



Special Event and Block Party Fees

Application Fees (refundable only if event is not approved)

Special Event Application Fee	\$50 per event (\$150 late fee if application is received less than 60 days from event date)
Block Party Application Fee	\$25 per block party (<i>this is the only required fee for block parties</i>)

Permit Fees and Deposit (Deposits are refundable after event date and may be used to pay any extra cost or damages incurred during the event). Permit Fees will be due no later than 14 calendar days from the event start date and are non-refundable.

Special Event Permit Fee	\$100 per day
Special Event-Deposit	\$500- events with up to 500 people \$1000-events 1000+ people

Town of Gilbert Special Event Site Reservation Fees

(Half day rates are available for events up to 6 hours)

Site reservation fees will be due no later than 14 calendar days from the event start date and are non-refundable.

Site Rental Set-up/Take-down of Equipment	25% of Site Rental Fee
Freestone Park-1045 E. Juniper Avenue	
Event Site A (up to 3000)	\$350 per day
Event Site A and B (up to 5000)	\$650 per day
Event Site A, B and C (7000+)	\$850 per day
Freestone Park Skate Park	\$300 per day
Freestone Park Road Closure Fee	\$300 per event
Gilbert Municipal Center-50 E. Civic Center Drive	
Event Site A (5000+)	\$450 per day
Event Site A and B (10000+)	\$750 per day
Crossroads Park-2155 E. Knox Road	
Event Site A (up to 1500 people)	\$350 per day
Event Site A and B (up to 3000 people)	\$650 per day
Park/Trail Event Run/Walk Fee	\$150 per walk/run
Water Tower Plaza (restricted hours/days)	\$100 per day (8 hours max)
Heritage District/Powerline Trail	\$100 per day (8 hours max)
Unimproved Open Lot Fees	\$50 per day
Paved Lot fees (8 hours per day max)	\$100 per day
Riparian Preserve Event Site	\$350 per day
Rittenhouse Basin	\$300 per day
Chandler Heights Basin	\$300 per day

Other Required Licenses and Permits

Other required licenses and permit fees will be due no later than 14 calendar days from the event start date and are non-refundable within 5 days of the event start date.

Business License <i>(Gilbert Based Businesses)</i>	\$35 1 st Time/\$15 Renewal each year
Transient Business License <i>(Non-Gilbert Based Businesses)</i>	\$15 per event (1-3 consecutive dates) \$55 Annual
Safety Inspection <i>(Food Inspection, generators, tents, stages)</i>	\$60 per hour (3 hr. min)
Firework Permit	\$416 per location

Miscellaneous Fees (As required by the Special Event Permit)

Miscellaneous fees will be due no later than 14 calendar days from the event start date and are non-refundable within 5 days of the event start date.

Off Duty Police Officer (3 hour minimum)	\$71 per hour
Supervisor (Sargent or Lieutenant)	\$85 per hour
Fire/EMS Staff (3 hour minimum)	\$64 per hour
Traffic Operation Staff (3 hour minimum)	\$40 per hour
Event Staff Supervisor	\$25/per hour
Overflow Dust Control	\$75 per hour
Traffic/Road Closure Plan Review	\$150
Refuse Container	\$15 per can
Refuse Roll off Rental	\$158 per rental, plus \$29 per ton land fill fee
Vendor Fee <i>(special event series town property only)</i>	\$10 per vendor/day
Town of Gilbert Field Light Fees	\$15 per hour/per field
Event Banner Permit-Parks	\$25 per park/week
Restroom Cleaning- per park	\$30 per park/week

Additional Fees may be applied to the event producer to recover unexpected out of pocket fees incurred by the Town of Gilbert that may not be listed above.

All additional charges incurred during the event will be deducted from the deposit and/or billed within 5 days of the event completion and any remaining portion of the deposit balance will be refunded. Should and there be any outstanding costs not covered by the deposit, the renter will pay Gilbert for those cost within 10 business days.