterial from Val Vista Drive to Rockwell Street. Improvements include a four lane section with a paved two way left turn lane median, bike lanes, sidewalks and street lights. Includes widening the bridge over the East Maricopa Floodway and replacement of the RWCD crossing. Also includes one mile of 16-inch waterline and ¾ mile of 8-inch sewer between Val Vista and Greenfield.

2012-13 Expenditures	$4,805,000	**Annual Maintenance**	**Streets Fund**
2012-13 Funding Sources		Contractual Services	$75,000
2007 GO Bonds 08	$3,793,000	Utilities	$8,000
Water Fund	$555,000		
Wastewater Fund	$457,000	**First Year**	**2014**
Total Project Cost	$22,542,000		

ST094 - Cooper and Guadalupe Intersection

Improvements being made to reduce congestion include widening to accommodate dual left turn lanes in all four directions, additional through and right turn lanes as justified by traffic studies, and related drainage improvements.

2012-13 Expenditures	$5,251,000	**Annual Maintenance**
2012-13 Funding Sources		No maintenance costs associated with this project.
2007 GO Bonds 08	$2,052,000	
Total Project Cost	$7,198,000	

ST100 - Riggs Road – Val Vista to Recker

Complete Riggs Road improvements from Val Vista Drive to Recker Road to major arterial standards consisting of six lanes, raised landscaped median, bike lanes, sidewalks, and streetlights.

2012-13 Expenditures	$7,853,000	**Annual Maintenance**	**Streets Fund**
2012-13 Funding Sources		Contractual Services	$100,000
2006 GO Bonds 08	$7,853,000	Utilities	$10,000
Total Project Cost	$17,103,000		
		First Year	**2014**

ST103 - Power Road – San Tan Freeway to Pecos

Improvements include widening to six lanes with a raised landscaped median, bike lanes, sidewalks and streetlights. Also includes bridge widening over the East Maricopa Floodway and RWCD Canal as well as a 12" water line from Williams Field Road to Pecos Road, and 16" reclaimed water line extension to the east side of Power Road.

2012-13 Expenditures	$22,786,000	**Annual Maintenance**	**Streets Fund**
2012-13 Funding Sources		Contractual Services	$175,000
Maricopa County	$8,506,000	Utilities	$15,000
City of Mesa	$9,851,000		
2007 GO Bonds 08	$5,420,000	**First Year**	**2015**
Water Fund	$50,000		
Total Project Cost	$31,695,000		

ST111 - Bus Stop Passenger Improvements

Improvements to existing bus stops and construction of new bus stops at various locations throughout Gilbert.

2012-13 Expenditures	$1,040,000	**Annual Maintenance**
2012-13 Funding Sources		No maintenance costs associated with this project.
MAG RTP Transit Fund	$884,000	
Total Project Cost	$1,400,000	

ST112 – Val Vista Drive – Appleby to Riggs

Complete Val Vista Drive to full width improvements for a major arterial from Appleby Riggs Road. Improvements include a six lane section with raised landscaped median, bike lanes, sidewalks and street lights from Ocotillo Road to Merlot Street, reducing in the southbound direction from three lanes to two lanes across the Basha High School frontage to Riggs Road. Also includes a 16-inch waterline in Val Vista from Ocotillo Road to Brooks Farm Road.

2012-13 Expenditures	$2,400,000	**Annual Maintenance**
2012-13 Funding Sources		No maintenance costs associated with this phase of the project.
2006 GO Bonds 08	$2,380,000	
Water Fund	$20,000	
Total Project Cost	$21,527,000	

ST119 - PM10 Paving

Project consists of paving various unpaved streets within the Town for compliance with air quality requirements. Streets included in this project are: Recker Rd, Stacey Rd to Watford Ct (west side, 1/8 mi); 164th St, Riggs Rd to Seville subdivision(1/2 mi); 164th St, Coldwater to Stacey (1/4 mi); 156th St, Riggs Rd to 1/4 mile south; Coldwater, Val Vista Rd to EMF(1/2 mi); Ryan Rd, Greenfield to 1/2 mile east; Lexington/Bonanza Rd, 156th to 157th (1/8 mi); Walnut Rd, 162nd to 164th alignment (1/4 mi); Pecos Rd, EMF to Power Rd(1/4 mi).

2012-13 Expenditures	$39,000	**Annual Maintenance**
2012-13 Funding:		Maintenance costs are already included in the current operating budget.
Streets Fund	$39,000	
Total Project Cost	$1,490,000	

ST126 – Gilbert Road Median Landscaping

Complete median landscaping and irrigation system from south of Civic Center Drive to Frye Road, including adjacent intersecting arterial streets where un-landscaped raised medians exist. Design theme to be determined, but should carry and transition themes north and south of section to be completed.

2012-13 Expenditures	$219,000	**Annual Maintenance**
2012-13 Funding Sources		No maintenance costs associated with this project.
2003 GO Bonds 05B	$219,000	
Total Project Cost	$219,000	

ST129 – Guadalupe and Gilbert Intersection

Intersection improvements at Guadalupe and Gilbert Roads in accordance with the MAG Regional Transportation Plan approved by voters as Proposition 400 in 2004. Improvements being made to reduce congestion include widening to accommodate dual left turn lanes in all four directions, additional through and right turn lanes as justified by traffic studies, and related drainage improvements.

2012-13 Expenditures	$945,000	**Annual Maintenance**
2012-13 Funding:		No maintenance costs associated with this phase of the project.
2006 GO Bonds 08	$945,000	
Total Project Cost	$7,615,000	

ST140 – Mesquite Street Sidewalk Improvements

Install sidewalk at locations where it is missing along Mesquite Street leading to Mesquite Junior High School.

2012-13 Expenditures	$265,000	**Annual Maintenance**	**Streets Fund**
2012-13 Funding Sources		Contractual Services	$1,000
State Grant	$244,000		
Streets Fund	$21,000	**First Year**	**2014**
Total Project Cost	$265,000		

ST146 – Higley and Baseline Intersection

Complete Higley and Baseline Roads at this intersection on the south and east legs to full improvements for major arterial roadways. Improvements include six lane sections with raised, landscaped median, bike lanes, sidewalks and street lights. Will maintain single left turn lanes in all directions and right turn lanes to be determined by start of design.

2012-13 Expenditures	$3,045,000	**Annual Maintenance**	**Streets Fund**
2012-13 Funding Sources		Utilities	$6,000
City of Mesa	$912,000	Contractual Services	$60,000
CIP Outside Sources	$1,007,000		
Wastewater Fund	$135,000	**First Year**	**2014**
Water Fund	$81,000		
Total Project Cost	$4,620,000		

ST147 – Integrated Multi-modal Transportation Master Plan

The Integrated Multi-modal Transportation Master Plan will evaluate the existing intersections and transportation system by identifying key assets and improvement needs. These findings will then be incorporated into a needs assessment and prioritization. This Master Plan will also provide guidance on how intersections and the transportation system should develop and function in the long-term future in the context of other elements of the Town's General Plan, and how other transportation modes (transit, bicycle, pedestrian, etc.) are integrated into the system improvement.

2012-13 Expenditures	$370,000	**Annual Maintenance**
2012-13 Funding Sources		No maintenance costs associated with this project.
CIP Outside Sources	$350,000	
2007 GO Bonds 08	$20,000	
Total Project Cost	$450,000	

ST148 – Neighborhood Streetlight Rehabilitation—The Island

Remove and replace direct bury street light poles with new foundation mounted poles, and switch out luminaires to new energy efficient models. Existing ground rods shall be removed or incorporated into the new foundation, and each pole shall have a junction box in the base and have its GPS coordinates identified.

2012-13 Expenditures	$2,232,000	**Annual Maintenance**
2012-13 Funding Sources		Maintenance costs are already included in the current operating budget.
Streets Fund	$2,232,000	
Total Project Cost	$2,232,000	

ST150 – Higley Groves West Pavement Reconstruction

Rehabilitate the pavement within the Higley Groves West community, which is experiencing significant cracking and failure issues. Also includes upgrading all non-compliant sidewalk ramps to meet ADA standards.

2012-13 Expenditures	$25,000	**Annual Maintenance**
2012-13 Funding Sources		Maintenance costs are already included in the current operating budget.
Streets Fund	$25,000	
Total Project Cost	$2,465,000	

ST151 – McQueen Road Median Landscaping

Reconstruct and replace the landscape irrigation and vegetation materials in the median from Baseline Road to the South Town Limit at Mesquite H.S. South Drive, including interesecting arterial streets where un-landscaped raised medians exist. Includes approximately 96,000 square feet of area.

2012-13 Expenditures	$360,000	**Annual Maintenance**
2012-13 Funding Sources		Maintenance costs are already included in the current operating budget.
2003 GO Bonds 05A	$172,000	
2003 GO Bonds 05B	$188,000	
Total Project Cost	$360,000	

ST152 – Higley and Warner Improvements
Complete the intersection of Higley and Warner Roads to the full major arterial intersection configuration, including three through lanes and a bicycle lane in each direction, dual left-turn lanes and right turn lanes where justified by traffic studies, and all related improvements. Project also includes interim widening of Higley Road from Warner Road to the Santan Freeway to consist of two through lanes in each direction, a raised, non-landscaped median, and street lighting.

2012-13 Expenditures	$1,000,000	**Annual Maintenance**	**Streets Fund**
2012-13 Funding Sources		Utilities	$5,000
2003 GO Bonds 05B	$1,000,000	Contractual Services	$25,000
Total Project Cost	$6,056,000		
		First Year	**2015**

Traffic Control

TS149 - Riggs and Adora Trails
Design and installation of a minor arterial traffic signal at the intersection of Riggs Road and Adora Trails Boulevard, and connection to the signal system.

2012-13 Expenditures	$230,000	**Annual Maintenance**	**Streets Fund**
2012-13 Funding Sources		Supplies	$2,000
Signal SDF	$230,000	Utilities	$2,000
Total Project Cost	$248,000		
		First Year	**2014**

TS151 - Gilbert – Mesa Center to Center Communication
Design and install conduit and fiber optic cable between the Town of Gilbert Traffic Operations Center and the City of Mesa Traffic Management Center to provide inter-city communication and signal coordination.

2012-13 Expenditures	$474,000	**Annual Maintenance**	**Streets Fund**
2012-13 Funding Sources		Contractual Services	$3,000
Federal Grant	$401,000		
Streets Fund	$73,000	**First Year**	**2014**
Total Project Cost	$581,000		

TS152 – Gilbert – Queen Creek Interconnect
Design and install approximately 5 miles of 48-strand fiber optic cable and associated electronics to provide signal system interconnect between the Town of Gilbert and Town of Queen Creek signals on Power Road. Also includes shared CCTV capabilities along Power at the Pecos, Germann and Queen Creek Intersections.

2012-13 Expenditures	$195,000	**Annual Maintenance**	**Streets Fund**
2012-13 Funding Sources		Contractual Services	$4,000
Federal Grant	$138,000		
Streets Fund	$57,000	**First Year**	**2014**
Total Project Cost	$195,000		

TS154 – Val Vista and Ocotillo
Design and installation of a major arterial traffic signal at the intersection of Val Vista Drive and Ocotillo Road, and connection to the signal system.

2012-13 Expenditures	$31,000	**Annual Maintenance**	**Streets Fund**
2012-13 Funding Sources		Supplies	$2,000
Signal SDF	$31,000	Utilities	$2,000
Total Project Cost	$361,000		
		First Year	**2016**

TS155 – Val Vista and Chandler Heights
Design and installation of a major arterial traffic signal at the intersection of Val Vista Drive and Chandler Heights Road, and connection to the signal system.

2012-13 Expenditures	$31,000	**Annual Maintenance**	**Streets Fund**
2012-13 Funding Sources		Supplies	$2,000
Signal SDF	$31,000	Utilities	$2,000
Total Project Cost	$361,000		
		First Year	**2016**

TS161 - Town-Wide Traffic Signal Timing Study
This project provides the collection of field data, development and implementation of a Synchro model, and development and implementation of signalized intersection timing plans.

2012-13 Expenditures	$121,000	**Annual Maintenance**
2012-13 Funding Sources		No maintenance costs associated with this project.
Federal Grant	$85,000	
Total Project Cost	$531,000	

TS169 – Pecos Road Conduit Installation—EMF & RWCD Crossing
Installation of a single four-inch PVC conduit with collapsible inner ducts along the Pecos Road alignment across the East Maricopa Floodway and Roosevelt Water Conversation District canal. Connects to existing conduit on both ends.

2012-13 Expenditures	$119,000	**Annual Maintenance**
2012-13 Funding Sources		No maintenance costs associated with this project.
Streets Fund	$119,000	
Total Project Cost	$129,000	

Redevelopment

RD110 - Vaughn Avenue Parking Structure
Design and construction of a structured parking facility located near Vaughn and Ash on the north side of Vaughn in support of the restaurant and entertainment uses developing in the Heritage District. The garage is planned for 350 spaces in a 3-story structure with restroom facilities and surrounding surface parking. Includes additional roadway improvements for circulation and access.

2012-13 Expenditures	$7,495,000	**Annual Maintenance**	**General Fund**
2012-13 Funding Sources		Contractual Services	$50,000
PFMPC-2009 Bonds	$6,787,000	Revenue	$42,250
Developer Contribution	$349,000		
Total Project Cost	$7,940,000	**First Year**	**2014**

RD114 – Downtown Transit Stops
Upgrade/replace three transit stops in the downtown area with new artistic transit stops. Locations to be determined.

2012-13 Expenditures	$250,000	**Annual Maintenance**
2012-13 Funding Sources		No maintenance costs associated with this project.
State Grant	$250,000	
Total Project Cost	$250,000	

Municipal Facilities

MF017 - Fire Station Emergency Signals
Construction of traffic control signals at each fire station. A station merits installation of a signal when traffic volume or speed increases and prohibits safe entry by emergency vehicles onto the arterial roadway. Signals are designed to be activated with the dispatch system so when vehicles leave on a call, traffic is stopped at the driveway.

2012-13 Expenditures	$135,000	**Annual Maintenance**	**General Fund**
2012-13 Funding Sources		Supplies	$1,000
Fire SDF	$135,000	Utilities	$1,000
Total Project Cost	$1,716,000		
		First Year	**2016**

MF049 - Imaging Technology – Phase II
This project continues implementation of imaging technology throughout the organization for electronic records retention.

2012-13 Expenditures	$146,000	**Annual Maintenance**	**General Fund**
2012-13 Funding Sources		Contractual Services	$50,000
General Fund	$146,000	Supplies	$12,500
Total Project Cost	$734,000		
		First Year	**2016**

MF054 - Prosecutor's Office Software Replacement
Replace outdated and no longer supported application software used to manage case information by the Prosecutor's Office with new and more functional application software. Software will implement a public web portal to be utilized by defense attorneys.

2012-13 Expenditures	$37,000	**Annual Maintenance**	**General Fund**
2012-13 Funding Sources		Maintenance costs are already included in the current operating budget.	
General Fund	$37,000		
Total Project Cost	$190,000		

MF055 - Fire Station Connectivity Infrastructure Support
Replace and upgrade obsolete microwave infrastructure at the public safety complex and at various fire stations around Gilbert. The fire stations receive and transmit alerts and data over the microwave system, and the primary facilities are now outdated and no longer supported with parts or service by the manufacturer.

2012-13 Expenditures	$116,000	**Annual Maintenance**	**General Fund**
2012-13 Funding Sources		Maintenance costs are already included in the current operating budget of the respective Departments.	
General Fund	$116,000		
Total Project Cost	$365,000		

MF057 – Telecommunications Upgrade
Implement upgrades to telecommunications software and equipment, including: Voice Mail (Vmerge to Aura), Basic Call Management (BCMS to CMS), PBX Call Manager (CM version update), and cabinet replacements at Muni I and Public Safety (MCC to G650).

2012-13 Expenditures	$130,000	**Annual Maintenance**	**General Fund**
2012-13 Funding Sources		Maintenance costs are already included in the current operating budget.	
General Fund	$130,000		
Total Project Cost	$330,000		

MF210 - Fire Station Improvements—Fire Stations 5 and 6
Installation of fuel management systems at Fire Stations 5 and 6, as well as Warner Road and 172nd Street roadway improvements at Fire Station 6.

2012-13 Expenditures	$21,910	**Annual Maintenance**
2012-13 Funding Sources		No maintenance costs associated with this project.
Fire SDF	$21,910	
Total Project Cost	$212,000	

MF212 - Fire Hydrant Installations
Installation of fire hydrants and minor water system improvements to subdivisions currently served by Gilbert's water distribution system and annexing into Gilbert.

2012-13 Expenditures	$257,000	**Annual Maintenance**
2012-13 Funding Sources		No material maintenance costs associated with this project.
General Fund	$257,000	
Total Project Cost	$3,192,000	

MF217 - Fire Station 7
The present location of Fire Station 7 at Cooper and the Western Canal has been found to be inadequate to provide four minute response time to southwest portion of the Fire Station's current response area. A new two-story, three-bay Fire Station at a new location near Cooper and Warner Roads will provide better coverage and assure a more timely response to this area.

2012-13 Expenditures	$589,000	**Annual Maintenance**	**General Fund**
2012-13 Funding Sources		Contractual Services	$1,000
General Fund	$589,000	Utilities	$14,000
Total Project Cost	$5,729,000	Insurance	$2,000
		First Year	**2016**

MF222 - Police Application and Network Support
Upgrade the two factor authentication systems for the Police Department network, replace 25 mobile data computers mounted in Police patrol cars, and upgrade the Police Department's Computer Aided Dispatch (CAD), Mobile, Records Management System (RMS) and Mobile for Public Safety (MPS).

2012-13 Expenditures	$626,000	**Annual Maintenance**	**General Fund**
2012-13 Funding Sources		Contractual Services	$12,000
General Replacement Fund	$116,000		
General Fund	$510,000	**First Year**	**2015**
Total Project Cost	$1,440,000		

MF223 - Topaz Radio
The cities of Mesa, Gilbert, Apache Junction have formed an East Valley Cooperative to provide radio support and communications infrastructure for the public safety entities of these cities. This covers our police, fire and public works radio systems. Linking the radio systems of multiple jurisdictions maximizes public safety, promotes interoperability and fosters regional efficiencies which ultimately better serves our citizens. The Topaz website http//www.topazrwc.org/AboutTRWC.aspx provides comprehensive details on the location and scope of this project.

2012-13 Expenditures	$14,000	**Annual Maintenance**	**General Fund**
2012-13 Funding Sources		Contractual Services	$323,000
General Fund	$14,000		
Total Project Cost	$5,047,000	**First Year**	**2013**

MF224 – PD Dispatch Radio Console Upgrade
Replace the six Police Department's dispatch radio consoles to be compliant with the system requirements of the east valley public safety radio network (TOPAZ). Add two additional consoles to accommodate increased demand and future growth.

2012-13 Expenditures	$298,000	**Annual Maintenance**	
2012-13 Funding Sources		No maintenance costs associated with this project.	
General Fund	$298,000		
Total Project Cost	$298,000		

Storm Water

SW006 – Commerce Avenue Drainage Improvements
Design and construction of storm water improvements recommended in the drainage study completed for the areas along Commerce Avenue east of Cooper Road, and along Cooper Road, to prevent flooding of Commerce Avenue and Cooper Road.

2012-13 Expenditures	$373,000	**Annual Maintenance**	**Water Fund**
2012-13 Funding Sources		Contractual Services	$1,000
General Fund	$373,000		
Total Project Cost	$1,199,000	**First Year**	**2015**

Water

WA052 - Water Rights
Acquisition of water rights (lease) for 11,640 acre-feet of water.

2012-13 Expenditures	$12,988,000	**Annual Maintenance**	
2012-13 Funding Sources		No maintenance costs associated with this project.	
Water Resource SDF	$12,988,000		
Total Project Cost	$40,748,000		

WA059 - 2MG Reservoir and Pump Station
Design and construct a 2 million gallon in ground reservoir and pump station to be fed directly from the water system at Ray Road and 174th Street. Includes approximately 1,000 feet of 16” waterline.

