



GILBERT FIRE DEPARTMENT

Tent and Canopy Permit Application

Please print document, complete and submit with fee to:

Gilbert Fire Marshal
85 East Civic Center Drive
Gilbert, AZ. 85296

Permit Fee: 240-800 SQ. FT. \$120 OR GREATER THAN 800 SQ. FT. \$265.

A FIRE DEPARTMENT PERMIT AND INSPECTION IS REQUIRED PRIOR TO ERECTING ANY MEMBRANE STRUCTURES, TENTS OR CANOPIES **GREATER THAN 240 SQ. FT.** THE COMPANY OR INDIVIDUAL ERECTING THE MEMBRANE STRUCTURE, TENT OR CANOPY IS RESPONSIBLE FOR OBTAINING THE PERMIT AND ARRANGING FOR THE INSPECTION. THIS APPLICATION MUST BE SUBMITTED A **MINIMUM OF 7 DAYS** PRIOR TO ERECTING ANY TENT. THE TENT PROVIDER WILL BE CONTACTED BY A FIRE PREVENTION INSPECTOR TO DISCUSS YOUR APPLICATION AND SCHEDULE A SITE INSPECTION.

Tent Company/Provider Information

NAME _____
ADDRESS _____ CITY _____ STATE _____ ZIP _____
CONTACT PHONE NUMBER _____ ALTERNATE PHONE _____
EMAIL ADDRESS _____

Tent Information

LOCATION _____
INSTALLATION DATE _____ REMOVAL DATE _____
USEAGE START DATE _____ USEAGE END DATE _____
TENT SIZE _____
TENT USE _____ (IF USE IS FOR SALES PLEASE LIST COMODITY BEING SOLD)

Contact Information for Responsible Party (User of Tent)

NAME _____
ADDRESS _____ CITY _____ STATE _____ ZIP _____
CONTACT PHONE NUMBER _____ EMAIL ADDRESS _____

Additional Information: [Gilbert Fire Department Tent and Canopy Regulation](#)

Gilbert Fire Prevention Division
85 E Civic Center Drive, Gilbert, AZ 85296
Phone 480-503-6350 Fax: 480 503-6139
fireprevention@gilbertaz.gov