



PARKS AND RECREATION BOARD
Minutes of Regular Meeting
November 13, 2018 6:00 p.m.
Municipal Building II, Room 100
90 E. Civic Center Drive, Gilbert, Arizona 85296

BOARD MEMBERS PRESENT:

Les Presmyk, Chair
Barbara Guy
Gilbert Honeycutt
Jennifer Jones (By Phone)
Mark LaPorte
Matthew Roberts

BOARD MEMBERS ABSENT:

Robert Ferron, Vice Chair
Edward Madrid
Christopher Wharton

STAFF PRESENT:

Robert Carmona, Parks and Recreation Director
John Kennedy, Parks and Recreation Manager
Rocky Brown, Parks and Recreation Business Manager
Denise Merdon, Special Events, Marketing & Sponsorships
Linda Ayres, Admin. Support Staff Supervisor
Sean Carlin, Recreation Supervisor
Eric Brown, Water Resource Manager

COUNCIL LIAISON PRESENT:

Eddie Cook, Councilmember

GUESTS:

Kelly Delgado, AZCEND
Kelly Geisler

STANDING AGENDA ITEMS

1. **CALL TO ORDER:** Chair Presmyk called the meeting to order at 6: 01 P.M.
2. **ROLL CALL:** Denise Merdon called the roll and determined that a quorum was present.
3. **PLEDGE OF ALLEGIANCE:** All present recited the Pledge of Allegiance.
4. **COMMUNICATION FROM CITIZENS PRESENT:** Members of the public may comment on matters within the jurisdiction of the Parks and Recreation Board, but not on the agenda. The Board's response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.

There were no communications from citizens at this time.

CONSENT ITEMS

5. None.

PRESENTATIONS

6. **INTRODUCTION OF NEW STAFF:** John Kennedy introduced the new Recreation Supervisor Dan Wilson, who will oversee operations at Cactus Yards. Mr. Wilson spent the last seven years as Supervisor with Maricopa County Parks and Recreation at the 360-acre Usery Mountain Regional Park. The 10 previous years he worked for the City of Apache Junction in aquatics, youth and adult sports, and special events. Mr. Wilson has a lot of recreation as well as management experience and he is excited to be on board. Mr. Wilson and his wife recently welcomed their first baby to the family.

On behalf of the Parks and Recreation Board, Chair Presmyk welcomed Mr. Wilson to the Town of Gilbert.

7. **P3 REPORT – AZCEND:** Kelly Delgado, AZCEND, has been at the Gilbert Senior Center for 11 years and has done everything from working in the kitchen to coordinating home meal deliveries. She moved to the position of manager 6 or 7 years ago. The Senior Center offers congregate meals Monday through Friday, with a suggested contribution of \$3.50 for those 60 years and older, or under 60 with disabilities. Guest meals are offered for \$5. The Home Meal Delivery Program serves Chandler, Gilbert, and portions of Mesa and Queen Creek. The Area Agency on Aging runs a Senior Helpline which also serves to interview people that may qualify for the Home Meal Delivery Program. A case manager is sent out to the home to verify qualifications. If someone does not qualify, they may take advantage of Private Pay Meals for \$6.50 per meal with a \$20 set up fee. There is a scholarship program available for the Private Pay Meals through a partnership with the Trilogy Power Ranch Foundation. In a crisis situation, a meal program may be set up temporarily. The Home Meal Coordinator works with the case managers and the families for wellness checks. In addition, tickets are provided for transportation to the Senior Center through Dial-a-Ride, or people may be connected with Ride Choice. Volunteers are trained to accompany the outreach specialists on Friendly Visits for seniors who may not have family or friends that can stop by. Those visits provide the opportunity to ask if seniors need additional services as well as to conduct nutritional surveys. Partnerships assist in providing the home delivery program as well as a wish list for Christmas. Home Delivery clients can participate in Well Connected, which provides opportunities to participate in classes by phone or video chat. This past year volunteers provided over 5,000 hours. The vehicles are shared with Adaptive Recreation to provide transportation. The 2006 van will be traded in for a 2019 bus.

Board Questions:

What hours does the Senior Center serve lunch? Lunch is served at the new site from 11:15 a.m. to 1:00 p.m. Other cities typically only serve lunch at 11:30 a.m., such as Chandler, which is a catered site. The extended lunch time allows people to attend classes without missing lunch.