2012-13 Expenditures	$4,982,000	**Annual Maintenance**	**Water Fund**
2012-13 Funding Sources		Contractual Services	$12,000
WRMPC-2007 Bonds	$1,065,000	Supplies	$10,000
Water SDF	$523,000	Utilities	$23,000
Investment Income	$3,394,000		
Total Project Cost	$7,430,000	**First Year**	**2014**

WA071 - Direct System Well
Design and construction of one 2.0 MGD direct system well. Well will be located in the Zone 2 water system at the northeast corner of Ray and Recker Roads.

2012-13 Expenditures	$500,000	**Annual Maintenance**	
2012-13 Funding Sources		No maintenance costs associated with this phase of the project.	
Water SDF	$500,000		
Total Project Cost	$5,970,000		

WA074 - Reservoir #7 Tank Replacement and Site Improvements
Reservoir #7 is an above ground steel tank installed in 1985. An inspection of the tank in FY09 considered possible rehabilitation measures, with a final recommendation for complete replacement of the tank with a new above ground steel tank. In addition, the discharge manifold will be replaced at this site, including valves, pressure gauge, and flow meter. Will also add a chlorinator and Variable Frequency Drives or Soft Start, replace Programmable Logic Controller with Allen Bradley, and replace surge tank with surge anticipation valve.

2012-13 Expenditures	$3,115,000	**Annual Maintenance**
2012-13 Funding Sources		Maintenance costs included in Water Fund operating budget.
Water Replacement Fund	$3,115,000	
Total Project Cost	$4,121,000	

WA081 - Direct System Well
Design and construction of a 2.0 MGD direct system well. Well will be located in the system where required by demand. Site area minimum size is 125' X 125'.

2012-13 Expenditures	$263,000	**Annual Maintenance**
2012-13 Funding Sources		No maintenance costs associated with this phase of the project.
Water SDF	$263,000	
Total Project Cost	$5,715,000	

WA087 – Well Blending Pipeline
Well 22 and the new well on Recker near Ocotillo experience high nitrate levels on a recurring basis requiring flushing. To prevent potential wasted water, a pipeline to carry the well water to a reservoir for blending with water from other sources is desired. Project will disconnect Well 22 from the system, and install approximately 3500' of 16" pipe to connect to the existing 20" fill line to the Well 20 reservoir site in Queen Creek Road to both wells. Will also install a discharge into Queen Creek Wash for flushing Well 22 when necessary.

2012-13 Expenditures	$386,000	**Annual Maintenance**	**Water Fund**
2012-13 Funding Sources		Contractual Services	$1,000
Water Fund	$386,000		
Total Project Cost	$831,000	**First Year**	**2015**

WA089 - Reservoir #3 Tank Replacement and Site Improvements
Reservoir #3 is an above ground 1MG steel tank. The initial assessment is for replacement of the tank with a new above ground steel tank. In addition, the discharge manifold will be replaced at this site, including valves, pressure gauge and flow meter. Will also add a chlorinator, and Variable Frequency Drives or Soft Starts, replace Programmable Logic Controller with Allen Bradley, replace surge tank with surge anticipation valve, and replace chain link perimeter fence with block wall.

2012-13 Expenditures	$1,655,000	**Annual Maintenance**
2012-13 Funding Sources		Maintenance costs included in Water Fund operating budget.
Water Fund	$1,655,000	
Total Project Cost	$4,171,000	

WA090 - North WTP Filter Media Replacement
Replace Anthracite filter media with Granulated Activated Carbon (GAC) in filters #1 through #6, #17 and #18. Establish a REGEN program for existing GAC filters #7 through #16.

2012-13 Expenditures	$313,000	**Annual Maintenance**
2012-13 Funding Sources		Maintenance costs included in Water Fund operating budget.
Water Fund	$313,000	
Total Project Cost	$338,000	

WA091 - Water Distribution System, Infrastructure & Water Loss Assessment
Completion of an in-depth comprehensive infrastructure and water loss assessment of the Gilbert water distribution system, which includes over 1000 miles of pipeline, over 30,000 valves, over 10,000 hydrants, other related infrastructure. Results of the study should provide a strategic plan for maintenance, including prioritized locations, schedules and funding, and should accommodate a transition to paperless asset management technology.

2012-13 Expenditures	$380,000	**Annual Maintenance**
2012-13 Funding Sources		Maintenance costs included in Water Fund operating budget.
Water Fund	$380,000	
Total Project Cost	$500,000	

WA092 - North WTP Corrosion Rehabilitation
Gilbert's North Water Treatment Plant has multiple areas where exposed metal surfaces are experiencing varying degrees of corrosion. Areas needing re-coating include clarifiers, filters, bulk storage areas, drying beds, raw water influent trash racks, finish water pump station and other exposed metal areas to be identified in the scoping stage.

2012-13 Expenditures	$292,000	**Annual Maintenance**
2012-13 Funding Sources		Maintenance costs included in Water Fund operating budget.
Water Fund	$292,000	
Total Project Cost	$322,000	

WA095 - Santan Vista WTP Belt Filter Press
Install a belt filter press at the SVWTP to provide a mechanical sludge dewatering process that will increase the decanting and evaporative drying effectiveness. The belt filter press will assist in reducing periodic odors experienced from the residual process.

2012-13 Expenditures	$505,000	**Annual Maintenance**
2012-13 Funding Sources		Maintenance costs included in Water Fund operating budget.
City of Chandler	$390,000	
Water Fund	$115,000	
Total Project Cost	$780,000	

Wastewater

WW080 - Santan Lift Station Odor Control Conversion
Design and construction of the abandonment of the Santan lift station and its conversion to an odor control injection facility. This project includes approximately one-quarter mile of 8-inch gravity sewer line from the site to Higley Road and north to Pecos Road.

2012-13 Expenditures	$143,000	**Annual Maintenance**
2012-13 Funding Sources		No maintenance costs associated with this phase of the project.
Wastewater Fund	$143,000	
Total Project Cost	$612,000	

Parks and Recreation

PR032 - Rittenhouse District Park

Project will be the second largest public park in Gilbert (165 acres). The basin will be designed to serve two purposes: Flood control/storm water retention as well as park and recreation amenities. The basin is bordered by the East Maricopa Floodway (EMF), Power Road and the Union Pacific Rail Road/Rittenhouse alignment. Park and Recreation amenity development to occur at completion of FCDMC construction includes 18 acres for high intensity, 115 acres for medium intensity, and 32 acres for low intensity uses. Includes approximately 1500' of 16" reclaimed water line along the EMF from Pecos Rd for irrigation, and 350 GPM reclaimed water recovery for peak irrigation demands.

2012-13 Expenditures	$2,355,000	**Annual Maintenance**
2012-13 Funding Sources		No maintenance costs associated with this phase of the project.
Parks SDF	$2,355,000	
Total Project Cost	$47,483,000	

PR054 - Freestone Ball Field Lighting Renovation

The existing light poles and fixtures were installed at Freestone District Park in 1988. Renovate and/or replace aging ball field lighting system for all four fields of the ball field complex with new lighting fixtures, light poles and related equipment as needed. Install a lighting "package" that is in compliance with local ordinances, is more efficient and emits less light spillage and glare to nearby residential neighborhoods.

2012-13 Expenditures	$592,000	**Annual Maintenance**
2012-13 Funding Sources		Maintenance costs are included in the current parks operating budget.
General Fund	$592,000	
Total Project Cost	$592,000	

PR087 - Southwest Activity Center/Field Complex

Design and construction of an activity center similar to the McQueen Park facility with ball fields, sport courts, multi-use fields, lake, ramadas, lighting, parking, landscaping, etc. on approximately 80 acres.

2012-13 Expenditures	$185,000	**Annual Maintenance**
2012-13 Funding Sources		No maintenance costs associated with this phase of the project.
Park SDF	$185,000	
Total Project Cost	$50,748,000	

PR089 - Playground/Park Equipment Replacements/Upgrades

Remove and replace play structures, and replace or upgrade miscelleneous park equipment at Freestone Park.

2012-13 Expenditures	$160,000	**Annual Maintenance**
2012-13 Funding Sources		Maintenance costs are included in the current parks operating budget.
2001 GO Bonds 02-03	$160,000	
Total Project Cost	$160,000	

PR091 - Freestone Park Basketball Courts

Replacement of four existing basketball courts at Freestone Park with new courts on post-tensioned slabs.

2012-13 Expenditures	$150,000	**Annual Maintenance**
2012-13 Funding Sources		Maintenance costs are included in the current parks operating budget.
2001 GO Bonds 02-03	$150,000	
Total Project Cost	$150,000	

PR098 - Pool Repairs – Various Locations

Pool repairs at Mesquite Aquatic Center, Gilbert, Greenfield, Perry and Williams Field Pools. All five pool sites require Virginia Graeme Baker Act (VGBA) drain cover modification/replacement and sump work. Mesquite Aquatic Center repairs include concrete decking repair, pool plaster replacement, shower room repairs, cool decking replacement, paint steps and slide tower repairs

2012-13 Expenditures	$297,000	**Annual Maintenance**
2012-13 Funding Sources		No maintenance costs associated with this project.
2001 GO Bonds 02-03	$197,000	
Higley USD	$7,000	
Gilbert Public Schools	$93,000	
Total Project Cost	$297,000	

PR099 - Parks and Recreation Master Plan

The Parks and Recreation Master Plan is a planning document that will give direction and a framework for decision-making over a 10 year period. The Master Plan work will include a review of background information, related plans, and public involvement to determine the need for parks and recreation facilities, and develop implementation and funding strategies to accomplish goals and objectives.

2012-13 Expenditures	$200,000	**Annual Maintenance**
2012-13 Funding Sources		No maintenance costs associated with this project.
2001 GO Bonds 02-03	$200,000	
Total Project Cost	$200,000	

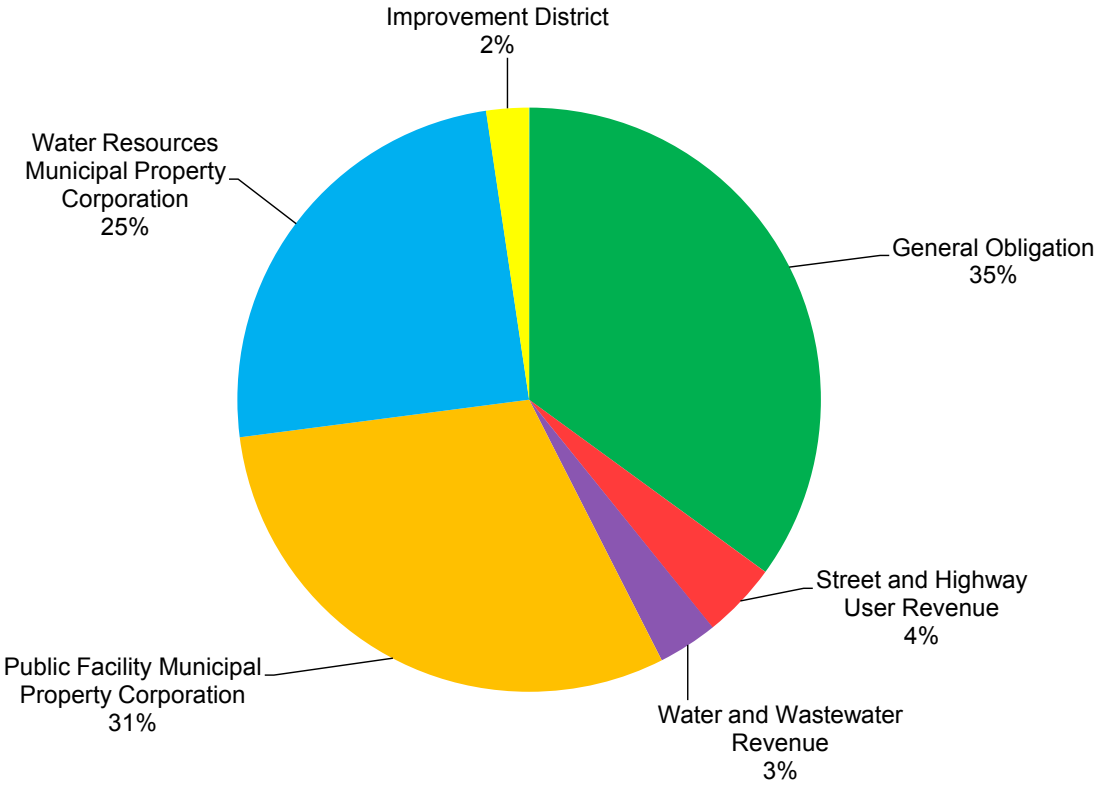
Debt Service

Debt Service Summary
Debt Service Detail
Debt Service Financial

Gilbert issues debt to finance capital project construction. This section of the budget document provides the reader with summary information regarding the type of debt issued, the amount of debt outstanding, the legal limit for general obligation debt, the purpose for that debt, and future debt payment requirements.

The following table indicates what percentage each type of bond represents of the total outstanding debt for Gilbert as of July 1, 2012.

TYPE OF BOND	PRINCIPAL AMOUNT OUTSTANDING
General Obligation	$ 163,335,000
Street and Highway User Revenue	19,470,000
Water and Wastewater Revenue	15,410,000
Public Facility Municipal Property Corporation	141,990,000
Water Resources Municipal Property Corporation	115,195,000
Improvement District	11,015,000
Total Bonds Outstanding	**$ 466,415,000**



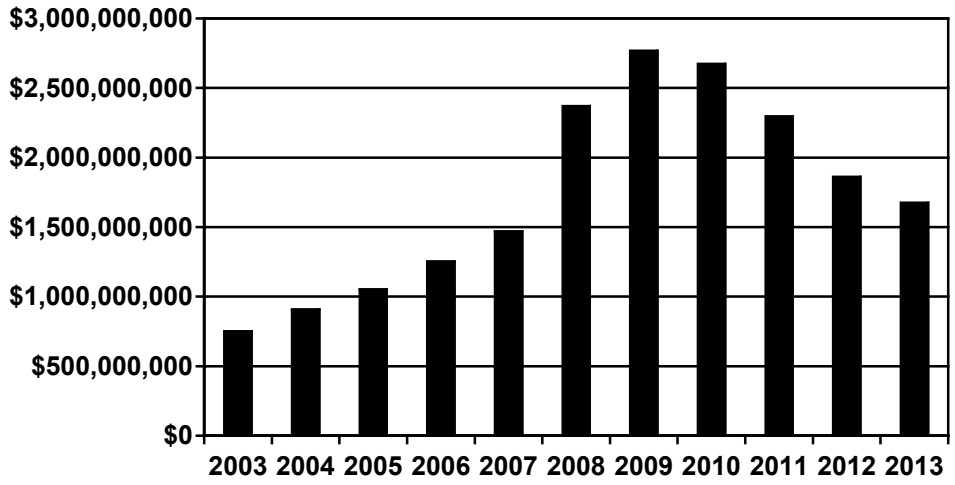
Description of Bond Types

General Obligation (G.O.) Bonds are backed by the full faith and credit of the issuing municipality. The bonds are secured by the property tax of the Town and are limited in capacity based on the Town's secondary assessed valuation as determined by the Maricopa County Assessor. The following table illustrates the changes in secondary assessed valuation over the past ten years and the amount of property tax received to repay debt.

Year	Secondary Assessed Valuation	Percent Change	Property Tax
* Council decreases property tax rate from $1.20 to $1.15/$100 in 2002/2003			
2002/2003	749,581,043	11.8%	8,620,180
2003/2004	906,389,287	20.9%	10,423,000
2004/2005	1,052,321,817	16.1%	12,101,700
2005/2006	1,251,766,000	19.0%	14,395,300
2006/2007	1,466,841,566	17.2%	16,868,678
2007/2008	2,370,221,717	61.6%	27,257,550
2008/2009	2,768,391,194	16.8%	31,836,500
2009/2010	2,672,949,852	-3.4%	30,739,000
2010/2011	2,297,228,317	-14.1%	26,418,130
2011/2012	1,861,193,961	-19.0%	21,403,731
2012/2013	1,675,360,422	-9.98%	19,266,645

The average annual valuation growth of 11.72% (since 2001) in the Town combined with strategic debt planning has allowed the Town to keep the same property tax rate for 17 years prior to FY 2002 and to decrease the rate to $1.15 per $100 in secondary assessed valuation for FY 2003. Debt planning for the next five years is predicated on maintaining the $1.15 rate. The 9.98% decrease in FY 2013 is reflective of property value declines due to economic conditions relative to the real estate market. Assessed value for Property Tax purposes lags market by nearly 2 years.

Secondary Assessed Value



The Arizona Constitution and State Statute limits Gilbert's bonded debt capacity to certain percentages of Gilbert's secondary assessed valuation by the type of project to be constructed.

There is a limit of 20% of secondary assessed valuation for projects involving streets, water, sewer, artificial lighting, parks, open space, and recreational facility improvements.

There is a limit of 6% of secondary assessed valuation for any other general-purpose project.

Voter authorization is required before General Obligation Bonds can be issued. In 2001 a Citizens Bond Committee recommended the Council forward to the voters a bond authorization election in the amount of $57,481,000. The Council approved this action and the bond authorization election was successful. In May 2003, the voters approved general obligation bonds in the amount of $80 million to pay for street construction and in March 2006, voters approved $75 million for street improvements and $10 million for parks and recreation facilities. In November 2007, voters approved $174 million for street improvements. The following table outlines the remaining authorization for each voter approved election:

Election Date	Authorized	Issued	Remaining 20%
November 2001	$ 57,481,000	$ 45,722,000	$ 11,759,000
May 2003	$ 80,000,000	$ 80,000,000	$ -
March 2006	$ 85,000,000	$ 85,000,000	$ -
November 2007	$ 174,000,000	$ 102,990,000	$ 71,010,000

The information below shows the legal bonding limit for General Obligation bonds as of July 1, 2012.

Debt Capacity with Bond Premiums Included

6% Limitation	
FY 2012 Secondary Assessed Valuation	$1,675,360,422
Allowable 6% Debt	100,521,625
Less: 6% Debt Outstanding	0
Unused 6% Debt Capacity	**$100,521,625**
20% Limitation	
FY 2012 Secondary Assessed Valuation	$1,675,360,422
Allowable 20% Debt	335,072,084
Less: 20% Debt Outstanding	(163,335,000)
Unused 20% Debt Capacity	**$171,737,084**

The following table provides the detail for the FY 2013 general obligation debt budget. Revenue is provided from the secondary property tax levy.

Issue Name	Debt Issued	Debt Outstanding	Tax Supported Debt Payments
2002 – Series A	$38,975,000	$0	$0
2005 – Series D	15,695,000	0	0
GO Refunding Series 2002	20,960,000	3,870,000	0
1998 – Refunding	8,780,000	0	0
GO Refunding Series 2005	14,115,000	11,715,000	1,575,750
2008	187,990,000	147,750,000	17,501,250
Total General Obligation	**$286,515,000**	**$163,335,000**	**$19,077,000**

The last General Obligation Bond Sale occurred in July 2008. That issue received a Moody's rating of Aa2, which was an upgrade from the previous Aa3 rating.

Street and Highway User Revenue Bonds are special revenue bonds issued specifically for the purpose of constructing street and highway projects. Gilbert received a ratings upgrade from S&P from a 'AA-' to a 'AA'. Gilbert's HURF bond rating from Moody's was also affirmed at Aa3 when other Arizona municipalities are receiving downgrades. The bonds are secured by gas tax revenues collected by the State and distributed to municipalities throughout the State based on a formula of population and gas sales within the county of origin. These bonds are limited by the amount of HURF revenue received from the State. The annual total debt service must not exceed one-half of the annual HURF revenues received.

The following table illustrates the debt service as a percent of anticipated revenue. In FY 2012 the state shared revenue is anticipated to increase as a result of the 2010 Census.

Year	*HURF Revenue*	*Debt Service*	*Coverage*
FY 2012	10,260,000	2,507,344	4.1x
FY 2013	11,700,000	3,332,401	3.5x
FY 2014	11,900,000	2,723,450	4.4x
FY 2015	12,100,000	3,382,550	3.6x
FY 2016	12,300,000	3,395,050	3.6x

Water and Wastewater Revenue Bonds are issued to finance construction of water and wastewater facilities. The debt is repaid through user fees. The voters must approve the bonds. The amount of debt issued is limited by the revenue source to repay the debt.

