

**TOWN OF GILBERT  
ADDENDUM NO.1  
TO REQUEST FOR PROPOSAL FOR:**

**Project Name: Development Services Software & Services  
Solicitation Number: 2014-1105-0033**

**July 23, 2013**

**Supplemental Specifications and Clarifications**

This Addendum contains a total of 3 pages: <http://www.gilbertaz.gov/rfp>

The following requested information and clarifications to the RFP Documents for the project shall become a part of the Contract Documents. No items have been altered. The original RFP Documents maintain validity in their entirety. **The Proposer shall acknowledge receipt of all addendums in their submittal. Failure to do so will result in the proposal being declared non-responsive.**

1. Pg 13. Table 3.7 Item 5

5	The Software Application shall run on an SQL Server database version 2008 or newer.
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Q: Is the above an absolute requirement?

Answer: No, it is not an absolute requirement. The Software Application shall use a modern relational database technology such as MySQL, Oracle, SQL Server or etc. Microsoft SQL Server 2008 or newer is preferred.

2. Pg 13 Table 3.7 Item 5

5	The Software Application shall run on an SQL Server database version 2008 or newer.
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Q. Will it be acceptable for the application to use an “embedded/integrated” database engine?  
i.e. the database engine is not a separate installation from the application.

Answer: The Software Application shall use a modern relational database technology such as MySQL, Oracle, SQL Server or etc. Microsoft SQL Server 2008 or newer is preferred.

3. Pg 13 Table 3.7 Item 13 - What does the below mean? “A Warm Install”

13	The software license agreement shall include adequate licensing to run a warm install of the Software Application at an alternate facility.	
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Q. What does the above mean? “A Warm Install”

Answer: A warm install would be used on a backup server for disaster recovery purposes. The application could be installed and periodically updated but simply sit idle. The disaster recovery instance would not be used for production but would mirror our production environment.

4. Pg 13 Table 3.7 Item 13

13	The software license agreement shall include adequate licensing to run a warm install of the Software Application at an alternate facility.	
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Q. What is meant by an “Alternate Facility”, for what purpose?

Answer: An alternate facility means the second installation may be located in a different physical location within our disaster recovery site.

5. Pg 31 Table 3.11 Item 43

43	The Software Application shall allow capture of acknowledgement of an “Inspection Bill of Rights” in a field setting.	
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Q. What is “an inspection bill of rights”

Answer: “Inspection Bill of Rights” - Pursuant to Arizona Senate Bill 1598, when a Municipal Inspector enters a property for the purpose of inspection they must present the regulated party or representative of the regulated party a “Bill of Rights”. The inspector must be able to capture an acknowledgement by signature, checkbox, etc., from the available party to proceed with the inspection. The inspector must provide a copy of the executed Bill of Rights to the party via email or mail.

6. Pg 31 Table 3.11 Item 43

43	The Software Application shall allow capture of acknowledgement of an "Inspection Bill of Rights" in a field setting.	
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Q. How do you mean "in a field setting"

Answer: "in the field setting" - Municipal workers must be able to create, edit, update, and download data from the application on a laptop or mobile device while working away from their office.

7. Clarification regarding ProcureAZ notifications.

Notice: You will not find the Town of Gilbert RFP documents or addenda on the ProcureAZ website as they do not host our documents. ProcureAZ provides email notification to all registered vendors of new procurement opportunities and related addendum notifications on active opportunities. An attachment should accompany the ProcureAZ notification regarding opportunities with the Town of Gilbert. The attachment should include addendum details and/or a link to the Town of Gilbert homepage where you will find the complete RFP as well as any addenda that have been issued. <http://www.gilbertaz.gov/rfp/>

Registration with ProcureAZ will ensure you automatically receive notifications as they are released.

**All other specifications, terms and conditions of the solicitation shall remain unchanged.**