How many meals a day do you serve? In the congregate setting, Tuesdays and Thursdays are the biggest days because there is live entertainment, and about 60-80 people are served. On party days or holidays, well over 150 people are served. Delivered Meals total about 200 a day, including 41 in Gilbert and 110 in Chandler. Meals are delivered by volunteers who are only paid for mileage.

John Kennedy reported a minimum of 17,000 congregate meals, 10,000 Home Delivered Meals, and 16,000 hours of service annually. Ms. Delgado reported that last year 65,000 meals were served overall.

When asked about volunteers, Ms. Delgado noted that the volunteer opportunities are endless and she encouraged anyone interested to do a ride along. Last month at the Gilbert Senior Center there were 42 volunteers as well as 41 home meal delivery volunteer drivers and 5 paid drivers.

How has the interaction been between the seniors and the other participants at the center? At first, it did not go smoothly. The Center provides a lot of multi-generational events with play dough, cookies, or art projects. Now, the seniors like it. There were similar feelings about the open lunch at first. Now things have settled down.

If Board members run across people that need services or help should they be directed to call Ms. Delgado at AZCEND? Yes, Ms. Delgado provided business cards to the Board.

Les Presmyk was on the Council when this was first approved, and he remembers the early days with complaints from the seniors about the children running around. The seniors asked why they were not given their own facility. The Council felt very strongly about the multi-dimensional aspect from both ends.

The Board appreciates AZCEND for providing these much-needed services to our seniors

8. **AQUATICS ANNUAL REPORT:** Sean Carlin provided an update on the Town's four pools—Mesquite, Greenfield, Perry, and Williams Field. There is a great partnership with all three school districts in Gilbert. Through the IGA (Intergovernmental Agreement), the Town builds the pools on School District property, pays

the construction costs, and maintains the pools on a year-round basis. The School Districts pay for the water, gas, and electric utilities. The schools use the pools for PE classes and the high school swim and dive teams. The IGA requires that any major costs over \$10,000 are to be split 50-50 between the Town and the School District. Program successes and challenges were reviewed.

- Gilbert Safe Pools Day Event - April 28, 2018 (400 attendees) partnering with Gilbert Fire & Rescue, SRP, the Drowning Prevention Coalition of Arizona, and the Maricopa County Safe Kids Program.
Les Presmyk asked if this event was in place of or in addition to the county-wide or metro-wide program.
Sean stated that most cities do their own events between March and May.
- New Junior Lifeguard Program - Reformatted this year with a more flexible schedule for ages 12-16. The youth are required to do a minimum of 30 volunteer hours working side by side with existing staff in order to register for the program.
- Reduced Fee Swim Lessons - Partnerships with the Gilbert Parks and Recreation Foundation and SRP provide \$5,000 to offer 50% fee waivers for swim lessons. This year there were 333 participants. This program provides an incentive for introductory level swim lessons and no income verification is needed.
- AED Devices - All 4 pools in Gilbert now have AED devices, maintained by the Town annually. Training devices are available for staff. AED devices will also be placed at Cactus Yards.
- Multi-Session Registration - A major change this year was to offer the ability to register in advance for multiple sessions of swim lessons. This format resulted in more online purchasing in advance. There was positive feedback from the public and classes were filled to capacity. The challenge is in educating parents on the correct level of lessons for their kids.
- Safety Record - There were no serious accidents or injuries for either the public or staff. There were a few 911 dispatches for sprains and falls.
- Use of Technology - Active.net online registration system, remote pool monitoring system, lightning detectors, Google links, and Chronos Payroll. New this year is the Remind text app to communicate updates. Text and social media communication has increased for staff. Fire and security updates are now done through radio communication instead of by phone.
- Program Challenges - School District calendars and seasons, staff retention, managing staff leave time, and climate and facility limitations. The new Junior Lifeguard Program may help with staff retention.
- Program Participation
 - Swim Lessons 5,755 (Decrease of 8%)
 - Youth Swim Team 1,460 (Decrease of 3%)
 - Youth Dive Team 175 (Increase of 7%)
 - Public Swim 33,396 (Increased of 12%)
- Financials - Revenues were \$471,313, up 6%, and expenses were \$799,000, down 7%.
Les Presmyk asked how the revenue and expenses compared to what was budgeted. He asked that a budget comparison be included in next year's report.
Sean explained that expenses were under as the season was shorter and the pools are now in good shape. Last year, expenses were \$850,000, compared to \$799,000 this year. John Kennedy noted that revenue was 10% above what was projected in the budget.
- Program Opportunities - Additional special events and dive-in movies, expand the Junior Lifeguard program, and explore changing the youth swim teams to a skills-based program rather than by age.