Water Resources and Public Facilities Municipal Property Corporation Bonds are issued by non-profit corporations created by Gilbert as a financing mechanism for the purpose of funding the construction or acquisition of capital improvement projects. The Municipal Property Corporation is governed by a board of directors consisting of citizens from the community appointed by the Council. These bonds may be issued without voter approval. Water Resources issues are split into two funds based on the revenue source for debt repayment. There is a debt fund for Water projects and a debt fund for Wastewater projects.

Improvement District Bonds are generally issued to repay debt used to finance construction in a designated area within Gilbert. The property owners must agree to be assessed for the repayment of the costs of constructing improvements that benefit the owners' property. Gilbert is ultimately responsible for the repayment of the debt if the property owner does not pay.

The Town currently has two Improvement District bond issues outstanding totaling $11,015,000.

The following table indicates the principal amount of debt paid annually by type of debt:

YR	General Obligation	Street and Highway	Water and Wastewater	MPC Public Facilities	MPC Water Resources	Improvement District
12/13	13,660,000	2,525,000	1,430,000	9,695,000	3,875,000	435,000
13/14	14,365,000	2,030,000	1,500,000	10,080,000	4,075,000	470,000
14/15	12,595,000	2,750,000	1,585,000	7,515,000	4,275,000	475,000
15/16	17,465,000	2,845,000	1,660,000	7,950,000	4,500,000	500,000
16/17	13,200,000	2,975,000	1,745,000	8,950,000	4,750,000	540,000
17/18	14,000,000	3,095,000	1,380,000	10,485,000	4,975,000	575,000
18/19	14,250,000	3,250,000	1,435,000	12,100,000	5,225,000	590,000
19/20	14,800,000		1,500,000	12,725,000	5,500,000	620,000
20/21	15,500,000		1,550,000	11,775,000	5,775,000	665,000
21/22	16,500,000		1,625,000	5,000,000	6,075,000	695,000
22/23	17,000,000			2,850,000	6,350,000	725,000
23/24				5,075,000	6,650,000	765,000
24/25				9,025,000	7,000,000	805,000
25/26				6,575,000	7,350,000	875,000
27-32				22,190,000	38,820,000	2,280,000
	$163,335,000	**$19,470,000**	**$15,410,000**	**$141,990,000**	**$115,195,000**	**$11,015,000**

The following table indicates the total interest payments per year by type of debt:

YR	General Obligation	Street and Highway	Water and Wastewater	MPC Public Facilities	MPC Water Resources	Improvement District
12/13	7,399,530	807,401	681,660	6,873,353	5,726,888	553,260
13/14	6,713,330	693,450	610,160	6,458,288	5,551,387	530,070
14/15	5,981,090	632,550	535,160	6,028,787	5,352,638	505,850
15/16	5,349,500	550,050	455,910	5,700,138	5,143,887	480,860
16/17	4,476,250	436,250	372,910	5,330,087	4,924,513	454,210
17/18	3,816,250	317,250	307,480	4,905,888	4,693,262	425,630
18/19	3,116,250	162,500	252,280	4,405,362	4,450,137	395,760
19/20	2,403,750		194,880	3,834,638	4,195,138	364,740
20/21	1,663,750		133,000	3,211,612	3,927,012	331,790
21/22	1,005,000		69,060	2,679,576	3,645,138	296,920
22/23	510,000			2,429,575	3,364,075	260,510
23/24				2,287,075	3,076,575	222,310
24/25				2,033,325	2,767,825	182,050
25/26				1,582,075	2,434,888	138,970
26-32				1,836,450	6,573,131	164,090
	$50,630,475	**$4,339,500**	**$4,335,710**	**$67,752,650**	**$82,958,230**	**$5,881,670**

- Information obtained from Wedbush Securities

GILBERT ARIZONA

Debt Service

PERSONNEL BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
No Personnel Allocation	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00

EXPENSES BY ACTIVITY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
General Obligation	33,456,952	29,580,189	26,306,860	26,306,860	25,292,780
Improvement Districts	5,581,272	677,595	975,410	975,410	988,260
Public Facilities MPC	16,726,001	17,428,594	16,724,850	16,724,850	13,683,640
Water System MPC	9,927,663	14,989,384	14,967,190	14,967,190	11,000,000
Wastewater System MPC	4,640,975	9,422,665	8,712,690	16,002,650	-
Total Expenses	$ 70,332,863	$ 72,098,427	$ 67,687,000	$ 74,976,960	$ 50,964,680

EXPENSES BY CATEGORY	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Personnel	-	-	-	-	-
Supplies & Contractual	65,446,879	72,098,427	67,687,000	74,976,960	50,964,680
Capital Outlay	4,885,984	-	-	-	-
Total Expenses	$ 70,332,863	$ 72,098,427	$ 67,687,000	$ 74,976,960	$ 50,964,680

OPERATING RESULTS	Actual FY 2010	Actual FY 2011	Budget FY 2012	Projected FY 2012	Budget FY 2013
Total Revenues	30,648,467	26,486,731	22,642,660	45,585,240	20,558,750
Transfers In	34,004,837	44,335,104	43,626,970	43,699,000	31,173,850
Total Sources	$ 64,653,304	$ 70,821,835	$ 66,269,630	$ 89,284,240	$ 51,732,600
Total Expenses	70,332,863	72,098,427	67,687,000	74,976,960	50,964,680
Transfers Out	2,590,589	2,950,423	11,118,000	4,518,830	8,057,000
Total Uses	$ 72,923,452	$ 75,048,850	$ 78,805,000	$ 79,495,790	$ 59,021,680
Net Operating Result	$ (8,270,148)	$ (4,227,015)	$ (12,535,370)	$ 9,788,450	$ (7,289,080)

Appendix

Personnel Detail
Schedules A-F
Capital Outlay
Transfer Schedule
Glossary/Acronyms
Acknowledgements

GILBERT ARIZONA

Personnel Detail

	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Projected FY 2012	Adopted FY 2013
GENERAL FUND					
MANAGEMENT AND POLICY					
Mayor and Council					
Mayor and Council Assistant	1.00	1.00	1.00	1.00	1.00
Chief of Staff	0.00	0.00	0.00	0.00	1.00
Total Mayor and Council	**1.00**	**1.00**	**1.00**	**1.00**	**2.00**
Town Manager:					
Manager					
Town Manager	1.00	1.00	1.00	1.00	1.00
Assistant Manager	1.50	2.00	2.00	0.00	0.00
Deputy Town Manager	0.00	0.00	0.00	1.00	1.00
Chief Technology Officer	1.00	0.00	0.00	0.00	0.00
Management Assistant	0.00	1.00	1.00	0.00	0.00
Assistant to Town Manager	0.00	0.00	0.00	3.00	3.00
Executive Assistant to Town Manager	0.00	0.00	0.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total Manager	**4.50**	**5.00**	**5.00**	**7.00**	**7.00**
Neighborhood Services					
Assistant Manager	0.25	0.00	0.00	0.00	0.00
Neighborhood Services Specialist	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	0.00	0.00	0.00	0.00
Total Neighborhood Services	**2.25**	**1.00**	**1.00**	**1.00**	**1.00**
Communication					
Assistant Manager	0.25	0.00	0.00	0.00	0.00
Communications Manager	0.00	0.00	1.00	1.00	1.00
Public Information Officer	1.00	1.00	1.00	1.00	1.00
AV Specialist	3.00	3.00	3.00	3.00	3.00
Web Specialist	1.00	1.00	1.00	1.00	1.00
Total Communication	**5.25**	**5.00**	**6.00**	**6.00**	**6.00**
Intergovernmental					
Assistant Manager	0.25	0.00	0.00	0.00	0.00
Intergovernmental Assistant	0.00	0.00	0.00	1.00	1.00
Intergovernmental Relations Manager	0.00	0.00	0.00	1.00	1.00
Intergovernmental Coordinator	1.00	1.00	1.00	0.00	0.00
Management Assistant	2.00	1.00	1.00	0.00	0.00
Total Intergovernmental	**3.25**	**2.00**	**2.00**	**2.00**	**2.00**
Economic Development					
Economic Development Director	0.00	0.00	0.00	1.00	1.00
Economic Development Manager	0.00	0.00	0.00	1.00	1.00
Economic Development Administrator	0.00	0.00	0.00	1.00	3.00
Economic Development Analyst	0.00	0.00	0.00	1.00	1.00
Business Development Manager	1.00	1.00	1.00	0.00	0.00
Business Development Specialist	2.00	2.00	2.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	0.00	0.00
Research Analyst	1.00	1.00	1.00	0.00	0.00
Total Economic Development	**5.00**	**5.00**	**5.00**	**4.00**	**6.00**

GILBERT ARIZONA

Personnel Detail

	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Projected FY 2012	Adopted FY 2013
Office of Management and Budget					
Budget Administrator	0.00	1.00	1.00	0.00	0.00
Office of Management and Budget Manager	0.00	0.00	0.00	1.00	1.00
Budget Planning Analyst	2.00	3.00	3.00	3.00	3.00
Capital Project Administrator	1.00	0.00	0.00	0.00	0.00
Inspector II	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	2.00	0.25	0.25	0.25	0.25
Total Office of Management and Budget	**6.00**	**4.25**	**4.25**	**4.25**	**4.25**
Information Technology:					
Information Technology Administration					
Chief Information Officer	0.00	1.00	1.00	0.00	0.00
Technology Services Manager	1.00	0.00	0.00	0.00	0.00
Information Technology Director	0.00	0.00	0.00	1.00	1.00
Administrative Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	0.00	0.00
Total InformationTechnology Administration	**3.00**	**3.00**	**3.00**	**2.00**	**2.00**
Communication Services					
Data Network Administrator	2.00	0.00	0.00	0.00	0.00
Telecom Administrator	2.00	0.00	0.00	0.00	0.00
Infrastructure Administrator	0.00	5.00	5.00	5.00	5.00
Telecom Technician	1.00	1.00	1.00	1.00	0.00
Systems Analyst	0.00	1.00	1.00	1.00	2.00
Radio Communications Administrator	1.00	0.00	0.00	0.00	0.00
Communication Specialist	1.00	0.00	0.00	0.00	0.00
Total Communication Services	**7.00**	**7.00**	**7.00**	**7.00**	**7.00**
Application Operations and Support					
Assistant Technology Services Manager	1.00	1.00	1.00	0.00	0.00
Assistant Information Technology Manager	0.00	0.00	0.00	1.00	1.00
Desktop Support Administrator	1.00	1.00	1.00	1.00	1.00
Audio/Visual Coordinator	0.00	0.00	0.00	1.00	1.00
Systems Administrator	3.00	3.00	3.00	3.00	4.00
Systems Analyst	4.00	5.00	5.00	5.00	6.00
PC Technician	6.00	5.00	5.00	4.00	4.00
Help Desk Technician	1.00	0.00	0.00	0.00	0.00
Total Application Operations and Support	**16.00**	**15.00**	**15.00**	**15.00**	**17.00**
GIS Operations and Support					
GIS Administrator	1.00	1.00	1.00	1.00	1.00
GIS Database Analyst	1.00	1.00	1.00	1.00	1.00
GIS Technician II	2.00	2.00	2.00	2.00	2.00
GIS Technician I	2.00	2.00	2.00	2.00	2.00
Addressing Coordinator	1.00	1.00	1.00	1.00	1.00
Total GIS Operations and Support	**7.00**	**7.00**	**7.00**	**7.00**	**7.00**
Imaging Support					
Systems Analyst	1.00	1.00	1.00	1.00	1.00
Total Imaging Support	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
Total Information Technology	**34.00**	**33.00**	**33.00**	**32.00**	**34.00**

GILBERT ARIZONA

Personnel Detail

	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Projected FY 2012	Adopted FY 2013
Human Resources:					
Personnel Administration					
Personnel and Training Manager	1.00	0.00	0.00	0.00	0.00
Human Resources Manager	0.00	1.00	1.00	0.00	0.00
Human Resources Director	0.00	0.00	0.00	1.00	1.00
Personnel Analyst	4.00	0.00	0.00	0.00	0.00
Human Resources Analyst	0.00	3.00	3.00	3.00	3.00
Compensation Administrator	0.00	0.00	0.00	0.00	0.00
Personnel Services Coordinator	1.00	0.00	0.00	0.00	0.00
Human Resources Coordinator	0.00	1.00	1.00	1.00	1.00
Personnel Specialist	1.00	0.00	0.00	0.00	0.00
Human Resources Specialist	0.00	1.00	1.00	1.00	1.00
Employee Relations Administrator	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	2.00	2.00	2.00	2.00
Office Assistant	1.00	0.00	0.00	0.00	0.00
Total Personnel Administration	**10.00**	**9.00**	**9.00**	**9.00**	**9.00**
Learning and Development					
Employee and OD Administrator	1.00	1.00	1.00	1.00	1.00
Learning and Development Specialist	0.00	0.00	0.00	0.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total Learning and Development	**2.00**	**2.00**	**2.00**	**2.00**	**3.00**
Risk Management					
Risk and Safety Manager	1.00	1.00	1.00	1.00	1.00
Claims Examiner	1.00	1.00	1.00	1.00	1.00
Environmental & Safety Compliance Coordinator	1.00	1.00	1.00	1.00	1.00
Total Risk Management	**3.00**	**3.00**	**3.00**	**3.00**	**3.00**
Payroll					
Compensation Administrator	0.00	1.00	1.00	1.00	1.00
Accountant I	1.00	1.00	1.00	1.00	1.00
Senior Accounting Technician	1.00	1.00	1.00	1.00	1.75
Total Payroll	**2.00**	**3.00**	**3.00**	**3.00**	**3.75**
Total Human Resources	**17.00**	**17.00**	**17.00**	**17.00**	**18.75**
Total Town Manager	**77.25**	**72.25**	**73.25**	**73.25**	**79.00**
Town Clerk					
Town Clerk	1.00	1.00	1.00	1.00	1.00
Deputy Town Clerk	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	3.00	3.00	3.00	3.00	3.00
Office Assistant	1.00	1.00	1.00	1.00	1.00
Early Elections Voting Clerk	0.16	0.16	0.16	0.16	0.49
Total Town Clerk	**7.16**	**7.16**	**7.16**	**7.16**	**7.49**
TOTAL MANAGEMENT AND POLICY	**85.41**	**80.41**	**81.41**	**81.41**	**88.49**
SUPPORT SERVICES					
Support Services Administration					
Support Services Director	1.00	1.00	1.00	0.00	0.00
Total Support Services Administration	**1.00**	**1.00**	**1.00**	**0.00**	**0.00**

GILBERT ARIZONA

Personnel Detail

	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Projected FY 2012	Adopted FY 2013
TOTAL SUPPORT SERVICES	**1.00**	**1.00**	**1.00**	**0.00**	**0.00**
MANAGEMENT SERVICES					
Administration					
Finance Director	0.00	1.00	1.00	0.00	0.00
Management Services/Finance Director	0.00	0.00	0.00	1.00	1.00
Financial Services Manager	1.00	0.00	0.00	0.00	0.00
Total Management Services Administration	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
Accounting					
Accounting Administrator	1.00	1.00	1.00	1.00	1.00
Accounting System Analyst	1.00	1.00	1.00	1.00	1.00
Accountant II	1.00	1.00	1.00	1.00	1.00
Accountant I	1.00	1.00	1.00	1.00	1.00
Accounting Technician	3.00	3.00	3.00	3.00	3.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Senior Accounting Technician	1.00	1.00	1.00	1.00	1.00
Total Accounting	**9.00**	**9.00**	**9.00**	**9.00**	**9.00**
Purchasing					
Purchasing Specialist	1.00	1.00	1.00	1.00	1.00
Contract Specialist	0.00	0.00	0.00	1.00	1.00
Purchasing Manager	0.00	0.00	1.00	1.00	1.00
Total Purchasing	**1.00**	**1.00**	**2.00**	**3.00**	**3.00**
Tax Compliance					
Tax Specialist	1.00	1.00	1.00	1.00	1.00
Tax Auditor	0.00	1.00	1.00	1.00	2.00
Senior Tax Auditor	0.00	1.00	1.00	1.00	1.00
Total Tax Compliance	**1.00**	**3.00**	**3.00**	**3.00**	**4.00**
Utility Customer Service					
Utilities Billing Administrator	1.00	0.00	0.00	0.00	0.00
Accountant I	1.00	0.00	0.00	0.00	0.00
Utility Service Representative	8.00	0.00	0.00	0.00	0.00
Computer Operations Technician	1.00	0.00	0.00	0.00	0.00
Senior Utility Service Representative	1.00	0.00	0.00	0.00	0.00
Customer Services Representative	1.25	0.00	0.00	0.00	0.00
Total Utility Customer Service	**13.25**	**0.00**	**0.00**	**0.00**	**0.00**
Facilities Management					
Facilities Maintenance Superintendent	1.00	0.00	0.00	0.00	0.00
Facilities Maintenance Manager	0.00	1.00	1.00	1.00	1.00
Security Systems Technician	1.00	1.00	1.00	1.00	1.00
Senior Building Maintenance Worker	3.00	3.00	3.00	3.00	3.00
Custodian	2.00	2.00	2.00	2.00	2.00
Building Maintenance Worker	4.00	4.00	4.00	4.00	4.00
Total Facilities Management	**11.00**	**11.00**	**11.00**	**11.00**	**11.00**
TOTAL MANAGEMENT SERVICES	**36.25**	**25.00**	**26.00**	**27.00**	**28.00**

GILBERT ARIZONA

Personnel Detail

	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Projected FY 2012	Adopted FY 2013
LEGAL AND COURT					
Prosecutor					
Town Prosecutor	1.00	1.00	1.00	1.00	1.00
Assistant Town Prosecutor II	7.00	7.00	7.00	7.00	7.00
Legal Secretary	3.00	3.00	3.00	3.00	3.00
Administrative Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	3.00	3.00	3.00	3.00	2.00
Victim Advocate	1.00	1.00	1.00	1.00	1.00
Office Assistant	3.00	3.00	3.00	3.00	3.00
Total Prosecutor	**19.00**	**19.00**	**19.00**	**19.00**	**18.00**
Municipal Court					
Presiding Judge	1.00	1.00	1.00	1.00	1.00
Municipal Judge	3.00	3.00	3.00	3.00	3.00
Civil Hearing Officer	1.00	1.00	1.00	1.00	1.00
Court Administrator	1.00	1.00	1.00	1.00	1.00
Deputy Court Administrator	1.00	1.00	1.00	1.00	1.00
Senior Court Services Clerk	5.00	5.00	5.00	5.00	5.00
Court Services Clerk	12.00	12.00	11.00	11.00	11.00
Sanctions Coordinator	1.00	1.00	1.00	1.00	1.00
Security Officer	4.00	4.00	4.00	4.00	4.00
Office Assistant	1.50	1.50	1.50	2.00	2.00
Court Interpreter	0.75	0.75	0.75	0.75	0.75
Pro Tem Judge	0.17	0.17	0.17	0.17	0.17
Total Municipal Court	**31.42**	**31.42**	**30.42**	**30.92**	**30.92**
TOTAL LEGAL AND COURT	**50.42**	**50.42**	**49.42**	**49.92**	**48.92**
DEVELOPMENT SERVICES					
Administration and Customer Service					
Community Development Director	1.00	1.00	1.00	1.00	1.00
Administration and Customer Services Manager	1.00	1.00	1.00	1.00	1.00
Development Services Representative	5.00	5.00	5.00	5.00	5.00
Development Services Records Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	0.00	0.00	1.00	1.00
Total Administration and Customer Service	**8.00**	**8.00**	**8.00**	**9.00**	**9.00**
Permitting and Plan Review Services:					
Permitting and Plan Review - Building					
Permit and Plan Review Services Manager	0.30	0.30	0.30	0.30	0.30
Plans Review Administrator	0.80	0.80	0.80	0.80	0.80
Senior Plans Examiner	1.00	1.00	1.00	1.00	1.00
Plans Examiner	1.00	1.00	1.00	1.00	1.00
Permit Technician	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.30	0.30	0.30	0.30	0.30
Total Permitting and Plan Review - Building	**4.40**	**4.40**	**4.40**	**4.40**	**4.40**
Permitting and Plan Review - Fire					
Permit and Plan Review Services Manager	0.20	0.20	0.20	0.20	0.20
Plans Review Administrator	0.20	0.20	0.20	0.20	0.20
Administrative Assistant	0.20	0.20	0.20	0.20	0.20
Senior Plans Examiner	1.00	1.00	1.00	1.00	1.00
Total Permitting and Plan Review - Fire	**1.60**	**1.60**	**1.60**	**1.60**	**1.60**

