# CRIME FREE MULTI-HOUSING PHASE II SECURITY EVALUATION INSPECTION

Date Inspected:	Date Passed:	
Apartment Community:		
<u> </u>		
Address:		
Inspected By:	Phone No:	
Owner's Name:		
Manager's Name:		
ividiagei 5 i vanie.		

This multi-housing survey is provided to assist users with the identification of potential security concerns and improvements. As such the survey, results, analysis or recommended actions contain no warranties or guarantees, either expressed or implied, related to apartment community security or the prevention of crime against persons or property within the community. Neither the Town nor any person conducting or analyzing this survey or its behalf is responsible for any claims or damage resulting from reliance or use of the multi-family housing security survey

### FILE INSPECTION CHECKLIST REQUIREMENTS

1.	Perform Credit and Criminal Background Checks
	on all prospective residents and that criminal background
	checks be made upon Lease renewal or if continuing
	occupancy.

- 2. Obtain copy of valid photo I.D.
- 3. Use Crime Free Lease Addendum
- 4. All required staff have completed Phase 1 and CFMH Program Certificates posted in Rental Office
- Ask the questions on application have you ever 5. been convicted of a crime? (i.e., felony and misdemeanor)?
- 6. No Trespass Sign posted on the property citing A.R.S. Statute 13-1502 and filing Authorization Letter with the P.D.

YES NO YES NO YES NO YES NO YES NO YES NO Contrad

Information Sheet and Signage

7.

EXTERIOR DOORS:		
1. Solid Core or metal wrap on all	<b>SLIDING DOORS:</b>	
exterior doors. P F	1. Original manufacturing lock de	evice
Comments:	works. P	F
	2. A secondary lock is required.	
EXTERIOR DOOR LOCKS (C D )	be designed to prevent lift out sliding. (A wooden dowel is recomn	
EXTERIOR DOOR LOCKS (Swing Doors)	but not required).	F
1. Single cylinder deadbolts with minimum 1" throw. P F	Comments:	
<ol> <li>Locks replaced or re-keyed for new residents.</li> </ol>		
residents.	<u>WINDOWS:</u>	
3. Master key access controlled <b>P F</b>	1. Original manufactures locking	device
Comments:	works properly. P	F
	2. A secondary lock is required on al accessible windows.	11
EVEYTEIATED	P	F
<u>EYEVIEWER</u>	3. Lift and slide protection on all acc	ressible
1. 180 degree eye viewer installed on all	windows.	
front doors (Note: Not required if there is a window adjacent to the door. If there is an	P	F
existing 160 degree eye viewer, this is	4. Window and frame maintained	1.
acceptable). P F	P	F
COMMENTS:	5. Window screen in place and	
	maintained. P Comments:	<b>F</b>
STRIKE PLATE:		
1. Wood frame doors have high security	LANDSCAPING:	
strike plates with minimum four 2 ½" or 3 #8	ELECTION AND ALLES	

screws that go thru the structure component

Door frame undamaged and secured.

P

F

F

(not required for metal frames)

2.

Comments:

Ground cover plants (including bushes and shrubs) must be kept away from the edge of walkways, sidewalks, driveways, gates, doors, parking lots and mailbox areas. These areas must be maintained so pedestrian view is not impaired. The height of the bush/shrub shall not exceed 3 feet in height.

