

MCQUEEN PARK ACTIVITY CENTER

Gymnasium
Renal
Information

FACILITY HOURS OF OPERATION

Monday - Friday 8:00 am - 9:00 pm
Saturday 9:30am - 5:00pm
Sunday CLOSED (*call ahead for seasonal hours*)

**** Hours subject to change****

510 North Horne Street
Gilbert, AZ 85233
PH. (480) 503.6294 FAX: (480) 503.6285



For more information, visit us at:
<http://www.gilbertaz.gov/parks/popups/macpac.cfm>

The Town of Gilbert complies with the Americans with Disabilities Act (ADA).
For accommodations please call 503-6200

McQueen Park Activity Center Team Practice Rental Information

The McQueen Park Activity has a 6,500 square foot, air conditioned, multi-use, indoor gymnasium equipped with dual side courts. Side courts are available to rent for athletic practices (half gym).

- Reservations must be made a minimum of 5 business days (M-F) prior to the rental date and may require liability insurance*.
- Reservations are made on a first-come, first-serve basis and require payment in full at the time of the reservation.
- Reservations can be made up to 6 months in advance.
- Reservations are made on an hourly basis.
- Set-up and clean-up must be included in reservation time.

*An original certificate of insurance must be provided a minimum of ten (10) business days (M-F) prior to your reservation date for verification. The certificate of insurance must contain the following:

- The Insured must be the permit holder.
- The Town of Gilbert must be named as additional insured under this policy of insurance at the following address (this must be on the insurance certificate): Town of Gilbert, 50 E. Civic Center Dr., Gilbert, AZ 85296
- The minimum limit of \$1 million (\$1,000,000) each occurrence combined single limits for bodily injury and property damage liabilities and \$2 million (\$2,000,000) general aggregate.

Rental Availability

Monday 4-9pm
 Tuesday-Friday 4-6pm
 Saturday & Sunday (call ahead for seasonal hours)
**** Hours subject to change****



Gymnasium RENTAL INFORMATION

RENTAL TERMS: Reservations can be made up to 6 months in advance and at least 5 business days before the rental date. Payment is required at the time of reservation. A refundable \$200 damage deposit will be collected at the time of the reservation. 50% surcharge for ALL Non-Resident sponsored rentals.

R= Resident NR= Non Resident

*Occupancy varies depending on the room arrangement.

*Groups must include their set up and clean up time when making the reservation

Gym rentals requiring tables and chairs need supervisor approval

| | Occupancy Chair Only | Occupancy Tables & Chairs | Non-Profit Price/Hour | Private Price/Hour | Commercial Price/Hour |
|----------|-------------------------|---------------------------------|---------------------------|----------------------------|----------------------------|
| Gym Full | 466** | 250** | \$60.00 R (\$90.00) NR | \$70.00 R (\$105.00) NR | \$80.00 R (\$120.00) NR |
| Gym Half | 90** | 75** | \$35.00 R (\$52.50) NR | \$45.00 R (\$67.50) NR | \$55.00 R (\$82.50) NR |

OTHER FEES:

- Set-up Fee: (Groups requesting furniture set up and tear down)
 Groups under 50- \$20.00 Groups over 50- \$40.00
- After Hour Fee: There will be a \$15.00 per hour, per staff surcharge for all after facility hour rentals. A 2-hour minimum rental is required for all after hour rentals. Additional fees may include a utility surcharge.
- After Hour Rentals are rentals that occur either before or after the facility is opened/ closed.

PLEASE NOTE: General Liability insurance may be required. Additional Fees may be added for larger groups, special reservations and/or after hour rentals. These fees are to recoup costs and expenses as incurred as a result of providing specific and primarily exclusive benefits to an individual or group. All groups are required to sign an End of Rental form and pay any fees that may have occurred upon completion of the rental.

REFUND POLICY: Refunds/Credits will be given if cancellation is received five business days (M-F) prior to the reservation date. Any changes to the reservation must also be made five business days (M-F) in advance.

For more information, contact the
 McQueen Park Activity Center at 480-503-6294.