GILBERT ARIZONA

Personnel Detail

	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Projected FY 2012	Adopted FY 2013
Permitting and Plan Review - Engineering					
Permit and Plan Review Services Manager	0.30	0.30	0.30	0.30	0.30
Town Engineer	1.00	0.00	0.00	0.00	0.00
Associate Engineer	1.00	0.00	0.00	0.00	0.00
Plans Review Administrator	1.00	1.00	1.00	1.00	1.00
Senior Plans Examiner	2.00	2.00	2.00	2.00	2.00
Plans Examiner	1.00	1.00	1.00	1.00	1.00
Traffic Engineer	1.00	0.00	0.00	0.00	0.00
Senior Traffic Engineering Technician	1.00	0.00	0.00	0.00	0.00
Traffic Safety Assistant	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	0.30	0.30	0.30	0.30	0.30
Total Permitting and Plan Review - Engineering	**9.60**	**4.60**	**4.60**	**4.60**	**4.60**
Permitting and Plan Review - Planning					
Permit and Plan Review Services Manager	0.20	0.20	0.20	0.20	0.20
Administrative Assistant	0.20	0.20	0.20	0.20	0.20
Landscape Technician	0.50	0.50	0.50	0.50	0.50
Plans Examiner	1.00	1.00	1.00	1.00	1.00
Senior Plans Examiner	1.00	1.00	1.00	1.00	1.00
Total Permitting and Plan Review - Planning	**2.90**	**2.90**	**2.90**	**2.90**	**2.90**
Total Permitting and Plan Review Services	**18.50**	**13.50**	**13.50**	**13.50**	**13.50**
Inspection and Compliance Services:					
Inspection and Compliance - Building					
Inspection and Compliance Services Manager	0.50	0.50	0.50	0.50	0.50
Building Inspection Administrator	0.75	0.75	0.75	0.75	0.75
Administrative Assistant	0.40	0.40	0.40	0.40	0.40
Senior Inspector	2.00	2.00	2.00	2.00	2.00
Inspector II	3.00	3.00	3.00	3.00	4.00
Inspector I	2.00	2.00	2.00	2.00	2.00
Total Inspection and Compliance - Building	**8.65**	**8.65**	**8.65**	**8.65**	**9.65**
Inspection and Compliance - Fire					
Inspection and Compliance Services Manager	0.05	0.05	0.05	0.05	0.05
Building Inspection Administrator	0.25	0.25	0.25	0.25	0.25
Inspector II	1.00	1.00	1.00	1.00	1.00
Total Inspection and Compliance - Fire	**1.30**	**1.30**	**1.30**	**1.30**	**1.30**
Inspection and Compliance - Engineering					
Inspection and Compliance Services Manager	0.30	0.30	0.30	0.30	0.30
Engineering & Planning Inspection Administrator	0.95	0.95	0.95	0.95	0.95
Inspector II	5.00	5.00	5.00	5.00	5.00
Administrative Assistant	0.40	0.40	0.40	0.40	0.40
Total Inspection and Compliance - Engineering	**6.65**	**6.65**	**6.65**	**6.65**	**6.65**
Inspection and Compliance - Planning					
Inspection and Compliance Services Manager	0.05	0.05	0.05	0.05	0.05
Administrative Assistant	0.20	0.20	0.20	0.20	0.20
Landscape Technician	0.50	0.50	0.50	0.50	0.50
Engineering & Planning Inspection Administrator	0.05	0.05	0.05	0.05	0.05
Total Inspection and Compliance - Planning	**0.80**	**0.80**	**0.80**	**0.80**	**0.80**

GILBERT ARIZONA

Personnel Detail

	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Projected FY 2012	Adopted FY 2013
Inspection and Compliance - Code					
Inspection and Compliance Services Manager	0.05	0.05	0.05	0.05	0.05
Code Compliance Administrator	0.80	0.80	0.80	0.80	0.80
Inspector II	1.00	1.00	1.00	1.00	1.00
Inspector I	4.00	4.00	4.00	4.00	4.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Customer Service Representative	1.00	1.00	1.00	1.00	1.00
Total Inspection and Compliance - Code	**7.85**	**7.85**	**7.85**	**7.85**	**7.85**
Inspection and Compliance - Backflow					
Code Compliance Administrator	0.20	0.00	0.00	0.00	0.00
Inspection and Compliance Services Manager	0.05	0.00	0.00	0.00	0.00
Inspector II	2.00	0.00	0.00	0.00	0.00
Total Inspection and Compliance - Backflow	**2.25**	**0.00**	**0.00**	**0.00**	**0.00**
Total Inspection and Compliance Services	**27.50**	**25.25**	**25.25**	**25.25**	**26.25**
Planning and Development					
Planning and Development Manager	1.00	1.00	1.00	1.00	1.00
Principal Planner	1.00	1.00	1.00	1.00	1.00
Senior Planner	3.00	3.00	3.00	3.00	3.00
Planner II	2.00	2.00	2.00	2.00	2.00
Planning Technician	2.00	2.00	2.00	2.00	2.00
Administrative Supervisor	1.00	1.00	1.00	1.00	1.00
Total Planning and Development	**10.00**	**10.00**	**10.00**	**10.00**	**10.00**
Engineering Services:					
Engineering Administration					
Town Engineer	0.00	1.00	1.00	1.00	1.00
Total Engineering Administration	**0.00**	**1.00**	**1.00**	**1.00**	**1.00**
Engineering Development					
Development Engineer	0.00	1.00	1.00	1.00	1.00
Total Engineering Development	**0.00**	**1.00**	**1.00**	**1.00**	**1.00**
Engineering Traffic					
Town Traffic Engineer	0.00	1.00	1.00	1.00	1.00
Senior Traffic Engineering Technician	0.00	1.00	1.00	1.00	1.00
Traffic Safety Assistant	0.00	1.00	1.00	1.00	1.00
Total Engineering Traffic	**0.00**	**3.00**	**3.00**	**3.00**	**3.00**
Total Engineering Services	**0.00**	**5.00**	**5.00**	**5.00**	**5.00**
TOTAL DEVELOPMENT SERVICES	**64.00**	**61.75**	**61.75**	**62.75**	**63.75**

GILBERT ARIZONA

Personnel Detail

	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Projected FY 2012	Adopted FY 2013
POLICE DEPARTMENT					
Police Administration					
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Commander	1.00	0.00	0.00	0.00	0.00
Police Lieutenant	0.00	1.00	1.00	1.00	1.00
Legal Advisor	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	0.00	0.00	0.00	0.00
Administrative Supervisor	1.00	1.00	1.00	1.00	1.00
Office Assistant	0.50	0.50	0.50	0.50	0.50
Total Police Administration	**5.50**	**4.50**	**4.50**	**4.50**	**4.50**
Office of Professional Standards:					
Office of Professional Standards - Internal Affairs					
Police Sergeant	1.00	1.00	1.00	1.00	1.00
Police Officer	3.00	3.00	3.00	3.00	3.00
Total OPS - Internal Affairs	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**
Office of Professional Standards - Hiring/Accreditation					
Policy and Procedure Specialist	1.00	1.00	1.00	1.00	1.00
Polygraph Examiner	1.00	1.00	1.00	1.00	1.00
Background Investigator	2.00	2.00	2.00	2.00	2.00
Total OPS - Hiring/Accreditation	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**
Total Office of Professional Standards	**8.00**	**8.00**	**8.00**	**8.00**	**8.00**
Patrol Services:					
Uniform Patrol					
Police Commander	2.00	2.00	2.00	2.00	2.00
Police Lieutenant	6.00	4.00	4.00	4.00	4.00
Police Sergeant	15.00	15.00	15.00	15.00	15.00
Police Officer	122.00	122.00	122.00	122.00	122.00
Teleserve Operators	9.00	9.00	9.00	8.00	8.00
Administrative Assistant	2.00	2.00	2.00	2.00	2.00
Armorer/Rangemaster	1.00	1.00	1.00	1.00	1.00
Civilian Patrol Assistant	2.00	2.00	2.00	2.00	2.00
Service Aide	2.00	2.00	2.00	2.00	2.00
Total Uniform Patrol	**161.00**	**159.00**	**159.00**	**158.00**	**158.00**
Canine Unit					
Police Officer	3.00	3.00	3.00	3.00	3.00
Total Canine Unit	**3.00**	**3.00**	**3.00**	**3.00**	**3.00**
Traffic Unit					
Police Lieutenant	0.50	1.00	1.00	1.00	1.00
Police Sergeant	2.00	2.00	2.00	2.00	2.00
Police Officer	15.00	15.00	15.00	15.00	15.00
Total Traffic Unit	**17.50**	**18.00**	**18.00**	**18.00**	**18.00**
Special Assignment Unit					
Police Sergeant	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	0.50	0.00	0.00	0.00	0.00
Police Officer	6.00	6.00	6.00	6.00	6.00
Total Special Assignment Unit	**7.50**	**7.00**	**7.00**	**7.00**	**7.00**

GILBERT ARIZONA

Personnel Detail

	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Projected FY 2012	Adopted FY 2013
Court Support Warrants					
Detention Transport Officer	5.00	5.00	5.00	6.00	6.00
Total Court Support Warrants	**5.00**	**5.00**	**5.00**	**6.00**	**6.00**
School Programs					
Police Sergeant	1.00	1.00	1.00	1.00	1.00
Police Officer	11.00	11.00	11.00	11.00	11.00
Total School Programs	**12.00**	**12.00**	**12.00**	**12.00**	**12.00**
Total Patrol Services	**206.00**	**204.00**	**204.00**	**204.00**	**204.00**
Police Support Services:					
Records					
Police Records Manager	1.00	1.00	1.00	1.00	1.00
Records Shift Supervisor	3.00	3.00	3.00	3.00	3.00
Police Records Clerk	12.00	12.00	12.00	12.00	12.00
Total Records	**16.00**	**16.00**	**16.00**	**16.00**	**16.00**
Communication					
Communications Manager	1.00	1.00	1.00	1.00	1.00
Police Communication Shift Supervisor	5.00	5.00	5.00	5.00	5.00
Police Telecommunicator	18.50	18.50	18.50	18.50	18.50
911 Operators	13.50	13.50	13.50	13.50	13.50
Total Communication	**38.00**	**38.00**	**38.00**	**38.00**	**38.00**
Property					
Police Property Supervisor	1.00	1.00	1.00	1.00	1.00
Police Property & Evidence Technician	5.00	5.00	5.00	5.00	5.00
Office Assistant	1.00	1.00	1.00	1.00	1.00
Total Property	**7.00**	**7.00**	**7.00**	**7.00**	**7.00**
Alarm Management					
Alarm Specialist	1.00	1.00	1.00	1.00	1.00
Total Alarm Management	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
Training and Program Coordination					
Police Training Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Records Clerk	1.00	1.00	1.00	1.00	1.00
Police Sergeant	1.00	0.00	0.00	0.00	0.00
Total Training & Program Coordination	**4.00**	**3.00**	**3.00**	**3.00**	**3.00**
Planning and Research					
Records Clerk	1.00	1.00	1.00	1.00	1.00
Planning and Research Coordinator	1.00	1.00	1.00	1.00	1.00
Total Planning and Research	**2.00**	**2.00**	**2.00**	**2.00**	**2.00**
Support Administration					
Police Support Services Administrator	0.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	1.00	1.00	1.00	1.00
Total Support Administration	**0.00**	**2.00**	**2.00**	**2.00**	**2.00**

GILBERT ARIZONA

Personnel Detail

	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Projected FY 2012	Adopted FY 2013
Crime Prevention					
Crime Prevention Specialist	4.00	4.00	4.00	3.00	3.00
Total Crime Prevention	**4.00**	**4.00**	**4.00**	**3.00**	**3.00**
Total Police Support Services	**72.00**	**73.00**	**73.00**	**72.00**	**72.00**
Counseling Services					
Counseling Manager	1.00	1.00	1.00	1.00	1.00
Youth/Family Counselor	6.00	6.00	6.00	6.00	6.00
Volunteer Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Office Assistant	0.50	0.50	0.50	0.50	0.50
Total Counseling Services	**9.50**	**9.50**	**9.50**	**9.50**	**9.50**
Investigations:					
General Investigations					
Police Lieutenant	1.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total General Investigations	**2.00**	**3.00**	**3.00**	**3.00**	**3.00**
Special Investigations					
Police Sergeant	1.00	1.00	1.00	1.00	1.00
Police Officer	7.00	5.00	5.00	5.00	5.00
Total Special Investigations	**8.00**	**6.00**	**6.00**	**6.00**	**6.00**
Person Crimes - CSCU					
Police Sergeant	2.00	1.00	1.00	1.00	1.00
Police Officer	12.00	6.00	6.00	6.00	6.00
Civilian Investigator	3.00	3.00	3.00	3.00	3.00
Total Person Crimes - CSCU	**17.00**	**10.00**	**10.00**	**10.00**	**10.00**
Property Crimes					
Police Sergeant	1.00	1.00	1.00	1.00	1.00
Police Officer	10.00	9.00	9.00	9.00	9.00
Crime Analyst	2.00	0.00	0.00	0.00	0.00
Civilian Investigator	1.00	0.00	0.00	0.00	0.00
Total Property Crimes	**14.00**	**10.00**	**10.00**	**10.00**	**10.00**
Intel and Analysis Unit					
Police Sergeant	0.00	1.00	1.00	1.00	1.00
Police Officer	0.00	2.00	2.00	2.00	3.00
Crime Analyst	0.00	2.00	2.00	2.00	2.00
Crime Analysis Technician	0.00	0.00	0.00	1.00	1.00
Civilian Investigator	0.00	1.00	1.00	1.00	1.00
Total Intel and Analysis Unit	**0.00**	**6.00**	**6.00**	**7.00**	**8.00**
Persons Crimes - VCU					
Police Sergeant	0.00	1.00	1.00	1.00	1.00
Police Officer	0.00	7.00	7.00	7.00	6.00
Total Persons Crimes - VCU	**0.00**	**8.00**	**8.00**	**8.00**	**7.00**

GILBERT ARIZONA

Personnel Detail

	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Projected FY 2012	Adopted FY 2013
Total Investigations	**41.00**	**43.00**	**43.00**	**44.00**	**44.00**
SWAT					
Police Officer (Overtime only)	0.00	0.00	0.00	0.00	0.00
Total SWAT	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL POLICE DEPARTMENT	**342.00**	**342.00**	**342.00**	**342.00**	**342.00**
FIRE DEPARTMENT					
Administration					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Assistant Fire Chief	1.00	1.00	1.00	1.00	1.00
Battalion Chief	1.00	1.00	1.00	1.00	1.00
Administrative Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Office Assistant	1.00	1.00	1.00	1.00	1.00
Total Fire Administration	**6.00**	**6.00**	**6.00**	**6.00**	**6.00**
Fire Training					
Battalion Chief	1.00	1.00	1.00	1.00	1.00
EMS Specialist	1.00	1.00	1.00	1.00	1.00
Fire Captain	3.00	3.00	3.00	3.00	3.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total Fire Training	**6.00**	**6.00**	**6.00**	**6.00**	**6.00**
Fire Operations					
Assistant Fire Chief	1.00	1.00	1.00	1.00	1.00
Battalion Chief	7.00	7.00	7.00	7.00	7.00
Fire Captain	45.00	45.00	45.00	45.00	45.00
Fire Engineer	39.00	39.00	39.00	39.00	39.00
Firefighter	81.00	81.00	81.00	81.00	81.00
Fire Equipment Technician	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Service Aide	1.00	1.00	1.00	1.00	1.00
Total Fire Operations	**176.00**	**176.00**	**176.00**	**176.00**	**176.00**
Fire Prevention and Education:					
Fire Prevention					
Fire Marshal	1.00	1.00	1.00	1.00	1.00
Fire Investigator	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	0.50	0.50	0.50	0.50	0.50
Senior Fire Inspector	2.00	2.00	2.00	2.00	2.00
Total Fire Prevention	**5.50**	**5.50**	**5.50**	**5.50**	**5.50**
Fire Public Education					
Community Education Coordinator	1.00	1.00	1.00	1.00	1.00
Total Fire Public Education	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
Total Fire Prevention and Education	**6.50**	**6.50**	**6.50**	**6.50**	**6.50**

GILBERT ARIZONA

Personnel Detail

	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Projected FY 2012	Adopted FY 2013
Emergency Operations Center					
Emergency Management Coordinator	1.00	1.00	1.00	1.00	1.00
Volunteer Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.50	0.50	0.50	0.50	0.50
Total Emergency Operations Center	**2.50**	**2.50**	**2.50**	**2.50**	**2.50**
TOTAL FIRE DEPARTMENT	**197.00**	**197.00**	**197.00**	**197.00**	**197.00**
PUBLIC WORKS					
Public Works Administration					
Public Works Director	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	5.00	0.00	0.00	0.00	0.00
Office Administrator	1.00	0.00	0.00	0.00	0.00
Inventory Services Specialist	1.00	0.00	0.00	0.00	0.00
Utility Serives Representative	4.50	0.00	0.00	0.00	0.00
Total Public Works Administration	**12.50**	**0.00**	**0.00**	**0.00**	**0.00**
Utility Locates					
Utility Locator	4.00	0.00	0.00	0.00	0.00
Utility Field Supervisor	1.00	0.00	0.00	0.00	0.00
Total Utility Locates	**5.00**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL PUBLIC WORKS	**17.50**	**0.00**	**0.00**	**0.00**	**0.00**
PARKS AND RECREATION					
Parks and Recreation Administration					
Parks and Recreation Director	1.00	1.00	1.00	1.00	1.00
Parks Superintendent	1.00	0.00	0.00	0.00	0.00
Recreation Superintendent	1.00	0.00	0.00	0.00	0.00
Recreation Manager	0.00	1.00	1.00	1.00	1.00
Office Administrator	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	3.00	2.00	2.00	2.00	2.00
Customer Service Representative	2.55	2.55	2.55	2.55	2.55
Recreation Coordinator	0.00	0.00	0.00	0.50	0.50
Total Parks and Recreation Administration	**9.55**	**7.55**	**7.55**	**8.05**	**8.05**
Parks and Open Space					
Parks Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Field Supervisor	2.40	2.40	2.40	2.40	2.40
Senior Parks Ranger	1.00	1.00	1.00	1.00	1.00
Senior Grounds Maintenance Worker	5.00	5.00	5.00	5.00	5.00
Parks Mechanic	1.00	1.00	1.00	1.00	1.00
Spray Technician	1.00	1.00	1.00	1.00	1.00
Building Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Grounds Maintenance Worker	10.96	10.96	10.96	10.96	11.93
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Park Attendant	2.00	2.00	2.00	2.00	2.00
Parks Ranger	2.00	2.00	2.00	2.00	2.00
Total Parks and Open Space	**29.36**	**29.36**	**29.36**	**29.36**	**30.33**
Aquatics:					
Gilbert Pool					
Aquatic Facility Technician	0.05	0.05	0.05	0.05	0.05
Total Gilbert Pool	**0.05**	**0.05**	**0.05**	**0.05**	**0.05**