	P	F	Swimming Pools	P	F
	_		Breezeways/covered		
2. Plants under windows m			Walkways	P	F
maintained at height that is belo	w the	window	Stairways	P	F
sill.	P	F	Other Commons Areas	P	F
			Dumpsters	P	F
2 Diameter and a second	1	-11	Site Directory	P	F
3. Plants against screen wall	is mus				
extend over the wall.	P	F	1. Exterior light switches for		
4. Trees must be trimmed so	s tha 1	OMOT	must be secured to deny unauth		
branches are at least seven (7) fe				P	F
ground.	ct on	tric	COMMENTS:		
ground.	P	F	NOTE: All 1: 1 (C)		1
	-	-	NOTE: All light fixture impr		
5. Landscaping must not int	terfere	e with	property <u>MUST</u> be vandal reproof, and <u>APPROVED</u>		
security lighting distribution.	P	$\mathbf{F}$	Prevention Unit. New installat	-	
, ,			Crime Prevention through		
6. Property clean and free of	f debr	ris.	Design (CPTED) Ordinance, Zo		
	P	$\mathbf{F}$	and the Dark Sky Ordinance.	,,,,,,	
COMMENTES			, and the second		
COMMENTS:			An electrical permit is <b>REQ</b>	UIREI	$\underline{\mathbf{D}}$ for the
			installation of any <b>new</b> lighting	fixture	es.
<b>NOTE:</b> River rock (stone) is no	it reco	mmended	Please contact the Crime Prever		
for use in or near retention			635-7521 and the Town of Gi		
landscape areas adjacent			6000 prior to the installation	ι of <u>A</u>	ANY_ligh
driveways, or parking lots due		_	fixtures to assure compliance.		
rocks are often used as weapon			ELECTRICAL POVES.		
for the commission of crimes	s. C	ontact the	<b>ELECTRICAL BOXES:</b>		
Planning Department at (480) 5	03-67	00 prior to	1. Exterior electrical boxes	must h	e secured
the installation of any new plan	nting 1	material to	to deny unauthorized access.	Hust b	e secureu
assure compliance.			to delly dimunionzed decess.	P	F
			COMMENTS:		
<u>LIGHTING:</u>					
Specific lighting by artificial illustration					
be <u>required</u> in the following loca	ations	:	<b>EXTERIOR FENCING:</b>		
Cohurt ha are autor and	D	E			
Entry to apartment	P	F	1. All existing exterior fence	ing and	d/or walls
Building entries	P	F	must be maintained.	P	F
Covered parking areas	P	F			
Uncovered parking lots Mailboxes	P P	F F	COMMENTS:		
iviaiiboxes	ľ	Г			

Recreation Areas

P

F

ADDRESSING:
-------------

1. The street address, apartment number and building number must be mounted in a permanent, stationary and durable manner that in unobstructed at all times by vines, screens, or anything else that would tend to hide or obscure the numbers. The height of the letters/numbers shall be that which is easily detected.

Street Address	P	F
Building Number	P	F
Apartment Number	P	F

COMMENTS	5:
----------	----

2. The color of the letters/numbers shall be notably dissimilar than the background color.

Street Address	P	F
Building Number	P	F
Apartment Number	P	F

COMMENTS:		
_		

3. Each principle building shall display the number or letter assigned to it at or near each end of each building and must be sufficiently lit.

 $\mathbf{P}$ 

COMMENTS:\_\_\_\_

**NOTE:** Contact the Crime Prevention Department prior to the upgrade of <u>any</u> numbers or letters at the apartment community. The new numbering or lettering system must

### **COMMONS FACILITIES: MAILBOXES:**

1. Security (locking) mailboxes

P	F
ľ	Г

Comments:

# LAUNDRY ROOMS, CLUBHOUSE, AND EXERCISE ROOM:

- 1. If the doors are secured by locks, the inside locks must be approved by an American Disability Act type of lock, which locks from the outside only.

  P
  F
- 2. Facilities have adequate lighting. **P F**

COMMENTS:

### **POOL AND SPA FACILITIES**

- 1. Rules are posted and legible. P
- 2. CPR sign is posted, pool equipment (including shepherds crook) is visible and available, pool depth marked, surveillance into the area clear and fences and gates maintained.

P F COMMENTS:

### **MISC. OBSERVATIONS:**

1. All Apartment Units include functioning smoke alarms and fire extinguishers.

P F

F

2. Curbs and Speed bumps are clearly marked with paint.

P F

COMMENTS:\_\_\_\_

NOTE: All the above items must pass inspection prior to the issuance of Phase Two Certificate indicating completion of the Security Evaluation Inspection for the Crime Free Multi-Housing Program.

CFMH Coordinator's Signature

## Gilbert Crime Free Multi-Housing Program Disclaimer from the Gilbert Police Department

The Gilbert Police Department, Crime Prevention Unit has completed their minimal safety standard inspection. The inspection performed and completed ensures that the rental community meets the minimum safety standards.

The survey, results, analysis or recommended actions contain no warranties or guarantees, either expressed or implied, related to apartment community security or the prevention of crimes against persons or property within the community. Neither the city nor any person conducting or analyzing this survey on its behalf is responsible for any claims or damage resulting from reliance or use of this multi-housing minimum safety standard inspection.

My signature below certifies that I have read to of the minimum safety standard inspection.	ne disclaimer, and understand the purpose and intent
Date	
Apartment Community	_
Address	_
Manager's Signature	-
Owner's Signature	_