Sean commended the Aquatics staff members, Linda Ayres and her team in Customer Service, as well as the Parks Division that handles all of the maintenance.

Board Questions:

The Board asked about the Junior Lifeguard Program and the age range. Sean advised that the program is for ages 12-16. There are 2 levels of certification: Lifeguard (age 15) and Water Safety Instructor (age 16). Last year, the Town hired 100% of the applicants that had received both certifications. It is a time commitment with 20-30 hour classes as well as a financial commitment to pay for the classes. Many become certified and work as Lifeguards or Instructors to pay for college.

- 9. COUNCIL RETREAT UPDATES:** Robert Carmona noted that the Council retreat did not have a lot for Parks and Recreation, and focused more on Economic Development items. The Town is looking at tourism and one focus will be the sports component. There is about 80% hotel occupancy right now, and that will be tracked with the addition of Cactus Yards, which has 90% bookings on most weekends. Future discussions will focus on special events, destination events, and what the Parks and Recreation role will be long-term working with Economic Development.

Board Discussion:

Barbara Guy advised that a couple of groups approached her about the new park with regard to tournaments for skateboards and scooters. Those groups are watching to see what Gilbert is doing to bring that type of tourism to the new parks.

Robert stated that there are no slotted amenities in Phase 1 or 1B for the Regional Park. Public-Private Partnership (P3) opportunities will be explored for the 5- and 10-acre sites and there could be room in the future for that type of action sports market.

Les Presmyk asked about the outreach with the hotels in terms of partnerships and cross marketing.

John Kennedy stated Glenn Schlottman, the Tourism Administrator, has regular meetings with the hotels. The use agreements with tournament promoters will include strong recommendations to utilize Gilbert hotels. In 2020 and 2021, weekend bookings will prioritize those that have a proven track record of using Gilbert hotels.

Robert stated one of the goals is to keep people active the entire weekend when they are in Town. The Department is working with the Main Event, Top Golf, and some of the other recreation amenities in Town so that Gilbert will be able to offer a complete package.

John Kennedy reported on two new hotels coming online at Guadalupe between Recker and Higley. There is also the Doubletree by Main Event.

- 10. DEPARTMENT STAFFING UPDATES:** Robert Carmona advised that the Department is in a transition in terms of its structure as well as growing by 50 people in the next year. The Town decided not to fill the deputy director position, but to create three Operation Manager positions to cover Parks and Facilities, Parks and Recreation Programming, and Business. The position of Parks and Facilities Operations Manager was just posted. In addition, Superintendent positions will be created under Parks and Facilities, which are the two largest groups. The Ranger group will now officially be a part of the Parks group. The Department oversees the maintenance for all Town facilities. The Superintendents will do the day to day functions of the maintenance, whereas the Parks and Facilities Manager will focus on asset management, LRIP, and data analysis to make sure the Town is making the proper decisions moving forward.

Les Presmyk asked how many of the 50 new positions will be at Cactus Yards.

Robert stated the 22 FTEs for Cactus Yards would be closer to 30 people. The remaining positions will be requested for future years. A portion of those will be at Gilbert Regional and Desert Sky Parks, including an additional Field Supervisor and Senior Grounds Maintenance Workers to cover all of the new acreage of parks. One big business change is with the Park Rangers, as many ended up taking care of cleaning duties and refuse

control at the parks. The number of Rangers was reduced and retooled to handle ramada reservations and to serve as ambassadors. Park Custodians were added to focus on the refuse control and clean up duties.

As Cactus Yards will be programmed daily with tournaments on the weekends, the Supervisor will oversee the maintenance crew as well as the recreation crew for that facility.

Les Presmyk asked if that same management hierarchy would be planned at the Regional Park and some of the larger facilities.

Robert stated the first phases of those parks would not be at that level, although as Regional and Desert Sky Parks continue to grow, we could see that model at build-out.

On the Recreation side, a Recreation Superintendent was added to oversee the daily programming at all centers. Jen Lauria will oversee the Riparian Preserve and the Libraries focusing on optimization. Jennie Rambo, Riparian Naturalist, will be part of the team working with Jen Lauria.