GILBERT ARIZONA

Personnel Detail

	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Projected FY 2012	Adopted FY 2013
Mesquite Pool					
Recreation Supervisor	0.20	0.20	0.20	0.16	0.16
Aquatic Facility Technician	0.30	0.30	0.30	0.30	0.30
Recreation Coordinator	0.00	0.00	0.00	0.05	0.05
Pool Manager	0.38	0.38	0.38	0.38	0.38
Assistant Pool Manager	0.67	0.67	0.67	0.67	0.67
Head Coach	0.19	0.19	0.19	0.19	0.19
Assistant Coach	0.53	0.53	0.53	0.53	0.53
Lifeguard/Instructor	2.45	1.35	1.35	1.35	1.35
Lifeguard	2.09	2.09	2.09	2.09	2.09
Senior Recreation Aide	0.24	0.24	0.24	0.24	0.24
Total Mesquite Pool	**7.05**	**5.95**	**5.95**	**5.96**	**5.96**
Greenfield Pool					
Recreation Supervisor	0.20	0.20	0.20	0.16	0.16
Aquatic Facility Technician	0.22	0.22	0.22	0.22	0.22
Recreation Coordinator	0.00	0.00	0.00	0.05	0.05
Pool Manager	0.38	0.38	0.38	0.38	0.38
Assistant Pool Manager	0.29	0.29	0.29	0.29	0.29
Head Coach	0.38	0.38	0.38	0.38	0.38
Assistant Coach	1.06	1.06	1.06	1.06	1.06
Lifeguard/Instructor	2.60	1.96	1.96	1.96	1.96
Lifeguard	0.43	0.43	0.43	0.43	0.43
Total Greenfield Pool	**5.56**	**4.92**	**4.92**	**4.93**	**4.93**
Perry Pool					
Recreation Supervisor	0.20	0.20	0.20	0.16	0.16
Aquatic Facility Technician	0.21	0.21	0.21	0.21	0.21
Recreation Coordinator	0.00	0.00	0.00	0.05	0.05
Pool Manager	0.38	0.38	0.38	0.38	0.38
Assistant Pool Manager	0.29	0.29	0.29	0.29	0.29
Head Coach	0.48	0.48	0.48	0.48	0.48
Assistant Coach	0.96	0.96	0.96	0.96	0.96
Lifeguard/Instructor	2.31	1.70	1.70	1.70	1.70
Lifeguard	0.38	0.38	0.38	0.38	0.38
Total Perry Pool	**5.21**	**4.60**	**4.60**	**4.61**	**4.61**
Williams Field Pool					
Recreation Supervisor	0.20	0.20	0.20	0.16	0.16
Aquatic Facility Technician	0.22	0.22	0.22	0.22	0.22
Recreation Coordinator	0.00	0.00	0.00	0.05	0.05
Pool Manager	0.39	0.39	0.39	0.39	0.39
Assistant Pool Manager	0.29	0.29	0.29	0.29	0.29
Head Coach	0.48	0.48	0.48	0.48	0.48
Assistant Coach	0.96	0.96	0.96	0.96	0.96
Lifeguard/Instructor	2.60	1.89	1.89	1.89	1.89
Lifeguard	0.43	0.43	0.43	0.43	0.43
Total Williams Field Pool	**5.57**	**4.86**	**4.86**	**4.87**	**4.87**
Total Aquatics	**23.44**	**20.38**	**20.38**	**20.42**	**20.42**

GILBERT ARIZONA

Personnel Detail

	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Projected FY 2012	Adopted FY 2013
Recreation Centers:					
Community Center					
Recreation Supervisor	0.20	0.20	0.20	0.24	0.24
Custodial Supervisor	0.30	0.30	0.30	0.15	0.15
Custodian	0.95	0.95	0.95	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00	0.70	0.70
Recreation Leader	1.31	1.31	1.31	1.31	1.31
Senior Recreation Leader	0.50	0.50	0.50	0.50	0.50
Recreation Instructor	1.04	1.04	1.29	1.29	1.29
Total Community Center	**5.30**	**5.30**	**5.55**	**5.19**	**5.19**
McQueen Activity Center					
Recreation Supervisor	0.20	0.20	0.20	0.24	0.24
Custodian	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	2.00	2.00	2.00	1.00	1.00
Custodial Supervisor	0.30	0.30	0.30	0.20	0.20
Administrative Assistant	0.00	0.00	0.00	0.00	0.00
Recreation Leader	2.62	2.62	3.04	3.04	3.04
Recreation Instructor	2.40	2.40	2.88	2.88	2.88
Senior Recreation Leader	0.50	0.50	0.50	0.50	0.50
Total McQueen Activity Center	**9.02**	**9.02**	**9.92**	**8.86**	**8.86**
Page Park Center					
Recreation Supervisor	0.03	0.03	0.03	0.04	0.04
Custodian	0.05	0.05	0.05	0.00	0.00
Custodial Supervisor	0.00	0.00	0.00	0.05	0.05
Recreation Leader	0.09	0.09	0.09	0.09	0.09
Recreation Instructor	1.21	1.21	0.23	0.23	0.23
Total Page Park Center	**1.38**	**1.38**	**0.40**	**0.41**	**0.41**
Freestone Recreation Center					
Recreation Supervisor	0.19	0.19	0.19	0.24	0.24
Senior Recreation Coordinator	1.00	1.00	1.00	0.00	0.00
Recreation Coordinator	1.00	1.00	1.00	2.00	2.00
Custodial Supervisor	0.40	0.40	0.40	0.40	0.40
Custodian	2.00	2.00	2.00	1.00	1.00
Senior Recreation Leader	1.34	1.34	1.34	1.34	1.34
Recreation Leader	9.62	9.62	9.62	9.62	9.62
Recreation Instructor	2.49	2.49	2.70	2.70	2.70
Total Freestone Recreation Center	**18.04**	**18.04**	**18.25**	**17.30**	**17.30**
Southeast Regional Library					
Recreation Supervisor	0.19	0.19	0.19	0.24	0.24
Custodial Supervisor	0.00	0.00	0.00	0.20	0.20
Custodian	0.00	0.00	0.00	1.00	1.00
Recreation Coordinator	0.00	0.00	0.00	1.00	1.00
Senior Recreation Leader	0.35	0.35	0.35	0.35	0.35
Recreation Instructor	0.42	0.42	0.42	0.42	0.42
Recreation Leader	0.57	0.57	0.57	0.57	0.57
Total Southeast Regional Library	**1.53**	**1.53**	**1.53**	**3.78**	**3.78**
Total Recreation Centers	**35.27**	**35.27**	**35.65**	**35.54**	**35.54**

GILBERT ARIZONA

Personnel Detail

	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Projected FY 2012	Adopted FY 2013
Recreation Programs:					
Youth Sports					
Recreation Coordinator	0.50	0.50	0.50	0.30	0.30
Recreation Supervisor	0.30	0.30	0.30	0.16	0.16
Senior Recreation Leader	0.58	0.58	0.40	0.40	0.40
Total Youth Sports	**1.38**	**1.38**	**1.20**	**0.86**	**0.86**
Adult Sports					
Recreation Coordinator	0.50	0.50	0.50	0.50	0.50
Recreation Supervisor	0.20	0.20	0.20	0.20	0.20
Senior Recreation Leader	1.01	1.01	1.01	1.01	1.01
Total Adult Sports	**1.71**	**1.71**	**1.71**	**1.71**	**1.71**
Special Events					
Recreation Coordinator	1.80	1.80	1.80	0.50	0.50
Recreation Supervisor	0.70	0.70	0.70	1.00	1.00
Senior Recreation Coordinator	0.00	0.00	0.00	1.00	1.00
Senior Recreation Leader	0.00	0.00	0.00	0.00	0.75
Recreation Leader	0.09	0.09	0.32	0.32	0.32
Total Special Events	**2.59**	**2.59**	**2.82**	**2.82**	**3.57**
Special Needs Program					
Recreation Coordinator	0.20	0.20	0.20	0.30	0.30
Recreation Instructors	0.50	0.50	0.38	0.38	0.38
Total Special Needs Program	**0.70**	**0.70**	**0.58**	**0.68**	**0.68**
Outdoor Programs					
Recreation Supervisor	0.19	0.19	0.19	0.00	0.00
Total Outdoor Programs	**0.19**	**0.19**	**0.19**	**0.00**	**0.00**
Total Recreation Programs	**6.57**	**6.57**	**6.50**	**6.07**	**6.82**
TOTAL PARKS AND RECREATION	**104.19**	**99.13**	**99.44**	**99.44**	**101.16**
TOTAL GENERAL FUND	**897.77**	**856.71**	**858.02**	**859.52**	**869.32**
ENTERPRISE OPERATIONS					
Water					
Water Administration					
Water Superintendent	1.00	0.00	0.00	0.00	0.00
Water Manager	0.00	1.00	1.00	1.00	1.00
Water Resources Administrator	1.00	1.00	1.00	1.00	0.00
Total Water Administration	**2.00**	**2.00**	**2.00**	**2.00**	**1.00**
Water Conservation					
Water Conservation Coordinator	1.00	1.00	1.00	1.00	1.00
Water Conservation Specialist	2.00	2.00	2.00	2.00	2.00
Total Water Conservation	**3.00**	**3.00**	**3.00**	**3.00**	**3.00**

GILBERT ARIZONA

Personnel Detail

	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Projected FY 2012	Adopted FY 2013
Water Production:					
North Water Plant Production					
Water Production Supervisor	1.00	1.00	1.00	1.00	1.00
Utility Field Supervisor	1.00	1.00	1.33	1.33	1.33
Instrumentation Technician	2.00	2.00	2.00	2.00	2.00
Water Treatment Plant Mechanic	2.00	2.00	2.00	2.00	2.00
Water Treatment Plant Operator	8.00	10.00	10.00	10.00	10.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total North Water Plant Production	**15.00**	**17.00**	**17.33**	**17.33**	**17.33**
South Water Plant Production					
Utility Field Supervisor	1.00	1.00	1.33	1.33	1.33
Instrumentation Technician	1.00	1.00	1.00	1.00	1.00
Water Treatment Plant Mechanic	1.00	1.00	1.00	1.00	1.00
Water Treatment Plant Operator	6.00	6.00	6.00	6.00	6.00
Chemist	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total South Water Plant Production	**11.00**	**11.00**	**11.33**	**11.33**	**11.33**
Water Well Production					
Well Technician	5.00	4.00	4.00	4.00	4.00
Instrumentation Technician	0.00	1.00	1.00	1.00	1.00
Utility Field Supervisor	1.00	1.00	1.34	1.34	1.34
Senior Utility Worker	1.00	1.00	1.00	1.00	1.00
Total Water Well Production	**7.00**	**7.00**	**7.34**	**7.34**	**7.34**
Water Quality Assurance					
Water Quality Technician	3.00	3.00	3.00	3.00	3.00
Water Quality Supervisor	1.00	1.00	1.00	1.00	1.00
Chemist	2.00	2.00	2.00	2.00	2.00
Total Water Quality Assurance	**6.00**	**6.00**	**6.00**	**6.00**	**6.00**
Backflow Prevention					
Code Compliance Administrator	0.00	0.20	0.20	0.20	0.20
Inspection and Compliance Services Manager	0.00	0.05	0.05	0.05	0.05
Inspector II	0.00	2.00	2.00	2.00	2.00
Total Backflow Prevention	**0.00**	**2.25**	**2.25**	**2.25**	**2.25**
Total Water Production	**39.00**	**43.25**	**44.25**	**44.25**	**44.25**
Water Distribution					
Utility Field Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Utility Worker	4.00	4.00	4.00	4.00	4.00
Utility Worker	8.00	8.00	8.00	8.00	8.00
Total Water Distribution	**13.00**	**13.00**	**13.00**	**13.00**	**13.00**
Water Metering					
Water Service Specialist	2.00	2.00	2.00	2.00	2.00
Field Supervisor	2.00	2.00	2.00	2.00	2.00
Senior Utility Worker	4.00	4.00	4.00	4.00	4.00
Computer Operations Technician	1.00	1.00	1.00	1.00	1.00
Meter Technician	17.00	17.00	17.00	17.00	17.00
Total Water Metering	**26.00**	**26.00**	**26.00**	**26.00**	**26.00**

GILBERT ARIZONA

Personnel Detail

	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Projected FY 2012	Adopted FY 2013
Water Resources					
Water Resources Administrator	0.00	0.00	0.00	0.00	1.00
Total Water Resources	**0.00**	**0.00**	**0.00**	**0.00**	**1.00**
Utility Customer Service					
Financial Services Manager	0.00	0.25	0.25	0.25	0.25
Utilities Billing Administrator	0.00	1.00	1.00	1.00	1.00
Accountant I	0.00	1.00	1.00	1.00	1.00
Utility Service Representative	0.00	9.25	12.75	12.75	12.75
Computer Operations Technician	0.00	1.00	1.00	1.00	1.00
Senior Utility Service Representative	0.00	1.00	0.00	0.00	0.00
Utility Billing Supervisor	0.00	0.00	2.00	2.00	2.00
Total Utility Customer Service	**0.00**	**13.50**	**18.00**	**18.00**	**18.00**
Public Works Administration					
Public Works Director	0.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	5.00	5.00	5.00	4.00
Office Administrator	0.00	1.00	1.00	0.00	0.00
Inventory Services Specialist	0.00	1.00	1.00	1.00	1.00
Customer Service Representative	0.00	0.00	1.00	1.00	1.00
Utility Serives Representative	0.00	4.50	0.00	0.00	0.00
Total Public Works Administration	**0.00**	**12.50**	**9.00**	**8.00**	**7.00**
Utility Locates					
Utility Locator	0.00	4.00	4.00	4.00	4.00
Utility Field Supervisor	0.00	1.00	1.00	1.00	1.00
Total Utility Locates	**0.00**	**5.00**	**5.00**	**5.00**	**5.00**
Total Water	**83.00**	**118.25**	**120.25**	**119.25**	**118.25**
Wastewater					
Wastewater Administration					
Wastewater Superintendent	1.00	0.00	0.00	0.00	0.00
Wastewater Manager	0.00	1.00	1.00	1.00	1.00
Total Wastewater Administration	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
Wastewater Collection					
Utility Field Supervisor	2.00	2.00	2.00	2.00	2.00
Senior Utility Worker	6.00	6.00	6.00	6.00	6.00
Instrumentation Technician	0.60	0.60	0.60	0.60	0.60
Lift Station Technician	3.00	3.00	4.00	4.00	4.00
Utility Worker	6.00	6.00	6.00	6.00	6.00
Total Wastewater Collection	**17.60**	**17.60**	**18.60**	**18.60**	**18.60**
Wastewater Reclaimed:					
Effluent Re-use					
Utility Worker	2.00	2.00	2.00	2.00	2.00
Senior Utility Worker	2.00	2.00	2.00	2.00	2.00
Instrumentation Technician	0.40	0.40	0.40	0.40	0.40
Effluent Well Technician	2.00	2.00	2.00	2.00	2.00
Utility Field Supervisor	1.00	1.00	1.00	1.00	1.00
Total Effluent Re-use	**7.40**	**7.40**	**7.40**	**7.40**	**7.40**

GILBERT ARIZONA

Personnel Detail

	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Projected FY 2012	Adopted FY 2013
Effluent Recharge					
Utility Worker	1.00	1.00	1.00	1.00	1.00
Senior Utility Worker	1.00	1.00	1.00	1.00	1.00
Reclaimed Water Quality Technician	2.00	2.00	2.00	2.00	2.00
Utility Field Supervisor	1.00	1.00	1.00	1.00	1.00
Total Effluent Recharge	**5.00**	**5.00**	**5.00**	**5.00**	**5.00**
Total Wastewater Reclaimed	**12.40**	**12.40**	**12.40**	**12.40**	**12.40**
Wastewater Quality					
Pretreatment Program Coordinator	1.00	1.00	1.00	1.00	1.00
Industrial Pretreatment Inspector	1.00	1.00	1.00	1.00	1.00
Wastewater Quality Inspector	4.00	4.00	4.00	4.00	4.00
Total Wastewater Quality	**6.00**	**6.00**	**6.00**	**6.00**	**6.00**
Riparian Programs					
Riparian Program Administrator	0.00	1.00	1.00	1.00	1.00
Recreation Instructors	0.00	0.68	0.68	0.68	0.68
Community Education Coordinator	0.00	1.00	1.00	1.00	1.00
Naturalist	0.00	1.00	1.00	1.00	1.00
Total Riparian Program	**0.00**	**3.68**	**3.68**	**3.68**	**3.68**
Total Wastewater	**37.00**	**40.68**	**41.68**	**41.68**	**41.68**
Environmental Services - Residential					
Residential Administration					
Solid Waste Superintendent	0.86	0.00	0.00	0.00	0.00
Solid Waste Manager	0.00	0.86	0.86	0.86	0.86
Solid Waste Specialist	1.00	1.00	1.00	1.00	1.00
Service Specialist	0.88	0.88	0.88	0.88	0.88
Customer Service Representative	0.78	0.78	0.78	0.78	0.78
Total Residential Administration	**3.52**	**3.52**	**3.52**	**3.52**	**3.52**
Residential Collections					
Field Supervisor	2.00	2.00	1.00	1.00	1.00
Administrative Assistant	0.50	0.50	0.50	0.50	0.50
Heavy Equipment Operator	26.00	26.00	24.00	24.00	24.00
Solid Waste Crew Leader	1.00	1.00	1.00	1.00	1.00
Solid Waste Maintenance Worker	2.50	2.50	2.50	2.50	2.50
Total Residential Collections	**32.00**	**32.00**	**29.00**	**29.00**	**29.00**
Uncontained Collections					
Field Supervisor	1.00	1.00	1.00	1.00	1.00
Solid Waste Crew Leader	1.00	1.00	1.00	1.00	1.00
Solid Waste Inspector	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Operator	17.00	17.00	17.00	17.00	17.00
Total Uncontained Collections	**20.00**	**20.00**	**20.00**	**20.00**	**20.00**

GILBERT ARIZONA

Personnel Detail

	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Projected FY 2012	Adopted FY 2013
Recycling					
Field Supervisor	0.70	0.70	0.70	0.70	0.70
Recycling Administrator	0.00	0.00	1.00	1.00	1.00
Solid Waste Inspector	5.00	5.00	5.00	5.00	5.00
Solid Waste Crew Leader	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Operator	7.00	7.00	7.00	7.00	7.00
Total Recycling	**13.70**	**13.70**	**14.70**	**14.70**	**14.70**
Environmental Programs					
HHW Supervisor	1.00	1.00	1.00	1.00	1.00
HHW Technician	1.50	1.50	2.50	2.50	3.00
Administrative Assistant	0.50	0.50	0.50	0.50	0.50
Total Environmental Programs	**3.00**	**3.00**	**4.00**	**4.00**	**4.50**
Total Environmental Services - Residential	**72.22**	**72.22**	**71.22**	**71.22**	**71.72**
Environmental Services - Commercial					
Commercial Administration					
Solid Waste Superintendent	0.14	0.00	0.00	0.00	0.00
Solid Waste Manager	0.00	0.14	0.14	0.14	0.14
Service Specialist	0.12	0.12	0.12	0.12	0.12
Customer Service Representative	0.22	0.22	0.22	0.22	0.22
Total Commercial Administration	**0.48**	**0.48**	**0.48**	**0.48**	**0.48**
Commercial Collections					
Field Supervisor	0.30	0.30	0.30	0.30	0.30
Heavy Equipment Operator	5.00	5.00	5.50	5.50	5.50
Total Commercial Collections	**5.30**	**5.30**	**5.80**	**5.80**	**5.80**
Commercial Roll Offs					
Heavy Equipment Operator	1.00	1.00	1.00	1.00	1.00
Total Commercial Roll Offs	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
Total Environmental Services - Commercial	**6.78**	**6.78**	**7.28**	**7.28**	**7.28**
Irrigation Operations					
Senior Streets Maintenance Worker	0.70	0.00	0.00	0.00	0.00
Total Irrigation Operations	**0.70**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL ENTERPRISE OPERATIONS	**199.70**	**237.93**	**240.43**	**239.43**	**238.93**
STREETS					
Streets Administration					
Streets Superintendent	1.00	0.00	0.00	0.00	0.00
Streets Manager	0.00	1.00	1.00	1.00	1.00
Total Streets Administration	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
Streets Maintenance:					
Asphalt Patching					
Field Supervisor	0.25	0.25	0.25	0.25	0.25
Senior Streets Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Streets Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Total Asphalt Patching	**3.25**	**3.25**	**3.25**	**3.25**	**3.25**

