

**PLANNING DIVISION PROJECT REVIEW TIMELINES**  
**All Days are noted as Calendar Days – Day 1 starts the day after it is received**

<b>APPLICATION TYPE</b>	<b>Administrative Completeness Review</b>	<b>Substantive Review Comments</b>	<b>Second Substantive Review Comments</b>	<b>License Approval/Denial***</b>	<b>License Approval/Denial 25% Extension</b>
Administrative Design Review PADR	<b>9</b>	<b>20</b>	<b>10</b>	<b>39</b>	<b>10</b>
Administrative Design Review Minor PAL	<b>7</b>	<b>15</b>	<b>7</b>	<b>29</b>	<b>8</b>
Design Review PST, PDR	<b>11</b>	<b>30</b>	<b>15</b>	<b>56</b>	<b>13</b>
Rezoning - PZN	<b>11</b>	<b>30</b>	<b>20</b>	<b>61</b>	<b>15</b>
Preliminary Subdivision Plat and Amendments PPSUB	<b>11</b>	<b>30</b>	<b>15</b>	<b>56</b>	<b>13</b>
General Plan Amendment Minor and Text PGP	<b>11</b>	<b>45</b>	<b>20</b>	<b>76</b>	<b>18</b>
General Plan Amendment Major - PGP	<b>11</b>	<b>60</b>	<b>20</b>	<b>91</b>	<b>22</b>
Use Permit PUSEP	<b>11</b>	<b>30</b>	<b>15</b>	<b>56</b>	<b>13</b>
Administrative Use Permit PAUP	<b>11</b>	<b>30</b>	<b>20</b>	<b>59</b>	<b>15</b>
Administrative Relief - PPAR	<b>7</b>	<b>20</b>	<b>10</b>	<b>37</b>	<b>10</b>

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Model Home Sales Complex PMH	<b>7</b>	<b>20</b>	<b>10</b>	<b>37</b>	<b>10</b>
Separation Fence - Modification Requirement	<b>11</b>	<b>30</b>	<b>15</b>	<b>56</b>	<b>13</b>
Annexation - PANN	<b>11</b>	<b>30</b>	<b>15</b>	<b>56</b>	<b>13</b>
Variance - PVA	<b>11</b>	<b>20</b>	<b>15</b>	<b>46</b>	<b>11</b>
Appeals – PADRAP, PDRAPP, PZAAPP	<b>7</b>	<b>30</b>	<b>15</b>	<b>52</b>	<b>13</b>
Pre-Application – PPDR, PPZO	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>14</b>	<b>n/a</b>
Sign Permit – CSIGNN, CSIGNP	<b>7</b>	<b>7</b>	<b>n/a</b>	<b>14</b>	<b>n/a</b>
Heritage District Banner – PBR	<b>7</b>	<b>7</b>	<b>n/a</b>	<b>14</b>	<b>n/a</b>

**PLEASE NOTE: If a due date falls on a Holiday or weekends (Friday, Saturday, Sunday) the due date will be the next business day.**

For Questions, contact: Planner on Call at 480-503-6700

Applications are available here: <https://www.gilbertaz.gov/departments/development-services/planning-development/codes-permits>

Planning Services Home Page contains links to Plans, Codes and Guidelines: <https://www.gilbertaz.gov/departments/development-services/planning-development>

\*\*\*License Approval/Denial timeframe only includes calendar days during which Staff has a complete application for review. The timeframe does not include public hearings or obtaining state or federal licenses. The timeframe is for review and comment only.