On the Business side, the Parks Field Supervisor in charge of PKIDs and those maintenance crews will move under the Business Manager, Rocky Brown. The salaries for those work groups are paid primarily by the PKID, and there are state laws that govern how the Town charges the PKIDs. Having all of those positions under one division rather than spread throughout the Department will make everything cleaner. About 30% of the Field Supervisor's work is the contract management for Parks, such as tree and park maintenance. We are moving a lot of the contract management over to the Business section.

The Special Events team will also move over to Business Management, as they deal with Tourism, sponsorships, and the community impacts. The Coalition within the Special Events group will also be under Business Management. Linda Ayres and her team that take care of recreation, field and facility reservations, and rentals are under that Business structure. Aquatics is under the Business side as well. Their high season is in the summer and the rest of the year the team handles youth and adult sports, some of the trails, and CIPs.

Another focus was professional development. With a lot of linear structure, there was not a lot of opportunity for movement. Job families were created in almost every category with different certification levels. This will produce an environment that is always challenging to staff and will encourage professional development within the Department.

STANDING AGENDA ITEMS

- 11. IAP UPDATE:** Linda Ayres reported that the Trail Signage is being finalized. The Town is in the process of recruiting two new Recreation Coordinators. A programming kick-off meeting was held to integrate Cactus Yards into the overall Recreation plan. Three playgrounds were replaced and shade was finalized on the playgrounds. Council approved a contract for the artificial turf replacement at the indoor soccer pavilion and ballfield warm-ups at Cactus Yards, as well as replacement of safety netting and sun shades. An MOU with the Arizona Diamondbacks Foundation will refurbish the scoreboard. We are in the second year of the 4-year irrigation controller upgrade. Public Works is in the process of standardizing the LRIP. Robert Carmona already covered the Department reorganization and professional development opportunities.

AGENDA ITEMS

- 12. JANUARY MEETING DATE:** Denise Merdon stated the Town Council meeting will occur on the same date as the regular Parks Board meeting on January 8, 2019.

Chair Presmyk suggested moving the Parks Board meeting to the following week, January 15, 2019, to be held at Cactus Yards. The Board was in agreement.

MOTION: Gil Honeycutt moved to change the January Parks Board meeting from the second Tuesday to the third Tuesday, January 15, 2019, to be held at the new Cactus Yards facility; seconded by Barbary Guy. Motion passed 6-0.

Denise will send a note to Board members who were absent to advise of the change in the meeting date.

- 13. NEW PARK UPDATES:** Robert Carmona reported that construction is underway with both Regional and Desert Sky Parks. Most of the permits have been approved and both Parks are slated to open in September 2019. The next round of designs at Regional and Desert Sky Parks will be presented to the Board at either the December or January meeting. Cactus Yards is scheduled to open on February 9, 2019.

Rocky Brown explained that a Public-Private Partnership (P3) is when the Town enters into an agreement with an entity that wants to provide some type of public benefit at little or no cost to the Town and may also provide a monetary benefit to the Town.

A MOU (Memorandum of Understanding) was entered into with the Arizona Diamondbacks Foundation to refurbish Diamondback Field at Cactus Yards. The Arizona Diamondbacks Foundation has refurbished 39 Little League fields to date. This will be the largest refurbishment they have ever done and will include a fully operational scoreboard. There is also a programming partnership with Arizona Diamondbacks for different clinics and Diamondback Days.

The Town has entered into a P3 Agreement with Craft Culinary Concepts for the two restaurants and concession stand at Elliot District Park. Craft Culinary Concepts is owned by the Bidwell family, who also own the Arizona Cardinals, and provides catering and concessions at State Farm Stadium. A few years ago, the Cardinals ranked last in fan experience at the stadium. The Bidwell family started their own company to provide concessions and have since shot up to third in fan experience. Craft Culinary Concepts provides services for the Super Bowl, Cardinals games, Barrett Jackson, the Arabian Horse Show, the Arizona-Sonora Desert Museum in Tucson, and a Butterfly Museum in California. They responded to the Town's RFP for Cactus Yards. Their large food truck, Prime Time Grill, will be at opening day. Their facilities do not use microwaves. The menu was reviewed with very affordable pricing.

The P3 Agreement includes a minimum annual guarantee of \$75,000 to the Town or 8% up to the first \$1M, 10% over \$2M, and 12.5% on special events and catering. Craft Culinary Concepts will also invest \$250,000 on building improvements and equipment.

Chair Presmyk felt this would be a destination restaurant whether people are going to the game or not.