GILBERT ARIZONA

Personnel Detail

	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Projected FY 2012	Adopted FY 2013
Street Cleaning					
Field Supervisor	0.34	0.34	0.34	0.34	0.34
Heavy Equipment Operator	7.00	7.00	7.00	7.00	7.00
Total Street Cleaning	**7.34**	**7.34**	**7.34**	**7.34**	**7.34**
Preventive Maintenance					
Field Supervisor	0.33	0.33	0.33	0.33	0.33
Pavement Maintenance Specialist	1.00	1.00	1.00	1.00	1.00
Preventive Maintenance Technician	1.00	1.00	1.00	1.00	1.00
Total Preventive Maintenance	**2.33**	**2.33**	**2.33**	**2.33**	**2.33**
Crack Sealing					
Field Supervisor	0.25	0.25	0.25	0.25	0.25
Senior Streets Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Streets Maintenance Worker	3.00	3.00	3.00	3.00	3.00
Total Crack Sealing	**4.25**	**4.25**	**4.25**	**4.25**	**4.25**
Fog Sealing					
Field Supervisor	0.25	0.25	0.25	0.25	0.25
Senior Streets Maintenance Worker	2.00	1.00	1.00	1.00	1.00
Heavy Equipment Operator	0.00	1.00	1.00	1.00	1.00
Streets Maintenance Worker	3.00	3.00	3.00	3.00	3.00
Total Fog Sealing	**5.25**	**5.25**	**5.25**	**5.25**	**5.25**
Total Streets Maintenance	**22.42**	**22.42**	**22.42**	**22.42**	**22.42**
Street Traffic Control:					
Street Marking					
Field Supervisor	0.50	0.50	0.50	0.50	0.50
Total Street Marking	**0.50**	**0.50**	**0.50**	**0.50**	**0.50**
Street Signs					
Field Supervisor	0.50	0.50	0.50	0.50	0.50
Sign Technician	1.00	1.00	1.00	1.00	1.00
Streets Maintenance Worker	3.00	3.00	3.00	3.00	3.00
Total Street Signs	**4.50**	**4.50**	**4.50**	**4.50**	**4.50**
Street Lighting					
Field Supervisor	0.50	0.50	0.50	0.50	0.50
Street Light Technician	3.00	3.00	3.00	3.00	4.00
Total Street Lighting	**3.50**	**3.50**	**3.50**	**3.50**	**4.50**
Traffic Signal Maintenance					
Field Supervisor	0.50	0.50	0.50	0.50	0.50
Associate Engineer	1.00	0.00	0.00	0.00	0.00
Senior Traffic Engineering Technician	2.00	0.00	0.00	0.00	0.00
Traffic Engineering Technician	1.00	0.00	0.00	0.00	0.00
Traffic Signal Technician	6.00	6.00	6.00	6.00	6.00
Total Traffic Signal Maintenance	**10.50**	**6.50**	**6.50**	**6.50**	**6.50**

GILBERT ARIZONA

Personnel Detail

	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Projected FY 2012	Adopted FY 2013
Traffic Operations Center					
Assistant Town Engineer	0.00	1.00	1.00	1.00	1.00
Senior Traffic Engineering Technician	0.00	2.00	2.00	2.00	2.00
Traffic Engineering Technician	0.00	1.00	1.00	1.00	1.00
Total Traffic Operations Center	**0.00**	**4.00**	**4.00**	**4.00**	**4.00**
Total Street Traffic Control	**19.00**	**19.00**	**19.00**	**19.00**	**20.00**
Right of Way Maintenance:					
Landscape Maintenance					
Field Supervisor	0.50	0.50	0.50	0.50	0.50
Senior Grounds Maintenance Worker	1.00	1.00	1.00	1.00	2.00
Senior Streets Maintenance Worker	0.30	0.30	0.30	0.30	0.30
Total Landscape Maintenance	**1.80**	**1.80**	**1.80**	**1.80**	**2.80**
Shoulder Maintenance					
Field Supervisor	0.50	0.50	0.50	0.50	0.50
Heavy Equipment Operator	2.00	2.00	2.00	2.00	2.00
Total Shoulder Maintenance	**2.50**	**2.50**	**2.50**	**2.50**	**2.50**
Concrete Repair					
Field Supervisor	0.33	0.33	0.33	0.33	0.33
Total Concrete Repair	**0.33**	**0.33**	**0.33**	**0.33**	**0.33**
Total Right of Way Maintenance	**4.63**	**4.63**	**4.63**	**4.63**	**5.63**
Hazard Response					
Field Supervisor	0.25	0.25	0.25	0.25	0.25
Senior Streets Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Total Hazard Response	**2.25**	**2.25**	**2.25**	**2.25**	**2.25**
TOTAL STREETS	**49.30**	**49.30**	**49.30**	**49.30**	**51.30**
INTERNAL SERVICE FUND					
Fleet Maintenance:					
Fleet Maintenance Administration					
Fleet Services Superintendent	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	2.00	0.00	0.00	0.00	0.00
Total Fleet Maintenance Administration	**3.00**	**0.00**	**0.00**	**0.00**	**0.00**
Fleet Maintenance					
Fleet Services Supervisor	2.00	0.00	0.00	0.00	0.00
Senior Mechanic	2.00	0.00	0.00	0.00	0.00
Parts Acquisition Technician	3.00	0.00	0.00	0.00	0.00
Welder/Mechanic	1.00	0.00	0.00	0.00	0.00
Mechanic	14.00	0.00	0.00	0.00	0.00
Service Aide	1.00	0.00	0.00	0.00	0.00
Total Fleet Maintenance	**23.00**	**0.00**	**0.00**	**0.00**	**0.00**

GILBERT ARIZONA

Personnel Detail

	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Projected FY 2012	Adopted FY 2013
Shop Operations					
Fleet Services Manager	0.00	0.85	0.85	0.85	0.85
Administrative Assistant	0.00	0.75	0.75	0.75	0.75
Fleet Services Supervisor	0.00	2.00	2.00	2.00	2.00
Senior Fleet Technician	0.00	2.00	2.00	2.00	2.00
Welder/Mechanic	0.00	1.00	1.00	1.00	1.00
Fleet Technician	0.00	14.00	14.00	14.00	14.00
Service Aide	0.00	1.00	1.00	1.00	1.00
Total Shop Operations	**0.00**	**21.60**	**21.60**	**21.60**	**21.60**
Parts Acquisition					
Fleet Services Manager	0.00	0.15	0.15	0.15	0.15
Administrative Assistant	0.00	0.75	1.75	1.75	1.75
Parts Acquisition Technician	0.00	3.00	2.00	2.00	2.00
Total Parts Acquisition	**0.00**	**3.90**	**3.90**	**3.90**	**3.90**
Fuel					
Administrative Assistant	0.00	0.25	0.25	0.25	0.25
Total Fuel	**0.00**	**0.25**	**0.25**	**0.25**	**0.25**
Commercial Operations					
Administrative Assistant	0.00	0.25	0.25	0.25	0.25
Total Commercial Operations	**0.00**	**0.25**	**0.25**	**0.25**	**0.25**
TOTAL INTERNAL SERVICE	**26.00**	**26.00**	**26.00**	**26.00**	**26.00**
CAPITAL IMPROVEMENTS					
Capital Project Administration					
Assistant Town Engineer	0.00	1.00	1.00	1.00	1.00
Project Manager	0.00	1.00	1.00	1.00	1.00
Senior Project Coordinator	0.00	0.00	0.00	0.00	1.00
Project Coordinator	0.00	0.00	0.00	0.00	1.00
Management Assistant	0.00	1.00	1.00	0.00	0.00
Administrative Assistant	0.00	1.75	1.75	1.75	1.75
Total Capital Project Administration	**0.00**	**4.75**	**4.75**	**3.75**	**5.75**
TOTAL CAPITAL IMPROVEMENTS	**0.00**	**4.75**	**4.75**	**3.75**	**5.75**
SPECIAL REVENUE					
CDBG/HOME Administration					
Community Development Specialist	1.00	1.00	1.00	1.00	1.00
Community Development Assistant	0.50	0.00	0.00	0.00	0.00
Total CDBG Administration	**1.50**	**1.00**	**1.00**	**1.00**	**1.00**
Riparian Programs					
Riparian Program Administrator	1.00	0.00	0.00	0.00	0.00
Recreation Instructors	0.68	0.00	0.00	0.00	0.00
Community Education Coordinator	1.00	0.00	0.00	0.00	0.00
Naturalist	1.00	0.00	0.00	0.00	0.00
Total Riparian Program	**3.68**	**0.00**	**0.00**	**0.00**	**0.00**

GILBERT ARIZONA

Personnel Detail

	Actual FY 2010	Actual FY 2011	Adopted FY 2012	Projected FY 2012	Adopted FY 2013
Police Impound Fund					
Towing/Hearing Specialist	2.00	2.00	2.00	2.00	2.00
Tow Program Supervisor	1.00	1.00	1.00	1.00	1.00
Office Assistant	1.00	1.00	1.00	1.00	1.00
Total Police Impound Fund	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**
Parkway Maintenance Improvement District					
Senior Grounds Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Grounds Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Field Supervisor	0.60	0.60	0.60	0.60	0.60
Total PKID	**2.60**	**2.60**	**2.60**	**2.60**	**2.60**
Court Enhancement Fund					
Court Services Clerk	1.00	1.00	1.00	1.00	1.00
Total Court Enhancement Fund	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
Judicial Collection Enhancement					
Systems Analyst	1.00	1.00	1.00	1.00	1.00
Total Judicial Collection Enhancement	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
Fill the Gap					
Office Assistant	0.50	0.50	0.50	0.00	0.00
Total Fill the Gap	**0.50**	**0.50**	**0.50**	**0.00**	**0.00**
TOTAL SPECIAL REVENUE	**14.28**	**10.10**	**10.10**	**9.60**	**9.60**
GRAND TOTAL POSITIONS	**1,187.05**	**1,184.79**	**1,188.60**	**1,187.60**	**1,200.90**

(*Schedule A*)

TOWN OF GILBERT

Summary Schedule of Estimated Revenues and Expenditures/Expenses

Fiscal year 2013

Page One

FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES* 2012	ACTUAL EXPENDITURES/ EXPENSES ** 2012	FUND BALANCE/ NET ASSETS*** July 1, 2012**	PROPERTY TAX REVENUES 2013	ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2013
1. General Fund	$100,080,590.00	$98,304,561.00	$73,412,139.00	Primary: $0.00	$110,119,700.00
2. Special Revenue Funds	23,936,790	17,594,238	14,501,807	Secondary: 19,300,000	42,977,030
3. Debt Service Funds Available	67,687,000	74,976,960	66,196,887		1,208,750
4. Less: Designation for Future Debt Retirement					0
5. Total Debt Service Funds	67,687,000	74,976,960	66,196,887		1,208,750
6. Capital Projects Funds	216,178,450	39,081,637	85,086,134		73,643,400
7. Permanent Funds					
8. Enterprise Funds Available	64,047,770	54,594,895	107,205,791		105,656,200
9. Less: Designation for Future Debt Retirement					
10. Total Enterprise Funds	64,047,770	54,594,895	107,205,791		105,656,200
11. Internal Service Funds	22,371,810	21,748,068	4,754,351		22,906,000
12. TOTAL ALL FUNDS	$494,302,410	$306,300,359	$351,157,109	$19,300,000	$356,511,080

■ The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts in this column represent Fund Balance/Net Asset amounts except for amounts invested in capital assets, net of related debt, and reserved/restricted amounts established as offsets to assets presented for informational purposes (i.e., prepaids, inventory, etc.).

TOWN OF GILBERT
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal year 2013
Page Two

OTHER FINANCING 2013		INTERFUND TRANSFERS 2013		TOTAL FINANCIAL RESOURCES AVAILABLE 2013	BUDGETED EXPENDITURES/ EXPENSES 2013
SOURCES	<USES>	IN	<OUT>		
$0.00	$0.00	$6,677,000.00	$9,025,220.00	$181,183,619.00	$121,493,717.00
		70,890	49,232,160	27,617,567	25,129,917
		31,173,850	8,057,000	90,522,487	50,964,680
		31,173,850	8,057,000	90,522,487	50,964,680
		41,677,000		200,406,534	158,775,422
		13,586,160	24,135,630	202,312,521	68,777,167
		13,586,160	24,135,630	202,312,521	68,777,167
				27,660,351	22,685,210
$0	$0	$93,184,900	$90,450,010	$729,703,079	$447,826,113

EXPENDITURE LIMITATION COMPARISON	2012	2013
1. Budgeted expenditures/expenses	$ 494,302,410	$ 447,826,113
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	494,302,410	447,826,113
4. Less: estimated exclusions	178,215,443	117,129,393
5. Amount subject to the expenditure limitation	$ 316,086,967	$ 330,696,720
6. EEC or voter-approved alternative expenditure limitation	$ 316,086,967	$ 330,696,720

(*Schedule B*)

TOWN OF GILBERT
Summary of Tax Levy and Tax Rate Information
Fiscal Year 2013

	2012	2013
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	$	$
2. Amount received from primary property taxation in the **current year** in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	$	
3. Property tax levy amounts		
A. Primary property taxes	$	$
B. Secondary property taxes	21,400,000	19,300,000
C. Total property tax levy amounts	$ 21,400,000	$ 19,300,000
4. Property taxes collected*		
A. Primary property taxes		
(1) **Current** year's levy	$	
(2) Prior years' levies		
(3) Total primary property taxes	$	
B. Secondary property taxes		
(1) **Current** year's levy	$	
(2) Prior years' levies		
(3) Total secondary property taxes	$	
C. Total property taxes collected	$	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate		
(2) Secondary property tax rate	1.1500	1.1500
(3) Total city/town tax rate	1.1500	1.1500

B. Special assessment district tax rates

Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating _____ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

(*Schedule C*)

TOWN OF GILBERT

Summary by Fund Type of Revenues Other Than Property Taxes

Fiscal Year 2013

SOURCE OF REVENUES	ESTIMATED REVENUES 2012	ACTUAL REVENUES* 2012	ESTIMATED REVENUES 2013
GENERAL FUND			
Local taxes			
Local taxes, audit, & franchise fees	$ 53,205,390	$ 57,395,690	$ 59,195,690
Licenses and permits			
	3,039,420	4,787,290	4,186,300
Intergovernmental			
	31,149,200	33,395,000	37,541,000
Charges for services			
	4,706,180	4,489,210	4,789,460
Fines and forfeits			
	4,270,100	4,495,040	3,942,250
Interest on investments			
General Fund	252,000	200,000	250,000
GF - Capital Replacement	65,000	83,700	30,000
In-lieu property taxes			
Contributions			
Voluntary contributions			
Miscellaneous			
Non-Operating Revenue (excluding Interest)	186,850	586,510	185,000
Total General Fund	$ 96,874,140	$ 105,432,440	$ 110,119,700

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

SPECIAL REVENUE FUNDS

Streets Fund			
HURF	$ 10,495,730	$ 10,260,000	$ 11,730,000
Auto Lieu	6,168,980	6,350,000	6,650,000
Other Streets Revenue	50,000	797,990	50,000
Streets - Capital Replacement	10,400	169,920	10,400
Total Streets Fund	$ 16,725,110	$ 17,577,910	$ 18,440,400
Grants	$ 5,000,000	$ 1,027,000	$ 5,000,000
	$ 5,000,000	$ 1,027,000	$ 5,000,000
Other Special Revenue	$ 1,790,990	$ 1,818,740	$ 1,715,780
System Development Fees	7,345,000	15,081,760	13,680,000
	$ 9,135,990	$ 16,900,500	$ 15,395,780
	$	$	$
	$	$	$
CDBG/HOME	$ 1,357,130	$ 1,528,450	$ 1,784,530
	$ 1,357,130	$ 1,528,450	$ 1,784,530
SLID	$ 1,431,360	$ 1,431,360	$ 1,508,560
PKID	1,107,490	1,107,520	847,760
	$ 2,538,850	$ 2,538,880	$ 2,356,320
	$	$	$
	$	$	$
Total Special Revenue Funds	$ 34,757,080	$ 39,572,740	$ 42,977,030

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

DEBT SERVICE FUNDS

General Obligation

Secondary Property Tax - Schedule B		$	$
	$	$	$
Special Assessments	$ 1,167,660	$ 1,229,660	$ 1,208,750
	$ 1,167,660	$ 1,229,660	$ 1,208,750

Municipal Property Corporation

Operating Transfers - Schedule D	$	$	$
	$	$	$
	$	$	$
	$	$	$
Total Debt Service Funds	$ 1,167,660	$ 1,229,660	$ 1,208,750

CAPITAL PROJECTS FUNDS

Streets - Intergovernmental	$ 12,895,000	$ 2,584,280	$ 19,690,000
Stormwater		450	
Traffic Controls - Intergovernmental	529,000	54,050	624,000
	$ 13,424,000	$ 2,638,780	$ 20,314,000
Municipal Facilities - Intergovernmental	$ 3,018,000	$ 3,021,950	$
Redevelopment - Outside Source	349,000	14,980	349,000
Parks and Open Space - Intergovernmental	1,487,000	1,521,730	807,000
	$ 4,854,000	$ 4,558,660	$ 1,156,000
Improvement Districts	$ 100,000,000	$	$ 51,065,000
	$ 100,000,000	$	$ 51,065,000
CIP Administration - Charges for Service	$ 3,400	$ 3,400	$ 1,108,400
	$ 3,400	$ 3,400	$ 1,108,400
Total Capital Projects Funds	$ 118,281,400	$ 7,200,840	$ 73,643,400

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

PERMANENT FUNDS

	$	$	$
	$	$	$
	$	$	$
	$	$	$
	$	$	$
	$	$	$
	$	$	$
	$	$	$
	$	$	$
Total Permanent Funds	$	$	$

ENTERPRISE FUNDS

Utility Administration - Schedule D	$		
	$	$	$
Water Operating	$ 37,144,000	$ 37,582,100	$ 37,907,000
Water Replacement	90,000	94,170	
Water and Water Resource SDF	7,676,000	4,605,000	14,000,000
Water Capital	390,000		3,784,000
	$ 45,300,000	$ 42,281,270	$ 55,691,000
Wastewater Operating	$ 21,222,010	$ 22,437,340	$ 22,935,000
Wastewater Replacement	79,590	37,650	50,000
Wastewater SDF	5,807,340	12,522,600	9,000,000
	$ 27,108,940	$ 34,997,590	$ 31,985,000
Environmental Services/Residential	$ 14,645,000	$ 15,161,080	$ 15,362,000
Replacement Fund	19,000	31,690	20,000
Solid Waste Container Fee	156,200	165,130	156,200
	$ 14,820,200	$ 15,357,900	$ 15,538,200
Environmental Services/Commercial	$ 2,492,100	$ 2,369,250	$ 2,439,000
Replacement Fund	3,000	3,000	3,000
	$ 2,495,100	$ 2,372,250	$ 2,442,000
Total Enterprise Funds	$ 89,724,240	$ 95,009,010	$ 105,656,200

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

INTERNAL SERVICE FUNDS

Fleet Maintenance	$ 7,931,060	$ 6,711,750	$ 8,075,000
Replacement	1,200	730	
	$ 7,932,260	$ 6,712,480	$ 8,075,000
Copy Services	$ 368,600	$ 468,030	$ 568,000
	$ 368,600	$ 468,030	$ 568,000
Health Self Insurance	$ 11,645,000	$ 11,660,090	$ 13,157,000
	$ 11,645,000	$ 11,660,090	$ 13,157,000
Dental Self Insurance	$ 1,071,400	$ 1,091,680	$ 1,106,000
	$ 1,071,400	$ 1,091,680	$ 1,106,000
Total Internal Service Funds	$ 21,017,260	$ 19,932,280	$ 22,906,000
TOTAL ALL FUNDS	$ 361,821,780	$ 268,376,970	$ 356,511,080

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

(*Schedule D*)

