



COMMERCIAL PURPOSE
PUBLIC RECORDS REQUEST

Examine Records Purchase Copies

A "COMMERCIAL PURPOSE" is: Use of a public record for purpose of sale or resale or for the purpose of producing a document containing all or part of the copy, printout or photograph for sale or the obtaining of names and addresses from such public records for the purpose of solicitation or for any purpose in which the purchases can reasonably anticipate the receipt or monetary gain from the direct or indirect use of such public record. A.R.S. 39-121.03(D)

CHARGES: Charges for a commercial request shall include (a) a portion of the cost to the Town for obtaining the original or copies of the documents, printouts or photographs to be produced, (b) a reasonable fee for the cost of time, materials, equipment, and personnel in making the copies, and (c) the value of the reproduction on the commercial market as best determined by the Town. A.R.S. 39-121.03(A).

NOTICE: It is a violation of the public records law to:

- Obtain copies, printouts and/or photographs for non-commercial purposes, and use it/them for commercial purposes.
Obtain copies, printouts and/or photographs for one commercial purpose and use the records for another commercial purpose.

A.R.S. 39-121.03 (C) sets forth the procedures for determining whether the records are being misused and penalties for falsely obtaining records for commercial use.

Requester Name Date

Method of Contact

Public Records Requested: (be specific)

OFFICE USE ONLY

Date/Time Received / Date/Time Completed /

Department to complete the above information and forward completed form to the CLERK'S OFFICE

STATEMENT OF COMMERCIAL PURPOSE A.R.S. 39-121.03(A)

Describe the manner in which these records will be used:

I, _____, declare that I have read the information contained on the Public Record Request Form provided to me by the Town of Gilbert and understand the contents therein and that the documents provided are for information only. I further declare under penalty of perjury that the foregoing is correct and true.

Signature

Date

COMMERCIAL PURPOSE INDEMNITY STATEMENT

I, _____, declare that I understand that the information supplied to me by The Town of Gilbert, Arizona, which is described on the Public Records Request Form, is for information only. Reliance upon accuracy, reliability, and authority of this information is solely my own responsibility.

I also declare the Town of Gilbert, Arizona, free from any and all damages, lawsuits, causes of action and liabilities that may result from my reliance upon and use of the above described information.

Requester name

Company/Agency

Street Address

City

State

Zip

Phone Number

NOTARY PUBLIC

State of Arizona

County of Maricopa

The foregoing instrument was acknowledged before me this _____ day of _____,

_____ by _____

My Commission Expires: _____

Notary Public Signature: _____