Rocky noted with the link to the Cardinals, there are opportunities for Monday Night Football activities, and player appearances.

Barbara Guy asked if the restaurants would be open 7 days a week or only on tournament weekends. Will they be open for the community that will use the Park during the week?

Rocky advised that they will have something open 7 days a week.

Chair Presmyk thanked the Town Council for bringing this facility back to a viable community asset again.

Robert invited Eric Brown, Water Resource Manager, to provide an update on water for the two new parks.

Eric Brown stated with the size and scope of the two new parks, there is a resource challenge to meet those water needs. In Gilbert, reclaimed water is cleaned and disinfected to be used for irrigation in our parks. It is a renewable resource. The solution for the two new Parks is to serve direct reclaimed water to the lakes during most of year. There is not enough of a year-round water supply to meet the peak summer demands. Two recovery wells will be installed at the Regional Park. In the winter when there is not a lot of demand, reclaimed water will be recharged at the South recharge site, and in the summer when the demand exceeds the availability from the reclamation plant, water can be recovered from the wells to serve the two parks directly. A small pilot hole was drilled for an aquifer storage and recovery well at the Regional Park as a test, although it did not work. That small recovery well will be used for the first part of construction and a second full well will be drilled for a build-out supply. The same method will be used at Desert Sky Park, serving direct reclaimed water through a dedicated pipe to the lake in the winter, spring, and fall, and using a well to supply water at peak demand during the summer months.

Chair Presmyk asked where the reclaimed water from the Neely plant goes.

Eric advised that the water from the Neely Reclamation Plant goes to the Riparian Preserve as well as areas in North Gilbert such as Freestone Park.

There was a question on the different sizes of the wells. Eric explained that the pilot hole at the Regional Park was 8 inches in diameter and was used for flow tests for a new technology. Typically, after drilling a pilot hole and testing, the second step is to bore it out. A small well would be 12 or 18 inches. The second well at the Regional Park will be 12 inches and about 500 feet deep. The water production wells are generally 800 to 1,000 feet for drinking water.

Eric and his team were commended for their efforts with the new parks.

Robert Carmona advised that the facility repair work at Cactus Yards is coming in under budget.

- 14. BOARD ELECTIONS – CHAIR & VICE CHAIR:** Les Presmyk spoke about the election process as well as developing leadership on the Parks Board. There are two senior members whose terms are up next year, and it is uncertain whether they will choose to continue on the Board or whether Council will reappoint them. Both Les Presmyk and Robert Ferron are willing to serve in their current positions as Chair and Vice Chair, if the Board approves. The following year, Les would step aside and Robert may be in a position to move up to Chair. The Board can then start the progression for leadership for the next four to five years. At this time, it is important for the newer Board members to get their feet on the ground and become familiar with the Board. He noted that Gil Honeycutt brings a wealth of experience having served on several other boards.

Chair Presmyk called for nominations and a motion.

MOTION: Barbara Guy moved to reappoint Les Presmyk as Board Chair and Robert Ferron as Vice Chair; seconded by Matthew Roberts. Motion passed 6-0.

ADMINISTRATIVE ITEMS

- 15. MINUTES - Consider Approval of the Minutes of the Regular Meeting of September 11, 2018:**

MOTION: Barbara Guy moved to approve the minutes of the regular meeting of September 11, 2018; seconded by Gil Honeycutt. The Motion passed 6-0.

COMMUNICATIONS

- 16. REPORT FROM CHAIR:**

Chair Presmyk thanked those who attended the Veterans Day Celebration. It was a great day with perfect weather. About 400-500 people attended. The band and high school choir were excellent, as were the 4th graders from Settlers Point. There was great volunteer support. The Town holds the Celebration off of the actual Holiday so we can have the school bands and choirs involved.

For the new Board members, Les advised that staff is always available to answer questions, although he encouraged looking to the more experienced Board members as well. Never be afraid to ask a question to be sure that you understand what you are voting on or what the Board is doing. The Parks Board serves in an advisory capacity to the Council to help them make the best decisions for the Town.

- 17. REPORT FROM BOARD MEMBERS:**

Matt Roberts and Barbara Guy reported that the Foundation Luau was fantastic. Matt brought some out of town guests. The event was well-attended and people were impressed with how efficiently everything was run. Joanne and Jen were commended for all of their work on the event. The Foundation raised \$15,000.

Rocky Brown advised that Joanne McLaughlin will report to the Parks Board twice a year regarding the Foundation.