TOWN OF GILBERT

Summary by Fund Type of Other Financing Sources/<Uses> and Interfund Transfers

Fiscal Year 2013

FUND	OTHER FINANCING 2013 SOURCES	OTHER FINANCING 2013 <USES>	INTERFUND TRANSFERS 2013 IN	INTERFUND TRANSFERS 2013 <OUT>
GENERAL FUND				
General Fund Operating	$	$	$ 6,677,000	$ 8,909,220
General Fund Repair & Replacement				116,000
Total General Fund	$	$	$ 6,677,000	$ 9,025,220
SPECIAL REVENUE FUNDS				
Streets	$	$	$ 50,000	$ 6,395,670
Grants				2,947,000
Other Special Revenue			20,890	185,920
System Development Fees				39,703,570
Total Special Revenue Funds	$	$	$ 70,890	$ 49,232,160
DEBT SERVICE FUNDS				
	$	$	$ 31,173,850	$ 8,057,000
Total Debt Service Funds	$	$	$ 31,173,850	$ 8,057,000
CAPITAL PROJECTS FUNDS				
	$	$	$	$
Capital Projects Rev Transfers			41,677,000	
Total Capital Projects Funds	$	$	$ 41,677,000	$
PERMANENT FUNDS				
	$	$	$	$
Total Permanent Funds	$	$	$	$
ENTERPRISE FUNDS				
Water	$	$	$ 5,376,920	$ 14,662,910
Wastewater			6,621,870	7,371,850
Environmental Services			1,587,370	2,100,870
Total Enterprise Funds	$	$	$ 13,586,160	$ 24,135,630
INTERNAL SERVICE FUNDS				
	$	$	$	$
Total Internal Service Funds	$	$	$	$
TOTAL ALL FUNDS	$	$	$ 93,184,900	$ 90,450,010

(*Schedule E*)

TOWN OF GILBERT

Summary by Department of Expenditures/Expenses Within Each Fund Type

Fiscal Year 2013

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2012	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2012	ACTUAL EXPENDITURES/ EXPENSES* 2012	BUDGETED EXPENDITURES/ EXPENSES 2013
GENERAL FUND				
Management and Policy	$ 11,258,290	$	$ 11,203,100	$ 12,876,732
Support Services	152,380		133,909	
Management Services	4,037,310		3,881,565	4,196,285
Legal and Court	4,275,920		4,277,179	4,298,935
Development Services	5,839,510		6,003,852	6,097,537
Police	36,344,550		34,596,996	36,219,921
Fire	20,891,490		21,325,226	21,567,256
Parks and Recreation	11,122,460		11,557,037	11,607,051
GF Repair and Replacement	3,430,180		1,002,295	3,500,530
Non-Departmental	2,728,500		4,323,402	4,329,470
Contingency & ED Reserve				16,800,000
Total General Fund	$ 100,080,590	$	$ 98,304,561	$ 121,493,717
SPECIAL REVENUE FUNDS				
Streets	$ 12,959,470	$	$ 11,468,570	$ 13,610,747
Grants	5,000,000		1,026,080	5,000,000
CDBG/HOME	1,340,450		903,532	1,798,007
Police Impound	287,280		299,290	269,593
Special Districts	2,827,510		2,522,740	2,707,010
Trust Accounts	2,500		2,500	2,500
Other Special Revenue	1,519,580		1,371,526	1,742,060
Total Special Revenue Funds	$ 23,936,790	$	$ 17,594,238	$ 25,129,917
DEBT SERVICE FUNDS				
	$ 67,687,000	$	$ 74,976,960	$ 50,964,680
Total Debt Service Funds	$ 67,687,000	$	$ 74,976,960	$ 50,964,680
CAPITAL PROJECTS FUNDS				
	216,178,450		39,081,637	158,775,422
Total Capital Projects Funds	$ 216,178,450	$	$ 39,081,637	$ 158,775,422
PERMANENT FUNDS				
	$	$	$	$
Total Permanent Funds	$	$	$	$
ENTERPRISE FUNDS				
Utility Administration	$ 3,006,200	$	$	$
Water	27,822,480		26,969,416	31,907,408
Wastewater	18,200,320		14,259,473	19,506,535
Environmental Services	15,018,770		13,366,006	17,363,224
Total Enterprise Funds	$ 64,047,770	$	$ 54,594,895	$ 68,777,167
INTERNAL SERVICE FUNDS				
	$ 22,371,810	$	$ 21,748,068	$ 22,685,210
Total Internal Service Funds	$ 22,371,810	$	$ 21,748,068	$ 22,685,210
TOTAL ALL FUNDS	$ 494,302,410	$	$ 306,300,359	$ 447,826,113

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

(*Schedule F*)

TOWN OF GILBERT

Summary by Department of Expenditures/Expenses

Fiscal Year 2013

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2012	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2012	ACTUAL EXPENDITURES/ EXPENSES * 2012	BUDGETED EXPENDITURES/ EXPENSES 2013
List Department:				
Management and Policy	$	$	$	$
General Fund	11,258,290		11,203,100	12,876,732
Department Total	$ 11,258,290	$	$ 11,203,100	$ 12,876,732
Support Services	$	$	$	$
General Fund	152,380		133,909	
Department Total	$ 152,380	$	$ 133,909	$
List Department:				
Finance/Management Services	$	$	$	$
General Fund	4,037,310		3,881,565	4,196,285
Department Total	$ 4,037,310	$	$ 3,881,565	$ 4,196,285
List Department:				
Legal and Court	$	$	$	$
General Fund	4,275,920		4,277,179	4,298,935
Department Total	$ 4,275,920	$	$ 4,277,179	$ 4,298,935
List Department:				
Development Services	$	$	$	$
General Fund	5,839,510		6,003,852	6,097,537
Department Total	$ 5,839,510	$	$ 6,003,852	$ 6,097,537
List Department:				
Public Works	$	$	$	$
Utility Administration	3,006,200			
Streets Fund	12,011,470		11,268,570	12,524,577
Water Fund	24,895,480		26,850,416	28,883,628
Wastewater Fund	15,194,320		14,230,473	16,425,735
Environ. Svcs - Residential	11,333,750		11,069,249	12,685,724
Environ. Svcs - Commercial	1,954,020		1,796,757	1,914,500
Department Total	$ 68,395,240	$	$ 65,215,465	$ 72,434,164
List Department:				
Police	$	$	$	$
General Fund	36,344,550		34,596,996	36,219,921
Police Impound	287,280		299,290	269,593
Department Total	$ 36,631,830	$	$ 34,896,286	$ 36,489,514
List Department:				
Fire	$	$	$	$
General Fund	20,891,490		21,325,226	21,567,256
Department Total	$ 20,891,490	$	$ 21,325,226	$ 21,567,256
List Department:				
Parks and Recreation	$	$	$	$
General Fund	11,122,460		11,557,037	11,607,051
Department Total	$ 11,122,460	$	$ 11,557,037	$ 11,607,051

GILBERT ARIZONA

Capital Outlay

	Department	Description	Amount
GENERAL FUND			
	Inspection & Compliance	Utility Vehicle	$ 28,110
	Police Communication	Radio console upgrade	298,000
	Total General Fund Capital		**$ 326,110**
GENERAL REPLACEMENT FUND			
1276	Police Patrol	Police mid-sized Sedan	$ 22,000
1308	Police Patrol	Police Sedan	34,900
1310	Police Patrol	Police Sedan	34,900
1313	Police Patrol	Police Sedan	34,900
1314	Police Patrol	Police Sedan	34,900
1316	Police Patrol	Police Sedan	34,900
1317	Police Patrol	Police Sedan	34,900
1319	Police Patrol	Police Sedan	34,900
1272	Police Canine	Police Sedan	34,900
1301	Police Traffic Unit	Police Sedan	34,900
0633	Fire Operations	Fire Van	24,960
0460	Fire Prevention	Fire Vehicle	21,490
0413	Parks and Open Space	3/4-ton Truck w/ Svc Body	26,470
0415	Parks and Open Space	3/4-ton Truck	20,470
0489	Parks and Open Space	3/4-ton Truck w/ Svc Body	26,470
1115	Police Patrol	Crew Cab Truck	21,660
1277	Police Patrol	Police mid-sized Sedan	22,910
	Non-Departmental	Capital Allowance	3,000,000
	Total General Replacement Fund		**$ 3,500,530**
STREET FUND			
	Street - Traffic	3/4-ton truck w/message brd.	$ 35,000
	Street - ROW Maintenance	3/4-ton truck w/ utility bed	31,000
	Preventative Maintenance	Streets Maintenance	2,659,360
	Total Street Fund Capital		**$ 2,725,360**
STREET REPLACEMENT FUND			
0544	Preventative Maintenance	1/2-ton Truck	$ 26,000
0574	Traffic Signal Maintenance	1 1/2-ton Truck	120,000
0342	Traffic Signal Maintenance	1 1/2-ton Bucket Truck	123,700
0624	Traffic Signal Maintenance	3/4-ton Truck w/ Svc Body	26,470
0473	Street Signs	1 1/2-ton Box Truck	45,000
0561	Street Signs	1 1/2-ton Box Truck	45,000
	Non-Departmental	Capital Allowance	700,000
	Total Street Replacement Fund		**$ 1,086,170**

GILBERT ARIZONA

Capital Outlay

	Department	Description	Amount
WATER FUND			
	Water North Plant Production	1-ton Truck w/ Autocrane	$ 100,000
	Well Production	Upgrade 1/2-ton Truck	25,000
	Water Distribution	3/4-ton Truck w/ Vlv Ex Mach.	105,000
	Total Water Fund Capital		**$ 230,000**
WATER REPLACEMENT FUND			
0752	Water Distribution	3/4-ton Truck	$ 27,000
0530	Water Metering	1/2-ton Truck	26,000
0607	Water Metering	1/2-ton Truck	27,000
0650	Utility Locates	1/2-ton Truck	26,000
0465	Well Production	3/4-ton Truck	21,100
0508	Well Production	3/4-ton Truck	21,100
0424	Water Metering	3/4-ton Truck	26,700
0491	Water Metering	1/2-ton Truck	16,280
0541	Utility Locates	1/2-ton Truck	16,300
0611	Utility Locates	1/2-ton Truck	16,300
	Non-Departmental	Capital Allowance	2,800,000
	Total Water Replacement Fund Capital		**$ 3,023,780**
WASTEWATER REPLACEMENT FUND			
0710	Wastewater Collections	1/2-ton Truck	$ 26,000
0750	Wastewater Collections	3/4-ton Truck	27,000
0757	Effluent Re-use	3/4-ton Truck w/ Dsl fuel	27,800
	Non-Departmental	Capital Allowance	3,000,000
	Total Wastewater Replacement Fund Capital		**$ 3,080,800**
ENVIRONMENTAL SERVICES - RESIDENTIAL			
	Residential Administration	Software System	$ 325,000
	Recycling	1/4-ton Truck	21,000
	Total Environmental Services - Residential Capital		**$ 346,000**

GILBERT ARIZONA

Capital Outlay

	Department	Description	Amount
ENVIRONMENTAL SERVICES - RESIDENTIAL REPLACEMENT			
0478	Uncontained Collections	1 1/2-ton Truck	$ 30,000
0671	Recycling	1/2-ton Truck	26,000
0662	Residential Collections	1 1/2-ton Truck	30,000
0831	Residential Collections	Auto Side Loader	250,000
0553	Uncontained Collections	Bulk Loader	200,000
0639	Uncontained Collections	Bulk Loader	200,000
0829	Recycling	Auto Side Loader	250,000
0767	Residential collections	Heavy Duty Truck	120,000
0748	Residential collections	Auto Side Loader	257,000
	Non-Departmental	Capital Allowance	1,000,000
	Total Environmental Services - Residential Replacement Capital		**$ 2,363,000**
ENVIRONMENTAL SEERVICES - COMMERCIAL REPLACEMENT			
0734	Commercial Collections	Loader	$ 200,000
	Non-Departmental	Capital Allowance	200,000
	Total Environmental Services - Commercial Replacement Capital		**$ 400,000**
CAPITAL COORDINATION			
	CIP Project Coordinator	1/2-ton truck	$ 30,000
	Total Capital Coordination		**$ 30,000**
COPY SERVICES			
	Non-Departmental	Capital Allowance	$ 250,000
	Total Copy Services		**$ 250,000**
CAPITAL PROJECT CAPITAL OUTLAY			**$ 155,517,910**
TOTAL CAPITAL OUTLAY			**$ 172,879,660**

Interfund transfers are scheduled for FY 2013, but not appropriated. The following details the revenue transfers that are anticipated for FY 2013 by fund:

General Fund

Overhead **$3,429,080**

Revenue from Water, Wastewater, Environmental Services, and Streets are transferred into the General Fund. These funds compensate for a portion of the expenditures for functions that occur in the General Fund but are utilized by funds other than the General Fund. Examples of these functions include Human Resources, Information Technology, Town Managers Office, Mayor and Council, Office of Management and Budget, and Management Services. The overhead transfers are broken down by fund as follows:

Water	$ 1,508,990
Wastewater	752,980
Enviro Svcs - Residential	586,120
Enviro Svcs - Commercial	82,380
Streets	498,610

Grants **$2,697,000**

This transfer of revenue into the General Fund from the Grant Fund is a reimbursement of funds originally transferred by the General Fund for Transit related purposes.

Special Revenue **$185,920**

This transfer is from three sources:

Court Security - $100,000 – A portion of the fines collected by the Court are reserved to reimburse for security related expenditures. Since the salaries for the security personnel are paid from the General Fund, this transfer is initiated to cover a portion of these costs.

Police Impound - $55,920 – Funds are transferred into the General Fund to cover the costs associated with the initial traffic infraction once it is determined the vehicle must be towed. Additional information about the PD Impound Fund can be found in the Special Revenue section of the budget document.

Police Security - $30,000 – This transfer covers the administrative costs associated with reconciling timecards to invoicing for private security.

Development Fees **$100,000**

Funds are transferred from Fire SDF Fund to the General Fund to cover costs associated with the internal borrowing of General Funds in advance of collecting Fire SDF fees.

Debt **$205,000**

Funds are transferred from the Debt Service Fund to General Fund to reimburse costs associated with issuance of debt for Improvement District #11.

Water **$35,000**

Funds are transferred from the Water Fund to the General Fund to share in the cost for exercising the fire hydrants. If this was not completed by the Fire Department, the Water Department would need to perform these duties.

Wastewater **$25,000**

The Riparian Programs are expensed out of the Wastewater Fund but report to Parks and Recreation Administration in the General Fund. This transfer covers the administrative and supervisory expenditures associated with operating the Riparian Programs.

Water Fund

Development Fees **$90,000**

At the time a building permit is issued, a fee for Water Resources is collected. This fee is then transferred to the Water Fund to reimburse the fund for expenses associated with Water Resources.

Wastewater Fund

Development Fees **$100,000**

Funds are transferred from Wastewater SDF Fund to the Wastewater Fund to cover costs associated with the internal borrowing of Wastewater Funds in advance of collecting Wastewater SDF fees.

Water Fund **$820,000**

This transfer from the Water Fund into the Wastewater Fund is based on the anticipated amount of reclaimed water that will be consumed by the Water Fund for daily operations.

Environmental Services - Residential

Development Fees **$155,000**

At the time a building permit is issued, a fee for a residential refuse container is collected. This fee is then transferred to the Environmental Services Residential Fund to reimburse the fund for expenses associated with purchasing of the containers.

Streets Fund

Water Fund **$50,000**

Transfer of funds from the Water Fund to the Streets Fund to reimburse for expenses incurred by the Streets Department when pavement maintenance is needed as a result of a water related project or incident.

Replacement Funds

Transfers from various funds into the respective replacement funds ensures adequate funding when rolling stock and/or infrastructure needs replacement. Transfers by fund are as follows:

Water	$ 5,286,920
Wastewater	5,701,870
Enviro Svcs - Residential	1,246,160
Enviro Svcs - Commercial	186,210

Additional information regarding replacement funds is located in the Replacement Fund section of the budget document.

Capital Improvement Program (CIP)

Consists of transfers from operating funds, development fees, replacement funds, and bonds to finance Capital Projects. Revenue transfers by fund are as follows:

General	$ 3,062,000
Water	3,847,000
Wastewater	892,000
Streets	2,566,000
General Replacement	116,000
Water Replacement	3,115,000
Traffic Signal SDF	292,000
Fire SDF	157,000
Parks & Recreation SDF	2,540,000
Water SDF	1,286,000
Water Resource Fee	12,988,000
Grants	250,000
Public Facilities MPC	6,787,000
Water MPC	1,065,000
Developer Deposits	1,357,000

Detail by project and funding source can be located in the Capital Improvement section of the budget document.

Debt Service

Gilbert issues debt to finance capital project construction. Transfers of funds from the General Fund, Streets Fund, and Development Funds to the Debt Service Fund are scheduled to finance the debt service payments. Each fund transfers funds to the Debt Service Fund to cover the portion of the debt that is related to activities originating in the respective fund. Detail by fund is as follows:

General	$ 5,847,220
Streets	3,331,060
Police SDF	2,669,080
Fire SDF	663,840
General SDF	2,330,840
Parks & Recreation SDF	5,331,810
Water SDF	11,000,000

Additional detail on Debt Service is located in the Debt Service section of the budget document.

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Transfer Detail

Expenditure Transfers Out		Revenue		
		General Fund	Water	Wastewater
General Fund	$ 8,909,220			
Water	$ 11,547,910	1,543,990		820,000
Wastewater	$ 7,371,850	777,980		
Environmental Svc - Residential	$ 1,832,280	586,120		
Environmental Svc - Commercial	$ 268,590	82,380		
Streets	$ 6,395,670	498,610		
Replacement Fund	$ 3,231,000			
Solid Waste Container	$ 155,000			
Traffic Signal SDF	$ 292,000			
Police SDF	$ 2,669,080			
Fire SDF	$ 920,840	100,000		
General SDF	$ 2,330,840			
Park & Rec SDF	$ 7,871,810			
Water SDF	$ 12,286,000			
Water Resource Fee	$ 13,078,000		90,000	
Wastewater SDF	$ 100,000			100,000
Grants	$ 2,947,000	2,697,000		
Special Revenue	$ 185,920	185,920		
Public Facilities MPC	$ 6,787,000			
Water MPC	$ 1,065,000			
Developer Deposits	$ 1,357,000			
Debt Service	$ 205,000	205,000		
Transfer In Amount	**$ 91,807,010**	**$ 6,677,000**	**$ 90,000**	**$ 920,000**

GILBERT ARIZONA

Transfer Summary

Transfers In				
Enviro Svcs - Residential	Streets	Replacement Funds	CIP	Debt
			3,062,000	5,847,220
	50,000	5,286,920	3,847,000	
		5,701,870	892,000	
		1,246,160		
		186,210		
			2,566,000	3,331,060
			3,231,000	
155,000				
			292,000	
				2,669,080
			157,000	663,840
				2,330,840
			2,540,000	5,331,810
			1,286,000	11,000,000
			12,988,000	
			250,000	
			6,787,000	
			1,065,000	
			1,357,000	
$ 155,000	**$ 50,000**	**$ 12,421,160**	**$ 40,320,000**	**$ 31,173,850**

Account	Financial reporting unit for budget, management, or accounting purposes.
Accrual	An accounting process that matches revenue to the period earned and the expenditures to the period incurred.
Actuals	Refers to the actual expenditures paid by and revenues paid to Gilbert.
ADA	*Americans with Disabilities Act* is the Federal Law regarding issues and facilities for those with disabilities.
ADD Water	*Acquisition, Development and Delivery of Water Supplies.* This project was a public stakeholder process that resulted in a consensus regarding how new water supplies should be shared and paid for by water users in CAP's three-county service area, assuming CAP is the entity that acquires, develops and delivers those supplies.
ADEQ	*Arizona Department of Environmental Quality a*dministers a variety of programs to improve the health and welfare of our citizens and ensure the quality of Arizona's air, land, and water resources meets healthful, regulatory standards.
Adoption	A formal action taken by the Town Council that sets the spending limits for the fiscal year.
Af	*Acre feet/foot* is a unit of volume commonly used in the United States in reference to large-scale water resources, such as reservoirs, aqueducts, canals, sewer flow capacity, and river flows. One acre-foot is equal to 325,851 3/7th gallons of water.
Allocation	A component of an appropriation that is earmarked for expenditure by specific organization units and/or for special purposes, activities, or objects.
AMWUA	*Arizona Municipal Water Users Association* is a voluntary, non-profit corporation established by municipalities in Maricopa County for the development of urban water resources policy.
Annex	To incorporate land into Gilbert.
Appropriation	A legal authorization granted by Council which permits Gilbert to make expenditures of resources and to incur obligations for specific purposes.
A.R.S. 28-3512	*Arizona Law – Arizona Revised Status, Title 28 Section 3512J*
Arsenic Mitigation	Construction of systems to reduce naturally occurring arsenic from the ground water to below the EPA threshold of 10 parts per billion.
Assessed Valuation	A valuation placed upon real estate or other property by the County Assessor and the state as a basis for levying taxes.

