

**TOWN OF GILBERT
NOTICE OF PROPOSED
NEW OR INCREASED TAX OR FEE**

Pursuant to A.R.S. § 9-499.15 and 9-240(B)(19), the Town of Gilbert, Arizona (“Gilbert”) hereby gives notice that it may adopt an ordinance/resolution to impose a new or increased tax or fee on businesses. Specifically Town Property Fees, Filming Fees and Background Fees.

Notice of New Fees

ROOM FEES:

- 25% Surcharge for all Non-Resident sponsored rentals.

Room	Size (Sq.Ft.)	Max Occupancy	Room Price/Hour	Staff Charge/Hour Per person
Municipal Complex I Room 300	1,500	96	\$60.00	\$50.00 (min. 2 people)
Municipal Complex I Lobby	3,000	---	\$125.00	\$50.00
Council Chambers	3,600	187	\$150.00	\$50.00
Municipal Complex I and II conference rooms (Muni I-233,301,302a, 302b, 303) (Muni II-100,132,234,236, 237)	Varies	Varies	\$25.00	\$50.00
Town parking lots	Varies	Varies	\$50 per day	None
Facilities, as listed below, require badged access and are not open to the public unless authorization is provided by the Town Manager or Designee.				
Public Safety Amphitheater	2,660	100	\$100.00	\$50.00
Public Works Assembly Room	900	94	\$40.00	\$50.00
South Area Service Center Training Room 206	1,144	72	\$45.00	\$50.00
South Area Service Center Conference Room 560	560	15	\$25.00	\$50.00
South Area Service Center Lobby	2,160	---	\$75.00	\$50.00

OTHER FEES: (these fees are a one-time charge per booking)

- A \$25.00 administration fee is applied beginning with the third change on a reservation.
- Use of Council Chambers:
 - a. Staff is required 1 hour prior for set up, 1 hour after takedown – additional \$100.
 - b. Town AV equipment for use on Channel 11 is not available for use.
 - c. Lights, microphones, podium, and projector are available for use at no extra charge.
- Multi-Media Equipment (where available)- \$25.00 per use
- Set-up Fee: (Groups requesting furniture set up and tear down)
 - a. Groups under 50- \$20.00
 - b. Groups over 50- \$40.00

- Additional fees, surcharges (and/or special circumstance deposits) may be assessed to individuals or groups requiring special accommodations resulting in out-of-pocket costs to the department or Gilbert. (i.e. trash disposal fees, additional staff, etc.)
- All groups may be required to sign an End of Rental form and pay any fees that may have occurred upon completion of the rental.

FILMING FEES:

- \$150 for a ½ day shoot up to 6 hours
- \$350 for a full day shoot up to 12 hours
- There will be a charge of \$25.00 per hour for each additional hour over 12 hours
- Late fees of \$200 for half day and \$500 for full day may be charged for film permit requests not submitted 2 weeks prior to filming dates
- Additional fees, surcharges, (and/or special circumstance deposits) may be assessed to individual or groups requiring special accommodations resulting in out-of-pocket costs to the department or Town of Gilbert
- Cancellation fee equal to 50% of the first day's location fee is charged if cancellation occurs after a location agreement has been signed or less than 14 days prior to permit date.
- Department director may waive fees based on project scope (i.e. public service announcements)
- Additional park rental costs may apply for use of park areas per facility rental fees.

BACKGROUND FEES:

- \$25.00 for police department background verification
- Fee will be assessed when processing the necessary investigative documents for permit/license applications

The Gilbert Town Council will consider this matter at its regular Town Council meeting to be held at the Gilbert Town Council Chambers, located at 50 East Civic Center Drive, Gilbert, Arizona 85296, on July 31, 2014 at 7:00 p.m. Following such consideration, the Town Council may approve, disapprove or modify said ordinance/resolution.

DATE POSTED ON GILBERT WEBSITE: May 22, 2014

Gilbert Town Clerk

Catherine A. Templeton