Barbara stated the Foundation Board would like to hold an informal joint meeting with the Parks Board.

Chair Presmyk suggested Denise look into having the Foundation Board attend the January Parks Board meeting at Cactus Yards.

18. REPORT FROM COUNCIL LIAISON:

Councilmember Cook reported that there is still no final count on the votes for Gilbert. It looks like it may not be finalized until after Thanksgiving. The only communication from the County Recorder has been through Twitter.

The ballot question regarding the Fire and Police Public Training Facility next to Desert Sky Park looks like it will pass. Construction is expected to begin in April, 2019, and should be completed in 2021.

The Eagle Scout Tortoise Project was brought up at a recent Council meeting. Councilmember Scott Anderson will take ownership of that project due to his efforts with the Riparian Center.

There was a ribbon cutting ceremony for a new entity in the University building. Park University will occupy all of the first floor. Next month there will be an announcement for a second university in the same building on the second and third floors.

Chair Presmyk asked if there will be a nursing program. Councilmember Cook stated that is a possibility, although there are competing universities that want to do nursing programs.

Mark LaPorte asked if the Public Training Facility would be for Gilbert agencies only.

Councilmember Cook advised that it will be a state of the art facility with some nice amenities. He believes a lot of the other cities will not want to go to Mesa anymore and will come to the Gilbert facility. The Chandler Police Department and Queen Creek Fire Department have already stated they will train in Gilbert. He believes it will become a regional facility.

Chair Presmyk stated the capacity of the facility is designed not just for Gilbert, but to provide contract services to the surrounding communities.

19. REPORT FROM STAFF LIAISONS:

John Kennedy reported that the Annual Youth Fishing Day will be held on December 8 at Freestone Park from 8 a.m. to noon. This is a free event partnering with Arizona Game and Fish. The first 200 youth under the age of 16 will get a fishing pole compliments of Cabela's.

The Audubon Society Monthly Bird Walk will be held Sunday, November 25, 6 a.m. at the Riparian Preserve.

Robert Carmona thanked the Special Events team for their extensive work on a very busy season with a lot of fantastic events.

20. UPCOMING SPECIAL EVENTS AND VOLUNTEER OPPORTUNITIES: Denise Merdon reported on the recent Off the Street Festival with an estimated 15,000 people this past Friday and Saturday. Arizona Food and Wine sold 1,300 tickets to a Taste About Gilbert with 35 local restaurant and wineries. There was a lot of positive feedback from the restaurants. Gilbert Promotional Corporation had two full bars and raised \$4,000 for the Gilbert Rodeo.

Upcoming Special Events:

- November 16, 6 p.m. Gilbert Glow Run at Freestone Park. Enrollment had decreased with the Gilbert Days 5K so we switched to a themed run last year. Registration filled up quickly and was closed at 800 entries. It will be a fun all-ages run of less than two miles with different glow in the dark zones.

- November 17, 8:30 a.m., Gilbert Days Parade will be held in conjunction with the 10K and Half Marathon. There will be 1,600 runners. The Parade will have 3,279 participants plus spectators for a total of about 20,000 people in the Heritage District that morning. The Made With Love Market will open after the parade. The parade will have some great announcers, including Barbara Guy and Les Presmyk. Road closures are posted on the Town website and communications are going out to HOAs and residents on the road closures to hopefully alleviate some traffic frustrations. There were 100 Parade entries, but 2 had to drop out. The Highland High School Band dropped out because their football team is going to the semi-finals and the band will be at the state marching band championships on Saturday. One of the high school JROTCs also dropped out.
- November 29, 6-8:30 p.m., Annual Water Tower Lighting Ceremony with horse and carriage rides and entertainment to begin the Holiday season.
- December 7-8, 16-17 & 21-22, 6 p.m., Riparian After Dark with luminaries and holiday light displays, benefitting local non-profit organizations.

Volunteers are still needed for the Water Tower Lighting and Riparian After Dark. Information on events can be found online at GilbertAZ.gov/events.

CONCLUSION

21. MOTION TO ADJOURN: Matt Roberts moved to adjourn the meeting; seconded by Barbara Guy. Motion passed 6-0. The meeting was adjourned at 7:36 P.M.

The next meeting is scheduled for December 11, 2018 at 6:00 p.m.

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| | ATTEST: |
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| Les Presmyk, Chair | Denise Merdon, Staff Liaison |