ASE	*Automotive Service Excellence*. A professional certification group that certifies professionals in the automotive repair and service industry. The organization aims to improve the quality of vehicle repair and service through the testing and certification of repair and service professionals.
Asset	Valuable resource that an entity owns or controls. They represent probable future economic benefits and arise as a result of past transactions or events.
ASU	*Arizona State University*, a State-funded University.
Audit	A formal examination, correction, and official endorsing of financial accounts undertaken annually by an accountant.
Available Fund Balance	Funds remaining from the prior year which are available for appropriation and expenditure in the current year.
Balanced Budget	Each fund in the budget must be in balance; total anticipated revenues plus beginning undesignated fund balance must equal or exceed total expenditure appropriations for the upcoming fiscal year.
BlueBeam	Software that allows staff to provide electronic plan review services.
Blue Stake	Location of underground utilities before excavation of right of way.
Bond	A written instrument to pay a specified sum of money (the face value or principal amount) on a specified date (the maturity date) at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond resolution or ordinance.
Bond – General Obligation (G.O.) Bonds	Bonds that finance a variety of public projects and require voter approval. These bonds are backed by the full faith and credit of the Town. Limitations for bonding capacity are set by State statute. The Town may issue general obligation bonds up to 20% of its secondary assessed valuation for water, wastewater, artificial lighting, parks, open space, public safety and emergency services, streets, transportation, and recreational facility improvements. The Town may issue general obligation bonds up to 6% of its secondary assessed valuation for any other general-purpose improvement.
Bond – Highway Users Revenue (HURF) Bonds	This type of revenue bond is used solely for street and highway improvements and requires voter approval. State law imposes the maximum limitation of highway user revenue that shall be used for debt servicing of revenue bonds. The amount shall not exceed 50% of the total from highway user revenue for the previous twelve-month period.

Bond – Municipal Property Corporation (MPC) Bonds This is a source of funding used to build current municipal facilities as well as major water and wastewater infrastructure facilities. Pledged against these bonds are the excise taxes of the community which include Town sales tax, franchise tax revenue, State shared sales tax, revenue sharing, and system development fee collections for growth-related projects.

Bond – Revenue Bonds Revenue Bonds are bonds payable from a specific source of revenue, do not pledge the full faith and credit of the issuer, and do not affect the property tax rate. Pledged revenues may be derived from the operation of the financed project, grants, and excise or other specified non-property tax. These bonds require voter approval.

Bond Refinancing The payoff and reissuance of bonds to obtain better interest rates and/or bond conditions.

Budget A financial plan proposed for raising and spending money for specified programs, functions, or activities during the fiscal year. A detailed annual operating plan expressed in terms of estimated revenues and expenses for conducting programs and related services.

Business Unit A group of activities that, joined together, perform a more inclusive function.

CFS *Calls for Service* generally refers to assignments that are typically distributed to public safety professionals that require their presence to resolve, correct or assist a particular situation.

Capital Improvement Includes any expenditure over $100,000 for repair and replacement of existing infrastructure as well as development of new facilities to accommodate future growth.

Capital Improvement Program The Capital Improvement Program (CIP) is a comprehensive plan of capital investment projects which identifies priorities as to need, method of financing, project costs, and revenues that will result during a five-year period. The first year of the program represents the capital budget for the ensuing fiscal year and must be formally adopted during the budget process.

Capital Outlay Purchase of an asset with a value greater than $10,000 that is intended to continue to be held or used for a period greater than two years. Capital Outlay can be land, buildings, machinery, vehicles, furniture, and other equipment.

Carryforward Year-end savings that can be carried forward to cover expenses of the next fiscal year. These funds can also be appropriations for encumbered amounts made in one fiscal year that are re-appropriated in a subsequent fiscal year.

CAWCD	*Central Arizona Water Conservation District* is a multi-county water conservation district that acts as the operating agent of the Central Arizona Project.
CAGRD	*Central Arizona Groundwater Replenishment District* provides a mechanism for landowners and water providers to demonstrate an assured water supply under the new Assured Water Supply Rule.
CDBG	*Community Development Block Grants* provide Federal Grant Program funds on an annual basis to support specific low to moderate income community development opportunities.
CERT	*Community Emergency Response Team* is a committee established to offer disaster preparedness training to the community.
Command	The Tactical Operations Commander and his support staff.
Compstat	Is a multi-layered dynamic approach to crime reduction, quality of life improvement, and personnel and resource management. Modern management principles called for centralization of command and control to improve police accountability, and technological innovations promised a more scientific and effective approach to crime reduction.
Consumer Price Index	A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).
Contingency	An amount included in the budget that is not designated for a specific purpose. The contingency amount is budgeted for emergencies and unforeseen events.
Contractual Services	Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.
CPTED	*Crime prevention through environmental design* is a multi-disciplinary approach to deterring criminal behavior through environmental design.
CQI	*Continuous Quality Improvement* is an integral part of the Town's culture to ensure that operations are continually improved and updated.
DDACTS	*Data Driven Approaches to Crime and Traffic Safety* integrates location-based crime and traffic data to establish effective and efficient methods for deploying law enforcement and other resources.
Debt Limit	A State-imposed limit on the amount of debt that can be issued.
Debt Service	Principal and interest payments on outstanding bonds.

Department	A major administrative division of the Town that indicates overall management responsibility for an operation or a group of related operations within a functional area.
Depreciation	Expiration in the service life of capital assets attributed to wear and tear, deterioration, inadequacy, or obsolescence.
Division	A group of homogeneous cost centers within a department.
East Valley Gang & Criminal Information Fusion Center	Is designed to be an effective mechanism to exchange information, streamline operations and enhance crime-fighting efforts within the East Valley law enforcement community by analyzing data from multiple sources.
EDEN	The Town's Enterprise Resource Planning (ERP) software that consists of the following software module: General Ledger, Accounts Payable, Accounts Receivable, Fixed Assets, Budget, Human Resources, Payroll, Business Licensing, Permits & Inspections, and Utility Billing.
Effluent	Wastewater that has been treated to required standards and is released from the treatment plant.
Encumbrance	The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.
Enterprise Funds	A sub-set of the Proprietary Fund Type that requires accounting for activities like a business where the results indicate income or loss from operations.
Entry Team	The officers positioned nearest the targets that are prepared to take immediate action.
Executive Committee	Committee made up of the Town Manager, Deputy Town Manager, Department Directors, and designated Management staff.
Expenditure	Actual outlay of funds for obtaining assets or goods and services regardless of when the expense is actual paid.
FTE	*Full-Time Equivalent* converts positions to the decimal equivalent of a full-time position primarily based on 2,080 hours per year. For example, a part-time clerk working 20 hours per week would be equivalent to 0.50 FTE.
Fund	A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources.
Fund Balance	Represents the net difference between total financial resources and total appropriated uses.

Fiscal Year (FY)	*Fiscal Year* is the period designated for the beginning and ending of financial transactions. The Town fiscal year is July 1 to June 30.
GAAP	*Generally Accepted Accounting Principles* are the uniform minimum standards and guidelines for financial accounting and reporting which govern the form and content of the basic financial statements of an entity. These principals encompass the conventions, rules, and procedures that define the accepted accounting practices at a particular time.
GBA Master Series	Commercial off-the-shelf software application that focuses exclusively on the design, development, and implementation of Public Works and Utilities Infrastructure systems.
General Fund	Primary fund used to provide resources for day-to-day activities and services that provide support to direct service areas; the fund to be used for all financial resources except those required to be accounted for in another fund. Examples include Personnel, Technology Services Administration, Prosecution, and Planning and Development.
General Plan	A planning and legal document that outlines the community vision in terms of land use.
G2	*Generation 2* is the second generation of station alerting which gives the fire stations an audible and visual notification of an emergency call.
GFOA	*Government Finance Officers* Association is the professional association of state/provincial and local finance officers in the United States and Canada, and has served the public finance profession since 1906. Members are dedicated to the sound management of government financial resources.
Gilbert Go Green Team	Initiative team set up to establish current Town baseline conditions related to recycling, green waste diversion, energy, water and other resource usage to advance the Town toward green goals.
GIS	*Geographic Information System* is a computer system that places layers of geographic information in a useful order to provide answers to questions regarding land.
Goal	Desired end result statement that provides a framework for what will be accomplished.
GPD	*Gilbert Police Department*
Grants	State and Federal subsidies received in response to a specific need.
GRIC	*Gila River Indian Community*

GSF	*Groundwater Storage Facility* is a water exchange authorized under State law where the operator of the GSF (typically an irrigation district) will substitute renewable surface water (CAP water) for groundwater that it has a legal right to pump. This substitution of surface water for groundwater essentially "saves" groundwater that would have been pumped and is legally considered analogous to direct recharge. The customer storing at a GSF receives long-term storage credits that can later be recovered and not counted as groundwater pumping.
Heritage District	Historic Downtown Gilbert.
HOA	*Homeowners Association* is an organization of all owners of land in the development that is governed by a board. The HOA collects fines and assessments from the homeowners, maintains the common areas, and enforce the association's governing documents, including rules regarding construction and maintenance of individual homes.
HURF	*Highway User Revenue Fund* is a separate funding source dedicated to provide support for street improvements and maintenance.
IGA	*Intergovernmental Agreement* is a contract between governmental entities as authorized by State law.
IKON	IKON is the contracted company that provides copier, printer, scanner support, print shop services, and mailroom services for the Town of Gilbert.
Improvement District	Formed to address major capital needs that benefit specific property owners. Bonds are issued to finance these improvements, and are repaid by assessments on affected property owners.
Indirect Cost Allocation	Funding transferred to the General Fund for central administrative services which benefit those funds.
Infrastructure	The physical assets of the Town. Assets include streets, water, wastewater, public buildings, and parks.
Interfund Loans	Loans between Town funds, such as from operating funds to system development funds budgeted to complete projects that will be repaid to the operating funds in future years.
Internal Service Fund	A sub-set of the Proprietary Fund Type that accounts for the activity of internal functions providing service to other functional areas. An Internal Service Fund receives revenue by charging other areas in the Town based on services provided.
JAG	*Justice Assistance Grant.* The JAG Program, administered by the Bureau of Justice Assistance (BJA) and authorized under Public Law 109-162, is the leading source of federal justice funding to state and local jurisdictions.

JCEF	The *Judicial Collection Enhancement Fund* was established to improve the administration of justice by enhancing the enforcement of court orders.
Liability	An obligation of the entity to convey something of value in the future. Liabilities are probable future sacrifices of economic benefit that arise as a result of past transactions or events.
MAG	*Maricopa County Association of Governments* was formed in 1967. It is a voluntary association of governments and Indian communities formed to address regional issues in Maricopa County. MAG is the designated Regional Planning Agency and consists of 31 member agencies.
Master Plan	A planning document that takes an area of interest and creates a comprehensive future for that area. For example, a storm water master plan would provide information regarding the location of storm water facilities, the potential timing, the barriers, and the costs.
Mgd	*Million Gallons per Day*
Modified Accrual	A basis of accounting used by governmental funds where revenue is recognized in the period it is available and measurable, and expenditures are recognized at the time a liability is incurred.
MPC	*Municipal Property Corporation* is a non-profit corporation created by Gilbert as a funding mechanism for Capital Improvement projects. The board is governed by citizens appointed by Council.
NASC	*North Area Service Center*, 900 East Juniper Avenue. Location includes a Public Works Yard and an Equipment Repair Shop.
NIBIN	*National Integrated Ballistic Information Network*. In 1999, the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) established and began administration of the National Integrated Ballistic Information Network (NIBIN). In this program, ATF administers automated ballistic imaging technology for NIBIN Partners in the United States that have entered into a formal agreement with ATF to enter ballistic information into NIBIN.
Objectives	Targets for accomplishing goals that are specific, measurable, attainable, results-oriented, and time bound.
OnBase	Gilbert's digital records management system.
Operating Budget	The portion of the budget associated with providing ongoing services to citizens, includes general expenditures such as personnel services, professional services, maintenance costs, and supplies.
PCI	*Pavement Condition Index* is an index that communicates the condition of driving surfaces on a 100 point scale.

Performance Measures	Indication of levels of activity or outcomes of operations.
PKID	*Parkway Improvement Districts* provide a method to maintain the parkways within specific areas and charge the cost to the benefited property with the property tax bill.
PM-10 Regulations	PM-10 (particulate matter less than 10 microns) regulations are also known as the “dust control regulations”. PM-10 emissions, including dust generating activities, are regulated by Maricopa County. It is a major component of the “brown cloud” in the metropolitan Phoenix area.
Property Tax Levy	The total amount to be raised by general property taxes for purposes specified in the Tax levy Ordinance. In Arizona, the property tax system is divided into primary and secondary rates.
Property Tax – Primary	Gilbert does not have a primary property tax. A Primary Property tax is a limited tax levy used for general government operations based on the Primary Assessed Valuation and Primary tax rate. The total levy for primary taxes is restricted to a 2% annual increase, plus allowances for annexations, new construction, and population increases.
Property Tax – Secondary	An unlimited tax levy restricted to general bonded debt obligations and for voter approved budget overrides. These taxes are based on the Secondary Assessed Valuation and Secondary Tax rate.
Reserve	To set aside a portion of a fund balance to guard against economic downturn or emergencies.
Resource Constrained Process	A budget process that is limited by the projected revenues based on current tax rates and fees.
Revenue	Receipts from items such as taxes, intergovernmental sources, and user fees or resources from voter-authorized bonds, system development fees, and grants.
ROW	*Right of Way* is a publicly-owned area of land adjacent to a roadway.
SASC	*South Area Service Center*, 4760 South Greenfield Road. Location includes Police, Public Works, Hazardous Waste Collection, and Equipment Repair Shop.
SDF	*System Development Fees* are collected at the time a building permit is issued to pay for the cost of capital improvements required due to growth.
Self Insurance	A calculated amount of money set aside to pay claims and compensate for future loss.

SharePoint	Microsoft software for the Town's Intranet. The Intranet is a communication and project collaboration tool for employees of all departments. The intranet also provides for live document management and process automation.
SLID	*Street Light Improvement Districts* are established to charge the cost of electricity for street lights to property in subdivisions based on the actual cost of electricity and allocated based on their home value.
Snipers	Riflemen positioned at a distance providing intelligence and protection to the Entry Team.
Special Revenue	Special Revenue Funds are a type of fund required to be established to account for a specific activity.
SRP	*Salt River Project* is two entities: the Salt River Project Agricultural Improvement and Power District, a political subdivision of the State of Arizona; and the Salt River Valley Water Users' Association, a private corporation.
State Shared Revenue	Distribution of revenue collected by the State and shared based on established formulae that typically rely on population estimates.
SWAT	*Special Weapons and Tactics* team is a group of specially chosen police officers that have advanced training handling high risk situations and that use highly specialized equipment to resolve those situations.
TEO	*Technical Equipment Officers* have the responsibility of maintaining and operating the SWAT team's technical equipment. That equipment includes all of our electronic cameras, audio equipment and most importantly, they manage/operate our robot program.
TNT	*Tactical Negotiations Team* is a subset of the SWAT team.
Transfers	Movement of cash from one fund to another to reimburse costs or provide financial support.
TS	*Technology Services*
UASI	*Urban Area Security Initiative* is a program that provides federal funds to local jurisdictions for the purpose of homeland security. Specifically for preventing, responding to and recovering from potential or real terrorist events.
ULDC	*Unified Land Development Code* is a compilation of Town Codes that govern subdivision and development of lands.
Water Resource Master Plan	A plan that combines all water resources: ground, surface, recharged, and reclaimed water, into one document to determine future actions required to maintain water resources in Gilbert.

WIGS	*Wildly Important Goals*, a process developed by Franklin Covey that will help employees accomplish their goals while also managing the demands of day-to-day responsibilities.
Zero-Based	The base for the budget built from zero.
Zoning	A specific legal classification of property for purpose of development.

Acknowledgements

It may be customary to recognize the elected body last, but I would like to thank the Gilbert Town Council first and foremost for their tremendous leadership, clear expectations, patience, and trust in the Town staff. This year was a first for many of us, myself included. Indeed, while we looked to the exemplary practices of many communities for reference, the budget process was tailor-made for the needs of the Town of Gilbert today. Ironically, it was the arrival of a new Town Manager in August of 2011 that precipitated the development of a zero-based, priority-based budget that provided the ideal customized tool for the Town that Patrick Banger had just begun to call home.

No leader can single handedly drive success, though. I know Mr. Banger would agree that this budget is a reflection of the cumulative efforts of the Council and Town staff throughout the organization. This year departments identified budget liaisons to coordinate the submission, analysis, and prioritization of budget requests. The budget liaisons were the first to learn each new process and system, and ensured the departments' submissions were accurate, thorough, and timely. We all greatly appreciate their efforts.

Tremendous credit and appreciation should be extended to those involved in the development of the FY 2013 budget. The preparation of the budget is now a year-long process, with initial forecast projections, countless problem-solving meetings, and formal adoption requirements. Overlay this intricate balance with a recovering economy, organizational realignment, and a new Office of Management and Budget, and the success with which we emerged is nothing short of remarkable. To reach these milestones requires sound commitment and effective communication throughout the organization.

I would like to personally thank those who were instrumental in developing the FY 2013 budget. Special recognition goes out to Deputy Town Manager **Marc Skocypec** for his leadership and guidance as we transitioned responsibilities during the reorganization, and for his continued stewardship over our budget efforts. Finance and Management Services Director **Cindi Mattheisen**, Accounting Manager **Florence Shultz**, Accountant II **Tanya Wright**, and all of the members of the Town's fabulous Finance Department, providing a knowledge bridge from accounting to budget. While many have had a hand, the brunt of this day-to-day work falls on the Budget staff. Throughout this ever-changing dynamic, the Budget Office staff showed incredible commitment and support to the entire organization. **Laura Lorenzen** called upon her 20 years of exceptional service to guide us through the Town's systems and processes. Her incredible attention to detail, keen eye, and tireless devotion has singularly ensured the success of not only this document, but of each of us within the budget division, and continues to amaze and inspire us every day. **Håkon Johanson** provided insightful analysis into the Town's debt structure and rate models, and transformed the effectiveness of the Municipal Property Corporations, even while on special assignment as the acting fleet manager for three months. **Nicole Dailey** transformed the face of government budgeting, building relationships, developing new business processes, and overseeing such major undertakings as the modification of the Town's system development fees. **Kurt Sharp** brought his years of adult sports, project management, and intergovernmental relations into play, bringing new perspective to all involved in the process. Finally, thanks to **Jocelyn Smith** for her high quality work in assisting in the operating budget and in developing our first rate CIP document, and for her invaluable local expertise in the Capital Improvement Program. She developed an automated system for capital project management, saving staff time and ensuring a better, more accurate end product.

Special thanks to **Chad Hurlburt, Kirsten Larson, and Mark Kramer** for their work in automated budget system, and to **Edgar Medina** and **Jeff Kramer** for their endless work on the CIP.

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Dawn M Irvine

Dawn Irvine
Budget Manager

GILBERT
ARIZONA

50 E. Civic Center Dr.
Gilbert, AZ 85296
(480) 503-6790
www.gilbertaz.gov